



RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

January 15, 2020
1:00 pm PT
Regular Meeting

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

REGULAR AGENDA 1:00 pm

NOTE: Meeting will convene at 1pm at 18040 Calle Ambiente, Rancho Santa Fe for the Roll Call, Invocation, Pledge of Allegiance, and Special Presentations.

1. Roll Call
2. Invocation – Chaplain’s Mike MacIntosh and Ray Ramage
3. Pledge of Allegiance
4. Special Presentations
 - a. Badge Presentations
Presentation of Fire District Badges by Fire Chief Cox will be presented to:
Promotion
 - Craig McVey, Captain (*June 16, 2019*)
 - Tanner Worley, Captain (*January 1, 2020*)
 - Curtis Benz, Engineer/Paramedic (*April 1, 2019*)
 - Alex Trottier, Engineer/Paramedic (*June 16, 2019*)
 - Scott Young, Engineer/Paramedic (*January 1, 2020*)
 - Conor Lenehan, Deputy Fire Marshal (*November 1, 2019*)**Off Probation**
 - Josh Guzman, Firefighter Paramedic (*July 16, 2019*)**New Hire(s)**
 - Alec Connelly, Firefighter/Paramedic (*April 16, 2019*)
 - Derek Wheeler, Firefighter/Paramedic (*April 16, 2019*)
 - Harry Lee, Firefighter/Paramedic (*August 16, 2019*)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Volunteer/Reserve)

- Corbin Martinez

Retiree(s)

- Troy Elliott, Captain (*May 11, 2019*)
- Greg Rainville, Captain (*December 20, 2019*)

5. Motion waiving reading in full of all Resolutions/Ordinances
6. Public Comment

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

7. Consent Calendar

a. Board of Directors Minutes

Board of Directors minutes of December 18, 2019

ACTION REQUESTED: **Approve**

b. Receive and File

1. Monthly/Quarterly Reports

(1) List of Demands Check 32162 thru 32258, Electronic File Transfers (EFT), and Wire Transfer(s) for the period December 1 – 31, 2019 totaling:	\$ 992,614.22
Wire Transfer(s) period December 1 – 31, 2019	\$ 288,003.24
Payroll for the period December 1 – 31, 2019	\$ 719,755.68
TOTAL DISTRIBUTION	\$2,000,373.14

(2) Activity Reports – December 2019

- Fire Prevention
- Operations
- Training
- Correspondence - letters/cards were received from the following members of the public:
 - Jim Desmond, Supervisor, Fifth District – San Diego County Board of Supervisors

ACTION REQUESTED: **Information**

8. Old Business

a. None

9. Public Hearing

a. Fire Mitigation Fee Program: Resolution Adopting Multi-Year Facilities and Equipment Plan for Rancho Santa Fe Fire Protection District

ACTION REQUESTED: **A call for public comment (oral or written)**

10. Resolution/Ordinance

a. Resolution No. 2020-01

To discuss and/or adopt Resolution No. 2020-01 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Amending and Adopting the Fire Mitigation Fee Fund Multi-Year Plan

ACTION REQUESTED: **Adopt**

11. New Business

a. Acceptance of Grant

To discuss and/or authorize the acceptance of a \$30,000 grant from the San Diego Regional Fire Foundation for the purchase of Extrication Rescue tools, and authorize the payment of \$10,000 that is the District's shared cost. [Staff Report 20-01](#)

ACTION REQUESTED: **Authorize \$10,000 in matching funds to San Diego Regional Fire Foundation for the purchase of Extrication Rescue tools, accept the equipment upon deliver, and exempt the equipment from the District's capitalization policy**

12. Oral Report

a. Fire Chief

1. RSF5 Construction Update

b. Operations – Deputy Chief

c. Volunteer – Volunteer Recruitment/Retention Coordinator

d. Training – Battalion Chief

e. Fire Prevention – Fire Marshal

f. Administrative Manager

g. Board of Directors

1. North County Dispatch JPA – Update
2. County Service Area – 17 – Update
3. Comments

13. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative/Human Resource Manager

Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution

14. Adjournment

The next regular Board of Directors meeting to be February 19, 2020 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.




RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Regular Meeting
Agenda
Wednesday, January 15, 2020
1:00 pm PT

CERTIFICATION OF POSTING

I certify that on January 9, 2020 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on January 9, 2020



Karlana Rannals
Board Clerk



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – December 18, 2019

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

REGULAR AGENDA

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Director John Tanner led the assembly in the Pledge of Allegiance.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Fred Cox, Fire Chief; Dave McQuead, Deputy Chief; David Livingstone, Battalion Chief; Bruce Sherwood, Battalion Chief; Marlene Donner, Fire Marshal; Frank Twohy, Volunteer Recruitment Retention Coordinator, and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. Board of Directors Minutes

i. Board of Directors minutes of November 20, 2019

b. Receive and File

i. *Monthly/Quarterly Reports*

1. List of Demands Check 32063 thru 32161, Electronic File Transfers (EFT) and Wire Transfer(s) for the period November 1 – 30, 2019 totaling:	\$1,286,219.31
Wire Transfer(s) for the period November 1 – 30, 2019	\$ 67,289.65
Payroll for the period November 1 – 30, 2019	\$ <u>904,316.65</u>
TOTAL DISTRIBUTION	\$2,257,825.61

2. Activity Reports – November 2019

a. Fire Prevention

b. Operations

c. Training

d. Correspondence – letters/cards were received from the following members of the public:

1) None

c. Acceptance of Grant

By motion and approval of the Consent Calendar, the Board of Directors approved to accept a grant \$4,083.65 from Rancho Santa Fe Fire District Foundation for the replacement of conventional lighting with LED light fixtures and bulbs at RSF6.

4. Old Business

a. *Board of Directors Meeting Calendar*

Ms. Rannals reviewed the staff report provided. She reminded the board that they requested the additional discussion to review the meetings from the last half of the year, and discuss whether the regular meeting date should remain for the third Wednesday of each month. After review of the calendar, it was determined to change the following regular meetings:

Regular Meeting Date – 2020	Rescheduled Special Meeting Date – 2020
March 18	March 11
October 21	October 28

In addition, the consensus from the Board, noting the rescheduled meetings, they concluded that the regular meeting date would remain for the third Wednesday of each month.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the 2020-year meeting schedule as agreed.

