



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

March 11, 2020
1:00 pm PT
Special (*in lieu of regular*) Meeting

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call
2. Public Comment

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of February 19, 2020

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 32381 thru 32476, Electronic File Transfers (EFT), and Wire Transfer(s) for the period February 1 – 29, 2020 totaling:	\$ 686,062.05
Wire Transfer(s) period February 1 – 29, 2020	\$ 225,872.58
Payroll for the period February 1 – 29, 2020	\$ <u>609,275.15</u>
TOTAL DISTRIBUTION	\$1,521,209.78

(2) Activity Reports – February 2020

- (a) Operations
- (b) Training
- (c) Fire Prevention
- (d) Correspondence - letters/cards were received from the following members of the public:
 - (i) None

ACTION REQUESTED: [Information](#)

4. Old Business

- a. None

5. New Business

- a. COVID-19 – Special Presentation

COVID-19 is the official name for the disease that is causing the coronavirus outbreak. Mr. Zach Smith will provide a presentation on the coronavirus and what the response plans are for the CSA-17 area.

ACTION REQUESTED: [Information](#)

6. Oral Report

- a. Fire Chief – Cox
 - i. District Activities
- b. Operations – Deputy Chief
- c. Volunteer – Volunteer Recruitment & Retention Coordinator
- d. Training – Battalion Chief
- e. Fire Prevention – Fire Marshal
- f. Administrative Manager
- g. Board of Directors
 - North County Dispatch JPA – Update
 - County Service Area – 17 – Update
 - Comments

7. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative/Human Resource Manager
Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution

8. Adjournment

The regular meeting Board of Directors meeting to be April 15, 2020 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Special
(In lieu of regular) Meeting Agenda
Wednesday, March 11, 2020 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on March 5, 2020 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on March 5, 2020

A handwritten signature in black ink that reads "Karlena Rannals".

Karlena Rannals
Board Clerk



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – February 19, 2020

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

REGULAR AGENDA

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Director John Tanner led the assembly in the Pledge of Allegiance.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Fred Cox, Fire Chief; Dave McQuead, Deputy Chief; Bruce Sherwood, Battalion Chief; Marlene Donner, Fire Marshal; Frank Twohy, Volunteer Recruitment & Retention Coordinator; and Karlana Rannals, Board Clerk.

2. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. Public Comment

No one requested to speak to the Board.

4. Consent Calendar

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

i. Board of Directors minutes of January 15, 2020

b. Receive and File

i. *Monthly/Quarterly Reports*

- 1) List of Demands Check 32259 thru 32380, Electronic File Transfers (EFT) and Wire Transfer(s) for the period January 1 – 31, 2020 totaling: \$ 646,227.41
Wire Transfer(s) for the period January 1 – 31, 2020 \$ 227,299.08
Payroll for the period January 1 – 31, 2020 \$ 581,369.54
TOTAL DISTRIBUTION \$1,454,896.03
- 2) RSF District Financials – December 31, 2019
- 3) Investment Review – December 31, 2019

4) Reports – January 2020

- a. Operations
- b. Training
- c. Fire Prevention
- d. Correspondence – letters/cards were received from the following members of the public:
 - LAFCO – Independent Special Districts Election Results

5. Old Business

- a. None

6. New Business

a. Acceptance of Gift – Video Production Equipment

Chief Cox summarized the staff report provided. He reported that over 30 training videos have been produced by Rancho Santa Fe personnel, and some of the videos will be co-branded with the San Diego County Fire Chiefs Association to be used county-wide. All of the production equipment used was personal property of District personnel. Staff reached out to the Rancho Santa Fe Fire District Foundation who agreed to gift to the Fire District a cache of equipment which will greatly enhance the ability of our personnel to produce such videos. In consideration of the gifted equipment, Fire District personnel will produce two (2) promotional videos with non-exclusive licensing to the Rancho Santa Fe Fire District Foundation. Additionally, the Fire District will issue non-exclusive licensing to the Rancho Santa Fe Fire District Foundation for a period of three (3) years for the use of certain training, education, or fire safety videos provided that such videos are readily made available to the general public for public safety purposes. Staff responded to questions from the Board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize or approve the following:

- 1. Accept video production equipment from the Rancho Santa Fe Fire District Foundation; and
- 2. Authorize the President to execute the acceptance agreement.

7. Resolution/Ordinance

a. Resolution No. 2020-02

Ms. Rannals informed the Board that the District must update its resolution annually to participate in the Fire Mitigation Fee Fund program administered by the County of San Diego. Chief the Board that an increase in the fee collected is expected to increase; however a rate has not been set to day.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, and ADOPTED Resolution No. 2020-02 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to participate in the San Diego County Fire Mitigation Fee Program* on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSTAIN: None
ABSENT: None

8. Oral Report

a. Fire Chief

- i. He distributed a handout on the different fuel mitigation projects.
- ii. RSF5 Construction – Chief Sherwood reported that the rough electrical is complete. The curbs and gutters are in the process of being installed. The construction project continues to be on schedule.
- iii. He informed the board that the February meeting for CSA-17 was rescheduled to March 17. Director Hillgren is unable to attend; therefore, Director Stine as the alternate agreed to attend. Topics for the agenda include an increase to the resident transportation rates. He also reported that the County of San Diego intends to declare a local emergency for the coronavirus.

b. Operations – Deputy Chief – Chief McQuead reviewed the previous month’s statistics. He noted two significant incidents that included construction water tender that rolled, and a fatality in Harmony Grove area. He also distributed a list of acronyms that is used in the fire service to assist the Board of Directors when talking about operations.

c. Volunteer Recruitment Retention Coordinator – Chief Twohy reported that the volunteers contributed 888 hours the previous month. In addition, he has 15 individuals participating in an academy to become a reserve.

d. Training – Battalion Chief – Chief Sherwood reported that district successfully hired a reserve in our program to fill a full-time position created from the retirement of Captain Greg Rainville. Personnel performed 1,500 hours of training in the previous month. Later in the month of February the district will conduct an Engineer’s exam, and a Captain’s exam is slated for April.

e. Fire Prevention – Fire Marshal

Fire Marshal Donner reviewed the previous month’s statistics. She also reported that weed abatement has started in the shelter in place communities. And District personnel participated in “Love your Heart day.

