

# Rancho Santa Fe Fire Protection District Board of Directors Meeting Agenda



Rancho Santa Fe FPD Board Room  
18027 Calle Ambiente, Ste. 101  
Rancho Santa Fe, CA 92067

June 10, 2026  
1:00 PM  
Regular Meeting

**Public Comment:** To submit a comment in writing, please email [smontagne@ranchosantafefire.gov](mailto:smontagne@ranchosantafefire.gov) and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read aloud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the district’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to the meeting.

**Rules for Addressing the Board of Directors:** Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during the Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention. The time allotted for each presentation is subject to the discretion of the board and based on the number of intended speakers. Each audience member will be allotted an equal amount of time.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Board Clerk’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at [www.ranchosantafefire.gov](http://www.ranchosantafefire.gov).

# Rancho Santa Fe Fire Protection District Board of Directors

## Regular Meeting

June 10, 2026



1. Call to Order
2. Pledge of Allegiance
3. AB 2449 Approve Director's Request
  - If a request is submitted, consider approval of the Director's request to participate remotely and utilize Just Cause or Emergency Circumstance per AB 2449
4. Determination of a Quorum/Roll Call
5. Approval of Agenda
6. Public Comment
 

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within their jurisdiction. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act. Comment time will be set based on the number of intended speakers.
7. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

8. Consent Calendar
    - a. Board of Directors Minutes
      - Minutes of May 20, 2026  
ACTION REQUESTED: **Approve**
    - b. Receive and File
      - Monthly/Quarterly Reports for May 2026
        - (1) List of Demands:
 

Checks and Electronic Funds Transfers (EFTs) totaling:	\$ 673,853.54
Payroll(s) totaling:	\$ <u>886,974.80</u>
TOTAL DISTRIBUTION	\$ 1,560,828.34
        - (2) Grant Recap
        - (3) Division Reports – May 2026
          - (a) Operations
          - (b) Training
          - (c) Fire Prevention
- ACTION REQUESTED: **Receive and File**

# Rancho Santa Fe Fire Protection District Board of Directors

## Regular Meeting

June 10, 2026



9. Correspondence  
None received

10. Public Hearings

a. Resolution 2026-05

Discuss and/or adopt Resolution 2026-05 entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Participate in the County of San Diego Fire Mitigation Fee Program for Fiscal Year 2026-2027 and Adopt a Capital Improvement Plan for the use of Fire Mitigation Fee Revenue. [Staff Report 26-11](#)

ACTION REQUESTED: **Adopt**

11. New Business

a. FY2026/2027 Preliminary Budget

Discuss and/or adopt the preliminary budget for FY2026/2027 and schedule a public hearing for Final Budget adoption. [Preliminary Budget](#)

ACTION REQUESTED: **Adopt and Set Final Budget Adoption for August 19, 2026**

b. Fixed Charge Special Assessment for Weed Abatement

Discuss and/or approve the Special Assessment for Weed Abatement List and schedule a public hearing for final approval and authorization to submit. [Staff Report 26-12](#)

ACTION REQUESTED: **Approve and Set Public Hearing for July 15, 2026**

12. Oral Reports

- i. Fire Chief
- ii. Operations
- iii. Training
- iv. Fire Prevention
- v. Finance
- vi. Board of Directors
  - North County Dispatch JPA
  - County Service Area – 17
  - Rancho Santa Fe Fire District Foundation
  - Director Comments

13. Adjournment

The next regular Board of Directors meeting is to be held on July 15, 2026, in the Board Room located at 18027 Calle Ambiente, Ste. 101, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

**Rancho Santa Fe Fire Protection District Board of Directors**  
**Regular Meeting**

**June 10, 2026**



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**CERTIFICATION OF POSTING**

I certify that on June 5, 2026, a copy of the foregoing agenda was posted on the district's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on June 5, 2026:

*SK Montagne*

Sarah Montagne  
Board Clerk

Rancho Santa Fe Fire Protection District  
Regular Board of Directors Meeting  
Minutes May 20, 2026



*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.*

Director Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00pm.

**Pledge of Allegiance**

Training Chief Roman led the assembly in the Pledge of Allegiance.

**AB 2449 Approve Director's Request**

No request was made.

**Determination of a Quorum**

A quorum was confirmed.

**Roll Call**

Directors Present: Ashcraft, Barnard, Hillgren (virtual), Stine, Tanner

Directors Absent: None

Staff Present: Fire Chief Dave McQuead; Operations Chief Jim Mickeslon; Training Chief Paul Roman; Training Captain Kyle Carranza, Fire Marshal Marlene Donner; Finance Manager Burgen Havens; Board Clerk Sarah Montagne; Battalion Chief Luke Bennett

RSF Fire District Foundation: Retired Fire Chief Frank Twohy

**1. Approval of Agenda**

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve agenda as presented.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

**2. Public Comment**

No comments were made.

**3. Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all Resolutions/Ordinances.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

Rancho Santa Fe Fire Protection District  
Regular Board of Directors Meeting  
Minutes May 20, 2026



4. **Consent Calendar**

MOTION BY DIRECTOR BARNARD, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve consent calendar as presented.

ASHCRAFT: AYE

BARNARD: AYE

HILLGREN: AYE

STINE: AYE

TANNER: AYE

5. **New Business**

a. Resolution 2026-02

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN adopt Resolution 2026-02 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2026/2027 Appropriations of Tax Proceeds for the Gann Limit.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

b. Resolution 2026-03

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt Resolution 2026-03 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2026/2027.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

c. Resolution 2026-04

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the tax roll for Fiscal Year 2026/2027.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0

ABSENT; 0 ABSTAIN to adopt Resolution 2026-04 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the tax roll for Fiscal Year 2026/2027.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

Rancho Santa Fe Fire Protection District  
Regular Board of Directors Meeting  
Minutes May 20, 2026



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6. **Adjournment**

Meeting adjourned at 1:42pm.

*The next regular Board of Directors meeting is to be held on June 10, 2026, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.*

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Sarah Montagne  
Board Clerk

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James H. Ashcraft  
President

Check Issue Date	Check Number	Payee	Amount	Invoice GL Account Title
5/11/2026	39984	About Service Automotive	\$224.58	APPARATUS: SCHEDULED
5/11/2026	39985	Allstar Water Systems, Inc	\$1,094.06	BUILDING: RSF2
5/11/2026	39986	APCD	\$753.00	PERMITS
5/11/2026	39987	B & B Appliance Service Dept	\$345.00	BUILDING: RSF3
5/11/2026	39988	B&G Consultants	\$3,630.00	PROFESSIONAL SERVICES-MISC
5/11/2026	39989	Caselle INC.	\$1,389.00	SUBSCRIPTIONS
5/11/2026	39990	Charter Communications Holdings LLC (Sp	\$1,229.93	UTILITIES: ADMIN
5/11/2026	39990	Charter Communications Holdings LLC (Sp	\$56.75	UTILITIES: RSF4
5/11/2026	39991	Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
5/11/2026	39992	County of SD/RCS	\$72.50	800 MHz NETWORK FEES
5/11/2026	39992	County of SD/RCS	\$3,477.00	800 MHz NETWORK FEES
5/11/2026	39993	Cox Communications	\$649.72	UTILITIES: RSF5
5/11/2026	39994	Dish	\$132.82	UTILITIES: RSF6
5/11/2026	39995	Duff Mechanic Services	\$1,800.00	BUILDING: ADMIN
5/11/2026	39996	Fitch Law Firm Inc	\$1,606.00	LEGAL SERVICES
5/11/2026	39997	Golden Designs Inc.	\$3,500.00	BUILDING: RSF2
5/11/2026	39998	GoTo Technologies USA, LLC	\$1,169.14	UTILITIES: RSF6
5/11/2026	39999	Griffin Ace Hardware Co.	\$239.65	FUEL/PROPANE
5/11/2026	40000	Guardian Life Insurance Co	\$7,412.92	MEDICAL/DENTAL INSURANCE
5/11/2026	40001	Home Depot INC	\$137.35	BUILDING: RSF3
5/11/2026	40002	Integrity Data	\$258.00	SUBSCRIPTIONS
5/11/2026	40003	K & M Pest Solutions	\$546.00	BUILDING: RSF6
5/11/2026	40004	Kenney Relic Sign Company	\$666.62	APPARATUS/VEHICLES
5/11/2026	40005	Konica Minolta Business Inc	\$203.61	COPIER MAINTENANCE CONTRACT
5/11/2026	40006	LN Curtis & Sons Inc	\$8,334.07	PPE
5/11/2026	40006	LN Curtis & Sons Inc	\$1,738.36	RESCUE EQUIPMENT
5/11/2026	40007	Lexis Nexis DBA Matthew Bender & Co INC	\$99.21	BOOKS
5/11/2026	40008	MES Service Company LLC	\$2,933.26	SCBA EQUIPMENT
5/11/2026	40009	Michael Kraus	\$5,875.00	PROFESSIONAL SERVICES-MISC
5/11/2026	40010	North County EVS Inc	\$1,613.38	APPARATUS: REPAIR
5/11/2026	40010	North County EVS Inc	\$1,245.19	APPARATUS: REPAIR
5/11/2026	40010	North County EVS Inc	\$14,753.33	APPARATUS: REPAIR
5/11/2026	40011	Olivenhain Municipal Water District	\$304.35	UTILITIES: RSF3
5/11/2026	40012	Parkhouse Tire INC.	\$238.14	APPARATUS/VEHICLES
5/11/2026	40012	Parkhouse Tire INC.	\$738.87	APPARATUS/VEHICLES
5/11/2026	40013	PPE SOFTWARE LLC	\$1,440.00	PPE
5/11/2026	40014	Puretec Industrial Water	\$179.95	BUILDING: RSF2
5/11/2026	40014	Puretec Industrial Water	\$50.40	BUILDING: RSF4
5/11/2026	40015	Race Telecommunications INC	\$361.69	UTILITIES: RSF1
5/11/2026	40016	Rincon Del Diablo Municipal Water Distri	\$481.51	UTILITIES: RSF5
5/11/2026	40017	RSF Mail Delivery Solutions	\$150.00	OFFICE EXPENSES
5/11/2026	40018	SC Commercial LLC	\$3,228.56	FUEL/PROPANE
5/11/2026	40018	SC Commercial LLC	\$1,309.38	FUEL/PROPANE
5/11/2026	40018	SC Commercial LLC	\$1,203.19	FUEL/PROPANE
5/11/2026	40018	SC Commercial LLC	\$1,123.53	FUEL/PROPANE
5/11/2026	40019	State Fire Training	\$100.00	TRAINING: SUPPRESSION
5/11/2026	40020	Streamline	\$743.00	WEBSITE
5/11/2026	40021	TK Elevator Corporation	\$479.39	ELEVATOR
5/11/2026	40021	TK Elevator Corporation	\$4,748.10	ELEVATOR
5/11/2026	40022	TruePoint Solutions LLC	\$82.50	CONSULTING SVCS - PREVENTI
5/11/2026	40023	U.S. Bank Corporate Payment Systems	\$20,339.47	CAL-CARD PROGRAM
5/11/2026	40024	Waste Management Inc	\$684.17	UTILITIES: RSF1
5/11/2026	40024	Waste Management Inc	\$611.85	UTILITIES: RSF2
5/22/2026	40025	Aair Purification Systems	\$463.62	BUILDING: RSF2
5/22/2026	40026	Advanced Communication Systems Inc	\$442.50	RADIOS
5/22/2026	40027	AFSS -Southern Division	\$30.00	TRAINING: ADMINISTRATION