5. New Business

a. *LAFCO – Call for Nomination | Regular Special District Member Election on LAFCO*

Chief Cox summarized the request from LAFCO and noted that only elected officials could submit their name for consideration to serve on the LAFCO Commission. At the conclusion of the discussion, no board member expressed an interest in submitting their name for consideration. There was no action taken by the Board.

6. Oral Report

a. *Fire Chief*

Chief Cox reported the following:

- RSF5 Construction Update and Groundbreaking: Chief Sherwood provided the update noting that the storm water runoff is complete, and that the interior is progressing. The construction firm is predicting completion for June 2020.
- RSF1 Tenant Improvements – Update: He is working with Verizon on improvements, and is discussions with requesting that they install an ADA parking space.
- Fuel Mitigation Projects: a meeting with the Elfin Forest/Harmony Grove residents is being scheduled, with CalFIRE as a participant.
- Badge Ceremony – January 15, 2020 will be held. The Rancho Santa Fe Professional Firefighters Local 4349 have chosen to conduct this event annually.
- Captain Greg Rainville retires on December 20, 2019.

b. *Operations – Deputy Chief*

Chief McQuead reported the following:

- Monthly statistics were reviewed, noting significant incidents during Thanksgiving week.
- He reported that he has been busy revising policies and creating evaluation procedures, since all evaluations for suppression personnel have changed to be performed annually.
- He introduced Zack Smith, EMS Coordinator for CSA-17 who demonstrated Auto Pulse System and EKG Monitors and Defibrillator. He anticipates that the CSA-17 survival statistics will only improve. CSA-17 funds were used to make the purchase of this technology.

c. *Volunteer – Volunteer Recruitment & Retention Coordinator*

VRRRC Twohy reported that the Reserves donated 750 hours. He is working on applications and backgrounds for 13 potential volunteers. Many of the applications are from the recent graduates of the Palomar Fire Academy. The Board expressed an interest in a presentation about the Palomar Fire Academy.

d. *Training – Battalion Chief*

Chief Sherwood reported that personnel have completed more than 2,000 hours of training that included firefighter safety and survival, and live fire. He distributed a training plan for 2020 that aligns with the District's strategic plan. He responded to questions from the Board.

e. *Fire Prevention – Fire Marshal*

Fire Marshal Donner reported the following:

- She and other prevention personnel attend a class on clearance to vegetation, ignition resistant and shelter in place communities
- She continues to work on potential locations for large animal evacuation
- Monthly statistics were reviewed
- FPS Closs is working to apply for a CalFIRE grant for tree removal

f. *Administrative Manager*

- Ms. Rannals informed the board that since the board changed the March meeting date, she will not be in attendance due to a planned vacation
- CalPERS Visit – a presentation by the Actuary Nina Ramsay is confirmed for January 27, 2020 at 9am and will be hosted by Rancho Santa Fe

g. *Board of Directors*

- i. North County Dispatch JPA – Update: Director Ashcraft – No report. He reported that the next meeting is planned for February 26, 2020
- ii. County Service Area 17 Update: Director Hillgren – No report. She reported that the next meeting is planned for February 4, 2020
- iii. *Comments*
 - i. Hillgren: she passed along a compliment that she received about our agency and personnel
 - ii. Malin: he discussed an article from the Wall Street Journal about the pension unfunded liability nationwide.

Ten-minute recess

7. Closed Session

Pursuant to the following sections, the board met in closed session from 2:11 – 4:23 pm, and discussed the following:

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative/Human Resource Manager
Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution
All board members listed and Chief Cox and Chief McQuead attended and participated in this discussion.
- b. With respect to every item of business to be discussed in closed session pursuant to Section 54995(b):
 - i. Liability Claims
(1) Claimant: Joseph D. Moscato
All board members listed, Chief Cox, Chief McQuead and Karlana Rannals attended and participated in this item.
- c. With respect to every item of business to be discussed in closed session pursuant to Section 54957
Employee Performance Evaluation
Title: Fire Chief
All board members listed and Chief Cox attended and participated in this item.

Upon reconvening to open session, President Ashcraft announced the following:

- a. With respect to 10. a., direction was given to the Agency Negotiators regarding the successor Memorandum(s) of Understanding and Compensation Resolution; and
- b. With respect to 10. b., the Board acknowledged that the claim will conclude thru a settlement agreement after approval by the Workers' Compensation Appeals Board; and
- c. With respect to 10. c., an evaluation of the Fire Chief performance was performed. There was no action taken by the Board.

8. Adjournment

Meeting adjourned at 4:25 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

32162	\$385.00	A to Z Plumbing Inc	Building RSF2
32163	\$84.00	AAA Live Scan	Background Investigation
32164	\$214.00	AT&T	Telephone RSF
32166	\$1,681.50	C.A.P.F.	Disability Ins Short & Long
32167	\$1,830.00	California's Own Native Landscape De	Landscaping RSF6
32168	\$2,370.00	Cielo Village Partners LP	Cielo HOA Fees
32169	\$1,446.40	Complete Office of California Inc	Office Supplies
32170	\$3,144.80	County of SD/RCS	CAP Code Paging, 800 MHz Network Admin Fees
32171	\$300.37	Cox Communications	Telephone/Cable RSF
32172	\$99.99	CrewSense, LLC	Scheduling (Crewsense) Maintenance
32173	\$420.00	Dependable Alarm Systems Inc	Alarm System Monitoring RSF2
32174	\$1,647.13	Direct Energy Business-Dallas	Elec/Gas/Propane RSF1
32175	\$110.82	Dish	Cable RSF6
32176	\$450.00	Dynamic Communities Inc	Association Dues
32177	\$6,950.00	Erwin Willis DBA WinTech Computer Se	Consulting Services
32178	\$10.96	Griffin Hardware Co.	Station Maintenance - RSF2
32179	\$260.00	IAFC Membership Department	Association Dues
32181	\$65.00	Liebert Cassidy Whitmore	Legal Services
32182	\$10,058.55	Motorola Solutions Inc	Radio Equipment Replacement
32183	\$48,819.45	NCDJPA	Dispatching
32184	\$8,747.59	North County EVS Inc	Scheduled/Repair - ID 0811, 0611, 9611
32185	\$540.00	Paul F. Schubert Painting, Inc.	Building RSF6
32186	\$2,572.77	Platinum Consulting Group LLC	Consulting Services
32187	\$3,670.00	R.E. Badger & Son, Inc.	Weed Abatement
32188	\$1,050.00	Roadone	Training Equipment/Supplies: Miscellaneous
32189	\$1,139.02	San Diego Fitness Repair (Fitness Wa	Fitness Equipment Repair
32190	\$3,674.35	SC Commercial LLC	Fuel: Gasoline & Diesel
32191	\$3,446.50	Stanley N Parfrey dba 3 Volt Electri	Building RSF6 - Upgrades
32192	\$335.26	Stericycle, Inc.(Shred-It)	Shredding Services
32193	\$349.00	Terminix International	Building RSF, ADMIN
32194	\$620.45	ThyssenKrupp Elevator Inc	Elevator Service
32195	\$637.15	Timothy Costanzo	Building RSF6 - Upgrades
32196	\$32.90	U P S	Shipping Service
32197	\$15,359.04	U S Bank Corporate Payment System	Cal-Card./IMPAC program
32198	\$262.42	United Site Services	Sewer RSF5
32199	\$2,138.27	Verizon Wireless	Cellular - Telephone, Phones - New/Replacement

