



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

September 15, 2021
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 6005. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administrative Manager’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org

Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

September 15, 2021



Call to Order

Pledge of Allegiance

Roll Call

1. Special Presentation

a. Check Presentation

Presenting the check from Rancho Santa Fe Fire District Foundation for the EMF accessories in the amount of \$8537.50

2. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of August 18, 2021

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 34224 thru 34313, Electronic File Transfers (EFT), and Wire Transfer(s) for the period August 2021 totaling:	\$ 381,338.79
Wire Transfer(s) period August 2021	\$ 267,769.03
Payroll for the period August 2021	\$ 795,574.53
TOTAL DISTRIBUTION	\$1,444,682.35

(2) Investment Summary – June 30, 2021

(3) Activity Reports – August 2021

(a) Operations

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were received from the following members of the public:

(i) None

ACTION REQUESTED: **Information**

4. Public Comment

5. Old Business

a. None

Rancho Santa Fe Fire Protection District Board of Directors

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6. Public Hearing

a. Final Budget Fiscal Year 2021/2022

To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors

ACTION REQUESTED: [Public input - a call for public comment \(oral or written\)](#)

7. Resolution/Ordinance

a. [Resolution No. 2021-15](#)

To discuss and/or adopt Resolution No. 2021-15 – *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY21

ACTION REQUESTED: **Adopt**

b. [Ordinance No. 2022-01](#)

To introduce Ordinance No. 2022-01 *entitled* an Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Fees for Services by Reference to the California Health and Safety Code Section 13916 and Section 13919 and repealing Ordinance 2019-01. [Staff Report 21-15](#)

ACTION REQUESTED: **Board and public comments and to schedule a second reading and/or public hearing and final adoption**

8. New Business

a. [Final Budget FY 2021/22](#)

To discuss and/or approve Final Budget for FY22.

ACTION REQUESTED: **Approve**

b. [Budget Authorization](#)

- i. To discuss and/or approve the purchase of two (2) Zoll AutoPulse Systems.

[Staff Report No. 21-16](#)

ACTION REQUESTED: **Approve**

- ii. To discuss and/or approve the purchase of thirteen (13) Automatic External Defibrillators.

[Staff Report No. 21-17](#)

ACTION REQUESTED: **Approve**

9. Oral Report

a. [Fire Chief – Cox](#)

- i. Forced Abatements
- ii. District Activities

b. [Operations – Deputy Chief](#)

c. [Volunteer – Volunteer Recruitment & Retention Coordinator](#)

d. [Training – Battalion Chief](#)

e. [Fire Prevention – Fire Marshal](#)

f. [Administrative Manager/Manager, Finance & Administration](#)

c. [Board of Directors](#)

- North County Dispatch JPA – Update
- County Service Area – 17 – Update
- Comments

Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting



September 15, 2021

1. Closed Session
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to Government Code §54956.8
Agency Negotiator: Fire Chief
Negotiating Parties: The Lakes Homeowners Association
Under Negotiation: Instruction to negotiator concerning price and terms
 - b. PUBLIC EMPLOYMENT
Pursuant to Government Code §54957
Title: Fire Chief

2. Adjournment
The next regular meeting Board of Directors meeting to be October 20, 2021 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on September 10, 2021 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on September 10, 2021

A handwritten signature in blue ink, appearing to read "Alicea Caccavo", written over a horizontal line.

Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes August 18, 2021



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Chief Twohy led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Staff Present: Fire Chief Fred Cox; Deputy Chief Dave McQuead; Battalion Chief Brian Slattery; Battalion Chief Bruce Sherwood; Fire Marshal Marlene Donner; Volunteer Recruitment & Retention Coordinator Chief Frank Twohy; and Manager, Finance & Administration/Board Clerk Alicea Caccavo

1. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

2. **Consent Calendar**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as presented.

a) **Board of Directors Minutes**

i) Board of Directors minutes of July 21, 2021

b) **Receive and File**

i) Monthly/Quarterly Reports

(1) List of Demands Check 34117 thru 34223, Electronic File Transfers (EFT), and Wire Transfer(s) for the period July 1 – 31 totaling:	\$ 522,006.09
Wire Transfer(s) period July 1 – 31	\$1,010,807.07
Payroll for the period July 1 – 31	\$ 879,525.79
TOTAL DISTRIBUTION	\$2,412,332.95

(2) Activity Reports – July 2021

(a) Operations

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were received from the following members of the public:

(i) None

3. **Public Comment**

No one requested to speak to the Board

Rancho Santa Fe Fire Protection District
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4. **Old Business**

None

5. **Public Hearing**

a. Multi-year Facilities & Equipment Plan for Fire Protection - Fiscal Year 2021/2022

President Ashcraft opened and closed the public hearing. Board Clerk Caccavo informed the Board that she had not received any comments regarding the fire mitigation fee program.

6. **New Business**

a. **Acceptance of Donation**

Director Stine reported that the Foundation reviewed and approved the proposal for 50/50 split with the District for pendants, cell guards for Staff and harmonizers for each facility. He met with the Safety Committee to do an audit of the station and staff requirements. Director Stine responded to questions from the Board.

Staff Report 21-14

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN to accept of \$8,537 donation from the Rancho Santa Fe Fire District Foundation which is half of the total cost of \$17,705 shared with the District for Electromagnetic Field products for Staff and facilities.

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

7. **Resolution/Ordinance**

a. **Resolution No. 2021-14 – Capital Improvement Plan for the Use of the Fire Mitigation Fee Revenue**

Chief Cox reported that this is an annual item to approve existing approved projects. There are two (2) modifications to the plan 1) modification to Station 6 – increased from \$50,000 to \$100,000 for remodel; and 2) Administrative office remodel to add digital plan review technology. All remaining projects were committee approved previously.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE to adopt Resolution No. 2021-14 entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Adopt a Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

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8. Oral Report

a. **Fire Chief – Cox**

- i. American Rescue Plan Act (ARPA) Funding: *Chief Cox reported that the ARPA funds, supported by Supervisor Desmond and the County Board of Supervisors, will be available for distribution starting next month. Rancho Santa Fe Fire Protection District will be awarded \$329,000 of the \$4 million dollars approved based on the population of the District. Chief Cox responded to questions from the Board.*
- ii. District Activities:
 - *Chief Cox reported that the District has returned to having all of the Staff wear masks due to the Delta variant of Covid-19.*
 - *On 8/23/21 @ there will be a walk through with Supervisor Desmond at 9:00am to go over the Zumaque Fuel Project to look at the fuel levels in the area.*
 - *Solar project almost completed at Station 5.*
 - *Branguard ember protection to comply with the Wildland Urban Interface (WUI) was installed in the vents at the Administrative Building.*
 - *Patrol/Dispatch tenant improvement project has been pushed back to the end of September.*
 - *New Assembly Bill 38 which requires the Seller at the time of transfer of property to provide a disclosure to the Buyer for homes constructed before January 1, 2020. This disclosure is based on an inspection for properties in high fire severity zones and detail low-cost fire retrofits available. Chief Cox provided a slide show presentation to further illustrate acceptable landscapes. He responded to questions from the Board. Director Hillgren added that Fire Safe maps are now available and how they may be used.*
 - *Chief Cox announced that Manager Caccavo is coming up on her one year anniversary with the District.*

b. **Operations – Deputy Chief**

Chief McQuead distributed handouts to help identify the calls reflected on his report. He reported out on the ongoing fires in California and the current weather forecast. He reviewed the calls within the District and answered questions by the Board.

c. **Volunteer – Volunteer Recruitment & Retention Coordinator**

Chief Twohy reported that the non-vaccinated reserves are currently on stand down due to the 7.8 current rolling average. Former reserves Brian Farmer and Corbin Martinez recently hired full time for the Rancho Santa Fe Fire Protection District.

d. **Training – Battalion Chief**

Chief Sherwood reported 1500 training hours for the month of July. There is new training for palm tree rescue which was well received. New hire test for the Firefighter/Paramedic began. Chief Slattery has been signed off on Strike team certification. Chief Sherwood also passed around a recently purchased assault helmets for ballistic protection.

e. **Fire Prevention – Fire Marshal**

Fire Marshal Donner reported on current projects in the District. Rancho Santa Fe Fire Protection District is currently working with the Association to do joint reviews for landscaping. The District is recruiting for Fire Prevention Specialist to fill the position vacancy. Fire Watch images won't be released to the District.

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f. **Administrative Manager**

Manager Caccavo reported that two new hires for Firefighter/Paramedic, Brian Farmer & Corbin Martinez, both of which are former reserves will be starting the fire academy. Recruiting for the Fire Prevention Specialist (FPS) to replace the FPS that recently resigned. The District received the CalPERS valuations and the new pension tools and will be going over with Director Malin to demonstrate the effect of the 21.3% return CalPERS recently disclosed. Final budget will be brought to the next Board meeting for anticipated approval and adoption.

c) **Board of Directors**

- i) North County Dispatch JPA – *Director Ashcraft reported that meeting will be in person next week.*
- ii) County Service Area – 17 – *Met on August 3rd which included the financials and the consulting report status as to whether they were in review. Incidents are increasing.*
- iii) Director Comments
 - (1) Malin: none
 - (2) Hillgren: none
 - (3) Stine: none
 - (4) Tanner: none

9. **Adjournment**

Meeting adjourned at 2:31 p.m.

Alicea Caccavo
Board Clerk

James H. Ashcraft
President

Check No.	Amount	Vendor	Purpose
34224	\$548.00	AAA Live Scan	Background Investigation
34225	\$640.00	Accme Janitorial Service Inc	Building Admin
34226	\$2,018.75	Scott Davis	Programming - Computer & Software PR
34227	\$800.00	Accme Janitorial Service Inc	Building Admin
34228	\$292.50	Advanced Communication Systems Inc	Radio (Mobile Repair)
34229	\$378.71	AT&T Calnet 2/3	Telephone Admin, RSF1, RSF3
34230	\$32,690.00	Baker Electric, Inc	RSF 5 Station Construction-Solar
34231	\$2,334.38	Caccavo, Alicea I.	Admin - Overnight Conf/Seminars; Meeting/Meal Exp
34232	\$178.20	Cintas Corporation No 2	Safety: Extinguishers (Service & Purchas
34233	\$3,264.50	County of SD/RCS	CAP Code Paging Service-Monthly Service/800 MHz Network Admin Fees
34234	\$159.71	Cox Communications	Cable RSF5
34235	\$99.99	CrewSense, LLC	Scheduling (Crewsense) Maintenance
34236	\$834.91	Dell Marketing	Computer Equipment/Parts
34237	\$1,937.68	Direct Energy Business-Dallas	Elec/Gas/Propane RSF1
34238	\$37.57	EDCO Waste & Recycling Inc	Trash RSF6
34239	\$750.00	Fire Dist. Association of CA	Association Dues
34240	\$1,205.64	Fire ETC Inc	Safety Clothing (Protective), Safety Equipment
34241	\$380.69	MES California	BA Bottle Maintenance/Hydro Testing
34242	\$179.50	Race Telecommunications, Inc	Telephone RSF1
34243	\$3,000.00	Reserve Account	Postage
34244	\$1,355.26	Rincon Del Diablo Municipal Water Di	Water RSF5
34245	\$3,829.53	SC Commercial LLC	Fuel: Gasoline & Diesel
34246	\$80.00	Terminix International	Building RSF2
34247	\$2,295.18	Uniforms Plus	Uniforms: Safety Personnel
34248	\$4,226.41	United Imaging	Office Supplies
34249	\$74.80	Willis, Erwin L.	Office Supplies
34250	\$6,950.00	WinTech Computer Services	Consulting Services
34251	\$18.99	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash
34252	\$751.91	About Service Inc	Scheduled - ID 1682
34253	\$219.04	Airgas Inc	Safety: Breathing Air
34254	\$191.80	American Medical Response Inc	CSA-17 Contract
34255	\$64.20	AT&T	Telephone RSF6
34256	\$2,006.76	AT&T Calnet 2/3	Telephone Admin, RSF2, RSF3, RSF4, RSF6
34257	\$65,381.00	Baker Electric, Inc	RSF 5 Station Construction-Solar
34258	\$4,309.47	Brandguard Vents, Inc.	Building Admin Upgrades
34259	\$1,860.68	CDW Government Inc.	Computer - License/Software - Upgrade

34260	\$36.36	Charter Communications Holdings, LLC	Cable RSF4
34261	\$775.00	City of San Marcos	Suppression - Local Conf/Seminars
34262	\$357.82	EDCO Waste & Recycling Inc	Trash RSF5, RSF6
34263	\$1,365.00	Fitch Law Firm Inc	Legal Services
34264	\$237.50	Global Door & Gate Inc.	Building RSF4
34265	\$178.76	Griffin Hardware Co.	Station Maintenance - RSF2
34266	\$25,535.00	Hard Head Veterans LLC	CSA-17 Contract - Ballistic Helmets
34267	\$154.49	Home Depot, Inc	Station Replacement Items - RSF6, Prevention Supplies, Training Equip.
34268	\$170.12	Konica Minolta Business Inc	Copier Maintenance Contract
34269	\$2,184.42	Olivenhain Municipal Water District	Water RSF2, RSF3, RSF4, RSF6
34270	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
34271	\$363.90	San Diego Union-Tribune, LLC	Advertising
34272	\$582.67	Santa Fe Irrigation District	Water RSF1, NCDJPA Rebill
34273	\$2,288.90	SC Commercial LLC	Fuel: Gasoline & Diesel
34274	\$1,143.58	SDG&E	Elec/Gas/Propane RSF6
34275	\$3,915.60	TargetSolutionsLearning LLC	TargetSolutions - License
34276	\$2,166.61	ThyssenKrupp Elevator Inc	Elevator Service, NCDJPA Rebill
34277	\$623.33	TPX	Telephone Admin
34278	\$5,689.98	U S Bank Corporate Payment System	Cal-Card./IMPAC program
34279	\$2,242.53	Waste Management Inc	NCDJPA/RSF Assn - Patrol Rebill, Trash RSF1, RSF2, RSF3, RSF4
34280	\$5,609.42	U S Bank Corporate Payment System	Cal-Card/IMPAC program
34281	\$926.51	California Health & Safety Inc	BA Bottle Maintenance/Hydro Testing
34282	\$230.00	A to Z Plumbing Inc	Building RSF1
34283	\$1,164.52	Aair Purification Systems	Building RSF1
34284	\$1,690.60	American Medical Response Inc	CSA-17 Contract
34285	\$1,194.00	APCD	Permit: County/City
34286	\$204.45	AT&T	Telephone RSF5
34287	\$120.00	B & B Appliance Service Dept	Station Maintenance - RSF4
34288	\$436.90	Charter Communications Holdings, LLC	Cable/Telephone - Admin
34289	\$1,185.25	Spot on Embroidery	Uniforms: Safety Personnel
34290	\$821.42	Fire ETC Inc	Safety Clothing (Protective)
34291	\$409.62	L N Curtis & Sons Inc	Safety Equipment
34292	\$756.48	Lincoln National Life Ins Co	Life Insurance/EAP
34294	\$93,152.83	NCDJPA	Dispatching, Dispatch Supplemental Costs
34295	\$13,014.74	North County EVS Inc	Repair - ID 0461, ID 0561, ID 0811; Scheduled - ID 0461, ID 0561
34296	\$1,562.39	Parkhouse Tire, Inc.	Apparatus: Tires & Tubes
34297	\$300.00	PharmaLink	CSA-17 Contract

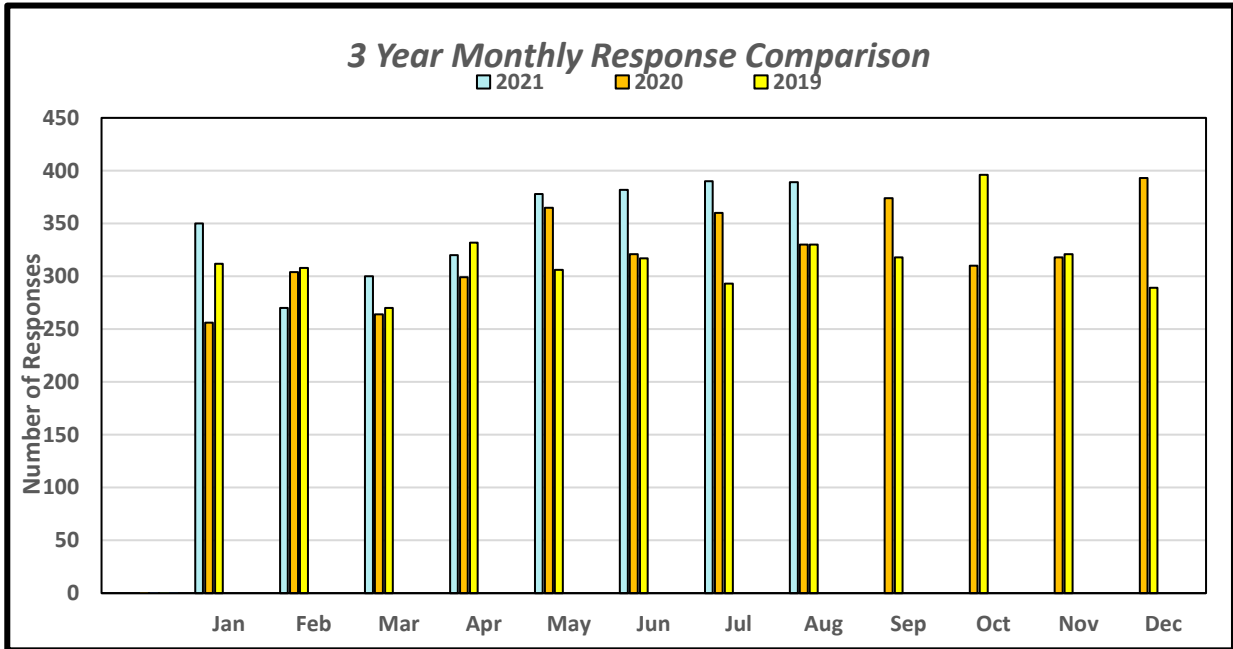
34298	\$6,066.76	SC Commercial LLC	Fuel: Gasoline & Diesel
34299	\$14,723.13	SDG&E	Elec/Gas/Propane Admin, RSF1, RSF2, RSF3, RSF4, RSF5
34300	\$2,731.89	Uniforms Plus	Uniforms: Safety Personnel, Prevention
34301	\$911.78	Advanced Communication Systems Inc	Radio Equipment Replacement
34302	\$200.00	AFSS -Southern Division	Association Dues
34303	\$128.48	AT&T	Telephone RSF2, RSF3
34304	\$244.40	City of San Marcos	Employment Testing (Consortium Palomar College dissolution)
34305	\$353.45	Cox Communications	Cable RSF2; Telephone RSF2, RSF3
34306	\$2,448.94	Direct Energy Business-Dallas	Elec/Gas/Propane RSF1
34307	\$623.98	Entenmann-Rovin Co Inc.	Uniforms: Safety Personnel
34308	\$527.98	Global Lighting Project	Equipment - Minor
34309	\$15.69	Griffin Hardware Co.	Station Maintenance - RSF2
34310	\$5,194.70	Guardian Life Insurance Co	Medical Insurance; Med/Dental - Retiree-Former Employees
34311	\$118.08	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 1981
34312	\$424.69	Napa Auto Parts Inc	Apparatus: Parts & Supplies
34313	\$15,483.00	Rincon Del Diablo Municipal Water Di	Water/Sewer RSF5
EFT000000000729	\$332.26	Donner, Marlene	SDI refund
EFT000000000731	\$1,520.00	Berry, Nicole	Education/Training Reimbursement
EFT000000000732	\$250.00	Trottier, Alex	CSA-17 Contract
EFT000000000733	\$220.58	Reyes, Sandra N.	Janitorial Supplies
MISC	\$10,592.54	Various	Medical Reimbursement
Subtotal	\$381,338.79		
ACH Transfer	\$72,627.54	CalPERS	CalPERS - September 2021 Health
ACH Transfer	\$2,100.00	CalPERS	CalPERS - GASB-68
ACH Transfer	\$193,041.49	CalPERS	CalPERS -July 2021 Retirement
Subtotal	\$267,769.03		
8/13/2021	2,129.94	Payroll	Special Payroll
8/14/2021	28,781.25	Payroll	Special Payroll
8/15/2021	255,317.18	Payroll	RSFFPD
8/31/2021	509,346.16	Payroll	RSFFPD
Subtotal	\$ 795,574.53		
Total	\$1,444,682.35		