5/22/2026	40028 Allstar Water Systems, Inc	\$1,094.06	BUILDING: RSF2
5/22/2026	40028 Allstar Water Systems, Inc	\$617.07	BUILDING: RSF5
5/22/2026	40029 APCD	\$1,000.00	PERMITS
5/22/2026	40030 AT&T	\$130.67	UTILITIES: RSF5
5/22/2026	40030 AT&T	\$69.55	UTILITIES: RSF6
5/22/2026	40030 AT&T	\$19.90	UTILITIES: RSF3
5/22/2026	40030 AT&T	\$19.90	UTILITIES: RSF2
5/22/2026	40031 AT&T Calnet 2/3	\$31.91	UTILITIES: RSF1
5/22/2026	40031 AT&T Calnet 2/3	\$31.91	UTILITIES: RSF1
5/22/2026	40031 AT&T Calnet 2/3	\$78.25	UTILITIES: RSF3
5/22/2026	40031 AT&T Calnet 2/3	\$63.30	UTILITIES: RSF1
5/22/2026	40031 AT&T Calnet 2/3	\$158.75	UTILITIES: ADMIN
5/22/2026	40031 AT&T Calnet 2/3	\$35.97	UTILITIES: RSF3
5/22/2026	40031 AT&T Calnet 2/3	\$55.73	UTILITIES: ADMIN
5/22/2026	40031 AT&T Calnet 2/3	\$75.10	UTILITIES: RSF6
5/22/2026	40031 AT&T Calnet 2/3	\$2,007.96	UTILITIES: RSF4
5/22/2026	40031 AT&T Calnet 2/3	\$1,327.90	UTILITIES: RSF6
5/22/2026	40031 AT&T Calnet 2/3	\$65.06	UTILITIES: RSF2
5/22/2026	40031 AT&T Calnet 2/3	\$121.69	UTILITIES: RSF4
5/22/2026	40031 AT&T Calnet 2/3	\$218.91	UTILITIES: ADMIN
5/22/2026	40031 AT&T Calnet 2/3	\$19.68	UTILITIES: ADMIN
5/22/2026	40032 BPAS	\$153.00	HSA HEALTH SAV ACCT - ACTIVE
5/22/2026	40033 Cardio Partners	\$396.90	CSA-17 CONTRACT
5/22/2026	40034 Charter Communications Holdings LLC (Sp	\$291.34	UTILITIES: ADMIN
5/22/2026	40035 Cielo Village Partners LP	\$1,446.51	BUILDING: ADMIN
5/22/2026	40036 Cintas Corporation No 2	\$161.23	EXTINGUISHERS
5/22/2026	40036 Cintas Corporation No 2	\$1,416.53	EXTINGUISHERS
5/22/2026	40037 City of Encintas	\$99.35	CSA-17 CONTRACT
5/22/2026	40038 Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
5/22/2026	40038 Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
5/22/2026	40039 DEH County of San Diego	\$1,088.00	PROFESSIONAL SERVICES-MISC
5/22/2026	40040 EDCO Waste & Recycling Inc	\$271.16	UTILITIES: RSF5
5/22/2026	40040 EDCO Waste & Recycling Inc	\$238.06	UTILITIES: RSF6
5/22/2026	40041 Griffin Ace Hardware Co.	\$42.17	APPARATUS/VEHICLES
5/22/2026	40041 Griffin Ace Hardware Co.	\$44.66	BUILDING: RSF4
5/22/2026	40042 HGW Architecture	\$28,350.50	PROFESSIONAL SERVICES-MISC
5/22/2026	40043 Hoch Consulting	\$8,887.50	PROFESSIONAL SERVICES-MISC
5/22/2026	40044 Konica Minolta Business Inc	\$196.65	COPIER MAINTENANCE CONTRACT
5/22/2026	40045 L N Curtis & Sons Inc	\$10,055.77	GRANT EXPENSES
5/22/2026	40046 Lincoln National Life Ins Co	\$436.95	LIFE INSURANCE
5/22/2026	40046 Lincoln National Life Ins Co	\$547.60	LIFE INSURANCE
5/22/2026	40047 North County EVS Inc	\$1,415.17	APPARATUS: SCHEDULED
5/22/2026	40048 Palomar College	\$2,059.00	TRAINING: SUPPRESSION
5/22/2026	40049 PharmaLink	\$150.00	CSA-17 CONTRACT
5/22/2026	40050 Police & Fire Psychology, APC	\$700.00	NEW HIRES & BACKGROUNDS
5/22/2026	40051 Puretec Industrial Water	\$129.55	BUILDING: RSF4
5/22/2026	40052 R.E. Badger & Son INC.	\$400.00	BUILDING: RSF6
5/22/2026	40053 Roadone	\$700.00	TRAINING- MATERIALS/SUPPLIES
5/22/2026	40053 Roadone	\$700.00	TRAINING- MATERIALS/SUPPLIES
5/22/2026	40053 Roadone	\$350.00	TRAINING- MATERIALS/SUPPLIES
5/22/2026	40053 Roadone	\$700.00	TRAINING- MATERIALS/SUPPLIES
5/22/2026	40054 RSF Security Inc	\$50.00	UTILITIES: RSF5
5/22/2026	40055 SC Commercial LLC	\$1,942.16	FUEL/PROPANE
5/22/2026	40055 SC Commercial LLC	\$1,829.76	FUEL/PROPANE
5/22/2026	40055 SC Commercial LLC	\$8,183.93	FUEL/PROPANE
5/22/2026	40055 SC Commercial LLC	\$706.96	FUEL/PROPANE
5/22/2026	40056 SDCFCA - Admin Section	\$360.00	MEETINGS & SPECIAL EVENTS

5/22/2026	40057 SDG&E	\$103.48	UTILITIES: RSF5
5/22/2026	40057 SDG&E	\$85.88	UTILITIES: ADMIN
5/22/2026	40057 SDG&E	\$2,416.40	UTILITIES: RSF2
5/22/2026	40057 SDG&E	\$2,846.20	UTILITIES: RSF4
5/22/2026	40057 SDG&E	\$1,163.74	UTILITIES: ADMIN
5/22/2026	40057 SDG&E	\$3,802.57	UTILITIES: RSF1
5/22/2026	40057 SDG&E	\$2,450.62	UTILITIES: RSF3
5/22/2026	40057 SDG&E	\$319.86	UTILITIES: ADMIN
5/22/2026	40057 SDG&E	\$433.98	UTILITIES: RSF6
5/22/2026	40057 SDG&E	\$360.98	UTILITIES: RSF5
5/22/2026	40058 Shred it Stericycle	\$582.24	OFFICE EXPENSES
5/22/2026	40059 State Fire Training	\$100.00	TRAINING: SUPPRESSION
5/22/2026	40059 State Fire Training	\$150.00	TRAINING: SUPPRESSION
5/22/2026	40060 State of CA DIR	\$225.00	ELEVATOR
5/22/2026	40060 State of CA DIR	\$125.00	ELEVATOR
5/22/2026	40060 State of CA DIR	\$225.00	ELEVATOR
5/29/2026	40061 Advanced Communication Systems Inc	\$855.00	RADIOS
5/29/2026	40062 Archibald Plumbing	\$1,781.00	BUILDING: RSF2
5/29/2026	40063 B & B Appliance Service Dept	\$200.00	BUILDING: RSF1
5/29/2026	40064 Build Masters Construction	\$7,040.60	BUILDING: RSF2
5/29/2026	40065 Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
5/29/2026	40066 DEH County of San Diego	\$1,079.00	PERMITS
5/29/2026	40067 Discount Tire	\$857.01	APPARATUS/VEHICLES
5/29/2026	40068 Griffin Ace Hardware Co.	\$72.20	APPARATUS/VEHICLES
5/29/2026	40069 Jonathan Lim	\$603.40	PPE
5/29/2026	40070 Liebert Cassidy Whitmore	\$379.50	LEGAL SERVICES
5/29/2026	40070 Liebert Cassidy Whitmore	\$1,198.50	LEGAL SERVICES
5/29/2026	40071 Olivenhain Municipal Water District	\$222.19	UTILITIES: RSF6
5/29/2026	40072 Parkhouse Tire INC.	\$344.48	APPARATUS/VEHICLES
5/29/2026	40073 Pro Value Contracting	\$18,100.00	BUILDING: TRAINING FACILITY
5/29/2026	40074 SC Commercial LLC	\$1,790.06	FUEL/PROPANE
5/29/2026	40074 SC Commercial LLC	\$1,283.52	FUEL/PROPANE
5/29/2026	40075 State of CA DIR	\$225.00	ELEVATOR
5/29/2026	40076 Verizon Wireless	\$390.02	CSA-17 CONTRACT
5/29/2026	40076 Verizon Wireless	\$1,894.12	CELLULAR
5/11/2026	26051101 Christopher Pane	\$300.00	TRAINING: SUPPRESSION
5/11/2026	26051102 Paul Roman	\$807.20	HIGHER EDUCATION
5/11/2026	26051103 CalPERS - Health	\$4,298.12	MAY PREMIUMS-NON-PERS
5/11/2026	26051104 CalPERS - Health	\$126,639.75	MAY PREMIUMS
5/22/2026	26052201 Burgen Havens	\$71.99	SUBSCRIPTIONS
5/22/2026	26052202 Sarah Montagne	\$710.76	TRAINING: ADMINISTRATION
5/22/2026	26052203 Ian O'Connor	\$875.00	TRAINING: SUPPRESSION
5/22/2026	26052204 Michael Soto	\$250.00	CSA-17 CONTRACT
5/22/2026	26052205 Sean Johnson	\$3,945.97	BUILDING: ADMIN
5/29/2026	26052701 CalPERS	\$264,084.16	PERS APRIL RETIREMENT
		<u>\$644,872.80</u>	