32200	\$252.09	Western State Design Inc	Station Maintenance - RSF3
32201	\$115.00	Aair Purification Systems	Building RSF2
32202	\$844.76	About Service Inc	Repair - ID 1181
32203	\$750.00	Accme Janitorial Service Inc	Building ADMIN
32204	\$145.00	Airgas Inc	Safety: Breathing Air
32205	\$936.00	APCD	Permit: County/City
32206	\$4,665.00	APCD	RSF5 Station Design/Build- Permits
32207	\$3,666.92	Armanino Solutions, LLC	Computer - License/Software
32208	\$2,004.77	AT&T Calnet 2/3	Telephone RSF, ADMIN
32209	\$32.96	Charter Communications Holdings, LLC	Cable RSF4
32210	\$386.66	EDCO Waste & Recycling Inc	Trash RSF
32211	\$28,051.08	Endeavor Bank	RSF5 Station Design/Build
32212	\$8,300.00	Engineered Mechanical Services Inc	Building RSF2
32213	\$532,970.43	Erickson-Hall Const Co Inc	RSF5 Station Design/Build
32214	\$559.96	Fire ETC Inc	Safety Clothing (Protective)
32215	\$1,875.00	Fitch Law Firm Inc	Legal Services
32216	\$104.27	Flyers Energy, LLC	Fuel: Gasoline & Diesel
32217	\$21.55	Kamps Propane, Inc.	Elec/Gas/Propane RSF6
32218	\$234.06	Konica Minolta Business Inc	Copier Maintenance Contract
32219	\$3,343.04	Olivenhain Municipal Water District	Water RSF
32220	\$1,592.33	Parkhouse Tire, Inc.	Apparatus: Tires & Tubes
32221	\$75.78	Philips Electronics North American C	CSA-17 Contract
32222	\$225,000.00	Rancho Santa Fe Fire Protection Dist	Interfund Transfer
32223	\$441.47	Rincon Del Diablo Municipal Water Di	Water RSF5
32224	\$616.87	Santa Fe Irrigation District	Water RSF
32225	\$1,765.24	SC Commercial LLC	Fuel: Gasoline & Diesel
32226	\$2,593.00	SDG&E	Elec/Gas/Propane RSF
32227	\$66.00	Terminix International	Building RSF2
32228	\$31.55	U P S	Shipping Service
32229	\$1,608.60	United Site Services	Sewer RSF5
32230	\$3,074.35	Waste Management Inc	Trash RSF
32231	\$515.00	A to Z Plumbing Inc	Building RSF6
32232	\$460.00	APCD	Permit: County/City
32233	\$650.00	APCD	Bank Charges-Administrative Fees
32234	\$339.16	AT&T	Cable/Telephone RSF
32235	\$314.48	AT&T Calnet 2/3	Telephone RSF, ADMIN

32236	\$1,652.00	C.A.P.F.	Disability Ins Short & Long
32237	\$2,630.13	California Health & Safety Inc	SCBA Maint & Repair/ Flow Test/ Hydro Te
32238	\$428.59	Charter Communications Holdings, LLC	Cable/Telephone ADMIN
32239	\$80.03	Flyers Energy, LLC	Fuel: Gasoline & Diesel
32240	\$157.00	Golden Telecom Inc	Telephone Repair
32241	\$3,822.00	Gregory L. Kaczur	Building RSF2
32242	\$102.05	Griffin Hardware Co.	Station Maintenance - RSF2
32243	\$4,378.35	Guardian Life Insurance Co	Medical Insurance, Med/Dental - Retiree-Former Employees
32244	\$47.57	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 1581
32246	\$1,300.00	Intterra	Training - Fire Prevention
32247	\$874.13	Lincoln National Life Ins Co	Life Insurance/EAP
32248	\$730.00	Power Plus!	Elec/Gas/Propane RSF5
32249	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
32250	\$30.00	San Diego Chapter CSDA	Meetings/Meal Expenses
32251	\$265.32	San Diego Union-Tribune, LLC	Advertising
32252	\$2,595.39	SC Commercial LLC	Fuel: Gasoline & Diesel
32253	\$495.00	SDCFCA	Education/Training Reimbursement
32254	\$7,859.06	SDG&E	Elec/Gas/Propane RSF, Admin
32255	\$502.36	TPx	Telephone ADMIN
32256	\$16.45	U P S	Shipping Service
32257	\$25.51	Waste Management Inc	Trash RSF2
32258	\$11.28	Willis, Erwin L.	Computer Equipment/Parts
EFT000000000573	\$1,293.30	DeAvila, Kimberly	Medical Insurance
EFT000000000576	\$621.00	McQuead, David C	Education/Training Reimbursement
EFT000000000578	\$680.00	Canfield, Sean	Education/Training Reimbursement
EFT000000000579	\$621.00	Cooper, Correy	Education/Training Reimbursement
MISC	\$7,981.63	Various	Medical Reimbursement
Subtotal	\$992,614.22		

Rancho Santa Fe Fire Protection District

ACH Transfer	\$2,004.76	CalPERS
ACH Transfer	\$67,854.22	CalPERS
ACH Transfer	<u>\$218,144.26</u>	CalPERS
Subtotal	\$288,003.24	