Rancho Santa Fe Fire Protection District
Investment Portfolio - Listing

Date	County of San Diego			Local Agency Investment Fund			Bank of America			CalTrust Investment		
	Average Daily Cash Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Share Value	Qtrly Earnings
FY16												
9/30/2015	9,116,014	0.1207499	11,007.58	2,507,708	0.3200	2,019.12	68,654.93	0.000200	3.47			
12/31/2015	7,972,012	0.1723940	13,743.27	2,509,727	0.3700	2,322.84	68,654.40	0.000200	3.47			
3/31/2016	10,342,559	0.1391914	14,395.95	2,512,050	0.4600	2,899.70	68,661.81	0.000200	3.41			
6/30/2016	11,809,274	0.1433726	16,931.26	2,514,950	0.5500	3,421.54	68,665.23	0.000200	3.42			
	Annual Rate	0.5757079	\$ 56,078.06	Annual Rate	0.4250	\$ 10,663.20	Annual Rate	0.000200	\$ 13.77	Avg Share Value	0.000000	\$ -
FY17												
9/30/2016	9,720,648.93	0.2181028	21,201.01	2,518,371.32	0.6000	3,826.52	68,668.68	0.000200	3.45	4,531,619.73	10.100000	124.73
12/31/2016	10,718,806.24	0.2148859	23,033.20	2,522,197.84	0.6800	4,296.15	68,672.13	0.000200	3.42	4,512,312.82	10.090000	12,123.83
3/31/2017	11,627,772.17	0.2929174	34,059.77	2,526,493.99	0.7800	4,833.54	68,675.52	0.000200	3.39	4,557,077.20	10.090000	13,333.64
6/30/2017	13,078,710.09	0.2982185	40,097.61	2,531,327.53	0.9200	5,829.30	68,678.95	0.000200	3.43	4,566,555.96	10.090000	14,268.88
	Annual Rate	1.0241246	\$ 118,391.59	Annual Rate	0.7450	\$ 18,785.51	Annual Rate	0.000200	\$ 13.69	Avg Share Value	10.092500	\$ 39,851.08
FY18												
9/30/2017	11,283,998.32	0.3140160	35,433.56	2,537,156.83	1.0700	6,866.96	68,682.42	0.000200	3.47	4,556,287.68	10.030000	16,430.89
12/31/2017	9,782,917.36	0.3508629	34,324.63	2,544,023.79	1.2000	7,723.56	68,685.89	0.000200	3.47	4,551,076.71	9.980000	17,526.03
3/31/2018	11,988,098.75	0.3893358	46,673.95	2,551,747.35	1.5100	9,494.04	68,689.28	0.000200	3.39	4,543,365.65	9.920000	19,663.36
6/30/2018	13,338,491.10	0.4591755	61,247.09	2,561,241.39	1.9000	12,153.28	68,692.71	0.000200	3.43	4,555,774.12	9.900000	21,576.09
	Annual Rate	1.5133902	\$ 177,679.23	Annual Rate	1.4200	\$ 36,237.84	Annual Rate	0.000200	\$ 13.76	Avg Share Value	9.957500	\$ 75,196.37
FY19												
9/30/2018	11,203,912.76	0.4877508	54,647.18	2,573,394.67	2.1600	13,982.17	68,696.18	0.000200	3.47	4,570,496.02	9.880000	23,958.64
12/31/2018	9,003,930.05	0.5460768	49,168.37	2,587,376.84	2.4000	15,634.99	68,699.65	0.000200	3.47	4,619,600.90	9.930000	25,878.63
3/31/2019	11,076,620.72	0.5923871	65,616.48	2,603,011.83	2.5500	16,328.23	68,703.04	0.000200	3.39	4,678,072.90	10.000000	25,820.64
6/30/2019	13,650,516.24	0.6087144	83,092.66	2,619,340.06	2.5700	16,238.23	68,706.47	0.000200	3.43	4,749,561.50	10.080000	27,361.14
	Annual Rate	2.2349291	\$ 252,524.69	Annual Rate	2.4200	\$ 62,183.62	Annual Rate	0.000200	\$ 13.76	Avg Share Value	9.9725	\$ 103,019.05
FY20												
9/30/2019	11,387,160.29	0.5645587	64,287.20	2,626,077.87	2.5700	16,737.81	68,708.81	0.000200	2.34	4,776,022.72	10.090000	26,461.22
12/31/2019	8,438,122.27	0.5295588	44,684.82	2,652,315.33	2.2900	15,236.81	68,713.41	0.000200	3.47	4,800,806.64	10.090000	24,783.92
3/31/2020	9,566,627.59	0.5036647	48,183.73	2,667,552.10	2.0300	13,425.37	68,716.82	0.000200	3.41	4,823,706.72	10.190000	22,900.08
6/30/2020	10,361,272.70	0.4196804	43,484.23	2,680,977.47	1.4700	9,782.36	68,720.22	0.000200	3.40	4,842,441.77	10.300000	18,375.05
	Avg Annual Rate	0.5043657	\$ 200,639.98	Avg Annual Rate	2.0900	\$ 55,182.35	Avg Annual Rate	0.000200	\$ 12.62	Avg Share Value	10.167500	\$ 92,520.27
FY21												
9/30/2020	6,945,676.99	0.3346273	23,242.13	2,690,759.83	0.8400	5,713.77	68,721.94	0.000200	1.72	4,955,109.07	10.300000	14,348.81
12/31/2020	4,913,908.38	0.2402319	11,804.78	2,696,473.60	0.6300	4,263.47	68,723.66	0.000200	1.72	4,960,380.16	10.290000	10,081.88
3/31/2021	7,071,827.83	0.2103029	14,872.26	2,700,737.07	0.4400	2,950.53	68,725.35	0.000200	1.69	4,953,025.99	10.260000	7,117.17
6/30/2021	9,056,449.54	0.1730897	15,675.78	2,703,687.60	0.3300	2,207.48	68,727.05	0.000200	1.70	4,957,632.62	10.260000	4,607.99
	Avg Annual Rate	0.2395630	\$ 65,594.95	Avg Annual Rate	0.5600	\$ 15,135.25	Avg Annual Rate	0.000200	\$ 6.83	Avg Share Value	10.277500	\$ 36,155.85

Rancho Santa Fe Fire Protection District Operations Report

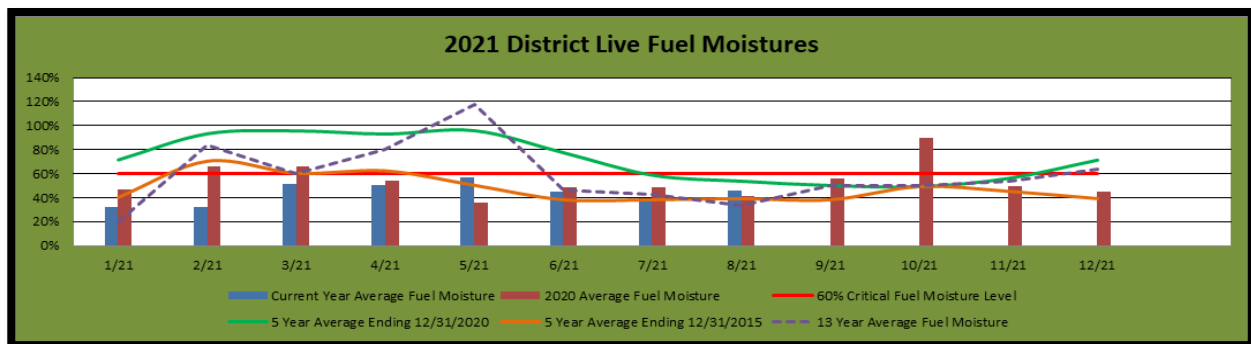
August 2021



3 Year Call Volume Tracker:

2021		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	350	270	300	320	378	382	390	389					
YTD	350	620	920	1240	1618	2000	2390	2779						11.20%
2020		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	256	304	264	299	365	321	360	330	374	310	318	393	3,894
YTD	256	560	824	1123	1488	1809	2169	2499	2873	3183	3501	3894	2.69%	
2019		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792		

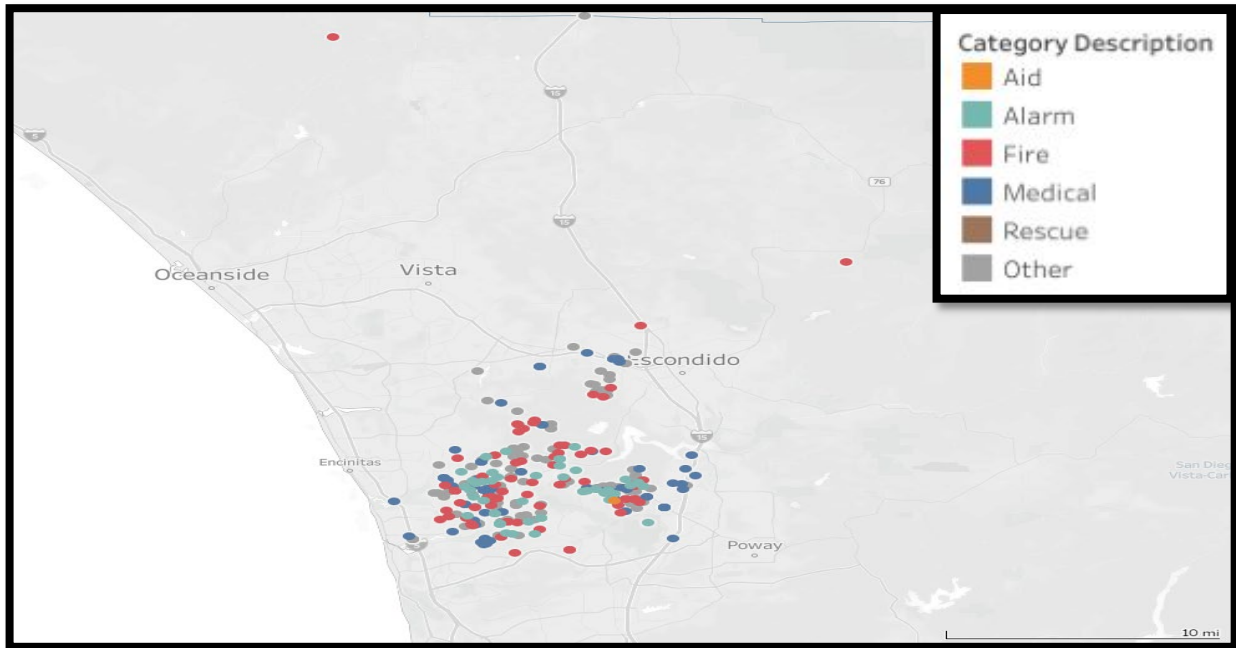
Monthly Fuel Moisture:



Rancho Santa Fe Fire Protection District Operations Report

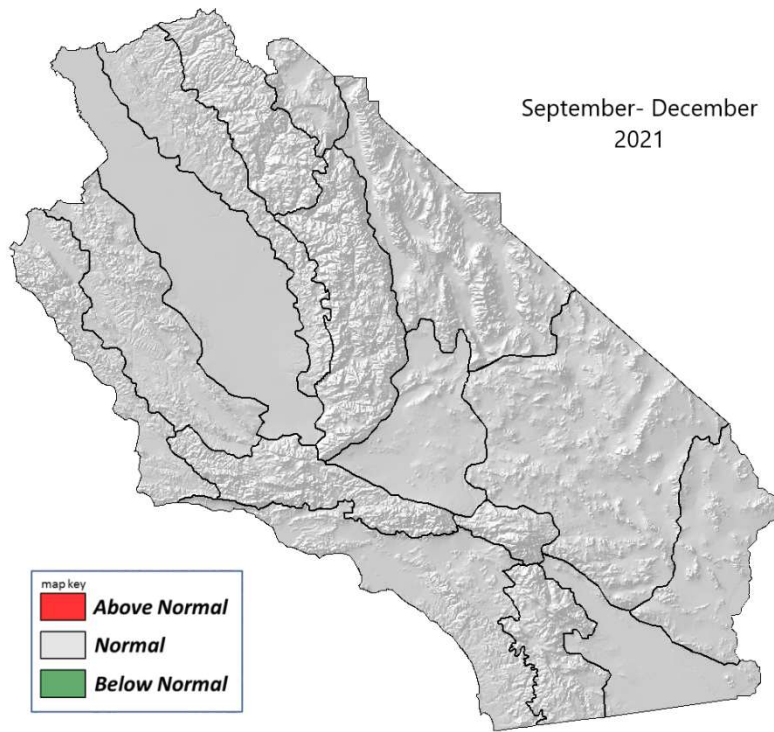
August 2021

Monthly Incident Map



Significant Incidents:

Date:	Incident:	Units Assigned:
8/9 - 8/23/21	Dixie Fire/Butte County	OES Strike Team OES 6309 Crew Exchange #2 Captain Cory Ender Engineer Chris Pane Firefighter Robert Scott Firefighter Derek Wheeler
8/9 - 8/23/21	Dixie Fire/ Butte County	Fire Line Medic Engineer Jake Barkhimer
8/10/2021	Structure Fire/ 5320 Ave. Maravillas	B261, B267, B233, C2602, E261 E262, E263, E264, E231, E232, E238 T237, T235, M261, S237, LA120
8/23 - 9/6/21	Dixie Fire/ Butte County	OES Strike Team OES 6309 Crew Exchange #3 Captain Craig McVey Engineer Michael Weeks Firefighter Hayden Shimer Firefighter Alec Connelly
8/31 - 9/13/21	Dixie Fire/ Butte County	Fire Line Medic Engineer Jake Elkins



***Monthly Images will only be shown when there are changes**

September - December 2021 South Ops Highlights

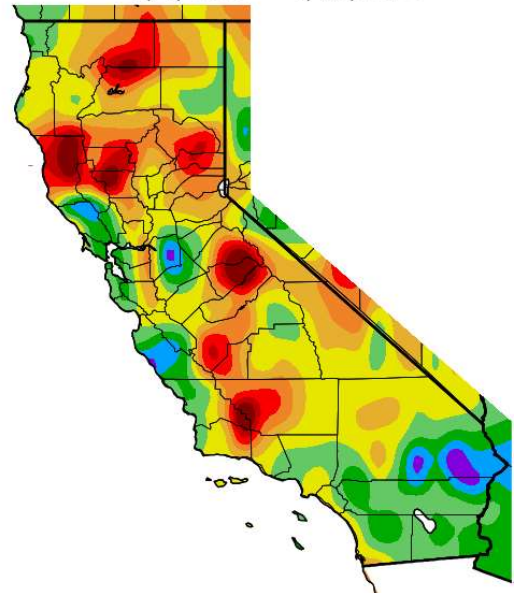
- Temperatures will be above normal through December.
- Rainfall will be below normal through December.
- There will be a near normal amount of Santa Ana wind events through December.



Weather Discussion

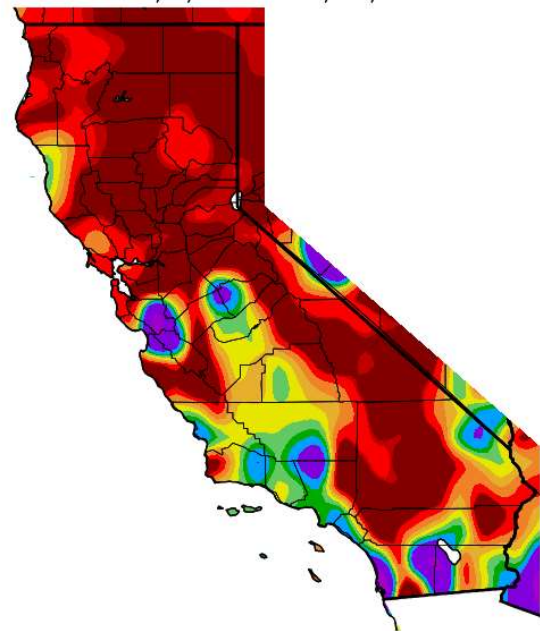
A ridge of high pressure over the southwestern United States continued to bring above normal temperatures to most of Central and Southern California in August. A few abnormally strong Pacific troughs brought periods of much cooler temperatures, but overall temperatures were within a couple degrees of normal (**Fig 1**). Most of the area received near normal rainfall for the month (**Fig 2**). However, thunderstorm activity was less in August compared to what was observed across the region in July. Storms were more isolated to widely scattered in nature over the mountains and deserts due to breaks in the monsoon flow and available moisture. The marine layer remained fairly deep at times and helped generate light rainfall west of the coastal mountain slopes. Outside of the strong gusty westerly winds that surfaced with the stronger troughs, surface winds remained primarily out of the south and west the entire month.

Av. Max. Temperature dep from Ave (deg F)
8/1/2021 – 8/24/2021



**Fig 1: August 1st - August 24th
Temperature (% of Ave.)**

Percent of Average Precipitation (%)
8/1/2021 – 8/24/2021



**Fig 2: August 1st - August 24th
Precipitation (% of Ave.)**



Fuels Discussion

Extreme to exceptional drought continued to expand across most of Central and Northern California in August, while moderate to severe drought persisted across Southern California south and east of Los Angeles County (Fig 3). A significant cool and more humid period in mid-August increased 1000-hr and 100-hr dead fuel moisture values to above normal over most of the region (Fig 4). The only exception exists across the Sierra, where the 1000-hr dead fuel moisture is between the 10th and 3rd percentile and the 100-hr dead fuel moisture is between normal and the 10th percentile (Fig 5). The live fuel moisture slowly dropped to between 50 and 70 percent, with some old growth fuel moisture dipping down near 40 percent (Fig 6).

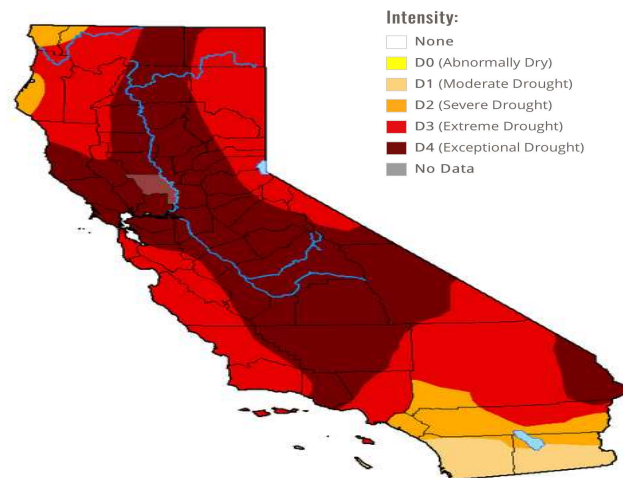


Fig 3: Drought Monitor August 26th, 2021

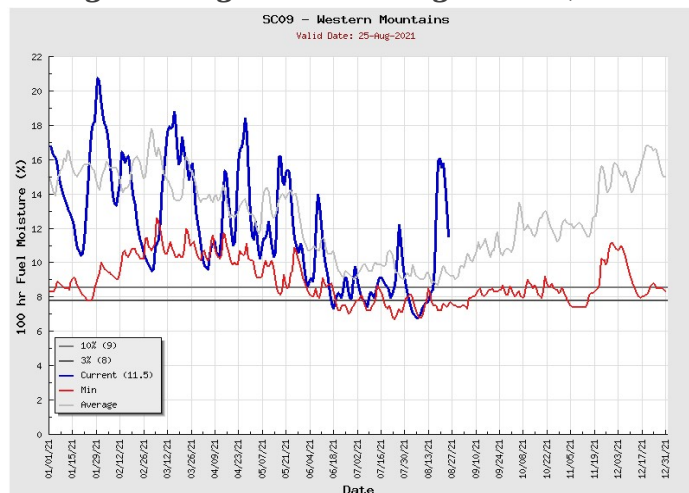


Fig 4: Western Mountains 100 hr Dead fuel moisture August 25th

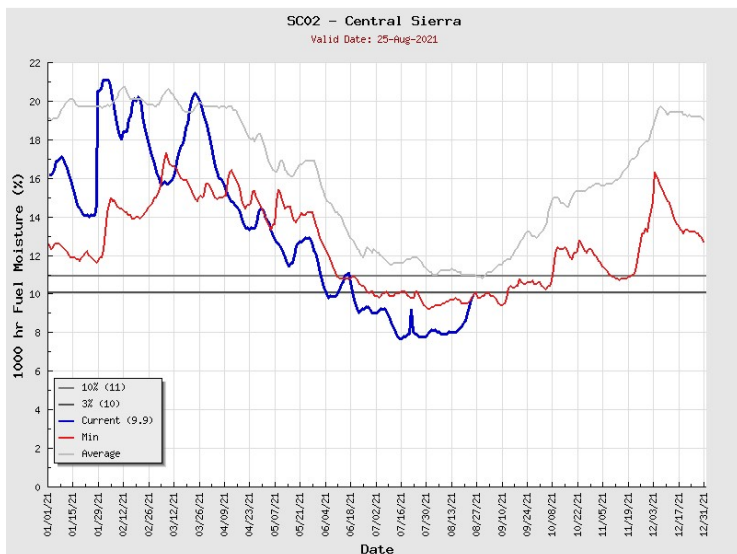


Fig 5: Central Sierra 1000 hr Dead fuel moisture August 25th

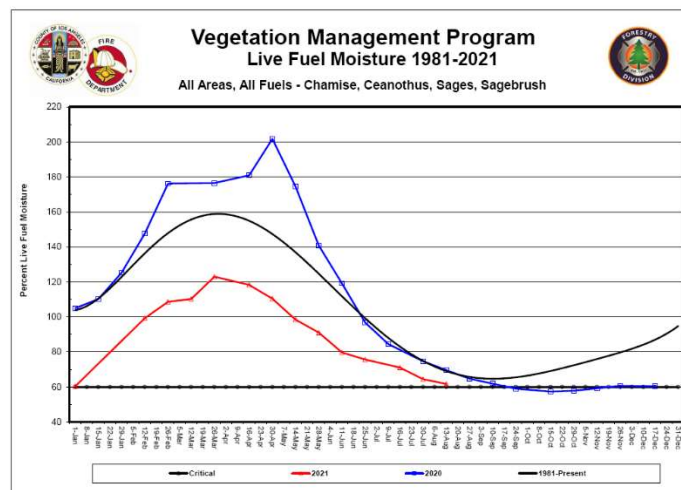


Fig 6: LA County Live Fuel Moisture August 15th

SOUTH OPS OUTLOOK

Sea surface temperatures warmed to above normal off the West Coast and remain above normal over the Gulf of Alaska (**Fig 7**). Sea surface temperatures for the Equatorial Pacific Ocean are near normal across the entire basin, with climate models continuing to indicate little change in temperatures through December (**Fig 8**). The warmer sea surface temperatures (warm pool) across the Gulf of Alaska and portions of the northern Pacific Ocean will eventually allow an area of high pressure to persist along the West Coast in September, and then become the dominant feature through the fall months as the ridge shifts further inland. The Eastern Pacific ridge of high pressure will allow temperatures to trend above normal across most of the region September through December. The cooler marine layer influence that has been in place across the coastal areas will be less prevalent during the fall months due to the warmer temperatures in the marine environment. Rainfall is expected to be below normal through December as the majority of low-pressure systems are expected to ride up and over the ridge of high pressure into the Pacific Northwest during the fall, instead of swinging inland over the West Coast into the Desert Southwest. This pattern also suggests that a normal amount of Santa Ana wind events will impact Southern California as more storms track over the Pacific Northwest into the Northern Rockies instead of dropping quickly south through the Great Basin. The above normal large fire potential that was predicted for Central and Southern California for the summer months has not materialized. So far, the region has seen well below normal fire activity. The diminished potential can be contributed to the above normal monsoon precipitation in July and August across the mountains and deserts, and the lack of fine fuels and substantial new growth across the lower elevations due to well below normal precipitation since October 2020. The potential for a large fire, or increased fire activity across the Central and Eastern Sierra will be less September through December as the amount of daylight hours will steadily drop and temperatures become colder. Monsoon moisture may persist across the Southern Sierra and Upper Deserts into mid-September, with lightning (new starts) and gusty outflow winds from thunderstorms contributing to short-term elevated fire potential in these areas. The lack of fine fuels (new growth and continuity) will also help mitigate large fire growth from any fires fanned by Santa Ana winds across Southern California. Even though warmer and drier than normal conditions are anticipated in September and into the fall months, expect near normal large fire potential for all areas September through December.