5/5/2026      \$28,980.74      BPAS Transfer- May 2026  
**Total:**              \$28,980.74

5/15/2026      \$526,543.22      RSF Fire Payroll  
5/30/2026      \$360,431.58      RSF Fire Payroll  
**Total:**              \$886,974.80

**Grand Total:**      \$1,560,828.34

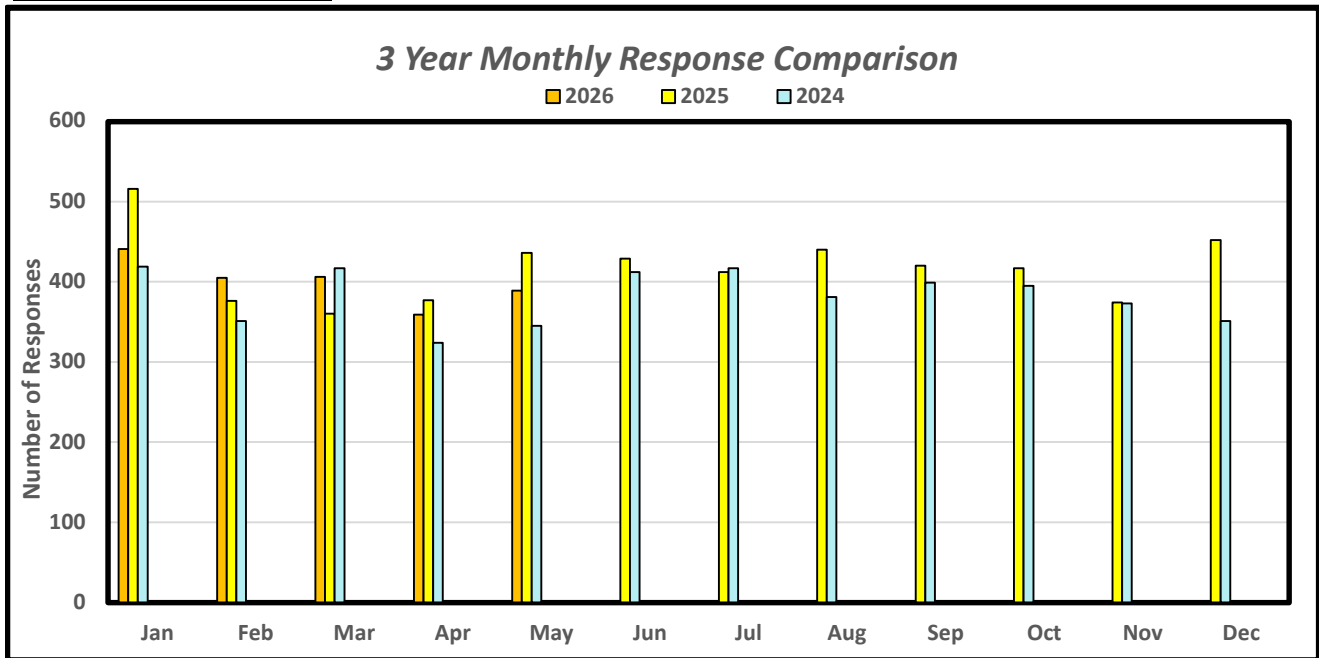
# RSF Grant Re-Cap May 2026

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/29/2022	UASI FY23	Training Courses	\$ 89,098.86		Reimbursement Submitted; \$52,644.82; 1 of 3 received \$4,520.00
ACTIVE	9/26/2023	UASI FY24	Fresno Symposium & Training Courses	\$ 63,620.00		Award letter received. Approved for \$4,000.00.
ACTIVE	9/12/2024	UASI FY25	Fresno Symposium & Training Courses	\$ 15,000.00		Application Submitted
ACTIVE	9/10/2025	SHSGP FY25	Sonicwall Firewall & Router System	\$ 15,523.00		Application Submitted
ACTIVE	1/22/2026	SHSGP FY26	6 Radios	\$ 14,666.00		Application Submitted
ACTIVE	12/15/2024	AFG FY25 (Assistance to Firefighters Grant)	Self Contained Breathing Apparatus	\$ 596,000.00		Approved for \$352,636.36
ACTIVE	2/1/2025	California Office of Traffic Safety	Advanced auto extrication training	\$ 14,218.00		Payment received; \$13,334.82
ACTIVE	3/1/2026	SD Regional Fire Foundation	Auto Extrication Tools for 2 New Engines	\$ 50,000.00		Submitted
		RSF Fire Protection District General Fund	Auto Extrication Tools for 2 New Engines	\$ 50,000.00		
			Escondido Creek/San Marcos Defensible Space/Roadway Clearance	\$ 325,864.00		Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp. Work completed 2024.
CLOSED	8/1/2022	Coastal Conservancy	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Scott Schieber accepted. Process is officially closed.
CLOSED	4/21/2023	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Cory Ender accepted. Process is officially closed
CLOSED	5/10/2024	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Blaine Nelson accepted. Process is officially closed
CLOSED	4/14/2025	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Blaine Nelson accepted. Process is officially closed
CLOSED	5/15/2023	SD Regional Fire Foundation (County Supervisor Terra Lawson-Remer)	70 Wildland Brush Jackets	\$ 7,380.00		Approved. Jackets received from Fire ETC.
		RSF Fire Protection District General Fund	70 Wildland Brush Jackets	\$ 9,286.97		
CLOSED	5/15/2023	SD Regional Fire Foundation	E-Hydraulic Extrication Tools	\$ 5,000.00		Approved. Tools received from LN Curtis.
		County Supervisor Terra Lawson-Remer	E-Hydraulic Extrication Tools	\$ 20,000.00		
		RSF Fire Protection District General Fund	E-Hydraulic Extrication Tools	\$ 20,000.00		
CLOSED	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26	\$ 7,664.19	Completed-Check Received
CLOSED	7/6/2022	UASI FY20	Training; L-954 Course	\$ 15,196.00	\$ 15,196.00	Approved 04/08/2022. Check Received 9/2023.
CLOSED		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 20,655.00	\$ 0.00	Lowered to \$4,195.14; Not eligible for reimbursement
CLOSED		UASI FY22	Fresno Symposium	\$ 15,000.00	\$ 0.00	Not seeking Reimbursement - No Symposium in FY22
CLOSED	4/17/2024	SHSGP FY21	4 Radios	\$ 22,904.00	\$ 24,433.00	County allocated an additional \$1,529.00. Check received.
CLOSED		SHSGP FY22	4 Radios	\$ 20,338.00	\$ 20,338.00	Completed-Check received
CLOSED		SHSGP FY23	2 Radios, MacBooks	\$ 17,080.00	\$ 17,080.00	Completed-Check Received
CLOSED	5/29/2024	SHSGP FY24	Multigas Monitors	\$ 12,655.00	\$ 12,146.00	Completed-Check Received
<b>RSF Fire District Foundation</b>						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator). 50/50 split with the District for pendants, cell guards for Staff and harmonizers for each facility.
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	10 UVC LED Disinfecting Air Purifiers.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	Completed.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 45,000.00	\$ 45,000.00	Approved.
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00	\$ 203,000.00	Approved. Items in Service.
	4/1/2023	RSF Foundation (Sharon McDonald)	UTV/Radios	\$ 196,337.00	\$ 196,337.00	Approved. Items delivered.
	6/16/2023	RSF Foundation	RSF3 Barbecue	\$ 1,000.00	\$ 1,000.00	Approved. Item delivered. Ongoing purchases procured as needed for Drone program.
	9/1/2023	RSF Foundation (Sharon McDonald)	Drone Program	\$ 50,000.00	\$ 50,000.00	Items delivered. Staff Report.
	11/27/2023	RSF Foundation (Sharon McDonald)	TICs	\$ 25,000.00	\$ 25,000.00	Approved. Items received.
	12/18/2023	RSF Foundation	Blackstone Griddle - RSF1	\$ 399.00	\$ 399.00	Approved. Item received and installed
	5/3/2024	RSF Foundation	Specialized turf	\$ 21,849.00	\$ 21,849.00	Approved. Items received and Installed
	5/3/2024	RSF Foundation	5-Decontamination units	\$ 16,501.00	\$ 16,501.00	Approved 50/50 Split with the district for Asphalt work
	5/3/2024	RSF Foundation	RSF6 Parking lot improvement	\$ 29,551.90	\$ 29,551.90	Approved. Project complete.
	5/3/2024	RSF Foundation	RSF2 Training Burn Prop Containers	\$ 12,000.00	\$ 12,000.00	Approved. Project complete.
	5/3/2024	RSF Foundation	RSF6 - 50 chairs for Community room	\$ 2,498.83	\$ 2,498.83	Approved. Project complete.
	1/15/2025	RSF Foundation	Winter Jackets	\$ 6,831.00	\$ 6,831.00	Approved. Items Received
	4/17/2025	RSF Foundation	Streamlight Flashlights	\$ 4,966.00	\$ 4,966.00	Approved. Project complete.
	4/17/2025	RSF Foundation	50% of roof replacement & solar at RSF6	\$ 187,739.50	\$ 187,739.50	Approved. Items received
	8/20/2025	RSF Foundation	TIC's	\$ 19,887.96	\$ 19,887.96	Approved
	9/17/2025	RSF Foundation (Sharon McDonald)	ATV/Trailer	\$ 75,000.00	\$ 75,000.00	Approved
	4/22/2026	RSF Foundation	Hurst E-hydraulic Combi-Tool (REMS Team)	\$ 20,751.96		Approved
	4/22/2026	RSF Foundation	Chemical Detox Unit - RSF2	\$ 3,275.00		Approved

# Rancho Santa Fe Fire Protection District Operations Report

## May 2026

### Monthly Incidents



### 3 Year Call Volume Tracker:

2026		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	441	405	406	359	389								
YTD	441	846	1252	1611	2000	2000	2000	2000	2000	2000	2000	2000	2000	
2025		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	516	376	360	377	436	429	412	440	420	417	374	452	5,009
YTD	516	892	1252	1629	2065	2494	2906	3346	3766	4183	4557	5009		
2024		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	419	351	417	324	345	412	417	381	399	395	373	351	4,584
YTD	419	770	1187	1511	1856	2268	2685	3066	3465	3860	4233	4584		