12/15/2019	367,028.04	RSFFPD
12/31/2019	<u>352,727.64</u>	RSFFPD
Subtotal	\$719,755.68	

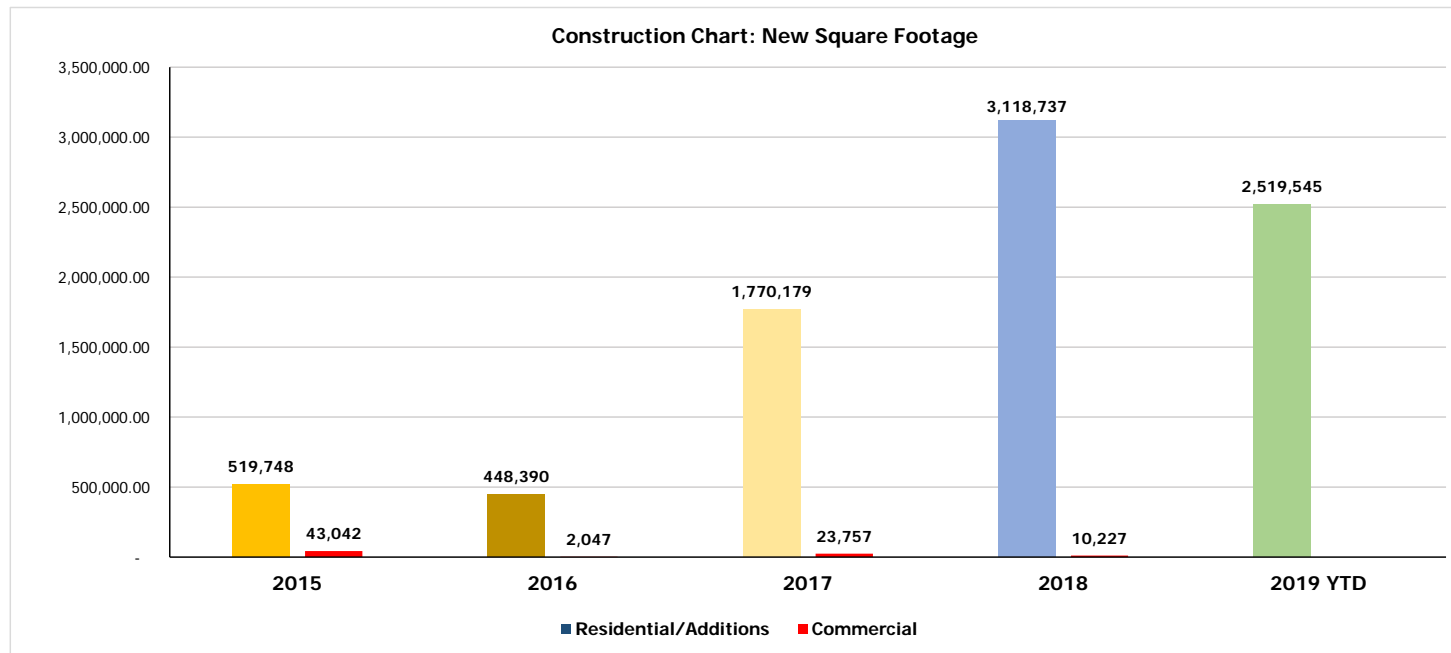
Total	<u>\$2,000,373.14</u>
--------------	------------------------------

List of Demands- Dec 2019

CALPERS- 12/19 Retro
CALPERS- Jan 2020 Health
CALPERS- Nov 2019 Ret

Payroll
Payroll

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 December 2019



Total New Square Footage Only (*Reflected in Chart Above)

Year	Res/Add	Comm	Total
2015	519,748	43,042	562,790
2016	448,390	2,047	450,437
2017	1,770,179	23,757	1,793,936
2018	3,118,737	10,227	3,128,964
2017 YTD	1,770,179	23,757	1,793,936
2018 YTD	3,118,737	10,227	3,128,964
2019 YTD	2,519,545	-	2,519,545

2019 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	226,965	152,727	230,511	180,438	213,366	166,719	67,267	153,850	203,283	398,989	418,367	107,063

Comparison 2018/2019 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	186,961	62,170	46,643	37,448	69,972	1,361,554	344,679	50,736	212,489	181,371	129,141	445,800
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 December 2019

PLAN REVIEWS				
Plan Type	No. of Reviews	Resubmittals	No. of Structures	Approved New SQFT (Mit Fees)
New Residential	26	11	41	107,063
Additions/Remodels	3	-	-	-
New Commercial	1	-	-	-
Commercial T.I.	3	-	-	-
Tents/Special Events	1	-	-	-
Rack Storage	-	-	-	-
Preliminary	13	8	-	-
Fire Suppression Systems	6	3	-	-
Alarms	5	-	-	-
Landscaping	30	7	-	-
Grading/Mylars/Improvement Plans	6	-	-	-
Underground	1	-	-	-
Hood System	-	-	-	-
Tanks	-	-	-	-
Cell Sites	-	-	-	-
DSS/CCL	-	-	-	-
DPLU	-	-	-	-
Solar Panels	-	-	-	-
High Piled Storage	-	-	-	-
High Hazard/Communications/Other	2	-	-	-
Spray Booth	-	-	-	-
TOTAL	97	29	41	107,063
TOTAL PLAN REVIEWS:	126			

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
December 2019

INSPECTIONS	
Inspection Type	No. of Inspections
Alarms	23
Fire Supression Systems	48
Building Construction	32
Landscaping	1
Tent/Special Event	2
Gates/Knox	1
Site Visit	-
Technical Report/FPP	-
Underground	1
Annual Inspection	1
Other	-
TOTAL	112

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 December 2019

SPECIAL PROJECTS	
Project Type	No. of Projects
Grants	1
GIS	-
Forms (Updates/New)	5
Project Research	-
Computer Programming/I.T.	-
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formating/ Design	-
Other	-
Other	-
TOTAL	6

MEETINGS	
Meeting Type	No. of Meetings
H.O.A	-
On-Site Project Meetings	11
In-Office Project Meetings	8
Weed Abatement	2
County	-
Code Development	-
Support/I.T. Development	4
San Diego County FPO's	1
Community Stakeholder Meetings	4
Other	1
TOTAL	31