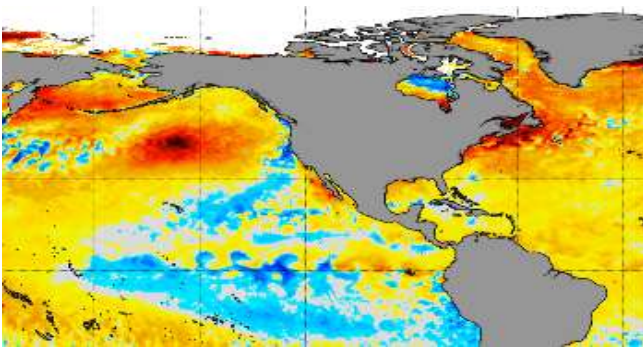


Fig 7: Sea Surface Temperature Anomaly, August 25th, 2021

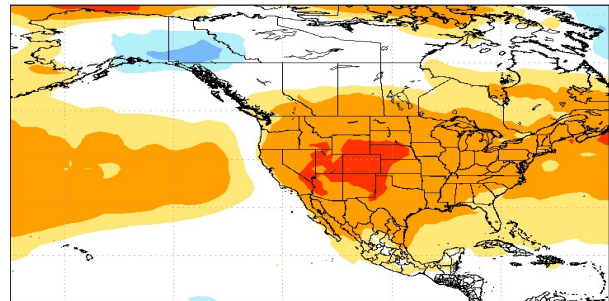
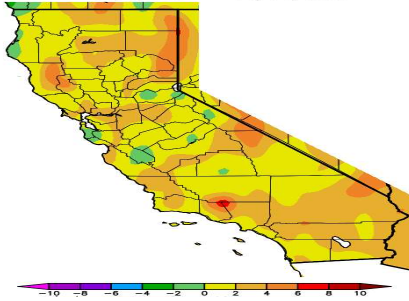


Fig 8: Forecast Temperature Anomalies for September through December, August 25th, 2021



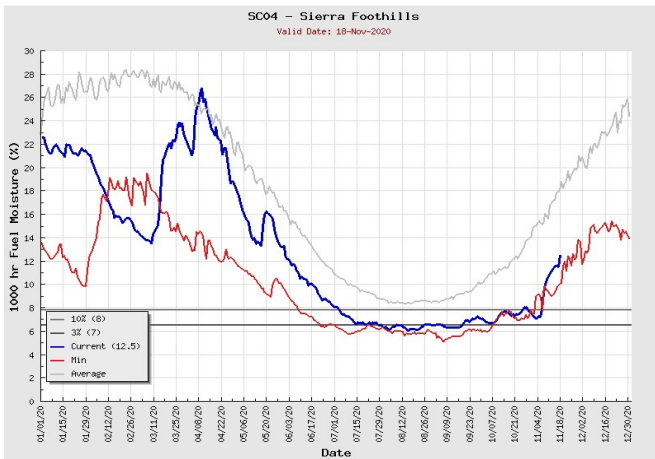
Select Intel Links used in the forecast

Av. Max. Temperature dep from Ave (deg F)
11/1/2020 - 11/19/2020



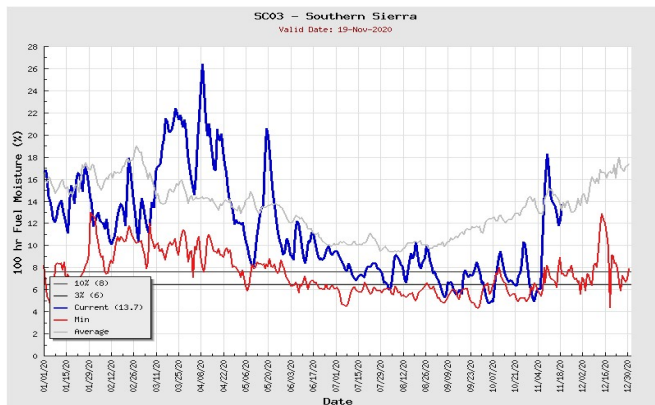
Climate

- <https://calclim.dri.edu/pages/anommaps.html>



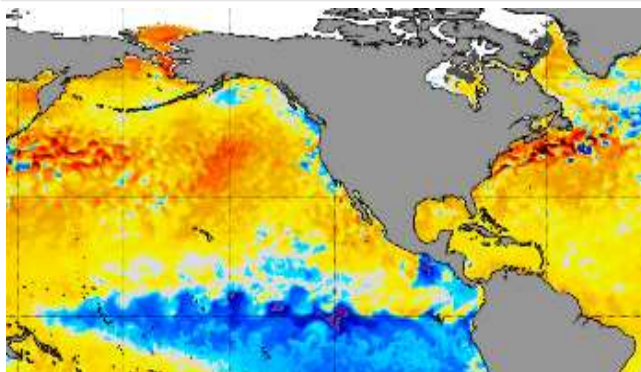
1000 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Thousand.php



100 hr dead fuel moisture

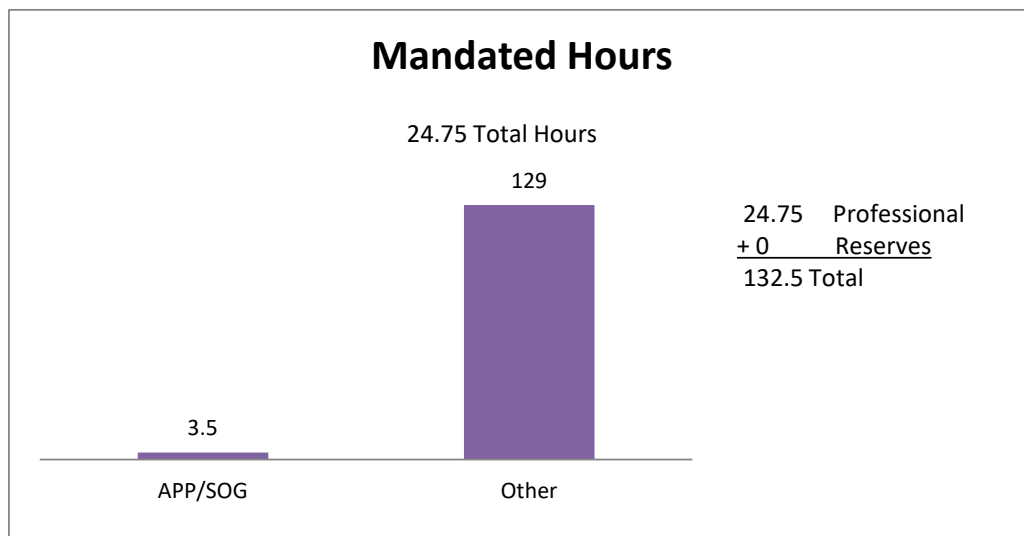
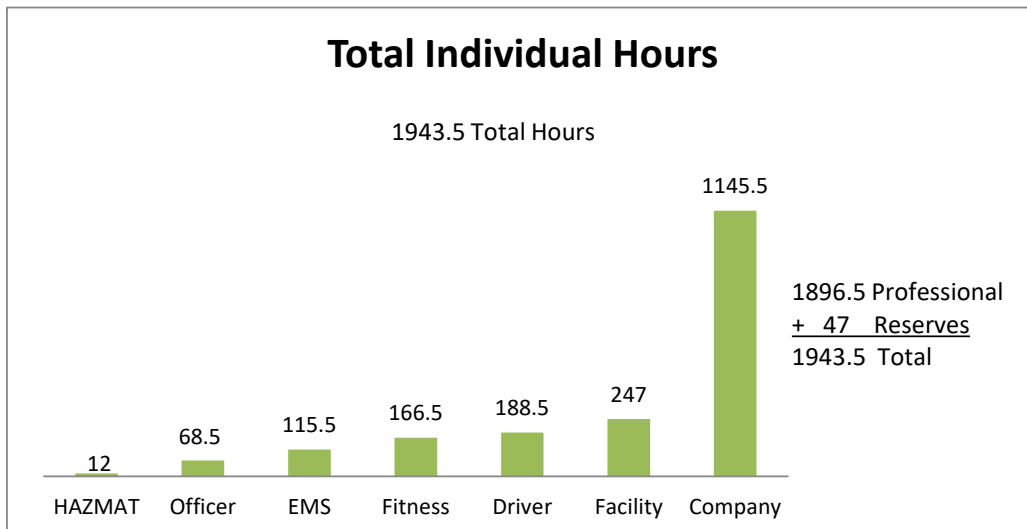
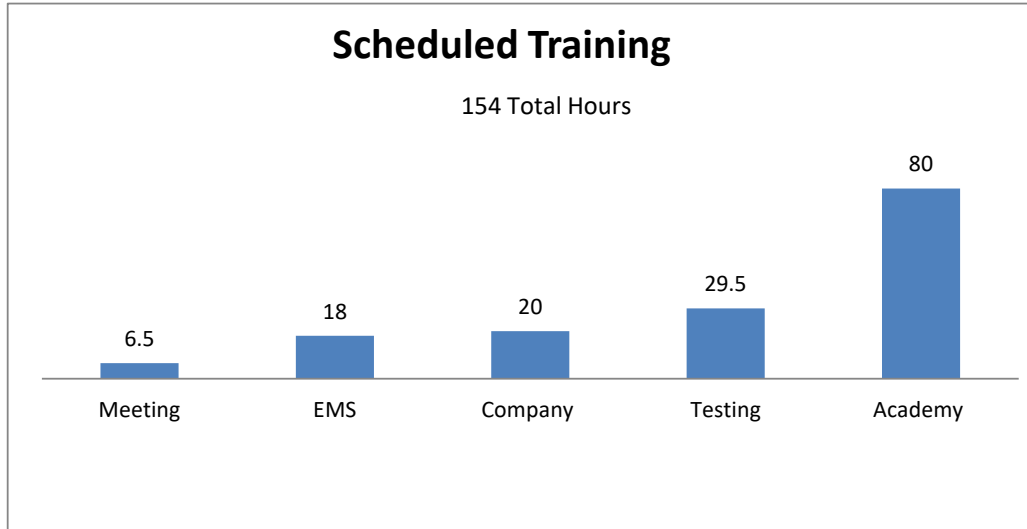
- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

**Training Division
August 2021**



See next page for descriptions.

Training Division - Descriptions

Scheduled Training		
Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.		

PLAN REVIEWS					
Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	26		1200	198667	199867
Residential Additions/Remodels	20	0	594	21327	21921
New Commercial	0	0	0	0	0
Commercial T.I.	5	0	0	5750	13750
Tents/Special Events	5	0	0	0	0
Rack Storage	0	0	0	0	0
Preliminary	6	0	0	18517	18517
Fire Suppression Systems	9	0	0	0	0
Alarms	0	0	0	0	0
Landscaping	48	0	0	0	0
Grading/Mylars/Improvement Plans	3	0	0	0	0
Underground	1	0	0	0	0
Hood System	6	0	0	0	0
Tanks	1	0	0	0	0
Cell Sites	2	0	0	0	0
DSS/CCL	0	0	0	0	0
DPLU	3	0	0	0	0
Solar Panels	1	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	5	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	0	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	141	0	1794	244261	254,055

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	2
Fire Supression Systems	9
Building Construction	5
Landscaping	8
Tent/Special Event	3
Gates/Knox	-
Site Visit	7
Technical Report/FPP	-
Underground	1
Annual Inspection	3
DSS Licensing	-
Other	3
TOTAL	43

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	-
GIS	-
Forms (Updates/New)	-
Project Research	-
Computer Programming/I.T.	-
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	-
Other	-
TOTAL	-

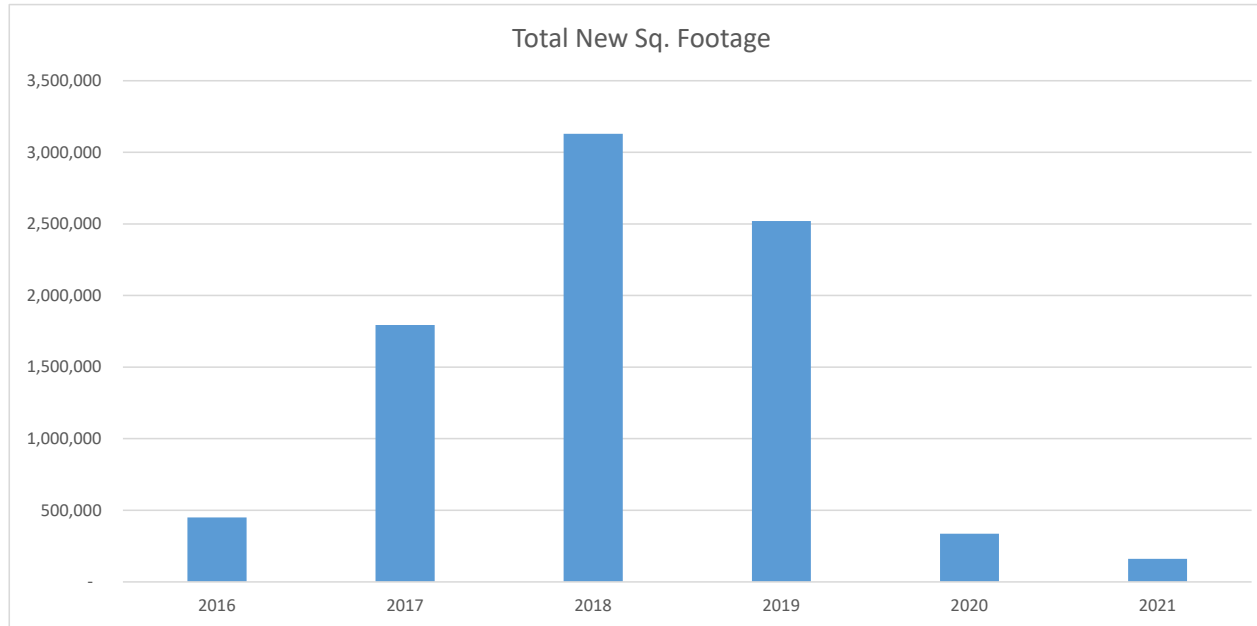
MEETINGS	
Meeting Type	# of Meetings
H.O.A	-
Staff	9
Board	1
On-Site Project Meetings	23
In-Office Project Meetings	9
Shift	-
Captain's	-
Weed Abatement	-
County	-
Code Development	-
Support/I.T. Development	-
San Diego County FPO's	-
Community Stakeholder Meetings	-
North Zone	2
Other	-
TOTAL	44

TRAINING/EDUCATION	
Class Name	Dates
TOTAL	

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	-
Weed Abatement Reinspection	-
1st Notice	-
Final Notice	31
Posting	1
Notices Printed	-
Abated	30
Forced Abatement	-
TOTAL	62

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	1,007
Correspondence	5,277
Walk in/Counter	239
Knox Application Request	-
Burn Permits	1
Plans Accepted/Routed	87
Special Projects	-
Scanning Documents/Electronic Files	98
Meetings: Admin/Prevention/Admin Shift	2
Post Office Runs	-
Deposit Runs/Preparations	4
TOTAL	6,715

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2016	450,437
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	161,719

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760	7,104	19,361	594	1,794				

Comparison 2019/2020/2021 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218	118,557	151,000	88,840	254,055				

RESOLUTION NO. 2021-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO
SANTA FE FIRE PROTECTION DISTRICT ESTABLISHING COMMITTED
AND/OR CONSTRAINED FUND BALANCES FOR FY21

WHEREAS, in March 2009, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54; and

WHEREAS, the provisions of GASB 54 requires the establishment of a hierarchy of fund balance classifications; and

WHEREAS, the “restricted” classification have constraints imposed by laws or regulations of other government; and

WHEREAS, the “committed” classification requires formal action by the highest level of decision making authority; and

WHEREAS, the “assigned” classification can be constrained by the Board’s “intent” to be used for specific purposes, but are neither restricted nor committed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Santa Fe Fire Protection District, that ending FY21 the following funds are committed and/or constrained for use as allocated:

Restricted	
Fire Mitigation Fund	\$1,322,296.06
Committed	
Public Agency Self Insurance System	\$690,612.98
Assigned	
Advanced Life Support (ALS) Equipment	\$204,196.05
Mobile Data Computer (MDC) Equipment	\$16,407.02
Compensated absences/Health Retirements Savings Account	<u>\$887,452.27</u>
TOTAL	\$3,120,964.38

BE IT FURTHER RESOLVED that the remaining fund balances is considered unassigned effective June 30, 2021 as listed on Exhibit A. These fund balances may be reallocated by the governing body, or official to whom the governing body has delegated authority to assign amounts for specific purposes.