f. Administrative Manager

- i. Form 700 – a reminder to complete the Form 700 by April 1
- ii. Recognition Dinner – she reported that the dinner is planned for April 18 and Art and Catherine Nicholas has once agreed to host at their home.
- iii. Zoom Demonstration – topic deferred since all participants used Zoom for closed session with legal counsel.

g. Board of Directors

- i. North County Dispatch JPA – Update: No report - the next meeting is February 26th
- ii. County Service Area 17 – Update: No report – the next meeting is planned for March 17, 2020, and that Director Stine, alternate will attend the meeting.

iii. Comments

1. Malin – (a) he discussed that many of his neighbors are experience cancellation of their homeowners insurance; and (2) he attended the meeting with the CalPERS Actuary hosted by the District. He reported that it was a good meeting and the actuary was able to answer many of his questions.
2. Tanner – he talked about an event that he attended honoring the 75th Anniversary of Iwo Jima at Camp Pendleton.
3. Hillgren – she discussed a recent article about an all-electric engine at the LA Fire Department

9. Closed Session

Pursuant to the following sections, the board met in closed session from 2:03 – 2:20 pm, and discussed the following:

- a. Anticipated Litigation (1) Matter – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one (1) matter*
All board members listed, and Steven Fitch, (legal counsel) Chief Cox, Chief McQuead, and Karlena Rannals attended and participated in the discussion.

Upon reconvening, President Ashcraft reported that direction was given to legal counsel.

Pursuant to the following sections, the board met in closed session from 3:05 – 3:45 pm, and discussed the following:

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative/Human Resource Manager
Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution
All board members listed and Chief Cox and Chief McQuead attended and participated in this discussion.

Upon reconvening to open session, President Ashcraft announced that direction was given to the Agency Negotiators regarding the successor Memorandum(s) of Understanding and Compensation Resolution.

10. Adjournment

Meeting adjourned at 3:48 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

Rancho Santa Fe Fire Protection District

List of Demands- Feb 2020

Check No.	Amount	Payee	Description
32381	\$230.00	A to Z Plumbing Inc	Building RSF6
32382	\$346.59	AT&T Calnet 2/3	Telephone RSF
32383	\$2,370.00	Cielo Village Partners LP	Cielo HOA Fees
32384	\$2,214.85	City of Encinitas - Fire	CSA-17 Contract
32385	\$43.05	Complete Office of California Inc	Office Supplies
32386	\$928.72	Compressed Air Specialties Inc	SCBA Maint & Repair/ Flow Test/ Hydro Te
32387	\$7,019.50	Concentra	SAFER VRRC-Entry Level Physicals
32388	\$7,500.00	E7 Systems LLC	Consulting Services - Prevention
32389	\$349.09	EDCO Waste & Recycling Inc	Trash RSF6
32389	\$349.09	EDCO Waste & Recycling Inc	Trash RSF5
32390	\$2,346.25	Engineered Mechanical Services Inc	Building RSF
32391	\$7,941.88	Fire Facilities, Inc.	Building Training Facility
32392	\$12,370.00	North County EVS Inc	Scheduled & Repair - ID
32393	\$225.00	PPI Training	FP - Local Conference/Seminars
32394	\$1,745.00	R.E. Badger & Son, Inc.	Weed Abatement
32395	\$238.41	Rincon Del Diablo Municipal Water Di	Water RSF5
32396	\$1,619.37	SC Commercial LLC	Fuel: Gasoline & Diesel
32397	\$89.88	Stericycle, Inc.(Shred-It)	Shredding Services
32398	\$70.00	Terminix International	Building RSF2
32399	\$17.45	U P S	Shipping Service
32400	\$8,838.17	U S Bank Corporate Payment System	Cal-Card./IMPAC program
32401	\$989.59	United States Latex Prod. Inc	CSA-17 Contract
32402	\$6,950.00	WinTech Computer Services	Consulting Services
32403	\$135.41	Workplace Services Inc	Building ADMIN
32404	\$162.66	Aair Purification Systems	Building RSF4
32405	\$600.00	Accme Janitorial Service Inc	Building ADMIN
32406	\$149.17	Airgas Inc	Safety: Breathing Air
32407	\$64.20	AT&T	Telephone RSF6
32408	\$1,564.27	AT&T Calnet 2/3	Telephone RSF/Admin
32409	\$32.96	Charter Communications Holdings, LLC	Cable RSF4
32410	\$156.81	Complete Office of California Inc	Office Supplies
32411	\$3,353.69	County of SD/RCS	CAP Code Paging Service 800 MHz Network Admin Fees
32412	\$608.00	Dept of Forestry & Fire Protection	PY Adjs / Expenses

Rancho Santa Fe Fire Protection District

List of Demands- Feb 2020

Check No.	Amount	Payee	Description
32413	\$1,200.00	Duthie Electric Svc Corp	Generator Repair RSF
32414	\$37.57	EDCO Waste & Recycling Inc	Trash RSF6
32415	\$28,106.32	Endeavor Bank	RSF5 Station Design/Build
32416	\$8,300.00	Engineered Mechanical Services Inc	Building RSF2
32417	\$510,045.84	Erickson-Hall Const Co Inc	RSF5 Station Design/Build
32418	\$35.00	Ferrellgas Inc	Elec/Gas/Propane RSF5
32419	\$3,418.94	Fitch Law Firm Inc	Legal Services
32420	\$2,121.00	Garrett Electric Inc	Building RSF
32421	\$44.59	Griffin Hardware Co.	Station Maintenance - RSF2
32422	\$76.88	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 1781
32423	\$135.00	ICC	Association Dues
32424	\$163.16	Kamps Propane, Inc.	Elec/Gas/Propane RSF6
32425	\$107.30	Konica Minolta Business Inc	Copier Maintenance Contract
32426	\$179.31	Napa Auto Parts Inc	Apparatus: Parts & Supplies
32427	\$2,021.77	Olivenhain Municipal Water District	Water RSF
32428	\$700.00	Roadone	Training Equipment/Supplies: Miscellaneous
32429	\$603.01	Santa Fe Irrigation District	Water RSF1
32430	\$2,551.51	SC Commercial LLC	Fuel: Gasoline & Diesel
32431	\$10,576.18	SDG&E	Elec/Gas/Propane Admin, RSF
32432	\$90.00	State Fire Training	Permit: Certification
32433	\$80.00	State Fire Training	Permit: Certification
32434	\$80.00	State Fire Training	Permit: Certification
32435	\$96.00	State of CA Dept of Justice	Background Investigation
32436	\$2,041.96	ThyssenKrupp Elevator Inc	Elevator Service
32437	\$494.32	TPx	Telephone ADMIN
32438	\$17.45	U P S	Shipping Service
32439	\$1,688.98	Vortex Industries, Inc.	Building RSF1
32440	\$2,753.58	Waste Management Inc	Trash RSF
32441	\$260.19	AT&T	Cable/Telephone RSF5
32442	\$200.00	Cloyd, Justin	CSA-17 Contract
32443	\$329.38	Complete Office of California Inc	Office Supplies
32444	\$58.59	County of San Diego Vector Control P	Taxes & Assessments
32445	\$288.00	Dept of Forestry & Fire Protection	Permit: Certification