### Significant Incidents

Date:	Incident:	Units Assigned:
5/2/2026	Vegetation Fire Calico Ln. San Marcos	E265, WT266, B264
5/10/2026	Trail Rescue Denning Rd.	UTV266, M261, B264, AA Units
5/15/2026	Vegetation Fire 2739 Country Club Dr.	E265, WT266, B264, AA Units
5/19/2026	Strike Team Tulsi Fire	6309
5/23/2026	Structure Fire Portside Pl. San Marcos	PT266

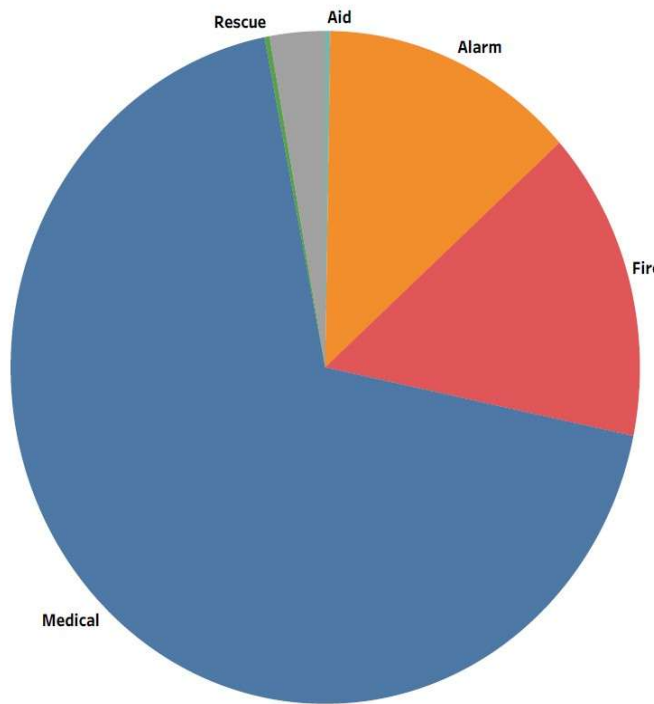
# Rancho Santa Fe Fire Protection District Operations Report

## May 2026

Assigned Incidents for RANCHO SANTA FE FPD  
May 2026

Agency  
RANCHO SANTA FE FPD

Aid	1 incidents / 0.26%
Alarm	51 incidents / 13.11%
Fire	58 incidents / 14.91%
Medical	267 incidents / 68.64%
Rescue	1 incidents / 0.26%
Other	11 incidents / 2.83%
<b>Grand Total</b>	<b>389 incidents / 100.00%</b>

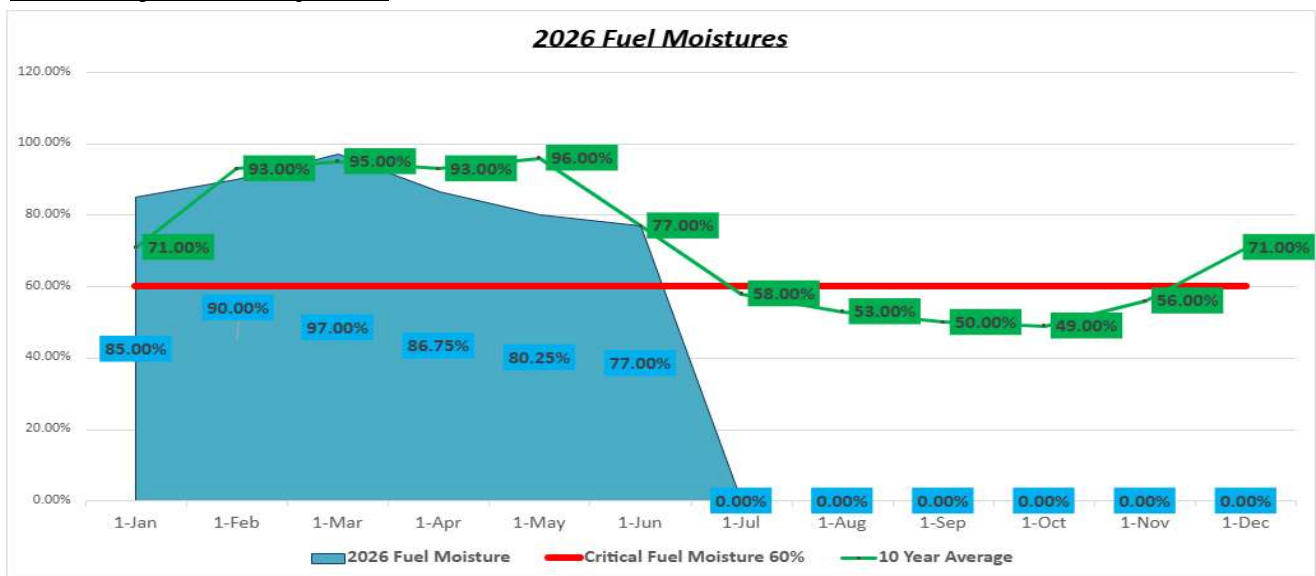


Problem Category

- Aid
- Alarm
- Fire
- Medical
- Rescue
- Other

Data Source: AgencyDashboard\_v3\_Extract\_v5  
Data Last Updated: 6/1/2026 7:46:05 PM

### Monthly Fuel Reports



# Rancho Santa Fe Fire Protection District Operations Report

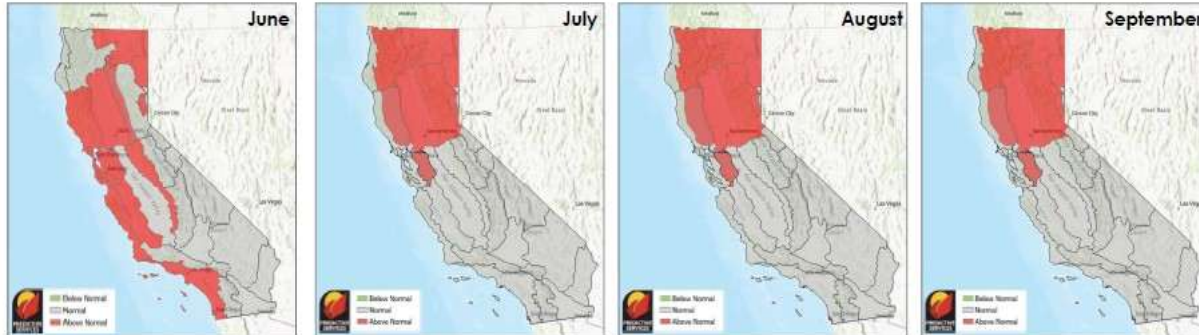
## May 2026

### WFTIIC Four Month Outlook

Visit WFTIIC Website @ <https://wftiic.ca.gov> for more information | Created: June 1, 2026



#### Significant Fire Potential | June - September 2026



#### Northern Operations | Source Link: NOPS Predictive Services

- Weather patterns are likely to produce warmer than normal temperatures with mixed precipitation signals the next 4 months.
- Alignment of critically dry dead-live fuels is expected to become more noticeable during June but more so from July through September although a mosaic of conditions will likely be present due to Marine Layer influences, convective precipitation, variable herbaceous fuel loading, green-up across the high country and "snow crush" in the Sierra Foothills.
- Significant Fire Potential is projected to be near to above normal during June then trend above normal July through September across most areas with exception of near Coastal areas.

#### Southern Operations | Source Link: SOPS Predictive Services

- Precipitation will likely be below normal in June and then there will likely be near to above normal monsoonal shower and thunderstorm activity July through September.
- Due to above-normal temperatures and dry conditions, the potential for large fires is expected to be above normal across lower elevations in June.
- Temperatures will likely be above normal through September, except near normal coastal areas in June.
- The marine layer will likely be more shallow and not penetrate as far inland as normal through September.

#### Drought Monitor

California | U.S. Drought Monitor (unl.edu)



Abnormally Dry (D0) conditions are present in several areas across the state. Most of Northern California falls within the D0 category, with an increase in Moderate Drought (D1) conditions reported in Lassen County, parts of Plumas County, and along the Oregon border compared to last month. Dry conditions persist through much of the eastern half of the state into San Diego and Imperial Counties. California's reservoirs remain in good condition during a climatologically dry time of year. Looking ahead, near normal precipitation is favored for the state. A late season storm system across the West is forecast to bring abnormal moisture during the upcoming week, which may help to offset the impact from abundant herbaceous fuels.

Map released: Thurs, May 28, 2026



#### Herbaceous Fuel Production Levels

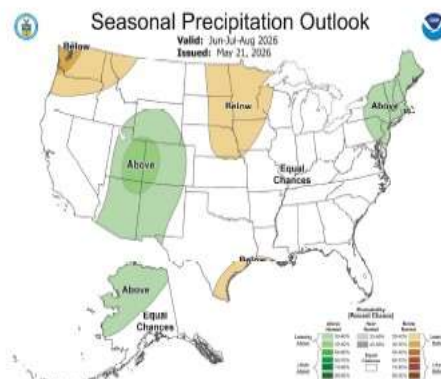
Rangeland Analysis Platform

The current levels of herbaceous vegetation vary widely throughout the state. The image on the left shows the deviations from the historical amount of herbaceous vegetation by county. In Del Norte and Trinity County, the deviation from historical mean is above 70%, which equates to around twice the historical production of herbaceous fuel in pounds per acre. In other areas, drought conditions have reduced the herbaceous fuels to well below normal. Imperial County exhibits 22.81 pounds of herbaceous fuel per acre, a 48% deviation below normal from a historical 44.38 pounds per acre.