PASSED AND ADOPTED at regularly scheduled meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 15, 2021 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Alicea Caccavo
Board Clerk

	General Fund	FMF	TOTAL
Assets			
Current Assets			
Cash			
Total Cash	11,167,757.65	\$1,281,800.72	12,449,558.37
Short-Term Investments			
Total Short-Term Investments	7,730,271.82	-	7,730,271.82
Accounts Receivable			
Accounts Receivable	372,566.96	37,117.68	
Tax Revenue Receivable	55,490.10	-	
Interest Receivable	17,883.26	3,377.66	
Total Accounts Receivable	445,940.32	40,495.34	486,435.66
Long Term Liability	-	-	-
Prepaid Expenses			
Total Prepaid Expense	-	-	-
Total Current Assets	19,343,969.79	1,322,296.06	20,666,265.85
Restricted Cash Assets			
Total Restricted Cash Assets	894,809.03		894,809.03
Property, Plant and Equipment			
Capital Assets - Property, Plant and Equipment	35,083,374.28		35,083,374.28
Accumulated Depreciation			
Total Accumulated Depreciation	(12,326,823.47)	-	(12,326,823.47)
Capital Assets - Property, Plant and Equipment			
Deferred Outflow of Resources			
Total Deferred Outflow	5,145,515.00		5,145,515.00
Total Assets	48,140,844.63	1,322,296.06	49,463,140.69
Liabilities and Equity			
Current Liabilities			
Total Accounts Payable	1,336,066.68	1,188,092.91	2,524,159.59
Employee Liability Payable	1,935,668.64	-	1,935,668.64
Other Liabilities (Pension)			
Total Other Liabilities	10,922,290.00	-	10,922,290.00
Long Term Debt			
Total Other Current Liabilities	730,195.00	-	730,195.00
Total Current Liabilities	14,924,220.32	1,188,092.91	16,112,313.23
Equity			
Reserve - Capital (Specified)			
Capital Replacement Reserves			
NCDJPA (MDC)	16,407.02		
ALS Equipment Reserve	204,196.05		
HGEF CalTrust Reserve	-		
Environmental Initiative for Sustainability	228,769.88		
CERT (EFF/HG Reserve)	13,887.98		
PASIS Reserve	(200,061.67)		
RCS Radio Infrastructure	-		
	263,199.26	-	263,199.26
Reserve - General			
Operating Reserve	6,000,000.00		
Unspecified Capital Reserve	8,628,776.43		
Undesignated	(5,964,714.27)	2,254,181.41	-
	8,664,062.16	2,254,181.41	10,918,243.57
Reserve - Capital (Specified)			
Net - Capital Assets	22,756,550.81	-	
Capital Assets Net	22,756,550.81	-	22,756,550.81
Total Designated Capital Reserves			
PY Equity	48,304,804.70	2,254,181.41	
Retained Earnings (Net Change)	-		
Net Income/Loss (FY21 YTD)	(163,960.07)	(311,939.25)	(475,899.32)
Total Equity	48,140,844.63	1,942,242.16	(475,899.32)
Total Liabilities and Equity	48,140,844.63	3,130,335.07	49,574,407.55
Total Cash Equity (includes GASB54 Committed Funds)	16,967,043.50	134,203.15	17,101,246.65

Note: This report does include the updated net pension liabilities for FY21.

STAFF REPORT

NO. FY 21-15

TO: BOARD OF DIRECTORS
FROM: FRED COX, FIRE CHIEF
SUBJECT: FEE SCHEDULE UPDATE
DATE: SEPTEMBER 10, 2021



RECOMMENDATION

Staff recommends the Board of Directors schedule a first reading, a second reading and a public hearing for Ordinance 2022-01 that authorizes changes to the District's current fee schedule.

BACKGROUND

On April 10, 2019, the Board of Directors approved and adopted Ordinance No. 2019-01, which updated the Fire District's fee schedule in order to achieve cost recovery for discretionary services fees related to the delivery of certain District services. The fees are based upon actual costs incurred by the Fire District and are authorized pursuant to the *California Health and Safety Code, Sections 13916 and 13919*; and are publicly noticed pursuant to *Section 66014 of the California Government Code*.

Staff recommends updating the cost structure calculation and corresponding fee schedule, which is reflective of current costs to provide such services. The fee structure calculation uses the following criteria:

Processing Time: The estimated actual time it takes to process an activity, to include intake services, data entry, scheduling inspections, and any other work associated with the activity. The fee is calculated at the fully burdened hourly rate for an Office Support Coordinator.

Plan Review Labor: The estimated time it takes to conduct a plan review (if applicable) for the service provided. The fee is based off the fully burdened hourly rate of the position identified in the assigned duty column.

Inspection Service Labor: The estimated field time, including travel time to/from the administrative offices, to conduct the inspection or activity. The fee is based on the fully burdened rate of the position identified in the assigned duty column.

Fully Burdened Direct/Indirect Costs: These are expenses, both labor and non-labor, that are related to the District's agency-wide support services. Labor related support services include general administrative services such as Fire Chief, Human Resources, Finance, and Payroll etc. Costs for indirect agency-wide labor was calculated at the fully burdened cost (x) the percentage assigned to the activity (x) the percentage related to the discretionary activity.

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Indirect Labor Example: Accounting Specialist fully burdened hourly rate (\$56.13) x percentage to support activity (8%) x the time estimated Fire Prevention spends on discretionary services (60%) = \$2.69 per hour.

Non-labor costs are the estimated costs to support fire prevention services. Non-labor costs are calculated at the total dollar amount expended for a budget category (x) the estimated percent assigned to prevention (x) the percentage assigned to the discretionary activity.

Example: Office supplies - total expeditied (\$13, 474) x (15%) the amount assigned to prevention x (60%) the amount of time prevention spends on the activity / (2088) the number of work hours in the year = .583 cents added to the hourly rate.

The total fee calculation is then as follows:

Processing Time + Plan Review Labor + Inspection Service Labor + Direct/Indirect Costs = Fee

Example:

Reference Number	DEVELOPMENT PLAN REVIEW	FEE DESCRIPTION	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Review & Inspection Time (hrs)	Direct/ Indirect costs	TOTAL FEE	OLD FEE
1.1	Project Availability Form, Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	Review of access, water supply, clearance & fire code requirements.	Office Support Coordinator	0.50	\$25	Avg FM/DFM	1.00	\$88	NA	0.00	\$0	1.50	\$120	\$233	\$186

Attachments:

Attachment A Administrative Policy and Procedure A100.13, Fire Prevention Services and Fees

This policy describes the procedure for the establishment, collection, and management of fire prevention services and fees.

Attachment B Tab 1 - Fire Prevention Services Fees and Calculation Methods

This worksheet illustrates the basis upon which hourly time commitments and fees are calculated for fire prevention services and corresponding fee schedule.

Tab 2 - Fire Prevention Services Fee Cost Analysis

This schedule details the fully burdened hourly wage, budget costing and direct/indirect costs.

Tab 3 - Definitions

Attachment C Ordinance 2022-01

This is the ordinance, which establishes updated fee for services and repeals Ordinance 2019-01.

Note: Several of the service fees from the old schedule were consolidated if the service type and time expended were similar in nature. Some service fees were separated into two parts; a plan review fee, and an inspection fee. This was to address issues where service is provided for multiple units or tract phases. There are some slight reductions in certain fees due to decreased time to conduct such services – typically through efficiencies in process or experience. Additionally, some services types do not occur often. For a more equitable process, a standard base rate is charged; if the base rate exceeded, a customer is then charged the hourly rate. This provides a more fair process for all parties involved.

Actions Required:

1. First reading of Ordinance 2022-01 and accompanying fee schedule at a regularly scheduled board meeting.
2. Second reading of Ordinance 2022-01 and accompanying fee schedule at a regularly scheduled board meeting.
3. Public Hearing on Ordinance 2022-01 and accompanying fee schedule at a regularly scheduled board meeting.
4. If adopted, after the close of the public hearing, Ordinance 2022-01 will go into effect January 1, 2022.

ORDINANCE No. 2022-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING FEES FOR SERVICES BY REFERENCE TO THE CALIFORNIA HEALTH AND SAFETY CODE SECTION 13916 AND SECTION 13919 AND REPEALING ORDINANCE 2019-01.

The Board of Directors of the Rancho Santa Fe Fire Protection District of the County of San Diego ordains as follows:

ARTICLE I. The Rancho Santa Fe Fire Protection District has incurred un-reimbursed discretionary development costs and is anticipating that further new discretionary development will occur within the District, which will place a greater demand on the existing staffing resources of the fire prevention bureau. Escalating demands have also been placed upon suppression personnel in conducting increasingly numerous and complex occupancy inspections.

ARTICLE II. The Rancho Santa Fe Fire Protection District is charged with the responsibility of enforcing applicable codes pertaining to fire and panic safety and other regulations of the State Fire Marshal pursuant to Section 13146 of the California Health & Safety Code.

ARTICLE III. The Rancho Santa Fe Fire Protection District incurs additional costs in lost personnel hours and expended District resources when said fire prevention services are of a recurrent nature and the result of discretionary development. The District charges fees to recover costs incurred for the provision of said services, however, said fees require periodic revision to reflect current personnel costs.

ARTICLE IV. The Fire Chief may impose a fee for recovery of expenses incurred as a result of activities undertaken pursuant to enforcing the fire prevention provisions of the fire code, pursuant Health and Safety Code Section 13916 and 13919 and Govt. Code Section 66014.

ARTICLE V. Fire District fees are based upon the actual costs incurred by the fire agency, which are based upon the total compensation of the employee(s) providing a particular service and include total personnel hours utilized for plan review, file review, database information entry, travel to and from the site, written response, site inspection, and support costs.

ARTICLE VI. The actual fee shall be paid by the applicant to the fire district at time of application or submittal to cover the actual costs in accordance with the aforementioned schedule for an *INSPECTION* or *PLAN REVIEW* or any *OTHER SERVICES* listed on the fee schedule.

ARTICLE VII. The cost for the provision of said services shall not exceed the costs reasonably borne by the District.

ARTICLE VIII. In the event that fees are not paid at the time of application or upon request for additional fees, the District shall not be obligated to process, approve, or take further action on renewable permits, installation, removal, activity or alteration permits, inspections, plan reviews, or other services necessitating a fee as delineated in the Fire District Fee Schedule.

ARTICLE IX. The Board of Directors hereby declares that should any section, paragraph, sentence or word of this ordinance or of the Fire District Fee Schedule referenced herein be declared for any reason to be invalid, it is the intent of the Board that it would have adopted all other portions of this ordinance independent of the elimination there from of any such portion as may be declared invalid.

ARTICLE X. The Board of Directors, the Fire Chief or their designee shall have the ability to waive any and all fees as adopted by a Resolution of the Board of Directors. When fees are waived, a report shall be provided at the next Board of Directors meeting.

ARTICLE XI. The Board of Directors of the Rancho Santa Fe Fire Protection District does hereby approve the adoption of the attached Schedule of Fire District Services and Fees (Attachment A).

ARTICLE XII. Ordinance 2019-01 is hereby repealed.

ARTICLE XIII.

The Secretary to the Board of Directors will certify to the adoption of this Ordinance and cause the same to be published in the manner required by law. This Ordinance will take effect forty-five (45) days after its final passage at a public hearing as required by law.

First Read at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District of the County of San Diego, California, on the _____ day of _____, 2021. A second reading occurred on a regularly scheduled meeting on the _____ day of _____, 2021, and a public hearing and final adoption on the _____ day of _____, 2021 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

James Ashcraft
President

ATTEST

Alicea Caccavo
Board Clerk

RATES			
Cost Code	Prevention Staff Positions	Fully Burdened Hourly Wage	Overtime Rate
1	Fire Marshal	\$95.15	\$142.73
2	Deputy Fire Marshal	\$73.42	\$110.14
3	FPS I	\$55.35	\$83.03
4	Avg FM/DFM	\$84.29	\$126.43
5	Avg DFM/FPS I	\$64.39	\$96.58
6	Avg FM/DFM/FPS I	\$65.00	\$97.50
7	Office Support Coordinator	\$40.10	\$60.15
8	NA	\$0.00	
9	Indirect Support Costs	\$82.76	

Reference Number	DEVELOPMENT PLAN REVIEW	FEE DESCRIPTION	Processing Time			Plan Review Labor			Inspection Service Labor			Review & Inspection Time (hrs)	Direct/Indirect costs	TOTAL FEE	OLD FEE	CHANGE
			Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee					
1.1	Project Availability Form, Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	Review of access, water supply, clearance & fire code requirements.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$186	\$42
1.2	TPM or Minor/Major Subdivision Service Letter Renewal	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$288	(\$60)
1.3	Final Map/Mylar Review (signing all mylar's)	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$186	\$42
1.4	Release of Map Covenants or letters for release of other projects i.e. coastal commission, planning department, fire flow etc. (review of CC&R's)	(1) Site Inspection and written confirmation of installation of covenanted improvements.	Office Support Coordinator	0.50	\$20	Fire Marshal	0.50	\$48	Avg FM/DFM	1.00	\$84	2.00	\$166	\$317	\$458	(\$141)
1.5	Major Use Permit (P or MUP) or Site Plan (S or STP) Residential or Commercial.	Includes (2) plan reviews for access, water supply, clearance and fire code requirements for a MUP or STP.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	NA	0.00	\$0	2.00	\$166	\$328	\$237	\$91
1.6	Review of Fire Protection Plan	Review and comment letter, scan fire protection plan into computer system. 4 hours base fee	Office Support Coordinator	0.50	\$20	Avg FM/DFM	4.00	\$337	NA	0.00	\$0	4.50	\$372	\$730	\$934	(\$204)
1.7	Improvement/Grading Plans: Residential/Commercial	Review of roadway, turnaround, building setback, access, and water supply requirements.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$220	\$8
1.8	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	1.00	\$65	NA	0.00	\$0	1.25	\$103	\$178	\$175	\$3

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Reference Number	RESIDENTIAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
2.1	Site Plan Review: Single Occupancy - Conceptual or Consultation	Conceptual review of site plan or meeting for access, water supply, clearance and fire code requirements. Includes (2) reviews of plans or 1 site meeting. (1 page plan review site plan)	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.50	\$33	Avg FM/DFM/FPS I	0.50	\$33	1.50	\$124	\$209	\$206	\$3
2.2	Site Plan Review: Conceptual or Consultation - Two (2) or more dwellings	Conceptual review of site plan or meeting for access, water supply, clearance and fire code requirements. Includes (2) reviews of plans or 1 site meeting. (1 page plan review site plan)	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.00	\$65	2.50	\$207	\$357	\$386	(\$29)
2.3	New residential construction: up to 3,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.25	\$81	Avg FM/DFM/FPS I	1.00	\$65	2.75	\$228	\$394	\$373	\$21
2.4	New residential construction: 3,001 -6,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	1.25	\$81	3.25	\$269	\$468	\$434	\$34
2.5	New residential construction: 6,001 -9,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	1.50	\$98	3.50	\$290	\$505	\$481	\$24
2.6	New residential construction: 9,001-12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.75	\$114	4.00	\$331	\$579	\$525	\$54
2.7	New residential construction: > 12,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.75	\$114	4.00	\$331	\$579	\$555	\$24
2.8	Residential addition or remodel: up to 3,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.00	\$65	2.50	\$207	\$357	\$343	\$14
2.9	Residential addition or remodel: 3,001-6,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.25	\$81	Avg FM/DFM/FPS I	1.00	\$65	2.75	\$228	\$394	\$374	\$20
2.10	Residential addition or remodel: 6,001- 9,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	1.00	\$65	3.00	\$248	\$431	\$404	\$27
2.11	Residential addition or remodel: 9,001-12,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.25	\$81	3.50	\$290	\$505	\$465	\$40
2.12	Residential addition or remodel: > 12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.50	\$98	3.75	\$310	\$542	\$496	\$46
2.13	Building Plans for Barns, Outbuildings, Detached Garages or Detached Outdoor Living Areas	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	0.75	\$49	2.25	\$186	\$320	\$293	\$27

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Reference Number	RESIDENTIAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
2.14	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Third and subsequent plan submittal	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	1.00	\$65	NA	0.00	\$0	1.25	\$103	\$178	\$173	\$5
2.15	Residential: Building Inseption/Re-Inspection	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$173	\$5
2.16	Overtime Plan Review: Discretion of Fire Marshal per current workload	1.5 times the cost of regular plan check rate.	Office Support Coordinator	0.50	\$25									Plan Check Fee x 1.5	Plan Check Fee x 1.5	Plan Check Fee x 1.5
2.17	Planned Community: Model Home Plan Review (Fee per model plan)	Includes (2) plan reviews for fire & building code compliance.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	NA	0.00	\$0	2.00	\$166	\$283	\$417	(\$134)
2.18	Planned Community: Building Plot Plans	Includes (2) plan reviews for fire & building code compliance	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	NA	0.00	\$0	1.50	\$124	\$209	New	New
Reference Number	LANDSCAPE PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
3.1	Minor Landscape/Landscape feature review Commercial and Residential	Includes (2) Reviews of plans and (1) field inspection for small landscape modification or changes for fire safe planting or landscaping structures such as trellis, decks, gazebo, gates.	Office Support Coordinator	0.50	\$20	Avg DFM/FPS	0.50	\$65	Avg DFM/FPS I	0.50	\$32	1.50	\$124	\$241	\$198	\$43
3.2	Residential Landscape: Single Family Dwellings	(2) Reviews of plans (1) field inspection for fire safe planting for new residential construction. Custom Home	Office Support Coordinator	0.50	\$20	Avg DFM/FPS I	1.00	\$64	Avg DFM/FPS I	1.00	\$64	2.50	\$207	\$356	\$346	\$10
3.3	Residential Landscape Review: Production Units	(2) Reviews of plans for fire safe planting for new residential construction. Per Production Unit	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$228	\$0
3.4	Commercial/Industrial/Multi-Family: Landscape Plan Review	(2) Reviews of plans for fire safe planting.	Office Support Coordinator	0.50	\$20	Avg DFM/FPS	1.25	\$64	NA	0.00	\$0	1.75	\$145	\$229	\$287	(\$58)
3.5	Commercial/Industrial/Multi-Family: Landscape Inspection:	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg DFM/FPS I	1.25	\$80	1.50	\$124	\$215	\$287	(\$72)
3.6	Landscape Inspections: Production homes (per unit) or Residential Reinspection	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	0.75	\$49	1.00	\$83	\$142	\$114	\$28
3.7	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	NA	0.00	\$0	1.00	\$83	\$142		
3.8	AB 38 Residential Inspection	(1) Field inspection w/correspondence regarding compliance with defensible space.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	FPS I	1.25	\$69	1.50	\$124	\$203	NEW	NEW
3.9	AB 38 Residential Re-Inspection	(1) Field Re-inspection	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	FPS I	0.75	\$42	1.00	\$83	\$134	NEW	NEW

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Reference Number	COMMERCIAL PLAN REVIEW AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
4.1	Site Plan Review: Commercial/Multi-Family	Includes (2) plan reviews for site for access, water supply, clearance and fire code requirements for a commercial occupancy.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	NA	0.00	\$0	1.75	\$145	\$270	\$212	\$58
4.2	Site Inspection: Commercial/Multi-Family	(1) Field inspection of site for access, water supply, clearance and fire code requirements for a commercial occupancy.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.25	\$81	1.50	\$124	\$215	\$212	\$3
4.3	Multi-Family Building Plans: 1-5 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Avg FM/DFM/FPS I	1.50	\$98	3.50	\$290	\$550	\$440	\$110
4.4	Multi-Family Building Plans: 6-10 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.75	\$167	Avg FM/DFM/FPS I	1.75	\$114	4.00	\$331	\$631	\$508	\$123
4.5	Multi-Family Building Plans: > 11 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.50	\$238	Avg FM/DFM/FPS I	2.25	\$146	5.25	\$435	\$839	\$644	\$195
4.6	New Commercial, Tenant Improvement, Industrial Building Plan 0-5,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.50	\$126	Avg FM/DFM/FPS I	1.00	\$65	3.00	\$248	\$460	\$406	\$54
4.7	New Commercial, Tenant Improvement, Industrial Building Plan: 5001-15,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.50	\$126	Avg FM/DFM/FPS I	1.25	\$81	3.25	\$269	\$497	\$440	\$57
4.8	New Commercial, Tenant Improvement, Industrial Building Plan: 15,001-50,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.00	\$169	Avg FM/DFM/FPS I	1.50	\$98	4.00	\$331	\$617	\$508	\$109
4.9	New Commercial, Tenant Improvement, Industrial Building Plans: > 50,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.50	\$211	Avg FM/DFM/FPS I	2.00	\$130	5.00	\$414	\$775	\$576	\$199
4.10	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	NA	0.00	\$0	1.00	\$83	\$142	\$177	(\$35)
4.11	Commercial/Multi-Family Inspection/Re-inspection	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$203	(\$25)

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Reference Number	FIRE PROTECTION SYSTEM PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
5.1	Residential Fire Sprinkler: 13D plan review for SFD < 6000 sq. ft.	Plan review of residential fire sprinkler system 13-D one or two family dwelling. Includes (2) plan reviews and (2) inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.15	\$75	2.65	\$219	\$379	\$330	\$49
5.2	Residential Fire Sprinkler: 13D plan review for SFD > 6000 sq. ft.	Plan Review of residential fire sprinkler system 13-D one and two family dwelling. Includes (2) plan reviews and (2) inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.25	\$81	2.75	\$228	\$394	\$371	\$23
5.3	Residential Fire Sprinkler Plan Review: Production Units (per model)	Plan review of residential fire sprinkler system 13-D: Model homes master planned communities. Includes (2) Plan Reviews.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	0.00	\$0	2.00	\$166	\$283	\$268	\$15
5.4	Residential Fire Sprinkler Inspection: Production Units (per unit)	Includes (2) field inspections for NFPA 13-D system.	Office Support Coordinator	0.50	\$25	NA	0.00	\$0	Avg DFM/FPS I	2.00	\$129	2.50	\$100	\$254	\$262	(\$8)
5.5	Residential Fire Sprinkler System: Minor	Residential fire sprinkler system (4 or less sprinkler heads) Includes (1) Plan Review & (2) Inspections	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.50	\$33	Avg DFM/FPS I	0.75	\$48	1.75	\$145	\$246	\$198	\$48
5.6	Residential Fire Sprinkler Inspections: Partial, Beam Visual, Overstack, failed inspection, underground etc.	Includes (1) Field Inspection	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg DFM/FPS I	1.00	\$64	1.25	\$103	\$178	\$208	(\$30)
5.7	Multi Family Fire Sprinkler System: Plan Review	Includes (2) plan reviews for NFPA 13R Sprinkler System.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.00	\$169	NA	0.00	\$0	2.50	\$207	\$396	\$278	\$118
5.8	Multi Family Fire Sprinkler System: Inspection or reinspection (per unit).	(1) Field inspection for NFPA 13R system.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$198	(\$20)
5.9	Commercial: Fire Sprinkler system plan review (New Building or New System)	Includes (2) plan reviews for NFPA 13 Sprinkler System (5 or more sprinkler heads) 2 field inspections	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.75	\$232	NA	2.00	\$0	5.25	\$435	\$686	\$651	\$35
5.10	Commercial Fire Sprinkler System: Inspection/Reinspection	(1) Field inspection for NFPA 13 system.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.25	\$81	1.50	\$124	\$215	\$198	\$17
5.11	Commercial: Plan Resubmittal	Third and subsequent plan submittal	Office Support Coordinator	0.25	\$10	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.25	\$103	\$198	\$198	(\$0)
5.12	Commercial Fire Sprinkler System: Minor NFPA 13	Includes (1) plan review of NFPA 13 Fire Sprinkler System (addition of 4 sprinkler heads or less) & (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	1.25	\$81	2.50	\$207	\$357	\$334	\$23
5.13	Commercial Fire Sprinkler System: Tenant Improvement NFPA 13	Includes (2) Plan Reviews of existing commercial Fire Sprinkler System (5 or more sprinkler heads) & (2) field inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	2.00	\$130	4.00	\$331	\$579	\$533	\$46
5.14	Hydrant Flow Test	Includes (1) field inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$173	\$5