Rancho Santa Fe Fire Protection District

List of Demands- Feb 2020

Check No.	Amount	Payee	Description
32446	\$37.82	Griffin Hardware Co.	Station Maintenance - RSF2
32447	\$4,378.35	Guardian Life Insurance Co	Medical Insurance
32448	\$53.88	San Dieguito Trophy Inc	Awards/Proclamations
32449	\$17.45	U P S	Shipping Service
32450	\$240.00	U S Postal Service - Postmaster	Permit: Postage Bulk//Business Reply
32451	\$1,365.00	Vortex Industries, Inc.	Building RSF4
32452	\$125.00	Aair Purification Systems	Building RSF2
32453	\$2,000.00	Across the Street Productions	Permit: Certification
32454	\$214.00	AT&T	Telephone RSF1
32455	\$162.64	AT&T	Telephone RSF
32456	\$960.00	California Health & Safety Inc	Fit Testing
32457	\$2,295.00	CDW Government Inc.	Computer - License/Software
32458	\$428.61	Charter Communications Holdings, LLC	Cable/Telephone ADMIN
32459	\$315.89	Cox Communications	Cable/Telephone RSF
32460	\$964.09	Discount Tire	Apparatus: Tires & Tubes
32461	\$475.66	Engineered Mechanical Services Inc	Building RSF2
32462	\$696.67	Fire ETC Inc	Safety Clothing (Protective)
32463	\$764.83	Flyers Energy, LLC	Fuel: Gasoline & Diesel
32464	\$53.69	Home Depot, Inc	Apparatus: Car Wash, Janitorial Supplies
32465	\$696.00	Jon's Flags & Poles Inc.	Flags (State, USA)
32466	\$1,170.00	Liebert Cassidy Whitmore	Legal Services
32467	\$862.86	Lincoln National Life Ins Co	Life Insurance/EAP
32468	\$3,834.00	Palomar College	Fire 98 - in service training program FF
32469	\$730.00	Power Plus!	Elec/Gas/Propane RSF5
32470	\$175.00	PPI Training	FP - Local Conference/Seminars
32471	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
32472	\$3,701.42	SC Commercial LLC	Fuel: Gasoline & Diesel
32473	\$418.00	Terminix International	Building RSF, Admin
32474	\$31.73	U P S	Shipping Service
32475	\$1,871.02	United Site Services	Sewer RSF5
32475	\$1,871.02	United Site Services	Sewer RSF6
32476	\$1,781.38	Verizon Wireless	Cellular - Telephone, Parts/Supplies

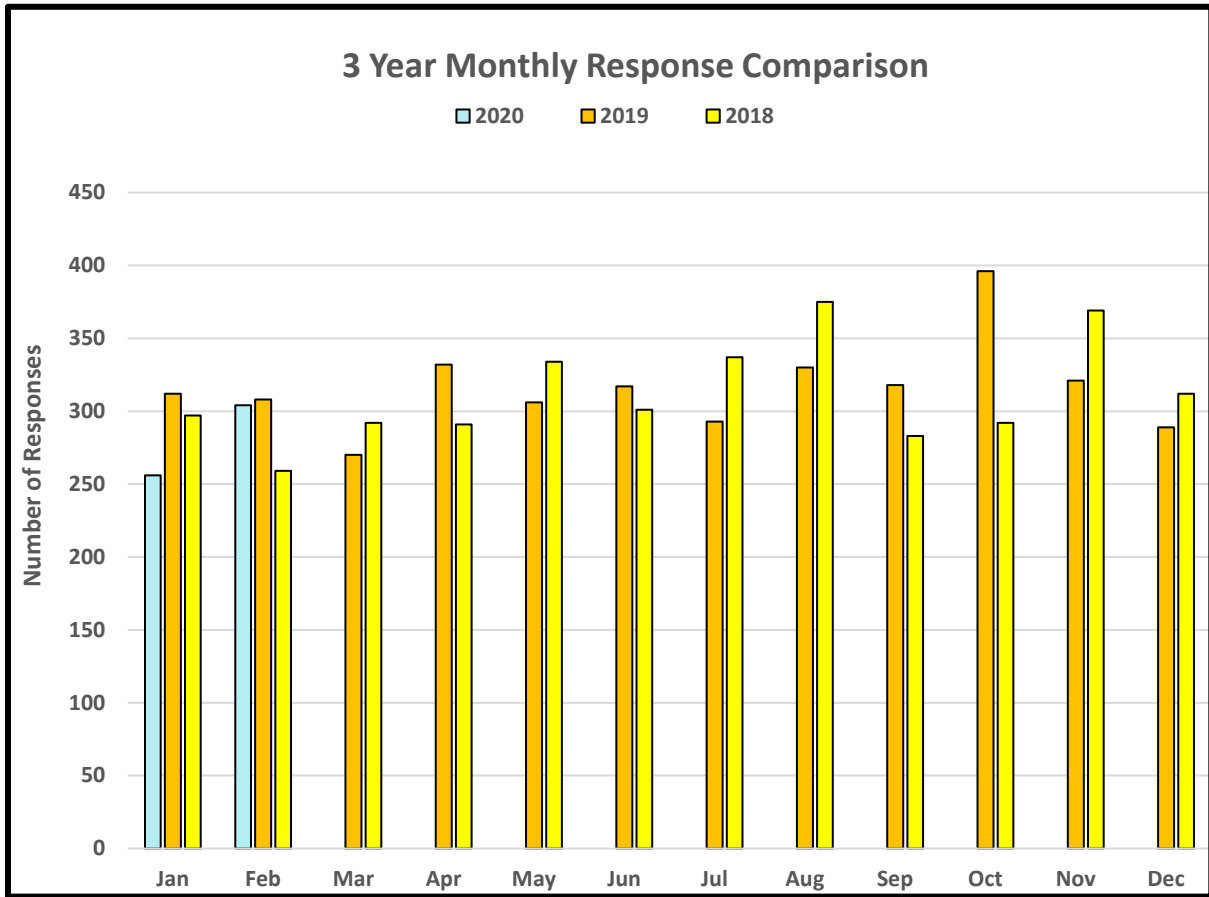
Rancho Santa Fe Fire Protection District