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 December 2019

TRAINING/EDUCATION	
Class Name	Dates
Webinar: 2019 Wildfires-Normalizing the New Abnormal	12/5/2019
Assessing Structure Ignition Potential	12/5-12/6/19
TOTAL	6

PREVENTION / PUB ED	
Activity	Number
Phone Calls	332
Emails	1,536
TOTAL	1,868

WEED ABATEMENT	
Activity	No. of Inspections
Weed Abatement Inspection	-
Weed Abatement Reinspection	-
1st Notice	12
2nd Notice	5
Final Notice	24
Posting	-
Forced Abatement	-
TOTAL	41

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 December 2019

ADMINISTRATIVE SERVICES/OFFICE SUPPORT	
Activity	No. Completed
Phone Calls	567
Correspondence	968
Walk in/Counter	353
Knox Application Request	5
Burn Permits	1
Plan Accepted/Routed	126
Special Projects	5
Scanning Documents/Electronic Files	500
Meetings: Admin/Prevention/Admin Shift	5
Post Office Runs	-
Deposit Runs/Preparations	15
TOTAL	2,545

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 December 2019

SOCIAL MEDIA				
Social Media	Followers	Posts	Interactions	Reach
Facebook	1,720	6	567	29,100
Instagram	1,453	6	538	4,380
Twitter	4,058	8	174	9,918
TOTAL	7,231	20	1,279	43,398

Website Development	Number of Items
New Content	4
Update Existing Content	3
TOTAL	7

COMMUNITY OUTREACH	
Event	Participants
Station Tours	1
CPR at Cal Coast Academy	8
Toy Drive	800
TOTAL	809

CAR SEATS	
Car Seats Installed	2
TOTAL:	2

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 December 2019

EDUCATIONAL MATERIALS	
Name	Number
Pet and Large Animal Evac	1
	-
	-
TOTAL:	1

MEETINGS	
Meeting Type	No. of Meetings
Large Animal Evac	2
Staff	
Board	
Shift	1
CSA 17	
PIO's	
SO CAL Pub Ed	
Community Stakeholder Meetings	1
TOTAL	4

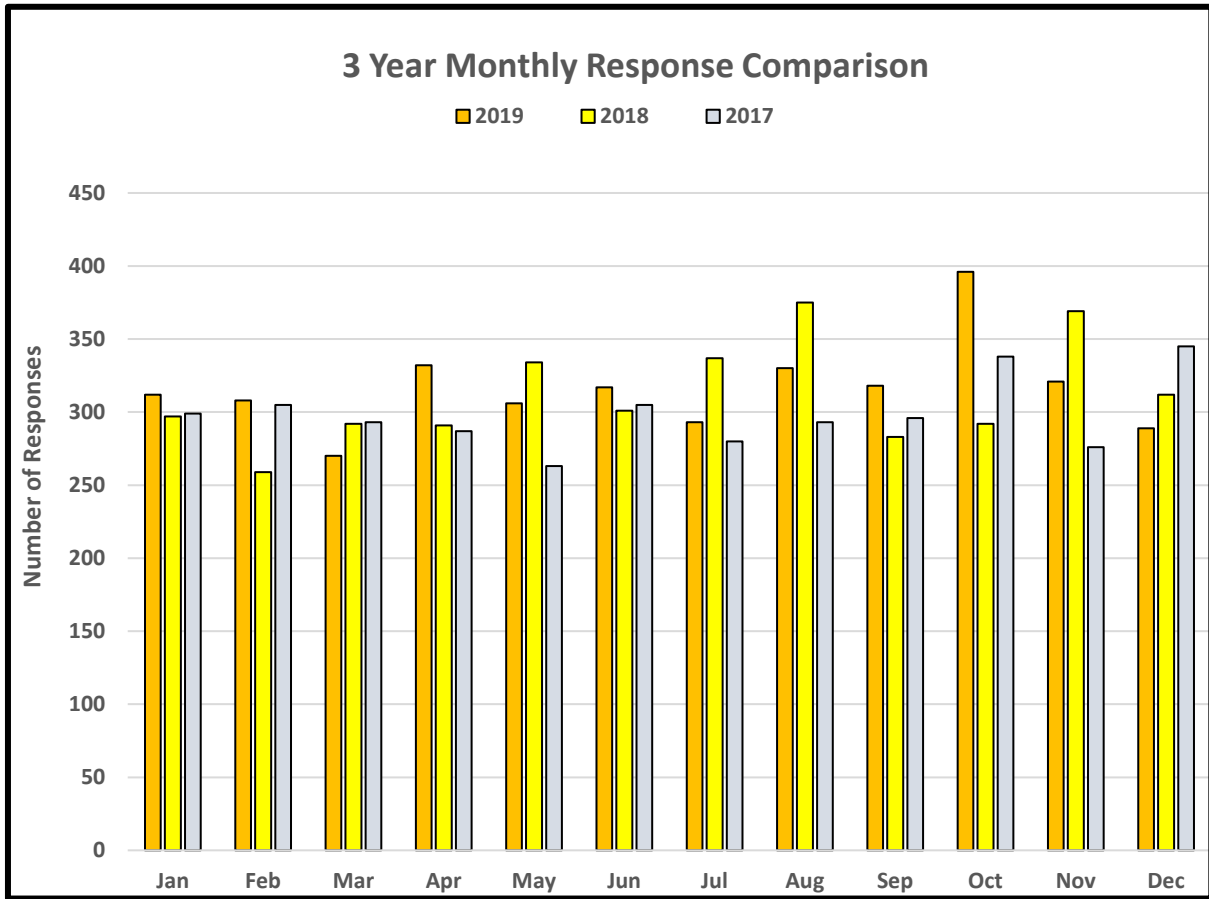
Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 December 2019

TRAINING/EDUCATION	
Class Name	Dates
Community Risk Reduction	12/2/2019-12/6/19
TOTAL	5

CLERICAL	
Activity	Number
Phone Calls	60
Correspondence	159
TOTAL	219

PUBLIC MEDIA INERACTION	
Activity	Number
Press Releases	2
Community Event Interviews	-
On-scene PIO	
Interviews (Other)	
TOTAL:	2