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Reference Number	FIRE PROTECTION SYSTEM PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
5.15	Underground for a Fire Sprinkler System or Fire Hydrant	Includes (2) plan reviews for NFPA 13 underground, NFPA 13R underground, or Fire Hydrant underground, & (4) Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg DFM/FPS I	4.00	\$258	6.00	\$497	\$872	\$778	\$94
5.16	Underground Fire Line Repair	Includes (1) Plan Review and (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.50	\$33	Avg FM/DFM/FPS I	2.00	\$130	3.00	\$248	\$431	New	New
5.17	In Rack Fire Sprinkler System: New or Tenant Improvement	Includes (2) Plan Reviews and (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.00	\$169	Avg FM/DFM/FPS I	2.00	\$130	4.50	\$372	\$691	\$533	\$158
5.18	Pre-Action System	Includes (2) Plan Reviews of sprinkler portion only and (3) Field Inspections.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Avg FM/DFM	3.00	\$253	5.00	\$414	\$829	\$817	\$12
5.19	Kitchen Hood/Fire Suppression System	Includes (1) plan review and (1) Field Inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Avg FM/DFM/FPS I	1.50	\$98	3.50	\$290	\$550	\$482	\$68
5.20	Special Fire Suppression Systems	Includes (1) plan review and (1) Field Inspection for Clean Agent System, Water Mist System, Dry Chemical System, Foam System and others systems not listed.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	Avg FM/DFM/FPS I	2.50	\$163	4.25	\$352	\$640	\$609	\$31
5.21	Fire Sprinkler Monitoring System	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24-hour battery, final inspection)	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	Avg FM/DFM/FPS I	3.50	\$228	5.00	\$414	\$746	\$660	\$86
5.22	Fire Alarm System (0-10 Devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	Avg FM/DFM/FPS I	4.00	\$260	5.50	\$455	\$820	\$710	\$110
5.23	Fire Alarm System (11-25 Devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	Avg FM/DFM/FPS I	4.50	\$293	6.25	\$517	\$935	\$778	\$157
5.24	Fire Alarm System (More than 26 devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.50	\$126	Avg FM/DFM/FPS I	5.25	\$341	7.25	\$600	\$1,088	\$965	\$123
5.25	Water Tank: Plan Review and Inspection	Includes (2) Plan Reviews & (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	Avg FM/DFM/FPS I	2.25	\$146	4.00	\$331	\$603	\$533	\$70
5.26	Additional Fire Suppression System & Underground Inspections	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$173	\$5
5.27	Spray Booth Extinguishing Systems	Includes (2) Plan Reviews and (1) Field Inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.00	\$95	Avg FM/DFM	2.00	\$169	3.50	\$290	\$573	\$508	\$65
5.28	Fire Pumps	Includes (2) Plan Reviews & (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Avg FM/DFM/FPS I	2.50	\$163	5.00	\$414	\$787	\$644	\$143
5.29	Smoke Control Systems/Smoke Management Systems	Includes (1) Plan Review and (4) Field Inspections (Engineered electro-mechanical system, Roof hatch ventilation for smoke removal in high atrium spaces, Smoke exhaust fans in parking garages, Pressurization fans in stairwells and/or elevator shafts).	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Avg FM/DFM	4.00	\$337	6.50	\$548	\$1,096	\$1,188	(\$92)
5.30	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Fire Marshal	0.75	\$71	Avg FM/DFM	0.00	\$0	1.00	\$83	\$164	\$180	(\$16)

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Reference Number	ADDITIONAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION										Review & Inspection Time (hrs)	TOTAL FEE			
6.1	High Piled Storage Plan	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.50	\$110	3.50	\$290	\$563	\$576	(\$13)
6.2	Rack Storage Plan	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.00	\$73	3.00	\$248	\$484	\$508	(\$24)
6.3	Standpipes	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.25	\$119	Deputy Fire Marshal	1.25	\$92	3.00	\$248	\$479	\$576	(\$97)
6.4	Above Ground Tank: Installation or Removal	Includes (2) plan reviews and (2) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	2.00	\$147	4.00	\$331	\$641	\$644	(\$3)
6.5	Underground Tank: Installation or Removal	Includes (2) plan reviews and (4) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	4.00	\$294	6.00	\$497	\$953	\$1,188	(\$235)
6.6	Residential Photovoltaic Systems (Solar)	Includes (2) plan review. 1 field inspection	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	0.00	\$0	1.00	\$83	\$142	\$118	\$24
6.7	Commercial Photovoltaic Systems (Solar)	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.25	\$119	Avg FM/DFM/FPS I	1.00	\$65	2.75	\$228	\$432	\$322	\$110
6.8	Radio Amplification Systems (Base fee)	Emergency Responder Radio Coverage 2 Plan Reviews and 1 Inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	2.00	\$147	4.00	\$331	\$641	\$644	(\$3)
6.9	Alternative Means and Methods, Performance Based Design	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Avg FM/DFM	1.00	\$84	3.50	\$290	\$584	\$576	\$8
6.10	Technical Reports - High Piled Storage, Hazardous Materials, Control Areas, Special Hazard Installations	Includes (2) plan reviews and (2) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Deputy Fire Marshal	2.00	\$147	4.50	\$372	\$730	\$644	\$86
6.11	Cellular Sites	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.00	\$73	3.00	\$248	\$484	\$440	\$44
6.12	Cellular Sites with Generator	Includes (2) plan reviews and (1) field inspection	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Fire Marshal	1.25	\$119	3.75	\$310	\$640	\$508	\$132
6.13	Gas Systems Medical Gas, Industrial Gas (Including piping and manifolds)	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.25	\$119	Deputy Fire Marshal	2.00	\$147	3.75	\$310	\$596	\$576	\$20
6.14	Battery Systems	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.50	\$110	3.50	\$290	\$563	\$644	(\$81)
6.15	Dry Cleaning (Includes Cleaning Solution) Quantity must exceed 330 or 660 gallon	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.25	\$92	3.25	\$269	\$524	\$576	(\$52)
6.16	Special Hazard Installations- Industrial Ovens, Refrigeration Systems, Vapor Recovery, Dust Collection etc.	Includes (2) Plan reviews and (1) inspection industrial ovens, refrigeration systems, etc. Plan review conducted by an approved third party consultant at an additional cost.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.50	\$110	3.50	\$290	\$563	\$576	(\$13)
6.17	Misc Inspection/Re-Inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant. Fees on 4th and subsequent inspections	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$177	\$1
6.18	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	0.00	\$0	1.00	\$83	\$142	\$177	(\$35)

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Reference Number	WEED ABATEMENT	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
7.1	Weed Abatement Re-Inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant. Fees on 4th and subsequent inspections	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$224	(\$46)
7.2	Forced Weed Abatement Administrative Fee (Expense of abatement Report and Hearing)	Includes above, plus work order, description of work, contractor meetings, expense of abatement, inspections, billing, and report.	Office Support Coordinator	1.00	\$40	Avg FM/DFM	1.00	\$84	Avg FM/DFM	3.00	\$253	5.00	\$414	\$791	\$794	(\$3)
Reference Number	SPECIAL EVENTS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
8.1	Temporary Membrane Structures, Tents and Canopies Small 0-5,000 SF	Permit and Inspection fee: includes permit, (1) plan review, (1) field inspection.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.50	\$33	Avg FM/DFM/FPS I	1.00	\$65	1.75	\$145	\$252	\$229	\$23
8.2	Temporary Membrane Structures, Tents and Canopies Large over 5,000 SF	Permit and Inspection fee: includes permit, (1) plan review, (1) field inspection.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.25	\$81	2.50	\$207	\$363	\$308	\$55
8.3	Special Events (Not including membrane structures, tents and canopies)	Includes (1) site plan review, (1) field inspection	Office Support Coordinator	0.50	\$20	Deputy Fire Marshal	1.00	\$73	Avg FM/DFM/FPS I	1.00	\$65	2.50	\$207	\$365		
8.4	Pyrotechnics Display	Application review, pre-site inspection, pyrotechnic product inspection and setup, event, post show inspection, travel to and from and data entry	Office Support Coordinator	0.50	\$20	Deputy Fire Marshal	1.00	\$73	Deputy Fire Marshal	4.00	\$294	5.50	\$455	\$842	\$534	\$308
8.5	Inspection Cancellation Fee	Failure to cancel field inspection within 24 hours of set appointment (per failure)	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	0.50	\$33	0.75	\$62	\$105	\$87	\$18
8.6	Additional Inspection	Includes (1) field inspection.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$149	\$29
8.7	Overtime Inspection	x 1.5 the hourly rate.	Office Support Coordinator			Avg FM/DFM/FPS I			Avg FM/DFM/FPS I					1.5 x hourly Rate	1.5 x hourly Rate	
Reference Number	OTHER SERVICES NOT LISTED	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
9.1	Stamp Approval Transfer	Review plans and transferring necessary stamps.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	0.00	\$0	1.00	\$83	\$142	\$118	\$24
9.2	Code Appeal	Review of an appeal for an application of a fire code for matters other than a building permit or discretionary permit. This fee is non-refundable.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.50	\$238	Fire Marshal	0.00	\$0	3.00	\$248	\$506	\$508	(\$2)
9.3	New Business Inspection/Operational Permit (SDSO, CCLB, or other outside agency)	Conduct inspection of new business for compliance with State Codes, issue an operational permit to business owner to post	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$172	\$6
9.4	Reproduction of Fire District Documents	\$5.00 for the first 5 pages, \$.70 for each additional page thereafter												Actual Cost		
9.5	Public Records Request	.10 per copy; Admin time making copies												.10 per copy; Admin time making copies		
9.6	Copies of Large Plans (C,D & E Size)	Copies - Building, site plan, Landscaping, Fire Sprinklers and Grading.												Actual Cost		
9.7	Color Copies Photos	Time, plus \$1.00 per copy												Time, plus \$1.00 per copy		

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Reference Number	OTHER SERVICES NOT LISTED	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE			
9.8	Documents sent electronically, or accessed via the web site: www.rsfire.org	Time, plus materials													Time, plus materials		
9.9	Annexation Fees	Each Acre or Portion thereof													\$1,000	\$1,000	\$0
		Each Dwelling Parcel													\$500	\$500	\$0
		Each Commercial/Industrial Parcel													\$1,000	\$1,000	\$0
9.10	Meeting Facilities: use of District-owned meeting facilities by members of the general public as noted.	Category 1: not for profit, non commercial community services groups which have members who reside in the District (Tax Exempt (501.C.3) - set-up/cleaning fee.												\$50	\$50	\$0	
9.11	Meeting Facilities: use of District-owned meeting facilities by members of the general public as noted.	Category 2: all other organizations - set-up/cleaning fee												\$250	\$250	\$0	
9.12	Returned Check Fee	Actual cost												Actual cost			
9.13	Postage/supplies Cost	Actual cost												Actual cost			
Reference Number	RENTAL FEES	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE			
10.1	Training Tower w/ Grounds	No Burn Room (per day)													\$400	\$400	\$0
10.2	Training Grounds	Per day fee.												\$250	\$250	\$0	
10.3	Burn Room	Per Hour, plus tower fee.												\$250 per hr.	\$250 per hr.	\$0	
10.4	Propane	Propane consumed during training												Actual Cost	Actual Cost	NA	
10.5	Ventilation Prop	Per day fee. Outside agency required to replace and repair all materials use on the prop												\$150	\$150	NA	
10.6	Drafting/Testing Pit	Per Fire Apparatus												\$50	\$50	NA	
10.7	Clean-Up	If not done by using agency												\$150 per hr.	\$150 per hr.	NA	
10.8	Water Use	Actual cost												Actual Cost	Actual Cost	NA	
Reference Number	OTHER HOURLY RATE	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE			
11.1	Engine Stand By	Captain, Engineer, Firefighter													OES Rate		Same

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded



Rancho Santa Fe Fire Protection District

ADMINISTRATIVE POLICY AND PROCEDURES

FIRE PREVENTION SERVICES FEES AND CALCULATION METHODS

Section: A100.13

Date Implemented: 02/14/04

Date Revised: 01/01/22

Page: 1 of 12

FIRE CHIEF: _____

I. PURPOSE:

- A. To provide a methodology for determining the Fire District's schedule of fees for discretionary services. Fees for service are authorized pursuant to the California Health and Safety Code, Section 13916.

II. RESPONSIBILITY:

- A. The Fire Chief is responsible to review this policy annually to ensure the schedule of fees reasonably reflects the costs for providing such services and update as needed.
- B. Staff is responsible to determine the correct fee per the fee schedule and to collect such fee at the time of service.

III. PROCEDURE:

- A. Fees for service are authorized pursuant to the *California Health and Safety Code, Section 13916*. Fees shall not exceed the costs reasonably borne by the District in providing the service or enforcing the regulation for which the fee is charged.
- B. The fee schedule for fire prevention and other services will be calculated using the method which most accurately identifies the cost of providing such services.
- C. The fee schedule for fire prevention services will be determined by using the following calculation methodology: (activity processing time) + (plan review labor) + (field inspection labor) + (direct/indirect costs) = fee cost.
 1. **Processing Time:** The estimated actual time it takes to process an activity; to include intake services, data entry, scheduling inspections, and any other work associated with the activity. The fee is calculated at the fully burdened hourly rate for an office support coordinator.
 2. **Plan Review Labor:** The estimated time it takes to conduct a plan review if required. The fee is based off the fully burdened hourly rate or averaged fully burdened rate of the position(s) identified in the assigned duty column.

FIRE PREVENTION SERVICES FEES AND CALCULATION

3. **Inspection Service Labor:** The estimated field time, including travel time to/from the administrative offices, time to conduct the inspection or activity, and time to provide data entry. The fee is based off the fully burdened rate of the position identified in the assigned duty column.

4. **Fully Burdened Direct/Indirect Costs:** These are expenses, both labor and non-labor, that are related to the District’s agency-wide support services. Labor related support services include general administrative services such as: Fire Chief, Human Resources, Finance, and Payroll etc. Costs for indirect agency-wide labor was calculated at the fully burdened cost (x) the percentage assigned to the activity (x) the percentage related to the discretionary activity. Non-labor costs are the estimated costs to support fire prevention services. Non-labor costs are calculated at the total dollar amount expended for a budget category (x) the estimated percent assigned to prevention (x) the percentage assigned to the discretionary activity.

Indirect Labor Example: Accounting Specialist fully burdened hourly rate (\$51.74) x percentage to support activity (8%) x the time estimated Fire Prevention spends on discretionary services (60%) = \$2.48 per hour.

Indirect Costs Example: Office supplies - total expended (\$13, 474) x (15%) the amount assigned to prevention x (60%) the amount of time prevention spends on the activity / (2088) the number of work hours in the year = .583 cents added to the hourly rate.

The total fee calculation is then as follows:

Processing Time + Plan Review Labor + Inspection Service Labor + Direct/Indirect Costs = Fee

Example:

Reference Number	DEVELOPMENT PLAN REVIEW	FEE DESCRIPTION	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Review & Inspection Time (Hrs)	Direct/ Indirect costs	TOTAL FEE	OLD FEE
1.1	Project Availability Form, Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	Review of access, water supply, clearance & fire code requirements.	Office Support Coordinator	0.50	\$25	Aug FM/DFM	1.00	\$88	NA	0.00	\$0	1.50	\$120	\$233	\$186

- E. The district shall not charge a fee on new construction or development for the construction of public improvements or facilities or the acquisition of equipment.

- F. The Board of Directors, the Fire Chief or his/her designee shall have the ability to waive any and all fees as adopted by a Resolution of the Board of Directors. When fees are waived, a report shall be provided at the next Board of Directors meeting.

FIRE PREVENTION SERVICES FEES AND CALCULATION

G. Fees are based on the fully burdened costs in the schedule below:

			RATES													
			Cost Code	Prevention Staff Positions		Fully Burdened Hourly Wage	Overtime Rate									
			1	Fire Marshal		\$95.15	\$142.73									
			2	Deputy Fire Marshall		\$73.42	\$110.14									
			3	FPSI		\$55.35	\$83.03									
			4	Avg FM/DFM		\$84.29	\$126.43									
			5	Avg DFM/FPSI		\$64.39	\$96.58									
			6	Avg FM/DFM/FPSI		\$65.00	\$97.50									
			7	Office Support Coordinator		\$40.10	\$60.15									
			8	NA		\$0.00										
			9	Indirect Support Costs		\$82.76										
			Processing Time			Plan Review Labor			Inspection Service Labor							
Reference Number	DEVELOPMENT PLAN REVIEW	FEE DESCRIPTION	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Review & Inspection Time (hrs)	Direct/Indirect costs	TOTAL FEE		

RANCHO SANTA FE FIRE PROTECTION DISTRICT SCHEDULE OF FEES

*Additional Fees may be incurred if base rate is exceeded.