Check No.	Amount	Payee
EFT000000000593	\$276.13	Weeks, Michael
EFT000000000596	\$325.00	RSFPFA
EFT000000000598	\$621.00	Cooper, Correy
MISC	\$1,538.02	Various
Subtotal	\$686,062.05	
ACH Transfer	\$158,047.04	CalPERS
ACH Transfer	\$67,825.54	CalPERS
Subtotal	\$225,872.58	
2/15/2020	344,700.43	RSFFPD
2/28/2020	264,574.72	RSFFPD
Subtotal	\$609,275.15	
Total	\$1,521,209.78	

List of Demands- Feb 2020

Description
Books - Training
RSF Prof FF Assoc
Education/Training Reimbursement
Medical Reimbursement
CALPERS- Jan 2020 Ret
CALPERS- Mar 2020 Health
Payroll
Payroll

February 2020 Incident Count Stations 1 - 6



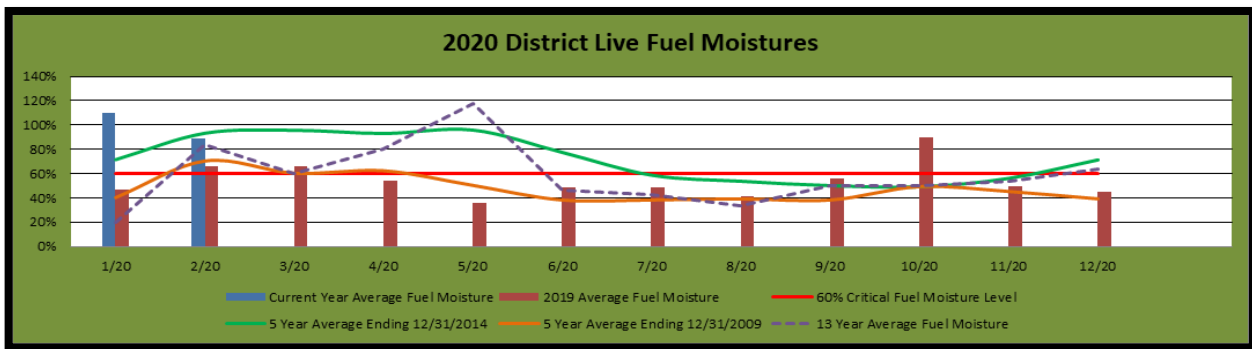
2020		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	256	304	0	0	0	0	0	0	0	0	0	0	0
YTD	256	560	560	560	560	560	560	560	560	560	560	560	560	-9.68%
2019		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792	1.34%	
2018		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	297	259	292	291	334	301	337	375	283	292	369	312	3,742
YTD	297	556	848	1139	1473	1774	2111	2486	2769	3061	3430	3742	4.53%	

February 2020 Incident Count

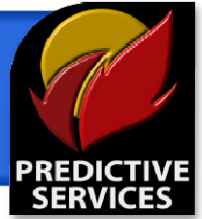
Stations 1 - 6

Incident Response Summary by Station		
Station	Month	YTD
RSF1	75	142
RSF2	108	200
RSF3	51	86
RSF4	31	49
RSF5	24	50
RSF6	15	33
Total Count:	304	560

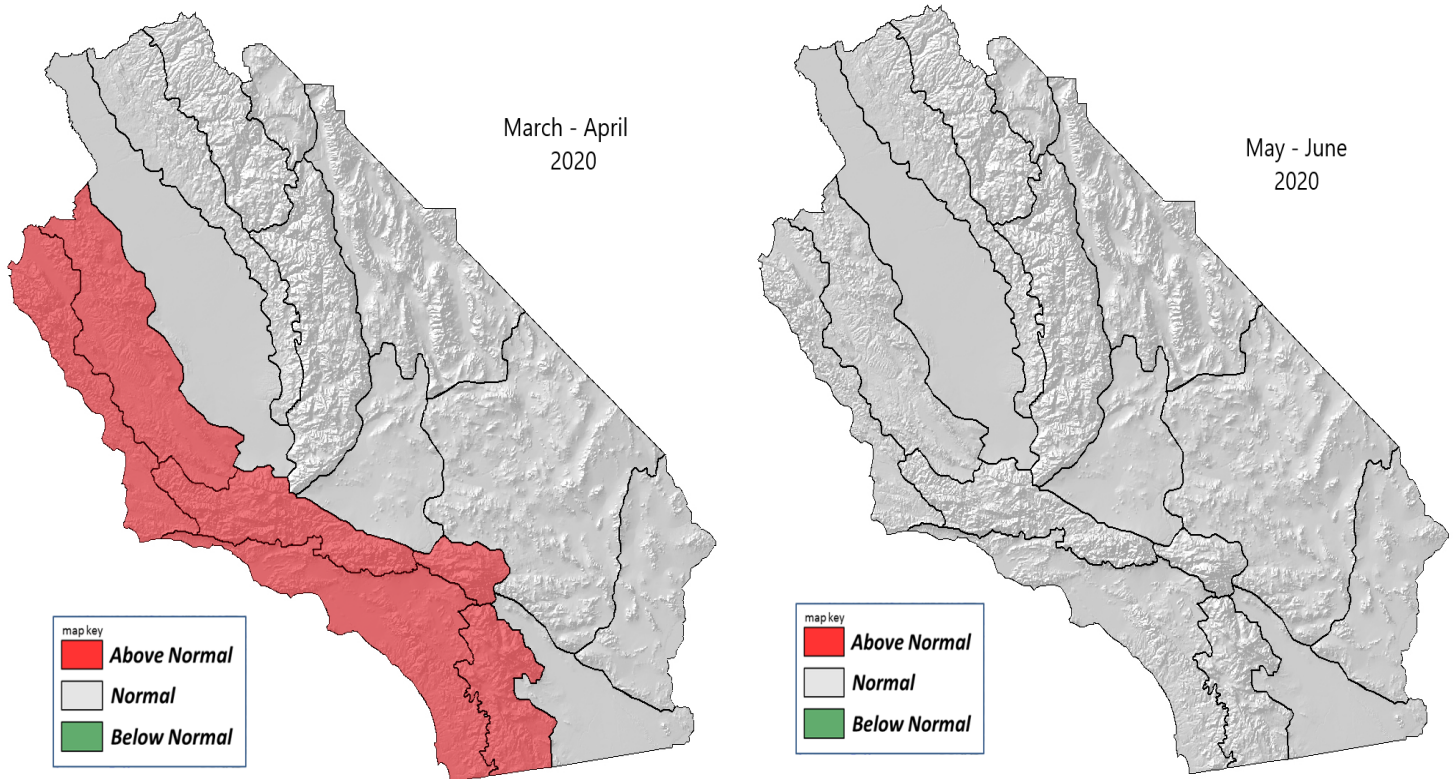
Incident Type Summary		
Type	Month	YTD
Fire	11	16
EMS/Rescue	161	306
Rupture/Explosions	0	0
Hazardous Conditions	4	5
Service Calls	21	44
Good Intent Calls	75	139
False Calls	25	43
Other	7	7
Total Incident Count:	304	560