December 2019 Incident Count Stations 1 - 6



2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	312	308	270	332	306	317	293	330	318	396	321	289
YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792	1.34%
2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	297	259	292	291	334	301	337	375	283	292	369	312
YTD	297	556	848	1139	1473	1774	2111	2486	2769	3061	3430	3742	4.53%
2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	299	305	293	287	263	305	280	293	296	338	276	345
YTD	299	604	897	1184	1447	1752	2032	2325	2621	2959	3235	3580	9.11%

December 2019 Incident Count Stations 1 - 6

Incident Response Summary by Station		
Station	Month	YTD
RSF1	65	977
RSF2	109	1216
RSF3	42	633
RSF4	28	410
RSF5	30	310
RSF6	15	246
Total Count:	289	3792

Incident Type Summary		
Type	Month	YTD
Fire	9	122
EMS/Rescue	161	1854
Good Intent Calls	72	908
Rupture/Explosion	0	1
Harzardous Conditions	4	45
Service Call	22	483
False Calls	21	327
Other	0	52
Total Incident Count:	289	3792

No Fuel Moisture reading for December 2019

SIGNIFICANT INCIDENT(S)/OVERHEAD ASSIGNMENT(S)				
DATE	INCIDENT/LOCATION	TYPE	UNIT/STRIKE TEAM	MISC.
No Significant Incidents in RSF for December 2019				

Expected Large Fire Potential:

January -
March
2020



April
2020



Summary:

- Temperatures Above Normal through March.
- Winter Precipitation Below Normal rest of winter into early spring.
- Near Normal number of offshore wind events January.
- Early onset of spring “grassfire season” possible in April.

WEATHER DISCUSSION:

The cool, wet weather pattern which suddenly emerged in November continued into December as several cold-core storm systems visited the state. While a few of these had a subtropical connection, most of the precipitation across Southern California arrived courtesy of storms begat from the Gulf of Alaska. As such, these storms brought heavy snow to relatively low elevations, especially across the Angeles and San Bernardino National Forests. Many of these storms remained off the coast, which caused the heaviest precipitation in Central California to be focused from the San Joaquin Valley westward. While much of the desert continued to see well above normal precipitation last month, curiously, the Sierras experienced slightly below average precipitation in December (**Image 1, next page**).

Offshore wind events were infrequent during the past month and of comparatively weaker strength than the events of October and early November. Temperatures were generally on the cool side which, along with short daylight hours and a low solar angle, allowed for much of the precipitation to recharge subsoils without much waste in the form of evaporation.

SOUTHERN AND CENTRAL CA

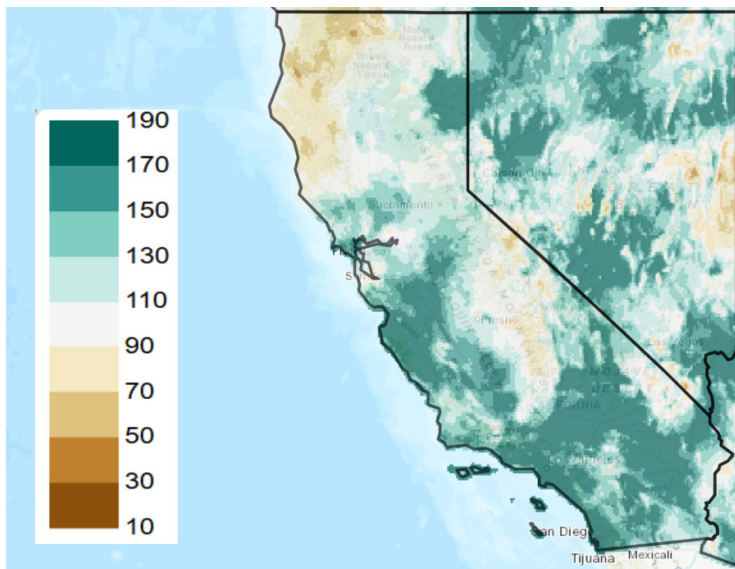
MONTHLY/SEASONAL OUTLOOK – OSCC, RIVERSIDE



VALID FOR: JANUARY – APRIL 2020

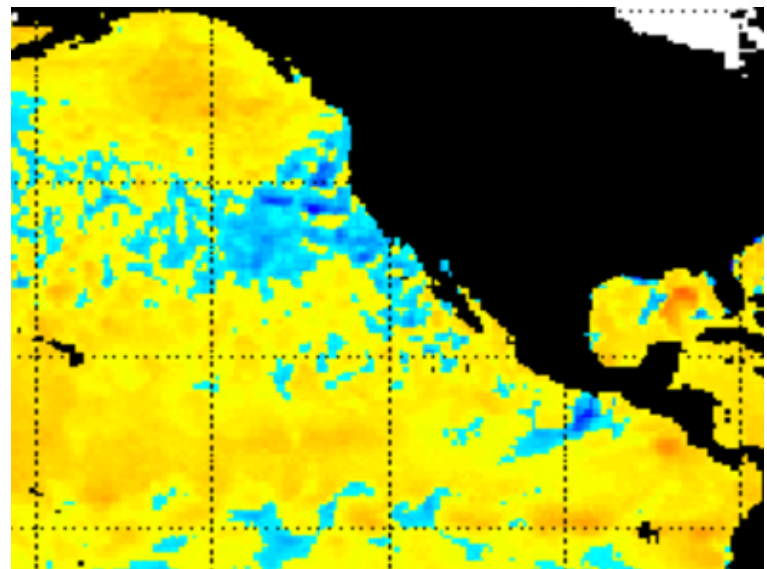
This winter seems to be shaping up to be one of those years where there are really no solid clues to ascertain what sort of long range weather pattern may emerge during the next few months. The [PNA](#) and [NAO](#) indices are flat. The [current ENSO index](#) is weakly positive, but continues to trend slowly downward toward neutral.

Image 1: Pct. of Normal Precipitation Dec. 1st – Dec. 31st



Long range models are still keen on the concept of *drier than average weather the rest of the winter with some of the greater deficits occurring in January and February*. This is our prediction as well, but forecaster confidence remains lower than normal at this juncture. Temperature outlooks are a bit more clear cut with a high likelihood of warmer than normal temperatures through spring.