Reference Number	DEVELOPMENT PLAN REVIEW	FEE DESCRIPTION	TOTAL FEE
1.1	Project Availability Form, Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	Review of access, water supply, clearance & fire code requirements.	\$228
1.2	TPM or Minor/Major Subdivision Service Letter Renewal	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	\$228
1.3	Final Map/Mylar Review (signing all mylar's)	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	\$228
1.4	Release of Map Covenants or letters for release of other projects i.e. coastal commission, planning department, fire flow etc. (review of CC&R's)	(1) Site Inspection and written confirmation of installation of covenanted improvements.	\$317
1.5	Major Use Permit (P or MUP) or Site Plan (S or STP) Residential or Commercial.	Includes (2) plan reviews for access, water supply, clearance and fire code requirements for a MUP or STP.	\$328
1.6	Review of Fire Protection Plan	Review and comment letter, scan fire protection plan into computer system. 4 hours base fee	\$730
1.7	Improvement/Grading Plans: Residential/Commercial	Review of roadway, turnaround, building setback, access, and water supply requirements.	\$228

**FIRE PREVENTION SERVICES FEES AND
CALCULATION**

1.8	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	\$178
Reference Number	RESIDENTIAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION	TOTAL FEE
2.1	Site Plan Review: Single Occupancy - Conceptual or Consultation	Conceptual review of site plan or meeting for access, water supply, clearance and fire code requirements. Includes (2) reviews of plans or 1 site meeting. (1 page plan review site plan)	\$209
2.2	Site Plan Review: Conceptual or Consultation - Two (2) or more dwellings	Conceptual review of site plan or meeting for access, water supply, clearance and fire code requirements. Includes (2) reviews of plans or 1 site meeting. (1 page plan review site plan)	\$357
2.3	New residential construction: up to 3,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$394
2.4	New residential construction: 3,001 -6,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$468
2.5	New residential construction: 6,001 -9,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$505
2.6	New residential construction: 9,001-12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$579
2.7	New residential construction: > 12,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$579
2.8	Residential addition or remodel: up to 3,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$357
2.9	Residential addition or remodel: 3,001-6,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$394
2.10	Residential addition or remodel: 6,001- 9,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$431
2.11	Residential addition or remodel: 9,001-12,000 square ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$505
2.12	Residential addition or remodel: > 12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$542
2.13	Building Plans for Barns, Outbuildings, Detached Garages or Detached Outdoor Living Areas	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	\$320
2.14	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Third and subsequent plan submittal	\$178

**FIRE PREVENTION SERVICES FEES AND
CALCULATION**

2.15	Residential: Building Inspection/Re-Inspection	Includes (1) Field Inspection.	\$178
2.16	Overtime Plan Review: Discretion of Fire Marshal per current workload	1.5 times the cost of regular plan check rate.	Plan Check Fee x 1.5
2.17	Planned Community: Model Home Plan Review (Fee per model plan)	Includes (2) plan reviews for fire & building code compliance.	\$283
2.18	Planned Community: Building Plot Plans	Includes (2) plan reviews for fire & building code compliance	\$209
Reference Number	LANDSCAPE PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION	TOTAL FEE
3.1	Minor Landscape/Landscape feature review Commercial and Residential	Includes (2) Reviews of plans and (1) field inspection for small landscape modification or changes for fire safe planting or landscaping structures such as trellis, decks, gazebo, gates.	\$241
3.2	Residential Landscape: Single Family Dwellings	(2) Reviews of plans (1) field inspection for fire safe planting for new residential construction. Custom Home	\$356
3.3	Residential Landscape Review: Production Units	(2) Reviews of plans for fire safe planting for new residential construction. Per Production Unit	\$228
3.4	Commercial/Industrial/Multi-Family: Landscape Plan Review	(2) Reviews of plans for fire safe planting.	\$229
3.5	Commercial/Industrial/Multi-Family: Landscape Inspection:	Includes (1) Field Inspection.	\$215
3.6	Landscape Inspections: Production homes (per unit) or Residential Inspection	Includes (1) Field Inspection.	\$142
3.7	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	\$142
3.8	AB 38 Residential Inspection	(1) Field inspection w/correspondence regarding compliance with defensible space.	\$203
3.9	AB 38 Residential Re-Inspection	(1) Field Re-inspection	\$134
Reference Number	COMMERCIAL PLAN REVIEW AND INSPECTIONS	FEE DESCRIPTION	TOTAL FEE
4.1	Site Plan Review: Commercial/Multi-Family	Includes (2) plan reviews for site for access, water supply, clearance and fire code requirements for a commercial occupancy.	\$270

***FIRE PREVENTION SERVICES FEES AND
CALCULATION***

4.2	Site Inspection: Commercial/Multi-Family	(1) Field inspection of site for access, water supply, clearance and fire code requirements for a commercial occupancy.	\$215
4.3	Multi-Family Building Plans: 1-5 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$550
4.4	Multi-Family Building Plans: 6-10 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$631
4.5	Multi-Family Building Plans: > 11 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$839
4.6	New Commercial, Tenant Improvement, Industrial Building Plan 0-5,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$460
4.7	New Commercial, Tenant Improvement, Industrial Building Plan: 5001-15,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$497
4.8	New Commercial, Tenant Improvement, Industrial Building Plan: 15,001-50,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$617
4.9	New Commercial, Tenant Improvement, Industrial Building Plans: > 50,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	\$775
4.10	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	\$142
4.11	Commercial/Multi-Family Inspection/Re-inspection	Includes (1) Field Inspection.	\$178
Reference Number	FIRE PROTECTION SYSTEM PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION	TOTAL FEE
5.1	Residential Fire Sprinkler: 13D plan review for SFD < 6000 sq. ft.	Plan review of residential fire sprinkler system 13-D one or two family dwelling. Includes (2) plan reviews and (2) inspections.	\$379
5.2	Residential Fire Sprinkler: 13D plan review for SFD > 6000 sq. ft.	Plan Review of residential fire sprinkler system 13-D one and two family dwelling. Includes (2) plan reviews and (2) inspections.	\$394
5.3	Residential Fire Sprinkler Plan Review: Production Units (per model)	Plan review of residential fire sprinkler system 13-D: Model homes master planned communities. Includes (2) Plan Reviews.	\$283
5.4	Residential Fire Sprinkler Inspection: Production Units (per unit)	Includes (2) field inspections for NFPA 13-D system.	\$254
5.5	Residential Fire Sprinkler System: Minor	Residential fire sprinkler system (4 or less sprinkler heads) Includes (1) Plan Review & (2) Inspections	\$246

***FIRE PREVENTION SERVICES FEES AND
CALCULATION***

5.6	Residential Fire Sprinkler Inspections: Partials, Beam Visual, Overstack, failed inspection, underground etc.	Includes (1) Field Inspection	\$178
5.7	Multi Family Fire Sprinkler System: Plan Review	Includes (2) plan reviews for NFPA 13R Sprinkler System.	\$396
5.8	Multi Family Fire Sprinkler System: Inspection or Reinspection (per unit).	(1) Field inspection for NFPA 13R system.	\$178
5.9	Commercial: Fire Sprinkler system plan review (New Building or New System)	Includes (2) plan reviews for NFPA 13 Sprinkler System (5 or more sprinkler heads) 2 field inspections	\$686
5.10	Commercial Fire Sprinkler System: Inspection/Reinspection	(1) Field inspection for NFPA 13 system.	\$215
5.11	Commercial: Plan Resubmittal	Third and subsequent plan submittal	\$198
5.12	Commercial Fire Sprinkler System: Minor NFPA 13	Includes (1) plan review of NFPA 13 Fire Sprinkler System (addition of 4 sprinkler heads or less) & (1) field inspection.	\$357
5.13	Commercial Fire Sprinkler System: Tenant Improvement NFPA 13	Includes (2) Plan Reviews of existing commercial Fire Sprinkler System (5 or more sprinkler heads) & (2) field inspections.	\$579
5.14	Hydrant Flow Test	Includes (1) field inspection.	\$178
5.15	Underground for a Fire Sprinkler System or Fire Hydrant	Includes (2) plan reviews for NFPA 13 underground, NFPA 13R underground, or Fire Hydrant underground, & (4) Inspections.	\$872
5.16	Underground Fire Line Repair	Includes (1) Plan Review and (2) Field Inspections.	\$431
5.17	In Rack Fire Sprinkler System: New or Tenant Improvement	Includes (2) Plan Reviews and (2) Field Inspections.	\$691
5.18	Pre-Action System	Includes (2) Plan Reviews of sprinkler portion only and (3) Field Inspections.	\$829
5.19	Kitchen Hood/Fire Suppression System	Includes (1) plan review and (1) Field Inspection.	\$550
5.20	Special Fire Suppression Systems	Includes (1) plan review and (1) Field Inspection for Clean Agent System, Water Mist System, Dry Chemical System, Foam System and others systems not listed.	\$640
5.21	Fire Sprinkler Monitoring System	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24-hour battery, final inspection)	\$746

***FIRE PREVENTION SERVICES FEES AND
CALCULATION***

5.22	Fire Alarm System (0-10 Devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	\$820
5.23	Fire Alarm System (11-25 Devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	\$935
5.24	Fire Alarm System (More than 26 devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	\$1,088
5.25	Water Tank: Plan Review and Inspection	Includes (2) Plan Reviews & (2) Field Inspections.	\$603
5.26	Additional Fire Suppression System & Underground Inspections	Includes (1) Field Inspection.	\$178
5.27	Spray Booth Extinguishing Systems	Includes (2) Plan Reviews and (1) Field Inspection.	\$573
5.28	Fire Pumps	Includes (2) Plan Reviews & (2) Field Inspections.	\$787
5.29	Smoke Control Systems/Smoke Management Systems	Includes (1) Plan Review and (4) Field Inspections (Engineered electro-mechanical system, Roof hatch ventilation for smoke removal in high atrium spaces, Smoke exhaust fans in parking garages, Pressurization fans in stairwells and/or elevator shafts).	\$1,096
5.30	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	\$164
Reference Number	ADDITIONAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION	TOTAL FEE
6.1	High Piled Storage Plan	Includes (2) plan reviews and (1) field inspection.	\$563
6.2	Rack Storage Plan	Includes (2) plan reviews and (1) field inspection.	\$484
6.3	Standpipes	Includes (2) plan reviews and (1) field inspection.	\$479
6.4	Above Ground Tank: Installation or Removal	Includes (2) plan reviews and (2) field inspection.	\$641
6.5	Underground Tank: Installation or Removal	Includes (2) plan reviews and (4) field inspection.	\$953
6.6	Residential Photovoltaic Systems (Solar)	Includes (2) plan review. 1 field inspection	\$142

**FIRE PREVENTION SERVICES FEES AND
CALCULATION**

6.7	Commercial Photovoltaic Systems (Solar)	Includes (2) plan reviews and (1) field inspection.	\$432
6.8	Radio Amplification Systems (Base fee)	Emergency Responder Radio Coverage 2 Plan Reviews and 1 Inspection.	\$641
6.9	Alternative Means and Methods, Performance Based Design	Includes (2) plan reviews and (1) field inspection.	\$584
6.10	Technical Reports - High Piled Storage, Hazardous Materials, Control Areas, Special Hazard Installations	Includes (2) plan reviews and (2) field inspection.	\$730
6.11	Cellular Sites	Includes (2) plan reviews and (1) field inspection.	\$484
6.12	Cellular Sites with Generator	Includes (2) plan reviews and (1) field inspection	\$640
6.13	Gas Systems Medical Gas, Industrial Gas (Including piping and manifolds)	Includes (2) plan reviews and (1) field inspection.	\$596
6.14	Battery Systems	Includes (2) plan reviews and (1) field inspection.	\$563
6.15	Dry Cleaning (Includes Cleaning Solution) Quantity must exceed 330 or 660 gallon	Includes (2) plan reviews and (1) field inspection.	\$524
6.16	Special Hazard Installations- Industrial Ovens, Refrigeration Systems, Vapor Recovery, Dust Collection etc.	Includes (2) Plan reviews and (1) inspection industrial ovens, refrigeration systems, etc. Plan review conducted by an approved third party consultant at an additional cost.	\$563
6.17	Miscellaneous Inspection/Re-Inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant. Fees on 4th and subsequent inspections	\$178
6.18	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	\$142
Reference Number	WEED ABATEMENT	FEE DESCRIPTION	TOTAL FEE
7.1	Weed Abatement Re-Inspection	Conduct legal noticing and re-inspections of a property which remains non-compliant. Fees on 4th and subsequent inspections	\$178
7.2	Forced Weed Abatement Administrative Fee (Expense of abatement Report and Hearing)	Includes above, plus work order, description of work, contractor meetings, expense of abatement, inspections, billing, and report.	\$791
Reference Number	SPECIAL EVENTS AND INSPECTIONS	FEE DESCRIPTION	TOTAL FEE

**FIRE PREVENTION SERVICES FEES AND
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8.1	Temporary Membrane Structures, Tents and Canopies Small 0-5,000 SF	Permit and Inspection fee: includes permit, (1) plan review, (1) field inspection.	\$252
8.2	Temporary Membrane Structures, Tents and Canopies Large over 5,000 SF	Permit and Inspection fee: includes permit, (1) plan review, (1) field inspection.	\$363
8.3	Special Events (Not including membrane structures, tents and canopies)	Includes (1) site plan review, (1) field inspection	\$365
8.4	Pyrotechnics Display	Application review, pre-site inspection, pyrotechnic product inspection and setup, event, post show inspection, travel to and from and data entry	\$842
8.5	Inspection Cancellation Fee	Failure to cancel field inspection within 24 hours of set appointment (per failure)	\$105
8.6	Additional Inspection	Includes (1) field inspection.	\$178
8.7	Overtime Inspection	1.5 x the hourly rate.	1.5 x hourly Rate
Reference Number	OTHER SERVICES NOT LISTED	FEE DESCRIPTION	TOTAL FEE
9.1	Stamp Approval Transfer	Review plans and transferring necessary stamps.	\$142
9.2	Code Appeal	Review of an appeal for an application of a fire code for matters other than a building permit or discretionary permit. This fee is non-refundable.	\$506
9.3	New Business Inspection/Operational Permit (SDSO, CCLB, or other outside agency)	Conduct inspection of new business for compliance with State Codes, issue an operational permit to business owner to post	\$178
9.4	Reproduction of Fire District Documents	\$5.00 for the first 5 pages, \$.70 for each additional page thereafter	Actual Cost
9.5	Public Records Request	.10 per copy; Admin time making copies	.10 per copy; Admin time making copies
9.6	Copies of Large Plans (C,D & E Size)	Copies - Building, site plan, Landscaping, Fire Sprinklers and Grading.	Actual Cost
9.7	Color Copies Photos	Time, plus \$1.00 per copy	Time, plus \$1.00 per copy
9.8	Documents sent electronically, or accessed via the web site: www.rsf-fire.org	Time, plus materials	Time, plus materials

**FIRE PREVENTION SERVICES FEES AND
CALCULATION**

9.9	Annexation Fees	Each Acre or Portion thereof	\$1,000
		Each Dwelling Parcel	\$500
		Each Commercial/Industrial Parcel	\$1,000
9.10	Meeting Facilities: use of District-owned meeting facilities by members of the general public as noted.	Category 1: not for profit, non-commercial community services groups which have members who reside in the District (Tax Exempt (501.C.3) - set-up/cleaning fee.	\$50
9.11	Meeting Facilities: use of District-owned meeting facilities by members of the general public as noted.	Category 2: all other organizations - set-up/cleaning fee	\$250
9.12	Returned Check Fee	Actual cost	Actual cost
9.13	Postage/supplies Cost	Actual cost	Actual cost
Reference Number	RENTAL FEES	FEE DESCRIPTION	TOTAL FEE
10.1	Training Tower w/ Grounds	No Burn Room (per day)	\$400
10.2	Training Grounds	Per day fee.	\$250
10.3	Burn Room	Per Hour, plus tower fee.	\$250 per hr.
10.4	Propane	Propane consumed during training	Actual Cost
10.5	Ventilation Prop	Per day fee. Outside agency required to replace and repair all materials use on the prop	\$150
10.6	Drafting/Testing Pit	Per Fire Apparatus	\$50
10.7	Clean-Up	If not done by using agency	\$150 Per hour
10.8	Water Use	Actual cost	Actual Cost

***FIRE PREVENTION SERVICES FEES AND
CALCULATION***

Section: **A100.13**

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Reference Number	OTHER HOURLY RATE	FEE DESCRIPTION	TOTAL FEE
11.1	Engine Stand By	Captain, Engineer, Firefighter	OES Rate



**FINAL
FINANCIAL
PLAN
FY22**

RANCHO SANTA FE FIRE PROTECTION DISTRICT
PO Box 410 | RANCHO SANTA FE | CA | 92067



FY22 FINAL FINANCIAL PLAN

BOARD OF DIRECTORS



James H. Ashcraft
President



John C. Tanner
Vice President



Nancy C. Hillgren
Director



Randall Malin
Director



Tucker Stine
Director



Mission Statement

To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.

Vision Statement

Our vision is to provide exceptional service and continuous improvement in our organization through innovation, forward-looking leadership, and genuine concern for the welfare of others.

- *We are dedicated to our mission, unwavering in our core values and continually strive to be a model of excellence.*
- *We are role models in the community and leaders in our profession.*
- *We maintain community partnerships, hire and train exceptional people, and provide professional, well-organized, cost effective services.*
- *We are advocates for our member's health, safety, and welfare.*
- *We foster a culture of trust, involvement, and personal accountability.*

FY22 FINAL FINANCIAL PLAN

MANAGEMENT TEAM



Fred W. Cox
Fire Chief



Alicea Caccavo
Manager, Finance &
Administration



David McQuead
Deputy Chief



Marlene Donner
Fire Marshal



Bruce Sherwood
Battalion Chief
Training



Luke Bennett
Battalion Chief
Shift - A



Cole Thompson
Battalion Chief
Shift - B



Brian Slattery
Battalion Chief
Shift - C



Frank Twohy
Volunteer Recruitment &
Retention Coordinator



RANCHO SANTA FE FIRE PROTECTION DISTRICT

FINAL BUDGET - FY22



September 2021

The Fire District’s proposed FY22 Operating and Capital Replacement Budget is submitted to the Board of Directors for its review and consideration. The annual budget serves as a foundation and is an important tool to set priorities that align with the strategic plan for the Rancho Santa Fe Fire Protection District over the next year and beyond. This financial plan for the new fiscal year, proposes the necessary revenue and expenditures, while continuing to provide the highest level of emergency response, fire prevention, and administrative services.

It is important to note the impact of COVID-19 on the FY21 District finances. It is estimated that \$620,000 in unanticipated expenditures were incurred as a direct result of COVID-19. These costs were managed through restricting expenditures and the use of reserve funding. Staff has worked diligently to access COVID-19 relief funding, which if obtained, will play a vital role in offsetting the deferred capital and maintenance expenditures incurred in FY21.

Overview

In evaluating the FY22 budget, the projected total operating estimated revenue increased by .8% as compared to FY21 unaudited revenue (*Figure 1*).

Revenue	FY21 Budget	FY21 Act.	FY22 Budget	BGT vs. Act. - %	BGT vs. Est. - \$
Taxes & Assessments	14,993	15,097	15,517	2.8%	420
EFF-HG	641	726	726	0.0%	0
Developer Reimbursement	203	219	213	-3.0%	(7)
All Other	2,127	2,564	1,997	-22.1%	(567)
Total Revenue	17,964	18,606	18,452	-0.8%	(154)

Figure 1

The projected FY22 operating expenditures, compared to the FY21 unaudited costs decreased approximately 4.3%. (*Figure 2*).

Expenditures	FY21 Budget	FY21 Act.	FY22 Budget	BGT vs. Act. - %	BGT vs. Act. - \$
Salaries & Benefits	13,054	14,473	13,597	-6.1%	(876)
CalPERS UAL-Expected Payment	759	734	871	18.7%	137
CalPERS UAL-Additional Payment	689	1,000	552	-44.8%	(448)
Service, Supplies, PY	2,742	2,221	2,698	21.5%	477
Other Cash Expenses/Project	-	193	-	-100.0%	(193)
Depreciation	936	903	1,123	24.4%	220
Total Operating Expense	18,181	19,524	18,841	-3.5%	(682)
Transfer in/out from FMF	559	753	564		
Operating Surplus (Deficit)	342	(164)	174		
Capital Expenses	1,454	860	1,282	49.2%	423
Total Expense (inc. Capital)	19,635	20,383	20,124	-1.3%	(261)
Total Cash Expenses (minus depreciation)	18,699	19,480	19,000	-2.5%	(480)

Figure 2

Mission: To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.

Property tax (including the special taxes and assessments) represents the largest revenue category at approximately 85% of the General Fund’s total revenue, or approximately \$15.517 million. As a category, the tax revenue is projected to increase overall approximately 2.8% in FY22. These numbers will most likely change once the District receives the annual report from the County of San Diego that confirms the assessed valuation and opening charges.

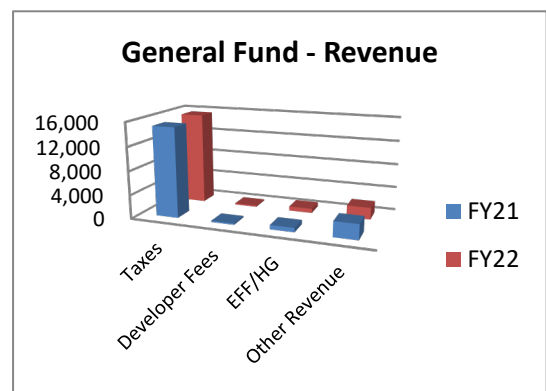
The next largest revenue sources are lease, reimbursements received for firefighting deployments, plan reviews, and the SAFER personnel grants. Highlights include:

1. Lease: (\$415,157)
 - a. Cell tower site rental \$165,276 (Verizon, AT&T, Sprint)
 - b. Facility space rental \$249,881 (AMR, RSFA, NCDJPA)
2. Firefighting Reimbursements
 - a. Average estimate - \$762,100 (This estimate is based on the number of large fires that district personnel will respond to.)
3. Plan Reviews
 - a. Average estimate - \$294,800 (this estimate is based on the previous fiscal year, as new construction was down significantly.)
4. SAFER Grants
 - a. Staffing for Adequate Fire & Emergency Response (SAFER) Grant that provides for the salary and benefits for a full-time Volunteer Recruitment and Retention Coordinator, and includes costs for basic firefighter training, tuition assistance for higher education, and NFPA 1582 entry-level physicals for new volunteer members for a period of four (4) years. This grant reimburses 100% of the expenditures that started November 2017 and concludes November 2021; and
 - b. Staffing for Adequate Fire & Emergency Response (SAFER) Grant for the hiring of firefighters. This three-year cost shared program concluded December 31, 2020.

We project all general fund revenues at \$18,452,124. The variation between FY21 (Act.) and FY22 projection is de minimis. These projected revenues are equal to the FY22 operating expenses represents a balanced budget. The following summary of revenue changes is between FY22 **Budget** and the FY21 **Actual (Unaudited)**:

Revenue – \$18,452,124

- **Taxes & Assessments** – the 1% AB8 revenue and benefit fees planned increase is 3.5% (\$419,486). The District’s assessed valuation for FY22 (\$20,561,327,703) determined in mid-July, increased 3.8% over the previous year; therefore, secured property tax revenue was increased by 3.5%.
- **County of San Diego/CSA-107, One-time funds** – \$312K: the County of San Diego provided the district in FY17 a one-time lump sum of \$2.5 million for any potential tax short falls resulting in the reorganization. This amortized \$2.5 million shortfall is planned over eight (8) year period, and this is year seven (7).
- **HGV CFD** – The third year revenue from the Harmony Grove Village “Joint Community Facilities District” (JCFD) for FY21 was estimated \$328,300; however, the district expects to receive \$413,600 which continues to grow significantly because of the new construction. The District expects an equivalent amount in FY22.
- **Interest** – Interest revenue is down significantly because of two factors: 1) the decline in interest rates; and 2) the fair market value on each account. The FY21 figures for interest reflects a reduction of \$99,428 in fair market value adjustments.