SIGNIFICANT INCIDENT(S)/OVERHEAD ASSIGNMENT(S)				
DATE	INCIDENT/LOCATION	TYPE	UNIT/STRIKE TEAM	MISC.



SIGNIFICANT FIRE POTENTIAL



March - June 2020 HIGHLIGHTS

- *Temperatures above normal through April then below normal May and June.*
- *Below normal rainfall through April then near normal May and June.*
- *Near normal number of offshore wind events through April.*
- *Early onset of spring "grassfire season" starting in March.*
- *Deeper marine layer than normal May and June.*



WEATHER AND FUELS DISCUSSION

A ridge of high pressure off the California Coast has been the dominant weather feature since the beginning of January. Storms have been moving up and over this ridge into the Pacific Northwest and then either off to the east over the Northern tier of States or down into the Great Basin and Desert Southwest. Very little in the way of precipitation has fallen across Central and Southern California since the beginning of January. Most locations have received less than 30% of their normal rainfall (**Fig 1**). The snow pack in the Sierra is a little below 50% of normal for this time of year and almost all of this snow occurred from Thanksgiving to Christmas (**Fig 2**). Periods of moderate to strong offshore winds occurred across the wind prone areas when troughs dropped into the Great Basin and Desert Southwest from the Pacific Northwest. Maximum temperatures were well above normal over the last 30 days (**Fig 3**). The lack of precipitation during the two wettest months of the year has caused moderate drought over the Sierra and abnormally dry conditions across most of the rest of Central California and the northern portions of Southern California (**Fig 4**). The dead fuel moisture is well below normal across the entire region and many areas are at record or near record low values (**Fig 5-6 next page**).



**Fig 1: December 28th - February 25th
Precipitation (% of Ave.)**

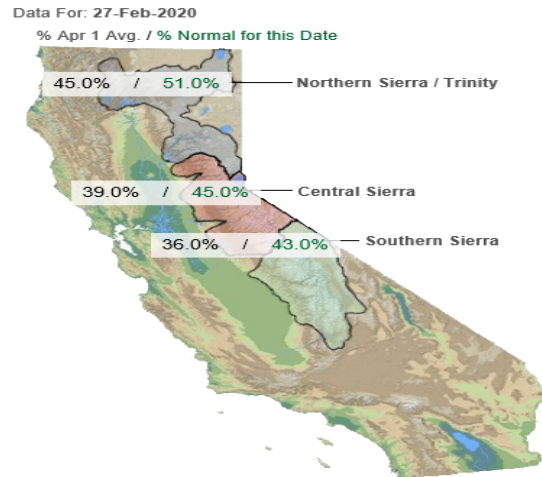


Fig 2: Snow Pack as of Feb 27, 2020



**Fig 3: January 27th - February 25th
Temperature (% of Ave.)**

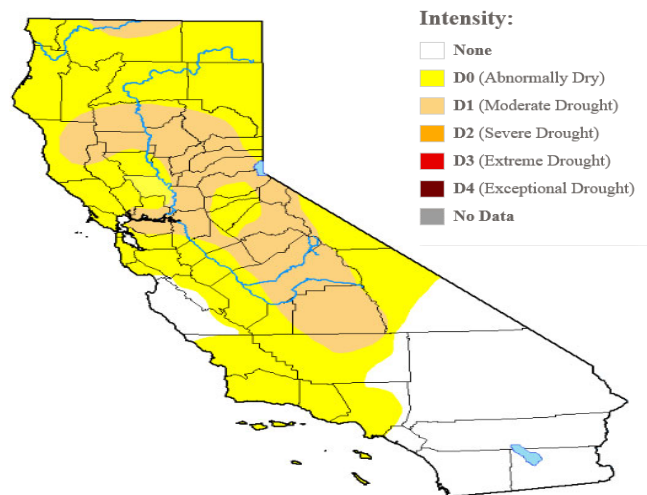


Fig 4: Drought Monitor Feb 27th

SOUTHERN OPERATIONS MONTHLY/SEASONAL OUTLOOK

ISSUED FEBRUARY 27, 2020

VALID MARCH - JUNE 2020



SOUTH OPS OUTLOOK

Expect very little change to occur through April. The above normal sea surface temperatures in the Gulf of Alaska will most likely cause the blocking high off the California Coast to remain in place (**Fig 7**). Very few storms will be able to penetrate this ridge and those that do will have less moisture than normal to work with due to below normal sea surface temperatures off the coast (**Fig 7**). Therefore, well below normal rainfall and above normal temperatures are expected to continue through April. Due to the lack of significant rainfall, fine fuels are curing rapidly across the lower elevations and will be completely cured by the middle or end of March. There will be an above normal potential for large fires across the lower elevations of the Central Coast and Southern California due to the early curing of fine fuels. A near normal amount of offshore wind events will most likely continue to occur through April. These winds will fan any new ignitions and rapid rates of spread and long range spotting will be likely in continuous dead fuel beds. The potential for large fire will become near normal across all of Central and Southern California May and June as the interior warms up and the offshore wind season comes to an end. The below normal sea surface temperatures off the California Coast will cause the marine layer to be deeper than normal (**Fig 7**). This ocean cooled air will be forced inland and below normal temperatures are expected in May and June.