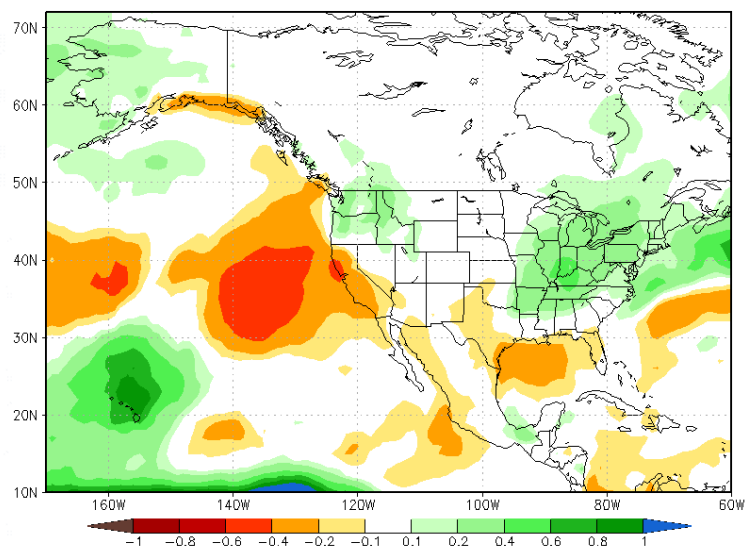
Image 2: Sea Surface Temperature Anomaly, Dec. 30th, 2019



Furthermore, SST anomaly patterns that were seemingly becoming dominant the past few months have recently reversed themselves. The Niño 1+2 region off the South American coast has seen significant warming in December which may negate any chance of seeing a [Modoki El Niño](#) from developing this season. But warmer than normal SST's remain over the Gulf of Alaska, albeit a bit less pronounced and without the large area of spuriously warm water over the Central Pacific compared to last month (**Image 2, right**).

The majority of long range models had been consistent in showing well below normal precipitation this winter across California and much of the Southwest. The axis of lowest precipitation compared to normal has shifted northward into Northern CA with several NMME members bringing the driest conditions into the Pacific Northwest (**Image 3, right**). It remains to be seen whether the strong jet stream that we've seen this winter will continue to be the biggest player in the weather, or if a blocking (or perhaps split-flow) pattern will eventually win out.

Figure 3: NMME Precip Anom. Forecast Jan. – March, 2020



SOUTHERN AND CENTRAL CA

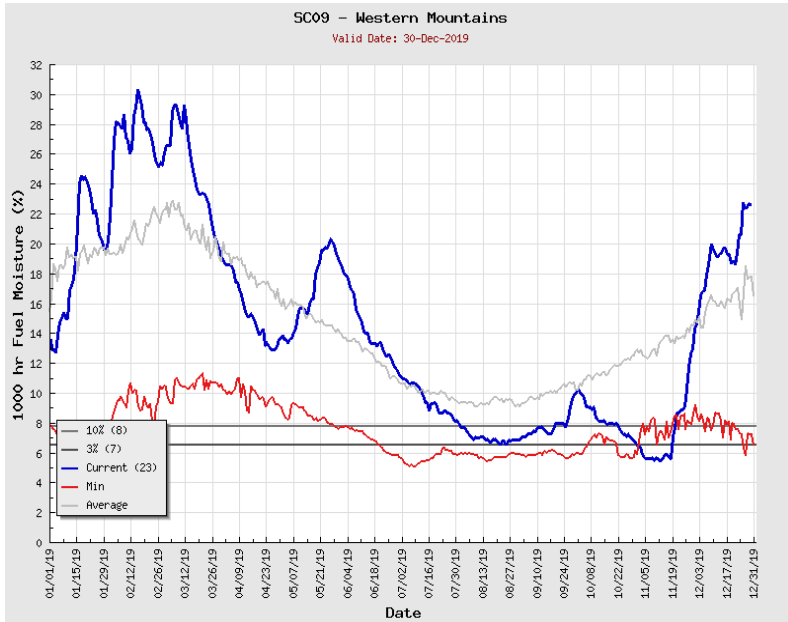
MONTHLY/SEASONAL OUTLOOK – OSCC, RIVERSIDE



VALID FOR: JANUARY - APRIL 2020

FUELS AND DROUGHT OUTLOOK

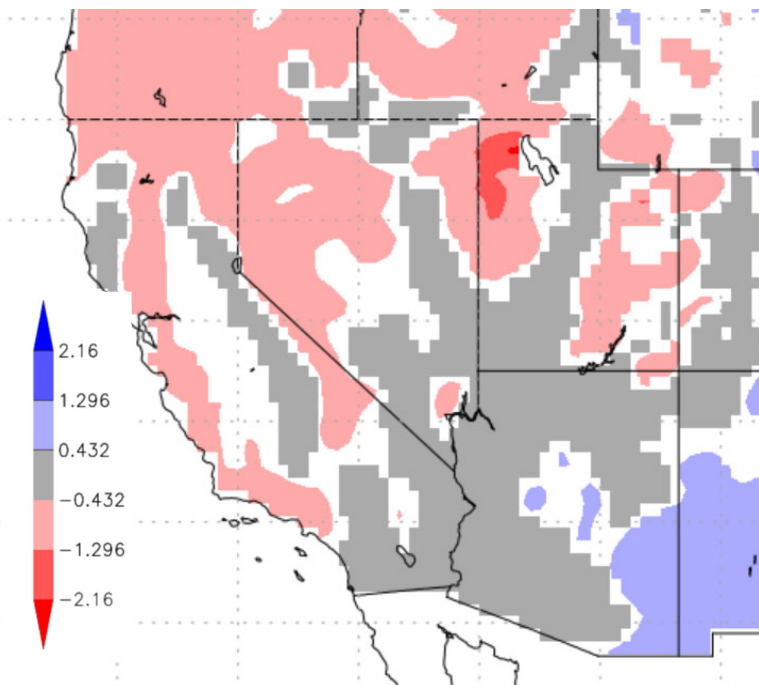
Image 4: 1,000 Hour Dead Fuel Moisture, Southern CA mtns.



Widespread, significant precipitation occurring near the winter solstice is usually enough to keep large fire potential low in ensuing weeks and this year should be no exception. The mountains have near or above normal snowpack for this time of year, while lower elevations are seeing rapid growth of seasonal grasses. If the weather turns warm and dry for a period of time during the next month or two, fire spread should be limited to windy periods and confined to elevations above seasonal grass growth, but below the alpine areas which should still have snow cover.