#### Temperature & Precipitation

Climate Prediction Center

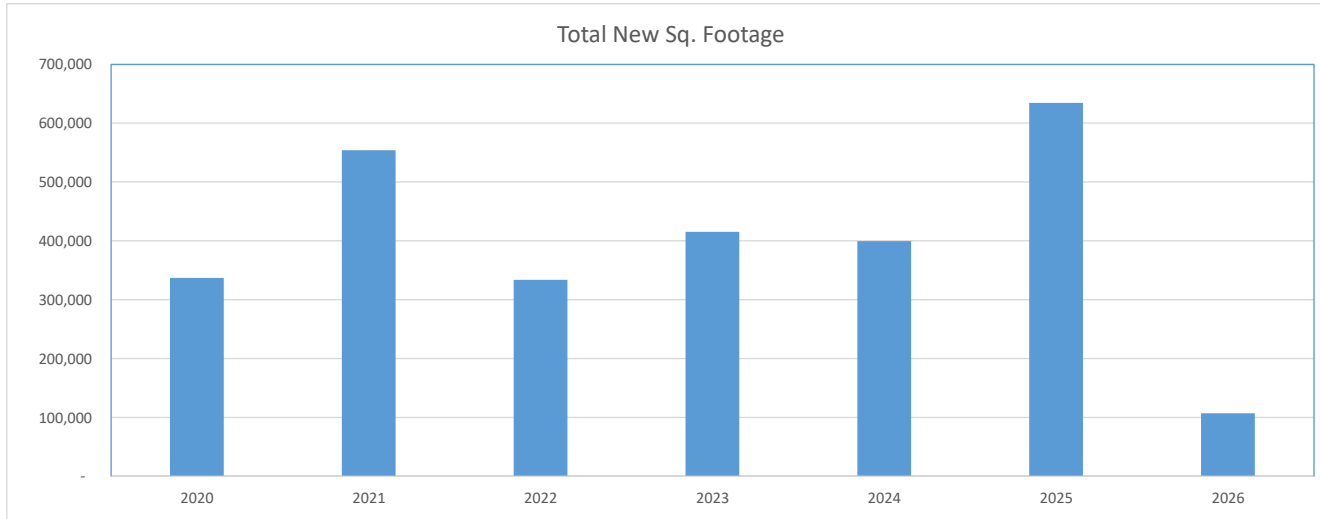


# Training Report May 2026

Vector Solutions Hours	
Online Training Hours Recorded:	1711 Total Hours

Activity Calendar <i>(Scheduled)</i>
Blue Card Train the Trainer
District Photo
LifePak 35 Monitor Trial
Meetings
North Zone CO-OP Drill
Probationary Testing
Public Education
RSF EV/Lithium Ion drill
San Diego County Wildland Drill

Rancho Santa Fe Fire Protection District  
**Fire Prevention Bureau Monthly Activity Summary**



**Total New Square Footage (\*Reflected in Chart Above)**

Year	Total
2020	336,899
2021	554,173
2022	333,814
2023	415,530
2024	399,523
2025	634,194
2026	107,364

**Total New Square Footage Only**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>2020</b>	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740	336,899
<b>2021</b>	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357	106,768	99,103	129,407	554,173
<b>2022</b>	42,895	14,666	32,871	8,805	39,325	42,871	18,679	21,916	23,981	18,782	46,658	22,365	333,814
<b>2023</b>	18,185	62,584	62,584	26,121	29,280	19,320	35,530	43,154	6,591	32,907	30,062	49,212	415,530
<b>2024</b>	34,014	12,126	27,634	32,019	47,195	12,864	21,183	124,723	32,445	7,901	40,362	7,057	399,523
<b>2025</b>	221,451	9,508	35,255	23,566	40,186	4,756	204,496	20,021	44,881	13,093	16,506	475	634,194
<b>2026</b>	11,319	3,469	39,100	43,720	9,756								107,364

**Comparison Total Reviewed Square Footage**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>2020</b>	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677	984,973
<b>2021</b>	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253	204,313	171,023	137,116	1,940,704
<b>2022</b>	128,254	204,226	162,816	250,473	176,018	115,972	27,777	130,623	261,094	319,242	219,859	243,944	2,240,298
<b>2023</b>	212,285	345,997	283,413	401,980	136,835	240,963	144,320	111,107	46,952	98,828	211,622	250,663	2,484,965
<b>2024</b>	188,103	90,004	176,084	148,134	148,134	49,134	130,763	210,614	286,781	106,718	202,387	209,584	1,946,440
<b>2025</b>	276,151	108,405	156,208	503,869	37,387	133,987	414,049	70,805	192,259	139,287	61,234	230,714	2,324,355
<b>2026</b>	130,147	34,430	150,808	115,664	133,902								564,951

<b>Totals by Type</b>	<b>Plan Reviews</b>	<b>Inspections</b>
Remodel	1	1
Residential Construction	14	10
Addition	13	3
ADU	2	3
Commercial Construction	1	0
Commercial T.I.	13	0
Tents/Special Events	1	2
Rack Storage	1	0
Preliminary	4	4
Fire Suppression Systems	3	7
Alarms	11	2
Landscaping	15	3
Grading/Mylars/Improvement	3	3
Underground	0	1
Hood System	0	0
Tanks	4	1
Cell Sites	0	0
DPLU	1	0
ESS/Solar	4	0
High Piled Storage	3	0
High Hazard/Communications/Other	2	0
Spray Booth	0	0
FPP	1	0
Technical Reports	0	0
Gates/Knox	0	5
Site Visit	0	6
Annual Inspection	0	0
DSS Licensing	0	1
AB38	0	5
<b>Total Plan Reviews</b>	<b>97</b>	<b>57</b>
<b>Total Inspections</b>	<b>57</b>	<b>124,146</b>
<b>SQFT Reviewed (No Mit Fees)</b>	<b>124,146</b>	<b>9,756</b>
<b>Approved SQFT (Mit Fees)</b>	<b>9,756</b>	<b>133,902</b>
<b>Total SQFT Reviewed</b>	<b>133,902</b>	

**FIRE PREVENTION ACTIVITIES**

Investigations	1
Public Education/Community Outreach	-
Special Project	14
Meetings	24
Training Hours	-
<b>TOTAL</b>	<b>39</b>

**WEED ABATEMENT**

<b>Activity</b>	<b># of Inspections</b>
Weed Abatement Inspection	
Weed Abatement Reinspection	60
1st Notice	60
Final Notice	
Posting	1
Notices Printed	120
Abated	-
Forced Abatement	-
<b>TOTAL</b>	<b>241</b>

**OFFICE SUPPORT**

<b>Activity</b>	<b># Completed</b>
Phone Calls	2,065
Correspondence	3,258
Walk in/Counter	189
Knox Application Request	7
Burn Permits	2
Plans Accepted/Routed	89
Special Projects	-
Scanning Documents/Electronic Files	2,812
Meetings: Admin/Prevention/Admin Shift	1
Post Office Runs	-
Deposit Runs/Preparations	1
<b>TOTAL</b>	<b>8,424</b>

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# STAFF REPORT

NO. 26-11

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**TO:** BOARD OF DIRECTORS  
**FROM:** DAVE MCQUEAD, FIRE CHIEF  
**SUBJECT:** FIRE MITIGATION FEE – RESOLUTION FOR PROGRAM PARTICIPATION AND 5 YEAR CAPITAL IMPROVEMENT PLAN  
**DATE:** JUNE 10, 2026

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## RECOMMENDATION:

Staff recommends the Board of Directors approve the resolution to participate in the FY 2026 – 2027 Fire Mitigation Fee (FMF) program. The resolution reflects having the County collect 100% percent of the FMF ceiling fee rate by land use (see chart below) on the district’s behalf for building permits or other permits for development within the district’s boundaries.

Staff recommends the Board of Directors approve the five-year capital improvement plan as presented with the resolution. The County Fire Authority has combined the resolution to participate in the Fire Mitigation Fee program and the district’s five-year capital improvement plan. **The resolution to participate and the 5-year capital plan are due before June 30, 2026, to the County Fire Authority.**

Information only: The FMF program has an annual CPI escalator (see chart). The fees will increase for all participating agencies effective July 1, 2026.

## BACKGROUND:

On December 11, 1985, the San Diego County Board of Supervisors (Board) adopted Ordinance No. 7066 (N.S.), the “Fire Mitigation Fee Ordinance” (Ordinance), to allow fire agencies, lacking legal authority to impose and collect impact fees, to receive funding for capital facilities and equipment needed to serve future growth in their service areas. Under this framework, County Fire acts as program administrator, with support from the department of Planning and Development Services (PDS) and in close coordination with the Office of the Auditor and Controller. PDS collects the fees from applicants prior to or concurrent with the issuance of building permits and distributes the funds to participating fire agencies on a quarterly basis. If the building permit is not approved by June 30<sup>th</sup>, then new updated fees are required on July 1<sup>st</sup>.

In previous years, the FMF program applied \$.58 per square foot regardless of the land use for all participating agencies. However, on May 2, 2023, the Board of Supervisors for the County of San Diego approved and adopted the new Fire Mitigation Fee matrix and fees per square foot as applied for the individual land use categories. Fees can vary also between participating agencies based upon agency specific information.

**CURRENT SITUATION:**

The new FMF schedule was placed into effect on July 23, 2023. The chart below now reflects the annual CPI increase to establish the new fees per square foot to take effect on July 1, 2026. The information below was provided by the San Diego County Fire Authority.

<b>SAN DIEGO COUNTY FIRE MITIGATION FEE PROGRAM</b>					
<b>Rancho Santa Fe Fire Protection District</b>					
Updated Maximum Fee Rate for Select Land Uses (100% Collection)					
Cost Per Square Foot (LACC INDEX INCREASE 3.6% FY26/27)					
<b>Land Use</b>	<b>FY22/23</b>	<b>FY23/24</b>	<b>FY24/25</b>	<b>FY25/26</b>	<b>FY26/27</b>
Residential	\$0.58	\$2.48	\$2.86	\$2.89	\$2.99
Commercial	\$0.58	\$2.15	\$2.48	\$2.50	\$2.59
Hotel	\$0.58	\$1.15	\$1.32	\$1.33	\$1.38
Industrial	\$0.58	\$1.70	\$1.96	\$1.98	\$2.05
Medical	\$0.58	\$4.04	\$4.65	\$4.69	\$4.86
Office	\$0.58	\$8.08	\$9.31	\$9.39	\$9.73
Agriculture	\$0.58	\$0.07	\$0.08	\$0.08	\$0.08

## **RESOLUTION No. 2026-05**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE COUNTY OF SAN DIEGO FIRE MITIGATION FEE PROGRAM FOR FISCAL YEAR 2026-2027 AND ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE**

WHEREAS, the Rancho Santa Fe Fire Protection District (District) requires long-term fire protection facilities and equipment (Facilities) to provide fire suppression or emergency medical services within the District's boundaries;

WHEREAS, new development is anticipated in the District, and existing Facilities will be inadequate to provide fire suppression or emergency medical services, creating a situation perilous to public health and safety;

WHEREAS, to mitigate the impacts caused by new development, the District must improve or expand existing Facilities and/or construct or acquire new Facilities;

WHEREAS, the District lacks sufficient funds for new or improved Facilities from fund balances, capital facility funds, property tax sources, or any other appropriate source, and annexation and plan check fees charges by the District do not include a payment toward the costs of Facilities as a component of those fees;

WHEREAS, pursuant to California Government Code Section 66000, et seq. (Mitigation Fee Act), the County of San Diego (County) is authorized to collect a mitigation fee from applicants for new development to defray costs related to Facilities that are incurred due to the development;

WHEREAS, the County has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the County Code of Regulatory Ordinances (Fire Mitigation Fee Ordinance);

WHEREAS, the District desires to participate in the County's Fire Mitigation Fee (FMF) program;

WHEREAS, pursuant to Section 66002 of the Mitigation Fee Act, the governing body of a local agency that levies a mitigation fee may adopt a capital improvement plan, which shall be adopted by and annually updated by a resolution at a noticed public hearing;

WHEREAS, the County's Fire Mitigation Fee (FMF) Ordinance requires that fire agencies participating in the FMF Program adopt a five-year Capital Improvement Plan indicating the approximate location, size, time of availability, and cost estimates for long-term Facilities to be financed with the FMF revenue; and

WHEREAS, notice of the hearing to update the District's Capital Improvement Plan was given, as required by law, as shown by the affidavit of publication on file herein.