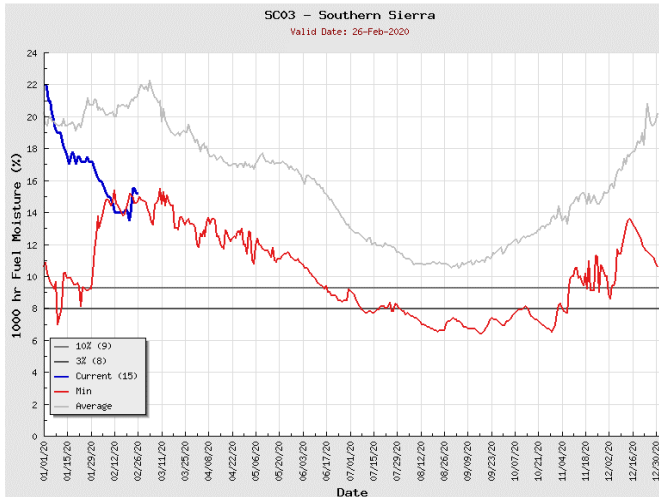


Fig 5: Southern Sierra 1000 hr dead fuel moisture Feb 26th

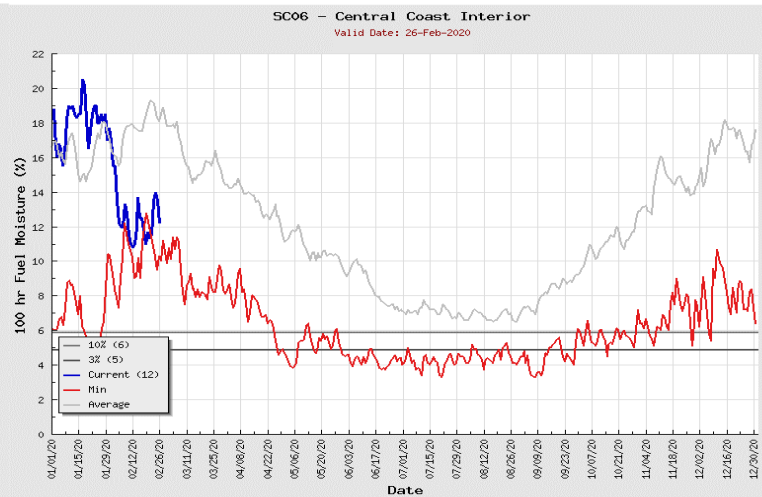


Fig 6: Central Coast Interior 100 hr dead fuel moisture Feb 26th

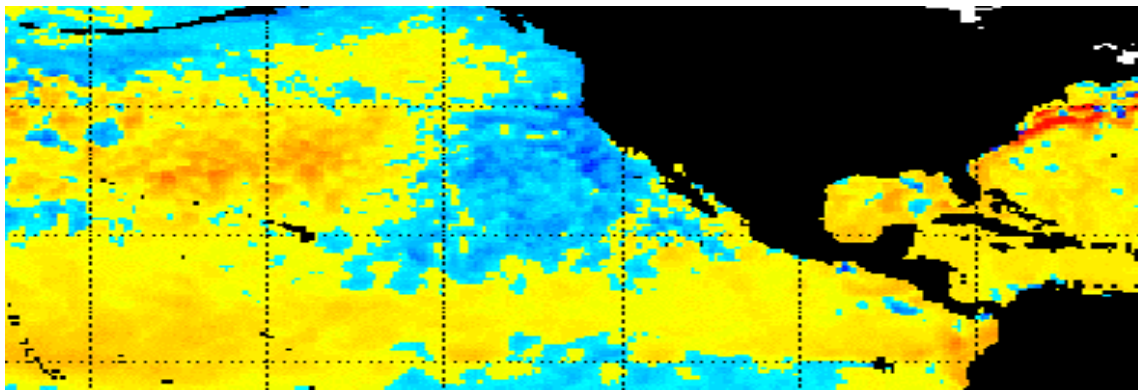