- **Lease** – The lease revenue for the District is expected to increase with the recently renegotiated lease agreements with North County Dispatch JPA and RSF Patrol. All other leases were adjusted by either contract or CPI adjustments.
- **Firefighting Reimbursement** – Decreased 41.51% (\$541K): This District’s emergency call back has increased significantly over the past few years, however, during FY21 the amount the District received was significantly more than planned; and the counterpart to the reimbursement is the overtime budget. This year, the final budget includes an average of firefighting reimbursement received from the State of California over a three-year period.
- **Plan Reviews** – Increased 12.4% (\$32,472): the Fire Prevention staff continues to be busy in plan review and inspections.

In addition to these general funds, the District estimates to collect for FY21 \$174,392 in restricted Fire Mitigation Fees (FMF), including interest. The total FMF expected for FY22 is \$169,500, a 2.85% decrease.

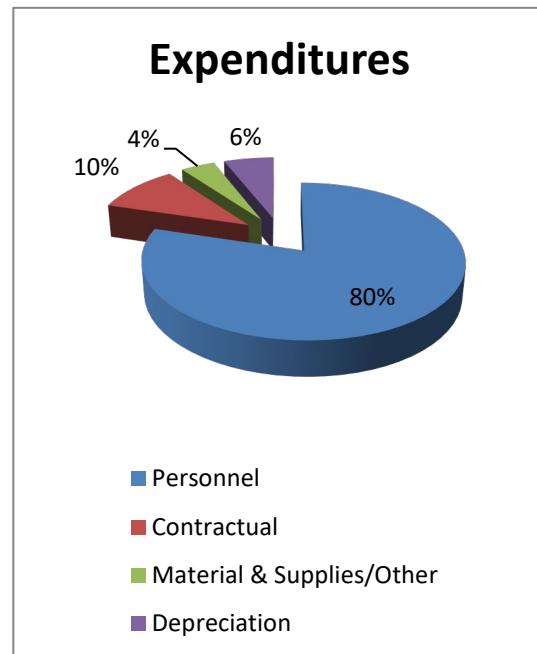
Operating Expenditures

The following is a summary of expenditure changes between the *FY21 Act. (Unaudited) Expenditures* and the proposed *FY22 Final Budget*:

Personnel – \$15,020,400

Overall personnel costs decreased 7.32% or \$1.18 million below FY21 expenditures, which includes additional UAL payments to CalPERS. Cost increases are planned for medical/dental/life insurance benefits. Additional changes are:

- **Salary** – personnel staffing remains the same as FY21. This budget includes salary adjustments (increase) negotiated for all employees.
- **Overtime** – The (27.03%) decrease or (\$613,573) is directly related to a combination in the reduction in costs for firefighting deployments in FY21. The average number of hours increased for sick leave, which we believe is likely due to COVID-19 and the mandated leave requirements.
- **Workers’ Compensation/Wellness** – this expense continues to increase significantly, and sadly during FY21, the District experienced two significant losses of personnel.



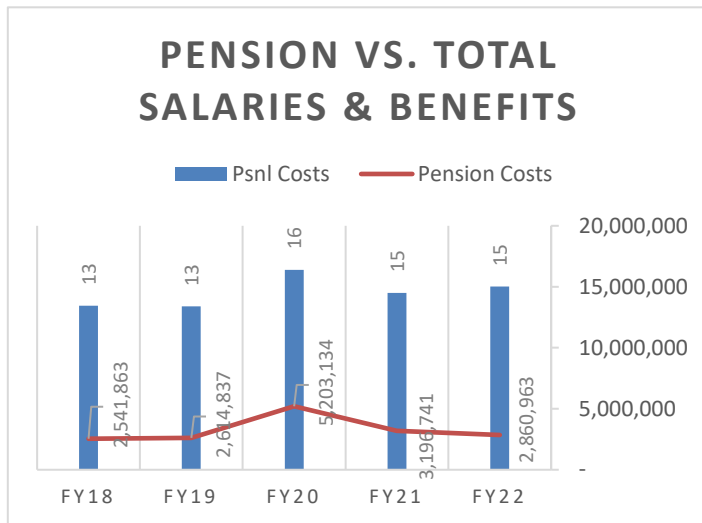
FY	17	18	19	20	21 (Act.)
Annual Cost	301,858	446,838	544,784	597,954	\$669,601

The District is a member of the Public Agency Self Insurance System (PASIS) and is self-insured for work related injuries. Injury claims have increased over the past several years. In addition, the costs for the Wellness program have also increased. Approximately \$85,000 of the FY22 costs is attributed directly to the Wellness program.

- Retirement** – FY22 estimated total for PERS expenditures is \$2.851 million, which includes the annual UAL expected payment of \$870,977. The District’s employer contribution rates has continued to rise for all six plans. FY22 employer rates shall be:

YEAR	Safety 3% @ 50	Safety 3% @ 55	Safety 2.7% @ 57	Misc. 2.7% @ 55	Misc. 2.5% @ 55	Misc. 2.0% @ 62
FY19 (Employer Contribution)	20.556%	17.614%	12.141%	12.212%	10.022%	6.842%
Employee Contribution (FY19)	9.00%	9.00%	12.00%	8.00%	8.00%	6.25%
FY20	21.927%	18.928%	13.034%	13.182%	10.823%	6.985%
Employee Contribution (FY20)	9.00%	9.00%	12.00%	8.00%	8.00%	6.75%
FY21	23.674%	20.585%	13.044%	14.194%	11.472%	7.732%
Employee Contribution (FY21)	9.00%	9.00%	13.00%	8.00%	8.00%	6.75%
FY22	23.710%	20.640%	13.044%	*0.00%	11.590%	7.590%
Employee Contribution (FY22)	9.00% +1.00% (07/01-12/31) +2.00% (01/01-06/30)	9.00% +1.00% (07/01-12/31) +2.00% (01/01-06/30)	13.130%	0.00%	8.000%	6.750%

* The Miscellaneous 2.7% @ 55 (Non-safety) plan closed January 1, 2021, as there are no longer “active employees” contributing to the plan. The District will continue to make contributions to the UAL as required by CalPERS.



- CalPERS Unfunded Accrued Liability (UAL) Additional Payment** – \$552,307 The Board of Directors has an ongoing commitment to continue accelerated pension funding through the annual operating budget. The expense for FY21 was \$1 million, and for FY22 \$552,307 is planned. In addition to the planned discretionary payment, the District will submit an additional \$40k (Act.) collected from the Classic Tiered employees through payroll deductions pursuant to the Memorandum of Understanding (MOU) effective January 1, 2021. Although the

amount is relatively small, this will increase as the employees contributions rise per the term of the MOU. As a point of interest, since FY15 (including FY22), the Board of Directors has authorized an additional \$8.985 million in accelerated payments (for all plans) to CalPERS. The payment proposed is comprised of the difference in the 30-year vs. 15-year payment or 10-year schedule. Staff has planned the additional payment based upon the actuarial report received in August 2021.

Contractual Services – \$1,927,207

The FY22 Contractual Services category increased 18.25% or \$296,374 over the unaudited FY21 expenses. Due to the unexpected costs of COVID-19, staff limited spending across most budget categories, in particular Training. We anticipate that FY22 will return to a normal spending plan. The majority of the increase is due to the normal inflation costs expected, noting the following:

- Dispatching ↑ 6.6% (\$13,640) – this is primarily due to increased call volume and the cost per call.
- Other Professional/Contractual Services ↑ 26.4% (\$26,368) – this is primarily due to increased costs of contracted services, the implementation and transition to Microsoft Office (Cloud based).
- Training ↑ 211.1% (\$91,417) – training for all personnel was curtailed due to COVID-19, along with numerous conferences cancelled. The training budgeted dollars remain similar to the FY21 plan.
- Utilities ↑ 3.9% (\$14,066) – utility costs are overall on the rise.

Material & Supply – \$770,613

The FY22 Material and Supply category increased 33.9% or \$195,267 over the unaudited FY21 expenditures. A significant increase is shown in Medical Supplies as the District plans to purchase additional Automated External Defibrillators (AED) and AutoPulse® Resuscitation System.

Depreciation – \$1,123,400

The FY21 Depreciation category increased by 24.4% or \$220,190 over the FY21 expense. The primary reason is due to the addition of RSF5, the accelerated depreciation of RSF5 Trailers, and an entire year for the new Type I engine.

Capital & Other Cash Expenditures - \$1,282,300

The District’s Capital Replacement expenditures (Equipment, Facility, and Fleet) total \$1,282,300. We anticipate paying for the completion of one brush vehicle, the purchase of one Type I engine, and improvements for RSF1.

The following is a list of capital or cash expenditures planned:

Expense/Project	Funding Source GF	Funding Source FMF
RSF1 Air Conditioner Replacement	30,000	
RSF1 Tenant Improvements	75,000	
Training Tower Improvements	88,236	88,236
RSF6 Improvements	64,286	150,000
Replacement Type III <i>(Completion)</i>	30,923	20,615
Replacement Type I	426,000	284,000
Command Vehicle – Equip/Completion	3,750	21,250
Total	\$718,195	\$564,100

Fund Summary

The District's estimated cash assets (all general funds) for June 30, 2021 are \$15.849 million; and June 30, 2022 is projected to be about \$15.690 million.

Budget Summary

The District FY22 Revenue has a moderate increase; the FY22 planned expenditures are higher than the FY21 expenses; and the proposed budget aligns with the strategic plan. The FY22 Final Budget presents a structurally balanced and financially prudent roadmap for next fiscal year. This budget will enable the District to continue to maintain high quality fire and emergency response services, while continuing to place a priority on the health and safety of the public and district personnel. District personnel is also committed to good financial stewardship through efficient operational and budget management process, including cutting costs whenever possible to do so.

FY22

**OPERATING
EXPENDITURES**

GENERAL FUND

Summary Revenues, Expenditures - Operating Budget FY22

<i>(In Thousands)</i>	Act. (6/30)	Proposed	Change - Act. vs. Proposed	
REVENUES	GF - 21	GF - 22	\$\$	%
Total Revenues	18,606	18,452	(154)	-0.8%
EXPENDITURES				
Total Operating Expenditures	19,524	18,841	(682)	-3.5%
Operating Surplus (Deficit)	(164)	174	528	-206.1%

Summary Revenues, Expenditures - Operating Budget FY22

<i>(In Thousands)</i>	Act. (6/30)	Proposed	Change - Act. vs. Proposed	
REVENUES	GF - 21	GF - 22	\$\$	%
Total Revenues	18,606	18,452	(154)	-0.8%
EXPENDITURES				
Personnel	16,207	15,020	(1,187)	-7.3%
Contractual Services	1,631	1,927	296	18.1%
Materials & Supplies	575	771	195	34.1%
Other Expenditures (Projects/Equipment/Prior Year)	208	0	(208)	-100.0%
Depreciation	903	1,123	220	24.4%
Total Operating Expenditures	19,524	18,841	(683)	-3.5%
Other Financing Sources (transfers in/out)	<u>753</u>	<u>564</u>		
Operating Surplus (Deficit)	(164)	174	528	-206.1%

Summary - Operating Revenues

FY22

<i>(In Thousands)</i> REVENUES	Act. (6/30)	Proposed	Change - Act. vs. Proposed	
	GF - 21	GF - 22	\$	%
Taxes & Assessments	13,529	13,903	374	2.8%
Tax Refunds - Adjustment	(77)	(80)	(3)	2.9%
Benefit Fee/Special Tax	<u>1,646</u>	<u>1,694</u>	<u>48</u>	<u>2.9%</u>
Subtotal	15,097	15,517	419	2.8%
Developer Reimbursement/Revenue				
Rancho Cielo	<u>219</u>	<u>213</u>	(6)	-2.9%
Subtotal	219	213	(6)	-2.7%
Other Revenue				
EFF/HG (County)	726	726	0	0.0%
Plan Checks	262	295	32	12.6%
Administrative Fees	6	1	(5)	700.0%
Interest	5	137	132	2640.0%
Lease	404	415	11	2.7%
Instructor/Training	29	29	0	0.0%
Grant	323	147	(175)	-54.5%
FF/EMS Reimbursement	1,303	762	(541)	-41.5%
Other	<u>232</u>	<u>211</u>	(21)	<u>112.1%</u>
Subtotal	3,290	2,723	(567)	-17.2%
Total Operating Revenues	<u>18,606</u>	<u>18,452</u>	(154)	-0.8%

Summary Expenditures - Operating Budget Act. 6/30 to Proposed Budget

	FY22			
<i>(In Thousands)</i>	Act. (6/30)	Proposed	Change - Act. vs. Proposed	
	GF - 21	GF - 22	\$\$	%
EXPENDITURES				
Personnel				
Payroll				
Salary	7,499	7,725	226	3.0%
Holiday Pay	180	262	81	45.6%
Overtime	<u>2,270</u>	1,657	(614)	-27.0%
	Subtotal	9,644	(306)	-3.1%
Benefits				
Health Insurance + HRSA	1,334	1,798	464	34.8%
Life/LTD Insurance	31	41	10	32.3%
Medicare/Social Security	147	151	4	2.7%
Retirement (Normal Cost)	2,447	1,539	(908)	-37.1%
CalPERS UAL-Expected	618	759	141	22.8%
CalPERS UAL-Additional	1,000	552	(448)	-44.8%
Unemployment	10	10	0	0.0%
Workers Compensation	670	526	(144)	-21.5%
Other	<u>0</u>	0	<u>0</u>	
	Subtotal	6,257	(880)	-14.1%
TOTAL	16,207	15,020	(1,187)	-7.3%
Contractual Services				
Administration Fees	210	216	6	2.9%
Building/Facility Lease	28	31	3	10.7%
Dispatching	207	220	14	6.3%
Equipment Rental & Repairs	12	35	22	191.7%
Insurance	130	136	6	4.6%
Legal	96	82	(14)	-14.6%
Meetings, Meals, Mileage	2	6	4	200.0%
Other Contractual/Professional Services	369	400	31	8.4%
Service Agreements	31	38	7	22.6%
Soil Contamination	0	0	0	0.0%
Training	43	135	91	214.0%
Utilities	343	357	14	4.1%
Vehicle Maintenance & Repairs	127	236	109	85.8%
All Other	<u>33</u>	35	<u>3</u>	<u>6.1%</u>
TOTAL	1,631	1,927	296	18.1%
Materials & Supplies				
Apparatus	28	31	2	10.7%
Apparatus - Computers	0	6	6	100.0%
Computer	52	79	27	51.9%
Fuel	67	73	6	9.0%
Grants	0	17	17	0.0%
Office	31	50	19	61.3%
Safety	63	98	35	55.6%
Uniforms	27	42	16	55.6%
Programs/Public Education	5	12	7	140.0%
Hose, Nozzles, Foam	17	15	(2)	-11.8%
Radio	28	22	(6)	-21.4%
Station Maintenance/Supplies/Janitorial	48	59	11	22.9%
Audio Visual	0	1	1	#DIV/0!
Books	1	5	4	630.6%
Cellular	0	2	2	
Electrical Supplies	0	0	0	
Food for Major Emergencies	1	2	1	
Furnishings	8	19	11	152.1%
Hydrant Maintenance	2	2	0	-20.1%
Knox Replacement	4	5	1	
Lumber Screws Nails	0	0	0	
Maps	2	2	0	
Medical Supplies	116	183	67	
Miscellaneous	27	6	(22)	-79.8%
Paint	0	0	0	
Rock Sand Gravel	0	1	1	
SAFER Grants	20	15	(5)	
Special Event & Awards	17	12	(5)	-28.4%
Street Signs & Markers	0	1	1	
Tools	2	2	0	
Training (Expendable Supplies)	9	9	(1)	-6.0%
All Other	<u>210</u>	267	<u>57</u>	<u>27.1%</u>
TOTAL	575	771	195	34.1%
Depreciation				
	<u>903</u>	1,123	<u>220</u>	<u>24.4%</u>
Assets (Equipment/Fleet)	0	0	0	
Fleet Reserve	0	0	0	
Prior Year	15	0	(15)	
Projects	193	0	(193)	
Other Expenditures (Projects/Equipment/Prior Year)	<u>208</u>	0	(208)	-100.0%
TOTAL Operating Expenditures	19,524	18,841	(682)	-3.5%
Other Cash Expenses (inc. Capital)	<u>860</u>	1,282	<u>423</u>	<u>49.1%</u>
	20,383	20,124	(260)	-1.3%
<i>Minus Depreciation</i>	<u>903</u>	<u>1,123</u>		
Total Cash Expenditures	19,480	19,000		

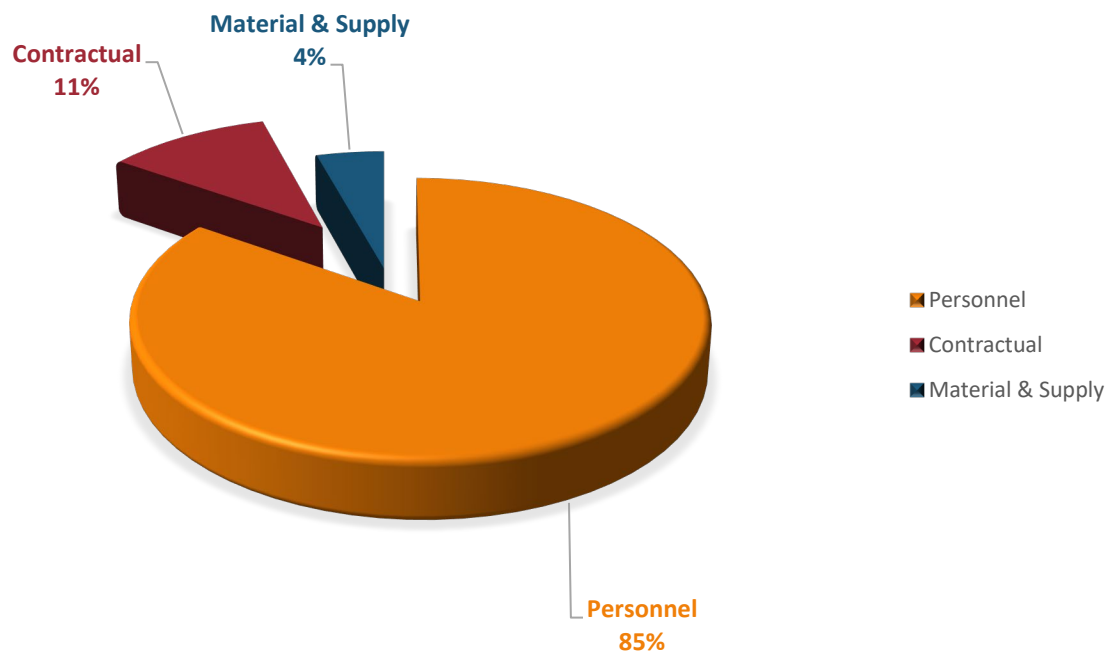
EXPENDITURE SUMMARY

	BUDGET FY21	Act. (6/30)	BUDGET FY22	Est. vs Bgt % Change
Personnel <i>including all UAL Payments</i>	14,502,435	16,206,739	15,020,179	-7.3%
Contractual	1,952,197	1,630,833	1,927,207	18.2%
Material & Supply	1,180,890	575,346	770,613	33.9%
Prior Year Expense/Equipment/Projects	-	14,781	-	-100.0%
Depreciation	936,100	903,187	1,123,377	24.4%
<i>Other Expenses</i>				
Board Approved Exp	-	-	-	
Other Capital Expenses <i>(not depreciated)</i>	-	192,350	-	0.0%
Subtotal <i>(Operating Expenses)</i>	18,571,622	19,523,238	18,841,376	-3.5%
	-	-	-	
	18,571,622	19,523,238	18,841,376	-3.5%
Other Cash Expenses <i>(Capital)</i>	1,968,824	859,583	1,282,295	49.2%
TOTAL CASH COSTS <i>(Including Capital Outlay (not inc. Dep.))</i>	19,604,346	19,479,633	19,000,294	-2.5%

Capital Funding

Total GF	895,088	348,043	718,194
Total FMF	1,073,736	511,539	564,101
	1,968,824	859,583	1,282,295