## RESOLUTION No. 2026-05

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT HEREBY RESOLVES AS FOLLOWS:

1. The District shall participate in the County’s FMF Program for Fiscal Year 2026-2027 and agrees to comply with all applicable requirements of the County’s FMF Ordinance and the Mitigation Fee Act.
2. The District requests that the County collect [100] percent of the FMF ceiling on the District’s behalf from applicants for building permits or other permits for development within the District’s boundaries. The percent of the ceiling fee is equal to or less than the Facilities needs caused by new development.
3. Except as otherwise provided in the County Code or state law, all FMF revenue shall be used only to expand the availability of Facilities to serve new development within the District’s boundaries. FMF revenue shall not be used to address existing deficiencies but may be used in response to increased demand reasonably related to the new development to refurbish existing facilities to maintain an existing level of service or achieve an adopted level of service.
4. The District shall deposit all FMF revenue received from the County and all interest subsequently accrued by the District on these funds in a separate account to be known as the “San Diego County Fire Mitigation Fee.”
5. The District shall defend, indemnify, and hold harmless the County, its officers, officials, employees, agents, and volunteers, from and against any and all demands, claims, actions, litigation, or other proceedings, liability, damages, and costs (including, but not limited to, attorney fees) that are based in whole or in part upon the levy, imposition, collection, or payment of FMF, or the denial of a permit until the FMF is paid, excepting only matters that are based upon the County’s gross negligence or willful misconduct.
6. The District shall make its records justifying the basis for the FMF amount available to the public on request.
7. The District resolves the five-year Capital Improvement Plan for use of Fire Mitigation Fee revenue within the District is as follows:

**PROJECT #1: FY 2027 (MANUFACTURE ESTIMATES APPARATUS DELIVERY IN 2027)  
TYPE I FIRE ENGINE – OPERATIONS (60%) \$840,000**

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$1,400,000	60%	\$840,000	40%	\$560,000

**Justification:** The proposal calls for early replacement of the Type I fire engine located at RSF Fire Station #2. The replacement will allow the fire district to remove a 25-year-old reserve

## RESOLUTION No. 2026-05

engine from service that is deemed unreliable mechanically to the fleet. The new proposed Type 1 engine for RSF Fire Station #2 will allow the current Type 1 fire engine that will be 14 years old to move into reserve status two years early as a reliable apparatus. Reserve engines are key for when additional up staffing is needed during weather events, emergency call backs created by committed incident resources, or when a frontline apparatus is in the shop for repairs or maintenance. The newly proposed Type 1 fire engine will be at our busy RSF Fire Station #2 which will soon have a 400-bed Care Facility and two large housing developments being added to the RSF Station #2 response area. In addition to the fire district growth, San Diego City has seen a large development growth within the same area in which RSFFPD responds by automatic aid further increasing the call volume at RSF Station #2. This approach will extend the service life by many years for apparatus. This proposal will better serve the residents within the Fire District while maximizing efficiency of equipment. *Manufacturers of fire apparatus have quoted delivery times ranging from two to four years from time of order. This engine was ordered in October of 2024 with a 10% down payment. We are looking at early 2027 for delivery based on manufacture.*

**Nexus to Growth:** District call volume has increased substantially over the past 10 years, placing additional strain on current resources. Demand for emergency services continues to trend up at rates of up to 10% per year. The demand for services is a direct result of growth within the district. The district will soon have a 400-bed Care Facility, and two large housing developments scheduled for anticipated completion in Fall of 2026.

**PROJECT #2: FY 2027 (MANUFACTURE ESTIMATES APPARATUS DELIVERY IN 2027)**

**TYPE I FIRE ENGINE – OPERATIONS (60%) \$840,000**

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$1,400,000	60%	\$840,000	40%	\$560,000

**Justification:** The proposal calls for early replacement of the Type I fire engine located at RSF Fire Station #4. The replacement will allow the fire district to remove a 25-year-old reserve engine from service that is deemed unreliable mechanically to the fleet. The new proposed Type 1 engine for RSF Fire Station #4 will allow the current Type 1 fire engine that will be 12 years old to move into reserve status two years early as a reliable apparatus. Reserve engines are key for when additional up staffing is needed during weather events, emergency call backs created by committed incident resources, or when a frontline apparatus is in the shop for repairs or maintenance. The newly proposed Type 1 fire engine will be at RSF Fire Station #4 which will soon have a 400-bed Care Facility and additional housing developments being added to the RSF Station #4 response area. In addition to the fire district growth, San Diego City has seen a large development growth within the same area in which RSFFPD responds through automatic aid further increasing the call volume for both RSF Station #2 and Station #4. This approach will extend the service life by many years for apparatus. This proposal will better serve the residents within the Fire District while maximizing efficiency of equipment.

## RESOLUTION No. 2026-05

*Manufacturers of fire apparatus have quoted delivery times ranging from two to four years from time of order. This engine was ordered in October of 2024 with a 10% down payment. We are looking at early 2027 for delivery based on manufacture.*

**Nexus to Growth:** District call volume has increased substantially over the past 10 years, placing additional strain on current resources. Demand for emergency services continues to trend up at rates of up to 10% per year. The demand for services is a direct result of growth within the district. The district will soon have a 400-bed Care Facility, and two large housing developments scheduled for anticipated completion over the next several years.

**PROJECT #3: FY 2027**

**Fire Command Vehicle – Operations (100%) \$84,000**

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$84,000	100%	\$84,000	0%	\$0.00

**Justification:** Vehicle #1682 (F-150) is a Fire Command Vehicle that has reached the 10-year/100,000-mile benchmark as a front-line vehicle. New Vehicle: Allocating \$84,000 to purchase a new front-line 3/4 Ton crew cab truck with the installation of emergency lighting, VHF and 800 mobile and portable radios, Tablet charging cradle, shell, slide storage tray and wireless KNOX. This vehicle will be assigned to Fire Suppression.

**Nexus:** Since 2016, the fire district has grown by roughly 10 square miles, adding two fire stations and hiring 15 firefighters to meet the growth in housing development. The need for the Fire Training Captain was added to our organization to enhance how we maintain and keep our fire personnel trained and serve our community. For this reason, vehicle (1682) has been identified to be replaced.

**PROJECT #4: FY 2027**

**Fire Prevention Vehicle – Prevention (100%) \$82,000**

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$82,000	100%	\$82,000	0%	\$0.00

**Justification:** Vehicle #1681 (Ford Explorer) is assigned to Fire Prevention that has reached the 10-year/100,000-mile benchmark as a front-line vehicle. Vehicle #1681 will be sold once the new replacement vehicle is placed into service. New Vehicle: Allocating \$82,000 to purchase a front-line 1/2 Ton crew cab truck with the installation of emergency lighting, VHF and 800 mobile and portable radios, Tablet charging cradle, shell, slide storage tray and wireless KNOX. This vehicle will be assigned to Fire Prevention.

**Nexus:** Fire Prevention continues the mission to protect life and property throughout the fire district by conducting fire inspections, defensible space inspections and code enforcement in the field every day as we continually see development within the fire district. For this reason, vehicle (1681) has been identified to be replaced.

## RESOLUTION No. 2026-05

**Project #5: FY 2028**

**Commercial Administration Building – Administration (10%) \$1,200,000**

Estimated Cost	FMF %	Amount	RSFPFD Fund	Amount
\$12,000,000	10%	\$1,200,000	90%	\$10,800,000

**Justification:** The Rancho Santa Fe Fire Station 5 was completed in 2020; however, approximately half an acre of the parcel remains undeveloped. This portion of the site was identified as a great location to build a 10,000 square foot commercial office building for two possible uses; the Rancho Santa Fe Fire District’s Administrative offices or 911 Emergency Communications Center (ECC) for North County Dispatch Joint Powers Authority that currently resides at Rancho Santa Fe Fire Station 1 since 1984.

**Nexus:** Both the Fire District and the North County Dispatch JPA have had significant administrative and operational growth because of development growth since the early 1980’s. This district growth has created a pressing need to construct this commercial office building. North County Dispatch has been located with the Fire District since 1984 and currently leases approx. 7,000 square feet of office space at Rancho Santa Fe Fire Station 1, located at 16936 El Fuego, Rancho Santa Fe, CA 92067. The growth by both agencies has significantly strained any availability of office space and parking. The new 10,000 square foot multi-purpose commercial office building to be constructed at 2604 Overlook Place Road will relieve current and future operational strains due to growth issues for the Fire District and continue to enhance regional emergency response capabilities.

**PROJECT #6: FY 2030**

**TYPE 3 FIRE ENGINE – OPERATIONS (60%) \$420,000**

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$700,000	60%	\$420,000	40%	\$280,000

**Justification:** The proposal calls for the replacement of the current Type 3 fire engine located at RSF Fire Station #2. The replacement will allow the fire district to remove an older Type 3 fire engine from service that will be 25 years from the time of replacement and will be deemed unreliable mechanically to the fleet. The new proposed Type 3 fire engine will be at our busy RSF Fire Station #2 which covers the entire South end of the fire district and is considered automatic aid into bordering San Diego City. Type 3 fire engines are extremely taxed by the off-road travel conditions and the extreme fire environment encountered during wildland fire operations. This apparatus replacement will provide a reliable service life for many years to continue protecting the fire district and provide automatic aid and mutual aid throughout the County of San Diego and California.