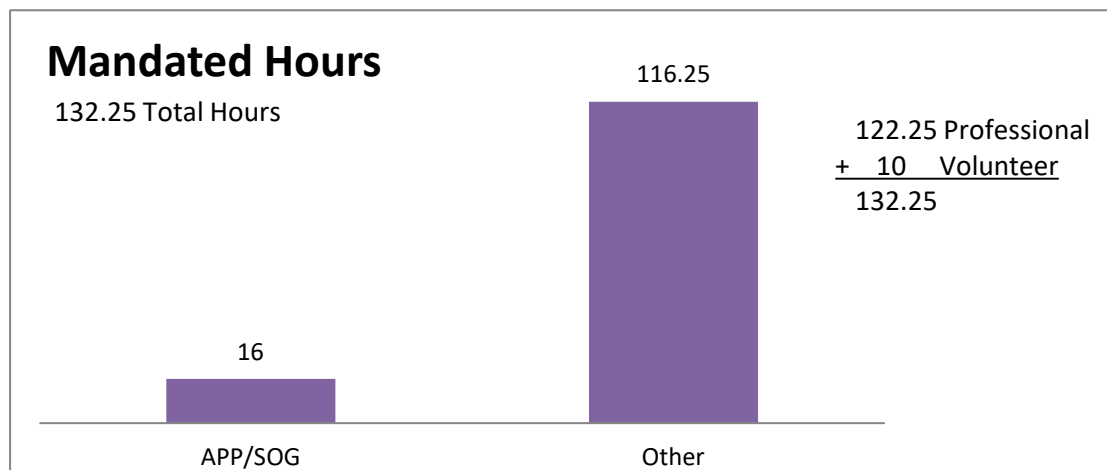
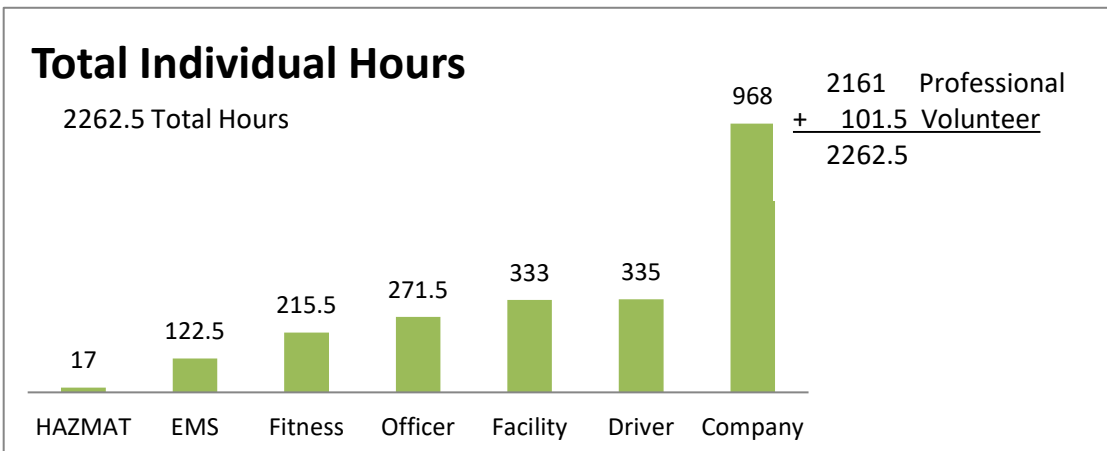
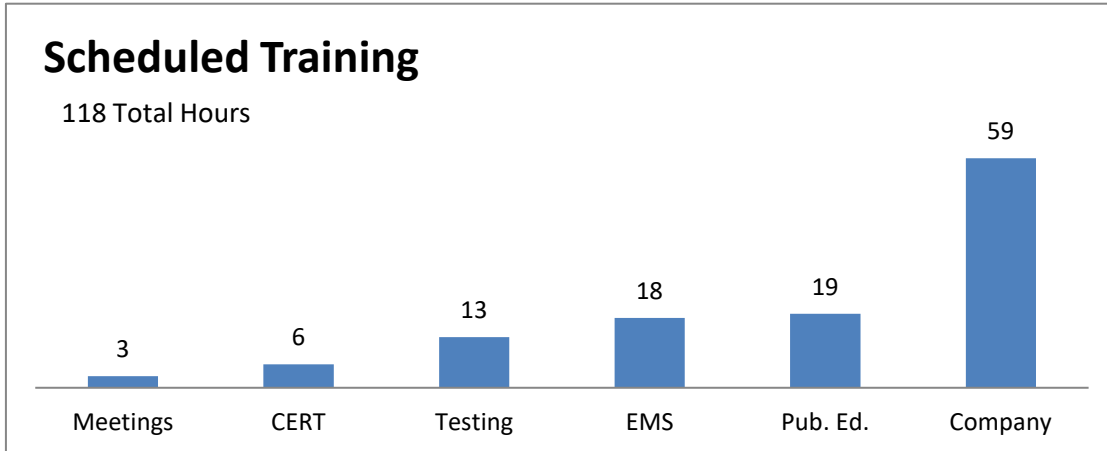


Fig 7: Sea Surface Temperature Anomaly, Feb 24th 2020

Training Division February 2020

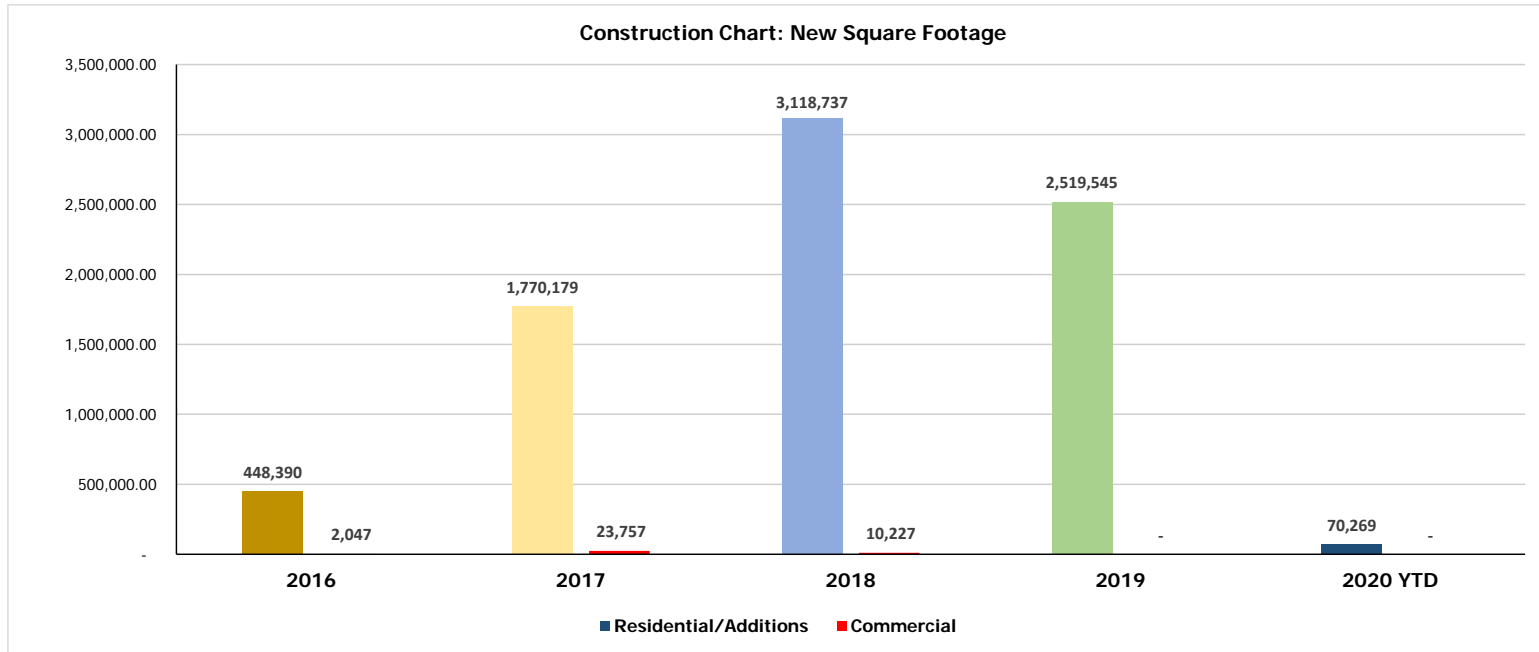


See next page for description.