Looking ahead to the late winter and early spring timeframe, if the outlook for below normal precipitation and warmer than normal temperatures come to fruition, grasses may cure out a few weeks early this year. The spike in grass fire activity may occur in April versus May. Thus, if fine fuels become available for ignition earlier this year, there is a greater opportunity for receptive fuels to be present during “offshore wind season” which usually extends from late September into early May. At the current time, all guidance continues to indicate a near normal rate of offshore winds the next few months, but an earlier curing of grasses may allow for a greater opportunity for receptive fuels to be present during a time of year when offshore winds are more prevalent. Therefore, large fire potential may rise to an above normal potential by April over Southern California.

Image 5: Projected 1,000 FM deviations from normal, Feb. 2020



Last year was a very quiet fire season across the western U.S. This summer may be more active across the West and there may be more completion outside of the region for resources. Look for higher preparedness levels nationally with an earlier onset to the 2020 fire season overall. Locally, the highest potential this season (and perhaps for many seasons to come) will likely be in the Sierra Foothills due to a dense stand of bug killed timber. It is too soon to predict whether this will be an active monsoon season, but since storms were so infrequent last year, there will probably be a greater risk of lightning-generated ignitions compared to 2019.

Contact: Riverside.FWX@fire.ca.gov

Webpage: <http://gacc.nifc.gov/oscc/predictive/weather/index.htm>

Master Agenda

Page 26 of 31



JIM DESMOND
SUPERVISOR, FIFTH DISTRICT
SAN DIEGO COUNTY BOARD OF SUPERVISORS

December 17, 2019

Fred Cox, Chief
Rancho Santa Fe Fire Protection District
P.O. Box 410
Rancho Santa Fe, CA 92067

Dear Fred,

As the year comes to an end, I would like to thank you for your leadership and assistance throughout the year! We could not have accomplished the work on behalf of our constituents in North County without the help of the Rancho Santa Fe Fire Protection District.

My staff mentioned you as being helpful and someone who helped make 2019 such a wonderful and successful year. Again, thank you for your diligence, professionalism and commitment to making North County a great place to work and live.

The District 5 family and I wish you and your family a wonderful holiday season and a Happy New Year.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Desmond".

JIM DESMOND
Supervisor, 5th District
County of San Diego

RESOLUTION No. 2020-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT AMENDING AND ADOPTING THE FIRE MITIGATION FEE FUND MULTI-YEAR PLAN

WHEREAS, the Rancho Santa Fe Fire Protection District participates in the San Diego County Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the Rancho Santa Fe Fire Protection District must annually adopt a Fire Mitigation Fee Fund Multi-Year Plan at a noticed public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Fire Mitigation Fee Fund Multi-Year Plan is to be incorporated as a part of the Rancho Santa Fe Fire Protection District Final Budget for fiscal year 2019/20.
- (2) On January 15, 2020, a noticed public meeting for adoption of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan was held.
- (3) A copy of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan is included as a part of this resolution.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on January 15, 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

FIRE MITIGATION FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN

Capital Expenditures

	Description	Support	Committee Approved/ Pending	FY	% of Funding	Est. \$\$
Fiscal Year 2019/2020						
Equipment	Printer/Plotter/Scanner	Fire Prevention	Pending		65%	30,000
	Software Programming	Fire Prevention	Pending		85%	40,000
Facility	RSF5 Fire Station Construction Additional Funding		Approved	17/18	85%	1,445,000
	RSF5 Fire Station Construction Additional Funding (increase)		Pending			2,000,000
Vehicle	New Vehicle - Fire Prevention	Fire Prevention	Pending		85%	60,000
Fiscal Year 2020/2021						
Equipment	No Proposed Expenditures					
Facility	Training Tower Improvements	Safety & Training	Pending		85%	150,000
Vehicles	New Utility Vehicle	Operations	Pending		85%	70,000
	Type 6 Fire Engine	Operations	Pending		85%	350,000
Fiscal Year 2021/2022						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
Fiscal Year 2022/2023						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
Fiscal Year 2023/2024						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					

Approved: January 15, 2019

Motion by: Director

Roll Call Results:

Seconded by: Director

AYES:

NOES:

ABSENT:

ABSTAIN:

**FIRE MITIGATION FEE
MULTI-YEAR FACILITIES AND EQUIPMENT PLAN**

ATTEST:



Karlana Rannals
Secretary

STAFF REPORT

20-01

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: DAVE MCQUEAD, DEPUTY CHIEF

SUBJECT: ACCEPTANCE OF GRANT

DATE: JANUARY 9, 2020



CURRENT SITUATION

The Rancho Santa Fe Fire Protection District (RSFFPD) filed a grant application on April 24, 2019 with The San Diego Regional Fire Foundation seeking \$30,000.00 to help co-fund (75/25) the purchase of a complete set of hydraulic extrication tools for RSF6. The new extrication equipment will replace the existing outdated non-compatible hydraulic extrication rescue tools with the more versatile E-Hydraulic battery operated extrication rescue tools. The entire rescue set of tools consist of one hydraulic cutter, one hydraulic spreader, one hydraulic ram, knuckle attachments and chains for the spreaders and a battery bank charger. The requested grant amount of \$30,000.00 was approved by the San Diego Regional Fire Foundation on December 10, 2019. To complete the co-funded purchase, the San Diego Regional Fire Foundation is requesting the District send a check in the amount of \$10,000.00 payable to the San Diego Regional Fire Foundation that will be combined with their \$30,000.00. The San Diego Regional Fire Foundation will complete the purchase and deliver of the rescue extrication equipment to the District. Both parties desire to complete the transaction by the end of February, 2020 if authorized. Also, since the District is not purchasing the equipment, and is also requesting the Board accept the donated equipment, and exempt from the District's capitalization policy.

The San Diego Regional Fire Foundation	\$30,000.00
The RSFFPD FY19/20 General Fund	<u>\$10,000.00</u>
Total project cost	\$40,000.00

Description	Qty.	Cost Per Unit	San Diego Regional Fire Foundation	FY19/20 Budget	Total Project
1 Complete set of E-Hydraulic Rescue tools	1	40,000	\$30,000.00	\$ 10,000.00	\$40,000.00

RECOMMENDATION

1. Authorize the payment in the amount of \$10,000.00 to the San Diego Regional Fire Foundation to purchase the rescue extrication equipment.
2. Upon receipt of equipment, accept the donated equipment with a total value of \$40,000
3. Exempt the donated equipment from the District's capitalization policy.