**Nexus to Growth:** Due to the growth of homes and population in the wildland interface and intermix area of the fire district, combined with the increased threat of wildland fires both

## RESOLUTION No. 2026-05

in the district, to our neighboring agencies and throughout the state of California, we respond through automatic aid or mutual aid to help protect when and where we are called. The proposal is to use 60% fire mitigation fees to purchase a new Type 3 Fire Engine.

### Project #7: FY 2033

#### Water Tender – OPERATIONS (60%)

**\$300,000**

FMF Committee APPROVED – FY 19/20

Governance APPROVED June 21, 2023

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$500,000	60%	\$300,000	40%	\$200,000

**Justification:** The district currently has one (1) water tender which has seen a significant increase in use over the past several years. The current front line Water Tender was inherited from the CSA 107 reorganization in 2016 and while in good shape: lacks many of the desired features of a modern tactical water tender per the Field Operations Guide by FIRESCOPE. The proposal is to purchase a new modern tactical water tender at a proportional share to replace the current front-line water tender.

**Nexus to Growth:** Due to the growth of homes and population in the wildland interface and intermix area of the fire district, combined with the increased wildland fire responses both in the district and to our neighboring agencies through automatic aid or mutual aid, the proposal is to use 60% fire mitigation fees for the purchase of a new tactical water tender.

## RESOLUTION No. 2026-05

<b>Capital Expenditures</b>						
	Description	Division "C"=complete	Committee Approved/ Pending	FY	% of Funding	Est. \$\$
<b>Fiscal Year 2026/2027</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	Type 1 Fire Engine	Operations	Approved	22/23	60%	840,000
<b>Fiscal Year 2026/2027</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	Type 1 Fire Engine	Operations	Approved	23/24	60%	840,000
<b>Fiscal Year 2026/2027</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	3/4 Ton Truck - Training	Operations	Pending	26/27	100%	84,000
<b>Fiscal Year 2026/2027</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	1/2 Ton Truck - Prevention	Prevention	Pending	26/27	100%	82,000
<b>Fiscal Year 2027/2028</b>						
Equipment	No Proposed Expenditures					
Facility	911 Emergency Center	Adminstration	Pending	26/27	10%	1.2 Million
Vehicles						
<b>Fiscal Year 2028/2029</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
<b>Fiscal Year 2029/2030</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	Type 3 Fire Engine	Operations	Approved	22/23	60%	420,000
<b>Fiscal Year 2030/2031</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
<b>Fiscal Year 2031/2032</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
<b>Fiscal Year 2032/2033</b>						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	Water Tender	Operations	Approved	22/23	60%	300,000

## RESOLUTION No. 2026-05

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 2025-05 adopted June 18, 2025 to participate in the FMF program and adopt a capital improvement plan.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District, County of San Diego, State of California, on this 10<sup>th</sup> day of June, 2026, by the following vote:

Motion by:	Director Name
Seconded by:	Director Name

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSED:

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James H. Ashcraft  
President

**ATTEST:**

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Sarah Montagne  
Board Clerk  
Clerk Seal: (Include Affidavit of Publication or Clerk confirmation of notice)

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**

**PRELIMINARY FY 2026–2027 BUDGET**

**Draft Budget Document**



Prepared for Board Review and Approval

Fiscal Year 2026–2027

	FY24 Final Budget	FY25 Final Budget	FY26 Final Budget	FY26 YTD Actuals 6/30/2026	FY27 Proposed	FY27 vs FY26 %
<b>GENERAL FUND</b>						
<b>REVENUE</b>						
Property Tax	16,237,974	17,086,424	17,520,011	17,303,905	18,394,255	5.0%
Special Tax	1,701,212	1,780,781	1,855,579	1,836,521	2,056,105	10.8%
Interest Income	221,360	456,965	473,703	602,371	534,607	12.9%
Tower Lease Agreements	179,002	184,348	189,854	179,607	195,731	3.1%
Fire Prevention Fees	320,000	350,000	393,000	413,953	436,000	10.9%
Grant Revenue	-	150,000	70,000	119,163	-	(100.0%)
Rental Income	302,181	311,969	348,993	315,533	359,733	3.1%
Other Revenues	730,154	741,100	771,146	988,914	792,392	2.8%
<b>TOTAL REVENUE</b>	<b>19,691,883</b>	<b>21,061,587</b>	<b>21,622,285</b>	<b>21,759,966</b>	<b>22,768,823</b>	<b>5.3%</b>

	FY24 Final Budget	FY25 Final Budget	FY26 Final Budget	FY26 YTD Actuals 6/30/2026	FY27 Proposed	FY27 vs FY26 %
<b>GENERAL FUND</b>						
<b>EXPENSE</b>						
<b>Salaries and Benefits</b>						
Salaries	8,675,420	10,075,613	10,550,000	9,568,044	11,016,800	4.4%
Overtime	2,122,654	2,000,000	2,400,000	2,397,872	2,500,000	4.2%
Management Incentive Pay	56,403	72,393	89,760	82,683	94,000	4.7%
Annual Leave Paid	-	-	60,000	169,141	160,000	166.7%
Classic Safety	3,188,000	1,393,429	1,337,000	1,176,811	1,310,000	(2.0%)
Classic Non-Safety	-	44,365	49,000	44,423	52,000	6.1%
PEPRA Safety	-	479,180	550,000	514,809	625,000	13.6%
PEPRA Non-Safety	-	76,925	88,000	79,723	97,000	10.2%
Payroll Tax	193,555	239,434	186,000	205,065	196,600	5.7%
UAL - PERS Normal (annual)	-	1,117,000	1,324,000	1,323,464	1,464,514	10.6%
UAL - CalPERS ADP	697,591	1,000,000	500,000	500,000	500,000	-
Workers Comp Insurance	500,000	500,000	400,000	507,855	400,000	-
Uniforms	45,000	38,000	36,860	30,881	46,000	24.8%
Health Insurance	1,175,917	1,494,849	1,317,600	1,201,992	1,462,984	11.0%
HRA (Funded & Active)	490,000	484,400	442,400	390,702	425,880	(3.7%)
Retiree Health Expense	7,000	15,000	15,000	4,553	16,800	12.0%
<b>Total Salaries &amp; Benefits</b>	<b>17,151,540</b>	<b>19,030,588</b>	<b>19,345,620</b>	<b>18,198,017</b>	<b>20,367,578</b>	<b>5.3%</b>

<b>Operations Expenses</b>						
Dispatch Services	245,000	220,000	240,000	232,970	240,000	-
Structures & Grounds	263,400	287,200	354,060	251,150	284,200	(19.7%)
Fuel	111,000	116,000	100,000	123,103	120,000	20.0%
Apparatus	305,000	321,500	303,905	223,708	280,000	(7.9%)
Prevention Materials & supply	5,000	5,000	9,850	(1,311)	6,000	(39.1%)
Liability Insurance	125,000	169,000	220,042	220,042	145,000	(34.1%)
Utilities	477,000	389,000	408,000	340,504	347,000	(15.0%)
Repairs & Maintenance	25,400	25,400	29,940	30,008	30,500	1.9%
Firefighting Equipment	299,000	432,400	389,580	161,677	185,290	(52.4%)
EMS	-	-	-	66,676	396,000	
Kitchen & Janitorial Supplies	29,000	38,000	36,860	19,136	32,000	(13.2%)
Grant Expenses	-	-	83,000	46,783	-	(100.0%)
SCBA Equip	22,500	23,200	22,504	20,666	22,500	(0.0%)
Small Tools & Minor Equipment	5,100	5,000	4,850	5,009	4,850	-
Hazmat Disposal & Permits	15,900	12,000	11,640	12,497	11,700	0.5%
Emergency Incident expense	10,000	30,000	40,000	11,346	40,000	-
Communication	110,300	116,300	108,786	61,782	83,900	(22.9%)
<b>Total Operations Expenses</b>	<b>2,048,600</b>	<b>2,190,000</b>	<b>2,363,017</b>	<b>1,825,744</b>	<b>2,228,940</b>	<b>(5.7%)</b>

<b>General &amp; Administration Expenses</b>						
County Admin Costs	270,000	290,000	300,000	396,697	170,000	(43.3%)
Computers Materials & Service	80,400	101,000	97,400	65,697	29,000	(70.2%)
Professional Services	223,100	141,100	140,000	284,821	124,900	(10.8%)
Legal Services	100,000	148,000	60,000	35,496	40,000	(33.3%)
Professional Development	110,000	80,000	75,000	70,926	79,100	5.5%
Formal Education	20,000	20,000	20,000	13,122	20,000	-
Physicals & Wellness Program	165,000	115,000	120,000	96,671	110,000	(8.3%)
Memberships & Subscriptions	70,653	73,000	160,000	112,451	170,541	6.6%
Meetings & Special Events	15,000	10,000	9,700	11,973	9,700	-
Training Materials	17,000	26,500	26,245	16,681	27,100	3.3%