Training Division - Descriptions

Scheduled Training		
Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.		

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020



Total New Square Footage Only (*Reflected in Chart Above)

Year	Res/Add	Comm	Total
2016	448,390	2,047	450,437
2017	1,770,179	23,757	1,793,936
2018	3,118,737	10,227	3,128,964
2019	2,519,545	-	2,519,545
2018 YTD	249,131	-	249,131
2019 YTD	379,692	-	379,692
2020 YTD	70,269	-	70,269

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043										

Comparison 2019/2020 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593										

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020

PLAN REVIEWS					
Plan Type	No. of Reviews	Resubmittals	Staff Hours	No. of Structures	Approved New SQFT (Mit Fees)
New Residential	10	5	2	6	23,974
Additions/Remodels	13	1	3	9	13,270
New Commercial	-	-	-	-	-
Commercial T.I.	8	-	-	-	3,799
Tents/Special Events	-	-	-	-	-
Rack Storage	-	-	-	-	-
Preliminary	7	1	1	1	-
Fire Suppression Systems	14	-	-	-	-
Alarms	4	-	-	-	-
Landscaping	10	-	-	-	-
Grading/Mylars/Improvement Plans	4	-	2	-	-
Underground	-	-	-	-	-
Hood System	-	-	-	-	-
Tanks	-	-	-	-	-
Cell Sites	-	-	-	-	-
DSS/CCL	-	-	-	-	-
DPLU	2	-	-	-	-
Solar Panels	-	-	-	-	-
High Piled Storage	-	-	-	-	-
High Hazard/Communications/Other	1	-	-	-	-
Spray Booth	-	-	-	-	-
TOTAL	73	7	8	16	41,043
TOTAL PLAN REVIEWS:		80			

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020

INSPECTIONS	
Inspection Type	No. of Inspections
Alarms	7
Fire Suppression Systems	55
Building Construction	74
Landscaping	7
Tent/Special Event	-
Gates/Knox	-
Site Visit	1
Technical Report/FPP	1
Underground	-
Annual Inspection	-
Other	-
TOTAL	145

SPECIAL PROJECTS	
Project Type	No. of Projects
Grants	-
GIS	2
Forms (Updates/New)	1
Project Research	-
Computer Programming/I.T.	-
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	15
Other	1
Other	-
TOTAL	19

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020

MEETINGS	
Meeting Type	No. of Meetings
H.O.A	-
On-Site Project Meetings	4
In-Office Project Meetings	1
Weed Abatement	1
County	4
Code Development	-
Support/I.T. Development	-
San Diego County FPO's	-
Community Stakeholder Meetings	2
Other	-
TOTAL	12

TRAINING/EDUCATION	
Class Name	Dates
F0638-WUI Fire Adapted Communities Course II	02/10-02/11/2020
1 Hour rated corridors and fire rated assemblies	2/26/2020
Fire Pumps	2/27/2020
Fire Inspector 2B	2/21-2/23/20
	-
	-
TOTAL	4

PREVENTION / PUB ED	
Activity	Number
Phone Calls	268
Emails	1,894
TOTAL	2,162

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020

WEED ABATEMENT	
Activity	No. of Inspections
Weed Abatement Inspection	206
Weed Abatement Reinspection	45
1st Notice	83
2nd Notice	-
Final Notice	-
Posting	-
Forced Abatement	-
TOTAL	334

ADMINISTRATIVE SERVICES/OFFICE SUPPORT	
Activity	No. Completed
Phone Calls	619
Correspondence	1,117
Walk in/Counter	355
Knox Application Request	8
Burn Permits	1
Plan Accepted/Routed	80
Special Projects	5
Scanning Documents/Electronic Files	500
Meetings: Admin/Prevention/Admin Shift	8
Post Office Runs	-
Deposit Runs/Preparations	15
TOTAL	2,708

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 February 2020

SOCIAL MEDIA COMMUNITY INTERACTION			
Social Media	Followers	Interactions	Reach
Facebook	1722	580	1766
Instagram	1474	39	2279
Twitter	4071	181	5687
TOTAL	7267	800	9732

Website Development	Number of Items
New Content	2
Update Existing Content	3
TOTAL	5

COMMUNITY OUTREACH	
Event	Participants
Love Your Heart Day	60
	-
	-
	-
TOTAL	60

STATION TOURS/ENGINE VISITS		
Station No.	Group Name	Participants
Station 3	Horizon Prep Preschool	15
Station 2	Design 39 Kindergarten	25
Station 3	Horizon Prep Preschool	15
Station 6	Girl Scouts	12
TOTAL:	5	67

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 February 2020

CAR SEATS	
Car Seats Installed	3
TOTAL:	3

EDUCATIONAL MATERIALS	
Name	Number
Immediate Zone flyer	1
Weed Abatement Packet	1
	-
TOTAL:	2

MEETINGS	
Meeting Type	No. of Meetings
Large Animal Evac	-
Staff	-
Board	-
Shift	-
CSA 17	-
PIO's	-
SO CAL Pub Ed	1
Community Stakeholder Meeting	1
TOTAL	2

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 February 2020

TRAINING/EDUCATION	
Class Name	Dates
F0638 WUI	February 10-11, 2020
	-
	-
TOTAL	1

CLERICAL	
Activity	Number
Phone Calls	36
Correspondence	156
TOTAL	192

PUBLIC MEDIA INERACTION	
Activity	Number
Press Releases	2
Community Event Interviews	-
On-scene PIO	-
Interviews (Other)	-
TOTAL:	2