

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes May 15, 2024



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

Director Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:01pm.

Pledge of Allegiance

Mark Smith led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Malin, Stine, Tanner, Hillgren

Directors Absent:

Staff Present: Fire Chief Dave McQuead; Deputy Chief Brian Slattery; Fire Marshal Marlene Donner; Finance Manager Burgen Havens; Training Chief Luke Bennett; Battalion Chief Paul Roman; Executive Assistant/Board Clerk Sarah Montagne; Community Risk Reduction Specialist Mark Smith (1:13p Departure)

RSF Fire District Foundation: Retired Fire Chief Frank Twohy

1. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

2. **Consent Calendar**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept the consent calendar as presented.

a. **Board of Directors Minutes**

- Board of Directors minutes of April 17, 2024

b. **Receive and File**

- Monthly/Quarterly Reports for April 2024

1) List of Demands Check 37613 thru 37683 and Electronic File Transfers (EFTs)

totaling: \$ 162,131.40

Wire Transfer(s) totaling: \$ 335,508.61

Payroll(s) totaling: \$ 991,025.99

TOTAL DISTRIBUTION \$ 1,488,666.00

2) Grant Recap

3) Activity Reports – April 2024

- Operations
- Training
- Fire Prevention

ACTION REQUESTED: Receive and File

3. **Public Comment**

None

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4. Old Business

a. FY24 Budget Amendment

To discuss and/or approve the budget amendment for FY2024. Staff Report 24-12

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve fees and invoicing of property owner for forced abatement of APN 267-80-38-00.

5. New Business

a. Approve Fees for Forced Weed Abatement

To approve fees and invoicing of property owner for forced abatement of APN 305-020-35-00. Staff Report 24-13.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve fees and invoicing of property owner for forced abatement of APN 305-020-35-00.

b. FY2024/2025 CalPERS Additional Discretionary Payment

To discuss and/or authorize an additional discretionary payment (ADP) to CalPERS to reduce the district's unfunded accrued liability. Staff Report 24-14.

Discussion was held regarding ADP payment. Discussion ended when no motion to authorize was made.

c. Deferred Compensation Provider Change

To discuss and/or authorize a change in vendor for our Deferred Compensation/457 plan. Staff Report 24-15.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize a change in vendor for our Deferred Compensation/457 plan

d. Resolution 2024-03

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2024/2025 Appropriations of Tax Proceeds for the Gann Limit. Staff Report 24-16.-

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2024/2025 Appropriations of Tax Proceeds for the Gann Limit

e. Resolution 2024-04

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2024/2025.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2024/2025

f. Resolution 2024-05

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the Tax Roll for Fiscal Year 2024/2025.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the Tax Roll for Fiscal Year 2024/2025

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6. **Oral Report**

a. **Fire Chief:**

Fire Chief McQuead reported the Appreciation Dinner to be held May 23, 2024 at Garden Club. Pinnacle Bond has been renewed to 2025. Apparatus Committee had a meeting re: 700-day build for Spartan Type I engine. Accounting Specialist I offer has been made and accepted. 18 applications received for IT Specialist position. Will present Fee Schedule, Fire Mitigation Fees, and Capital Improvement plan at the June meeting.

b. **Operations:**

Deputy Chief Slattery reported the North Zone (NZ) BC test was 5/14. 2 candidates represented the district well. 2 FFPM candidates completed backgrounds and are onto medical/psych. Anticipate July 1 start with 3-week academy. Interviewing 11 candidates for IT position. Accounting Specialist starts June 3rd. Incidents: 42-year-old male full arrest with full recovery. 2-year-old with a snake bite. Genasys launches May 31 and we will provide a demo & training at the June meeting.

c. **Training:**

Training Chief Luke Bennett reported district completed EMS Documentation class, RT-130 (Refresher Training), NZ Extended Attack Drill, SD County Wildland drill, Radio drill, snake drills, and multi-company drill with Escondido Fire. Working on new hire testing process.

d. **Fire Prevention:**

Fire Marshal Donner reported the Chinese Bible Church submitted landscaping plans. Discussed issue of park across from Station 2 – no posted speed limit. Cleared up confusion on 4S abatement notices. Discussed new and ongoing construction projects. Working on fee schedule.

e. **Finance:**

Finance Manager Havens reported the Preliminary budget near completion and will be presented next meeting.

f. **Board of Directors:**

i. **North County Dispatch JPA:**

Meeting is next Wednesday at 10a.

ii. **County Service Area – 17:**

Next meeting is in August. Stine and Twohy on finance sub-committee. Re-evaluating transport fees.

iii. **Rancho Santa Fe Fire District Foundation:**

Retired Chief Twohy reported the Foundation received many grant applications. Intend to present grant funds at the June meeting.

iv. **Director Comments:**

Malin: None

Stine: None

Tanner: None

Ashcraft: Discussed article on CalSTRS in Wall Street Journal

7. **Adjournment**

Meeting adjourned at 2:41pm

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The next regular Board of Directors meeting is to be held on June 26, 2024, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "S. Montagne", written over a horizontal line.

Sarah Montagne
Executive Assistant/Board Clerk

A handwritten signature in blue ink, appearing to read "James H. Ashcraft", written over a horizontal line.

James H. Ashcraft
President