Office Expense	62,900	64,800	52,459	48,187	53,600	2.2%
LAFCO	9,971	11,080	9,000	8,387	9,000	-
Admin Fees	16,000	16,000	10,000	3,006	7,500	(25.0%)
Advertising & Legal Notices	5,000	5,000	7,000	1,788	6,000	(14.3%)
Recruitment/Backgrounds	5,000	5,000	5,000	6,355	5,000	-
Board Election	-	95,000	5,000	-	33,000	560.0%
<b>Total General &amp; Admin Expenses</b>	<b>1,170,024</b>	<b>1,201,480</b>	<b>1,096,804</b>	<b>1,172,259</b>	<b>894,441</b>	<b>(18.5%)</b>
<b>TOTAL EXPENSE FROM OPERATIONS</b>	<b>20,370,164</b>	<b>22,422,068</b>	<b>22,805,441</b>	<b>21,196,019</b>	<b>23,490,959</b>	<b>3.0%</b>
<b>NET REVENUE / (EXPENSE) BEFORE CAPITAL</b>	<b>(\$678,281)</b>	<b>(\$1,360,481)</b>	<b>(\$1,183,156)</b>	<b>\$563,947</b>	<b>(\$722,136)</b>	<b>(39.0%)</b>
<b>Capital</b>						
Capital - Facilities	471,300	381,000	227,000	236,749	315,000	
Capital - Apparatus	694,000	120,000	-	71,381	3,054,000	
Capital - Equipment	110,000	80,000	12,000	7,786	710,000	
<b>Total Capital</b>	<b>1,275,300</b>	<b>581,000</b>	<b>239,000</b>	<b>315,915</b>	<b>4,079,000</b>	
Transfer In from Mitigation Fund					(1,846,000)	
Federal/Regional Grant Inflows					(552,364)	
<b>Total Capital inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(2,398,364)</b>	
	<b>FY24 Final Budget</b>	<b>FY25 Final Budget</b>	<b>FY26 Final Budget</b>	<b>FY26 YTD Actuals 6/30/2026</b>	<b>FY27 Proposed</b>	
<b>FIRE MITIGATION FUND</b>						
<b>REVENUE</b>						
Mitigation Fees		850,000	500,000	562,885	550,000	10.0%
Interest Income		22,000	30,000	75,502	70,000	133.3%
<b>Total Mitigation</b>		<b>872,000</b>	<b>530,000</b>	<b>638,387</b>	<b>620,000</b>	<b>17.0%</b>
<b>TOTAL EXPENSE FROM OPERATIONS Including Capital</b>	<b>21,645,464</b>	<b>23,003,068</b>	<b>23,044,441</b>	<b>21,511,935</b>	<b>25,171,595</b>	<b>9.2%</b>
<b>NET REVENUE / (EXPENSE) AFTER CAPITAL</b>	<b>(1,953,581)</b>	<b>(1,941,481)</b>	<b>(1,422,156)</b>	<b>248,032</b>	<b>(2,402,772)</b>	

**Rancho Santa Fe Fire Protection District  
Preliminary FY 27 Capital Improvement Plan (CIP)**

<b>PART 1: CAPITAL FACILITIES (GL 7001)</b>					
<b>Project Description</b>	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>Funding Source / Notes</b>	
Training Facility Upgrades	\$ 40,000.00	\$ -	\$ -	-	Fully Completed
Station 6 Solar / Roof / Backup Generator	\$ 250,000.00	\$ -	\$ -	-	Fully Completed
RSF6 App Bay Drain / Apron	\$ 22,000.00	\$ -	\$ -	-	Fully Completed
Deionized Water System	\$ 39,000.00	\$ -	\$ -	-	Fully Completed
RSF Admin - Carpet Replacement	\$ -	\$ 55,000.00	\$ -	-	Fully Completed
Station 1 Showers	\$ -	\$ -	\$ 30,000.00	General Fund	
Station 1 Digital Alerting System	\$ -	\$ 142,000.00	\$ -	-	Fully Completed
Station 2 Digital Alerting System	\$ -	\$ -	\$ 125,000.00	General Fund	
Station 2 Training Tower Completion CIP	\$ -	\$ -	\$ 150,000.00	General Fund	
Station 4 Roof	\$ -	\$ -	\$ 10,000.00	General Fund	
<b>FACILITIES TOTALS</b>	<b>351,000</b>	<b>197,000</b>	<b>315,000</b>		

<b>PART 2: APPARATUS &amp; VEHICLES (GL 7002 / 7004)</b>					
<b>Vehicle / Asset Description</b>	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>Funding Source / Notes</b>	
3/4 Ton Stake Bed Truck	\$ 120,000.00	\$ -	\$ -	-	Fully Completed
Type 1 Fire Apparatus - 1411 (FMF Project #5)	\$ -	\$ -	\$ 1,400,000.00	\$560k GF / \$840k MIT	
Type 1 Fire Apparatus - 1611 (FMF Project #5)	\$ -	\$ -	\$ 1,400,000.00	\$560k GF / \$840k MIT	
Type 1 engine equipment	\$ -	\$ -	\$ 200,000.00	\$200k GF / (\$20k RSF Rotary Check)*	
Tactical Water Tender (1062) FMF Project #6	\$ -	\$ -	-	TBD	Evaluation Phase
F-150 (replace explorer 1681 prevention P2653)	\$ -	\$ -	\$ 82,000.00	\$82k MIT	
3/4 Ton (F-150 1682) training cap	\$ -	\$ -	\$ 84,000.00	\$84k MIT	
3/4 Ton ((F-250 0981) Overhead	\$ -	\$ -	\$ 84,000.00	General Fund	
3/4 Ton (replace 0481) REMS Tow	\$ -	\$ -	\$ 84,000.00	General Fund	
<b>APPARATUS TOTALS</b>	<b>120,000</b>	<b>-</b>	<b>3,334,000</b>		

<b>PART 3: EQUIPMENT &amp; TECHNOLOGY (GL 7003)</b>					
<b>System / Tool Description</b>	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>Funding Source / Notes</b>	
Accela Govt Software - Fire Prevention	\$ 80,000.00	\$ -	\$ -	-	Fully Completed
V.I.O.P. Phone System	\$ -	\$ 12,000.00	\$ -	-	Fully Completed
2 Main Servers (RSF-Server & RSF0 Server	\$ -	\$ -	\$ 40,000.00	General Fund	
Sonic wall & router replacement*	\$ -	\$ -	\$ 20,000.00	SDRFF Grant Eligible*	
Hydraulic tools (E264 & E265)*	\$ -	\$ -	\$ 100,000.00	\$40k GF / \$60k SDRFF*	
SCBA (see note sheet 1)*	\$ -	\$ -	\$ 550,000.00	\$97.3k GF / \$452.6k AFG-RSFFF*	
<b>EQUIPMENT TOTALS</b>	<b>80,000</b>	<b>12,000</b>	<b>710,000</b>		

<b>CIP GRAND FUNDING SUMMARY (ROUTINE OPERATIONS)</b>					
<b>Funding Metric</b>	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>Analytical Focus</b>	
Total CIP Expenditures (Routine)	\$ 551,000.00	\$ 209,000.00	\$ 4,359,000.00	All tracking categories combined	
Less: Mitigation Fund Resources (MIT)	\$ (100,000.00)	\$ -	\$ (1,846,000.00)	Offset via Restricted Fees	
Less: Secured Grant / External Revenue	\$ -	\$ -	\$ (552,636.00)	Offset via Awards/Donations	
<b>Net General Fund Outlay Required</b>	<b>451,000</b>	<b>209,000</b>	<b>1,960,364</b>	True Cash Position Impact	

<b>PART 4: STANDALONE MAJOR INITIATIVE (THE ECC PROJECT)</b>					
<b>Project Component</b>	<b>Target Timeline</b>	<b>FY 27 Budget Allocation</b>	<b>Long-Term Funding Structure</b>		
911 Dispatch Facility	Spring/Summer 2027 Groundbreak	\$ 2,500,000.00	Total: \$12M (\$4.5M Cash   \$4.5M Loan   \$1M Reserve   \$1M JPA)		

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# STAFF REPORT

NO. 26-12

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**TO:** BOARD OF DIRECTORS  
**FROM:** DAVE MCQUEAD, FIRE CHIEF  
**SUBJECT:** APPROVE/SET PUBLIC HEARING FOR SPECIAL ASSESSMENT FOR WEED ABATEMENT LIST  
**DATE:** JUNE 10, 2026



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## RECOMMENDATION:

Staff recommends the Board approve and set a public hearing for July 15, 2026, to authorize the *Special Assessment for Weed Abatement* list of non-compliant parcels be sent to the County of San Diego before the August 10<sup>th</sup> deadline.

## BACKGROUND:

The fire district's prevention bureau is responsible for the annual weed abatement of properties with hazardous growth that is not maintained by property owners throughout the year. Throughout the year, staff have mailed specific sequential timeline hazard notifications (***First Notice, Final Notice and Notice to Abate Hazard***) to those property owners who have a known or existing fire hazard on their parcel(s). The fire district maintains a sole source contract with R.E Badger & Son Inc. to bring specifically identified parcels into compliance pursuant to the **Rancho Santa Fe Fire Protection District's Ordinance No. 2022-02**.

Upon notification by the fire district, property owners are required to remove the weeds, dead and dying vegetation, rubbish, trim trees, skirt palm trees and maintain the parcel in accordance with the fire district's ordinance. Should the property owner fail to comply within the specific sequential timelines noted on the hazard notifications, the fire district will approve and authorize the private contractor to abate the parcel to achieve compliance with the Rancho Santa Fe Fire Protection District's Ordinance. Those property owners, who are non-compliant, will receive an invoice for all Board approved costs and fees that were required to abate their parcel(s). Payment to the Fire District is required within 30 days of the invoice date.

## CURRENT SITUATION:

Every year, a large percentage of property owners who received notices willingly comply within the time allowed; however, the fire district ordered to have two parcels to be brought into compliance pursuant to the **Rancho Santa Fe Fire Protection District's Ordinance No. 2022-02** using the sole source private contractor. Once the Board of Directors approves the abatement fees at the regularly scheduled June Board of Directors meeting, administrative staff invoice the non-compliant property owner(s) requesting payment in full within 30 days of the invoice date.

The following is the list of non-compliant property owner(s). The list will be publicly posted a minimum of (3) three days prior to the July public hearing:

Parcel Number	Board Approval Date	RSF Invoice Number and Date	Total Cost
235-572-10-00	December 17, 2025	2026-063; January 21, 2026	\$6,814.00
235-572-11-00	December 17, 2025	2026-062; January 21, 2026	\$7,454.00
<b>Total:</b>			\$14,268.00

Staff will be requesting Board approval for the non-compliant property owner(s) listed above, who failed to pay the fire district invoice within 30 days of their invoice date, to be placed on the special assessment list.

The fire district attempts to work with the property owner prior to any forced abatement. If forced abatement is required, the administrative staff attempts to seek reimbursement prior to requesting board action authorizing the special assessment for weed abatement.

The County reimburses the Fire District for all charges and will include the charges on the property owner's next property tax bill(s).

Attachment:

1. Weed Abatement Special Assessment List

# Rancho Santa Fe Fire Protection District Weed Abatement Special Assessment List



To be sent to the County of San Diego as a special assessment on property taxes unless paid by  
**August 1, 2026.**

Parcel Number	Contractor Abate Cost	District Admin. Fee	Legal Fees	Total
235-572-10-00	\$6,020.00	\$794.00	\$0.00	\$6,814.00
235-572-11-00	\$6,660.00	\$794.00	\$0.00	\$7,454.00
<b>Total:</b>	<b>\$12,680.00</b>	<b>\$1,588.00</b>	<b>\$0.00</b>	<b>\$14,268.00</b>

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Sarah Montagne  
Board Clerk  
Board of Directors