FY22 OPERATING BUDGET - EXPENDITURES



FISCAL YEARS - FY21; FY22

	BUDGET FY 21	FY21 (Act. 6/30/21)	BUDGET FY 22	PROPOSED FY 22	BGT vs. Act. %	BGT vs. Act. \$
Revenue						
Taxes & Assessments	13,424,100	13,528,786	13,902,582	13,902,600	2.8%	373,814
Tax Refunds - Adjustment	(75,400)	(77,294)	(80,000)	(80,000)	3.5%	(2,706)
Benefit Fee/Special Tax	1,644,500	1,645,823	1,694,190	1,694,200	2.9%	48,377
Administrative Fees	500	5,558	1,000	1,000	0.0%	(4,558)
Sale of Assets	33,500	53,500	42,014	42,100	-21.5%	(11,400)
CSA-17 (ALS Equipment & Supplies)	150,100	142,096	145,986	146,000	2.7%	3,904
Developer Reimbursement/Revenue						
Dev. Reim. Rev - Rancho Cielo Station	202,500	218,959	212,500	212,500	-2.9%	(6,459)
EFF-HG (County)	312,500	312,500	312,500	312,500	0.0%	0
EFF-HGV-CFD	328,300	413,556	413,556	413,600	0.0%	44
EMS First Responder	14,600	14,072	14,072	14,100	0.2%	28
Firefighting Reimbursement (FEMA/OES)	491,600	1,303,190	762,092	762,100	-41.5%	(541,090)
Grant Revenue	227,400	322,685	147,125	147,200	-54.4%	(175,485)
Hydrant Maintenance	5,100	6,870	6,000	6,000	-12.7%	(870)
Instructor/Training Revenue	30,700	28,917	28,917	29,000	0.3%	83
Interest Income	456,400	104,156	136,465	136,500	31.1%	32,344
Interest Income (FMV-Adjustments)		(99,428)	-			
Lease Revenue						
AMR	96,583	96,636	98,032	98,032	1.4%	1,395
Cellular Site Rental (RSF6)	72,630	75,228	74,809	74,809	-0.6%	(419)
NCDJPA	44,117	43,490	45,183	45,183	3.9%	1,693
RSF Association	109,400	103,559	106,666	106,700	3.0%	3,141
Verizon	87,600	84,734	89,630	89,700	5.9%	4,966
Verizon (Generator)	900	814	837	900	10.5%	86
Miscellaneous	23,100	15,666	2,520	2,600	-83.4%	(13,066)
Plan Reviews	283,200	262,328	294,798	294,800	12.4%	32,472
Subtotal	17,963,930	18,606,400	18,451,473	18,452,124	-0.8%	(154,276)
Expenditures - (GF)						
- Personnel	13,813,200	15,206,739	14,467,872	14,467,900	-4.9%	(738,839)
- CalPERS UAL - Additional Payment	689,400	1,000,000	552,407	552,500	-44.8%	(447,500)
- Contractual Costs; Material & Supplies; VRRRC, PY Expenses	2,742,500	2,220,960	2,697,820	2,697,900	21.5%	476,940
- FMF Cost Recovery						
- Other Expenditures (not depreciated)		192,775				
- Project Expenditures	-	-	-	-		
Subtotal	17,245,100	18,620,475	17,718,099	17,718,100	-4.8%	(902,375)
- Depreciation Expense	936,100	903,187	1,123,377	1,123,400	24.4%	220,213
Total Operating Expenditures	18,181,200	19,523,663	18,841,476	18,841,500	-3.5%	(682,163)
- Other financing sources (transfers in/out)	558,800	753,303	564,101	564,200	-25.1%	(189,103)
Operating Surplus (Deficit)	341,530	(163,960)	174,097	174,000	-206.1%	337,960
- Other Expenditures - Capital	1,453,900	859,583	1,282,295	1,282,300	49.2%	422,717
Total Expenditures (minus depreciation)	18,698,800	19,480,058	19,000,394	19,000,400	-2.5%	(479,658)
Cash Surplus (Deficit)	(734,870)	(873,658)	(548,921)	(549,000)	-37.2%	324,658
Designated Capital Revenue						
Annexation Fees						
Fire Mitigation Fee Interest	47,800	19,890	14,918	15,000	-24.59%	(4,890)
Fire Mitigation Fees	390,300	154,502	154,502	154,600	0.06%	98
Subtotal	438,100	174,392	169,419	169,500	-2.85%	(4,892)
Designated Capital Revenue Expenditures						
FMF Expenditures	-	-	-	-		
Transfer in/out	(558,800)	(753,303)	(564,101)	(564,200)	-25.12%	189,103
Total Expenditures - (FMF)	(558,800)	(753,303)	(564,101)	(564,200)	-25.12%	189,103
Cash Surplus (Deficit)	(120,700)	(578,911)	(394,682)	(394,700)	-31.82%	184,211
Prior Year Adjustments						
RESERVE Surplus (Deficit) - All Funds	(855,570)	(1,452,569)	(943,603)	(943,700)		

Estimated Cash Net Assets FY21 vs. FY22 (not including Net Pension Obligation)

General Fund					
	FUND TOTAL	FY21	FUND TOTAL	FY22	%
Cash - Beginning (June 30, 2020)	17,576		15,849		
June 30 Receivables	1,646				
June 30 Restricted Cash & Cash Equivalents	804				
June 30 Prepay	0				
June 30 Transfer in (out)	0		0		
	20,026		15,849		
June 30 Liabilities	4,057		0		
BEGINNING - NET CASH ASSETS	<u>15,969</u>		<u>15,849</u>		-0.8%
PROJECTED REVENUE					
Taxes & Assessments	15,097		15,517		
Interest	5		137		
Developer Reimbursement	219		213		
Lease Revenue	404		415		
Other Revenue	1,887		1,149		
EFF/HG (County)	726		726		
Fees	268		296		
Total Projected Revenue		18,606		18,452	
PROJECTED EXPENDITURES					
Personnel Costs	15,207		14,468		
CalPERS UAL	1,000		552		
Maintenance & Operating Costs	2,206		2,698		
Capital/Project Expenditures	208		0		
Depreciation Expense	903		1,123		
Total Operating Expenditures		19,524		18,841	
Transfers in(out)		753		564	
Operating Surplus - \$		(164)		174	
Operating Cash Surplus (Deficit) inc. depreciation		739		1,297	
Additional Cash Payments					
Equipment - Facility - Vehicles		860		1,282	
Total Projected Cash Expenditures		19,480		19,175	
Excess Revenue over Cash Expenditures		(874)		(723)	
Net Change in Fund Balance		(120)		(158)	31.6%
Est. CASH ASSETS - 6/30		<u>15,849</u>		<u>15,690</u>	-1.0%
Fire Mitigation Fund					
Cash - Beginning (June 30, 2020)	3,033		1,322		
June 30 Receivables	97		0		
June 30 Restricted Cash & Cash Equivalents	0		0		
June 30 Prepay	0		0		
June 30 Transfer in (out)	0		0		
	3,130		1,322		
June 30 Liabilities	(1,188)		0		
BEGINNING - NET CASH ASSETS		<u>1,942</u>		<u>1,322</u>	-31.9%
PROJECTED REVENUE					
Interest	20		15		
Fire Mitigation Fees	155		155		
Total Projected Revenue		174		170	-2.8%
PROJECTED EXPENDITURES					
Total Operating Expenditures					
Excess Revenue over Expenditure		174		170	
Transfers in(out)		(753)		(564)	
Net Change in Fund Balance		(579)		(395)	
CASH ASSETS - 6/30		1,363		928	-32.0%
LIABILITIES & FUND EQUITY					
Restricted Reserves					
Fire Mitigation		1,363		928	
TOTAL LIABILITIES & FUND BALANCE		<u>1,363</u>		<u>928</u>	-32.0%
ENDING - NET CASH ASSETS (Deficit)-ALL FUNDS		<u>17,212</u>		<u>16,618</u>	-3.5%

FY22

**CAPITAL
EXPENDITURES**

**GENERAL FUND
&
FIRE MITIGATION
FUND**

GENERAL FUND
EQUIPMENT - ASSETS

Five Year Capital Plan

		Funding %	FY21	FY21 (Act.)	FY22	FY23	FY24	FY25
Description								
File Server			-	12,394	-	-	-	-
Subtotal			-	12,394	-	-	-	-
FIRE MITIGATION FUND								
ASSETS								
Description		Funding %	FY21	FY21 (Act.)	FY22	FY23	FY24	FY25
No Proposed Expenditures			-	-	-	-	-	-
Total Proposed Asset Expenditures			-	-	-	-	-	-
TOTAL			-	12,394	-	-	-	-

GENERAL FUND
FACILITY - ASSETS

Project #	Description	Funding %	BUDGET								
			FY21	FY21 (Act.)	FY22	FY23	FY24	FY25	FY26	FY27	
20-01	RSF1 Air Conditioner Replacement	100%	100,000	-	30,000						
20-02	RSF1 Tenant Improvements	100%	100,000		75,000						
21-01	Training Tower Improvements (Committee FY21)	50%	88,236	FY 21 expensed in contractual services	88,236						
21-02	RSF5 Solar	15%	30,000	24,518	-						
23-01	FP Office Space Remodel	20%				25,000					
21-03	RSF6 Improvements	30%	15,000		64,286						
18-01	RSF Fire Station - Design/Build Committee Approved (FY18) - Est \$2,500,000	15%	34,500	26,386	-	-	-	-	-	-	-
SUBTOTAL			367,736	50,904	257,521	25,000	-	-	-	-	-
FIRE MITIGATION FUND			FY21	FY21 (Act.)	FY22	FY23	FY24	FY25	FY26	FY27	
FACILITY REPLACEMENT/IMPROVEMENT											
Project #	Description	Funding %									
21-01	Training Tower Improvements (Committee FY21)	50%	88,236	-	88,236						
21-02	RSF5 Solar	85%	170,000	138,934							
23-01	FP Office Space Remodel	80%				100,000					
21-03	RSF6 Improvements	70%	35,000		150,000						
18-01	RSF Fire Station - Design/Build Committee Approved (FY18) - Est \$2,500,000	85%	195,500	149,519	-	-	-	-	-	-	-
SUBTOTAL			488,736	288,453	238,236	100,000	-	-	-	-	-
TOTAL			856,471	339,357	495,757	125,000	-	-	-	-	-

GENERAL FUND

EQUIPMENT - ASSETS

Reserve Vehicles

	Year	Funding %	Exp Est.
0211 - Engine - Type I	2002	60%	742,000
0311 - Engine - Type I	2003	60%	710,000
9611 - Engine - Type I	1996	60%	763,000

VEHICLE REPLACEMENT RESERVES

	Year	Funding %	Exp Est.
0261 - Water Tender	2002	100%	390,000
0262 - Brush - Type III	2002	60%	-
0312 - Engine - Type I	2003	100%	785,890
0461 - Brush - Type III	2004	0%	-
0481 - Utility - Type 6	2004	15%	412,000
0561 - Brush - Type III	2005	100%	555,000
0811 - Engine - Type I	2008	100%	676,715
0883 - CERT Trailer	2004	0%	-
0891 - Ambulance	2008	0%	-
0981 - Staff	2009	100%	-
1151 - Water Tender EFF	2011	100%	337,500
1181 - Staff	2011	100%	35,601
1182 - ATV Trailer	2012	0%	-
1281 - Staff Ford F150	2012	100%	83,551
1282 - Command Explorer	2012	100%	60,667
1381 - Staff - Escape	2013	100%	42,077
1411 - Engine - Type I	2013	100%	-
1481 - Staff - Explorer	2014	100%	54,150
1482 - Staff - Explorer	2014	100%	57,468
1581 - Command	2015	100%	-
1611 - Engine Type I	2016	100%	-
1681 - Staff Ford Explorer	2016	100%	43,407
1682 - Command F150	2016	100%	79,524
1781 - Staff Explorer	2017	100%	41,668
1811 - Engine - Type I	2017	100%	-
1981 - Staff Silverado	2019	100%	-
1982 - Staff F250	2019	100%	-
2011 - Engine Type I	2020	100%	-
2081 - Command Vehicle	2020	15%	-
2021 - Command (Ford F250) - See ID 2181	2021	15%	-
New Vehicle - Fire Prevention (FMF Committee Approved FY20)		15%	-
New Vehicle - Operations (FMF Committee Approved FY20) - See ID 2181		15%	70,000
Type 6 Fire Engine (FMF Committee Approved FY20) See ID 0481		15%	-
Type 3 Engine (FMF Committee Approved FY21) - See ID 0262		60%	-
Type 1 Engine (FMF Committee Approved FY21) - See ID 0211		60%	-
Water Tender (FMF Committee Approved FY21)		60%	450,000

TOTALS 5,940,218

Five Year Capital Plan

	FY21	FY21 (Act.)	FY22	FY23	FY24	FY25	FY26	FY27
				445,200				
			426,000					
					457,800			
				390,000				
			30,923					
						785,890		
							61,800	
						555,000		
				38,795				
				35,601				
							42,077	
					54,150			
						57,468		
				59,147				
						43,407		
					79,524			
							41,668	
						10,590		
	12,353	6,669	3,750					
	-	-	-	-	67,500	-	-	-
	515,000	278,077	-					
	-	-	-	-	-	-	270,000	270,000
TOTALS	527,353	284,746	460,673	968,743	658,974	1,452,355	415,545	270,000

FIRE MITIGATION FUND

ID/Vehicle Type

	Year	Funding %	Exp Est.
2081 - Command Vehicle	2020	85%	-
New Vehicle - Fire Prevention (FMF Committee Approved FY20)		85%	-
New Vehicle - Operations (FMF Committee Approved FY20) - See ID 2181		85%	70,000
Type 6 Fire Engine (FMF Committee Approved FY20) See ID 0481		85%	412,000
Type 3 Engine (FMF Committee Approved FY21) - See ID 0262		40%	-
Type 1 Engine (FMF Committee Approved FY21) - See ID 0211		40%	710,000
Water Tender (FMF Committee Approved FY21)		40%	450,000

TOTALS 482,000

TOTAL 5,940,218

	FY21	FY21 (Act.)	FY22	FY23	FY24	FY25	FY26	FY27
		-						
			-			60,010		
	70,000	37,789	21,250					
	-	-			382,500			
	515,000	185,297	20,615					
			284,000	284,000				
	-	-	-	-	-	-	180,000	180,000
TOTALS	585,000	223,086	325,865	284,000	382,500	60,010	180,000	180,000
TOTAL	597,353	507,832	786,538	1,252,743	1,041,474	1,512,365	595,545	450,000

Fully depreciated

Donated Asset Elfin Forest Harmony Grove

FY22

PERSONNEL

ORGANIZATION
CHART

EQUIPMENT

FACILITY

FLEET

Personnel Listing

Position Title	2020-21 Positions	Change (+/-)	2021-22 Positions
Administration			
Fire Chief	1		1
Deputy Chief	1		1
Manager, Finance & Administration	1		1
Battalion Chief - Training	1		1
Accounting Specialist	1		1
Accounting Technician	1		1
Office Support Coordinator	1		1
Fire Service Assistant	1		1
Temporary Staffing *1	1		1
Total Administration	9	0	9
Fire Prevention			
Fire Marshal	1		1
Deputy Fire Marshal	1		1
Fire Prevention Specialist/Forester	1		1
Fire Prevention Specialist	2		2
Office Support Coordinator	1		1
Temporary Staffing *2	1		1
Total Fire Prevention	7	0	7
Emergency Services			
Battalion Chief - Shift	3		3
Captain	18		18
Engineer/Paramedic	18		18
Firefighter/Paramedic	15		15
Total Emergency Services	54		54
Volunteer Division			
Volunteer Recruitment & Retention Coordinator	1		1
Driver Operator *3	6	(6)	0
Volunteer Firefighters *4	25		25
Total Volunteer	32		26
Grand Total	102	0	96

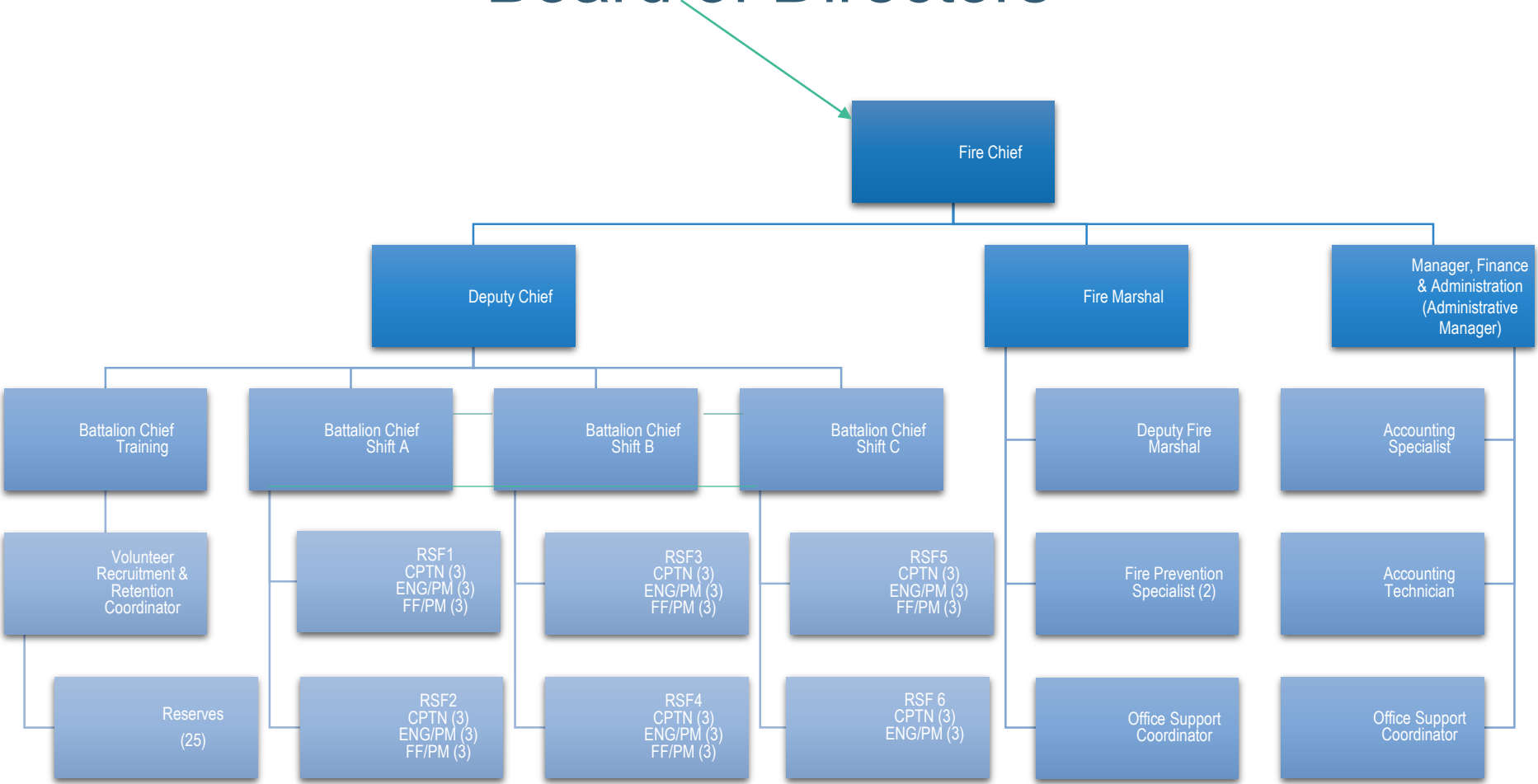
*1 - Retired Annuitant

*2 - Part time, seasonal

*3 - SAFER Grant Positions - Expired Dec 2020

*4 - Not to exceed

Rancho Santa Fe Fire Protection District Board of Directors



**FY21/22 Equipment -
DEPRECIATION EXPENSE and ACCUMULATED RESERVES**

Description	Original Cost	Addition	Date in Service	Year in Service	Depreciation Schedule - Years	Depreciation Annual Expense	Jun 2021 Accumulated Reserves	Jun 2022		
								6/30/2022	Depreciation Expense	Accumulated Reserves
Turnout Washer	52,595.00		6/30/2005	2005	5		52,595.00	17.01	52,595.00	
Hydraulic Rescue Tool (B263)	22,400.24		6/30/2005	2005	15		22,400.24	17.01	22,400.24	
Hydraulic Rescue Tool (B261)	18,360.89		1/1/2008	2008	15	1,224.06	16,529.83	14.50	1,224.06	17,753.89
Copier	19,921.64		11/1/2009	2009	5		19,921.64	12.67		19,921.64
Phone System - Admin	24,495.83		3/31/2011	2011	5		24,495.83	11.26		24,495.83
Office Furnishings - Admin (Rancho Cielo)	101,728.23		3/31/2011	2011	10	10,172.82	101,728.23	11.26		101,728.23
File Server - Fairbanks	11,721.16		3/31/2011	2011	7		11,721.16	11.26		11,721.16
File Server - Admin	41,143.18		3/31/2011	2011	7		41,143.18	11.26		41,143.18
Board Room Dais Furnishings - Admin	21,025.00		4/16/2011	2011	10	2,102.50	21,025.00	11.21		21,025.00
Printer-Scanner-Plotter	18,104.21		2/1/2014	2014	7		18,104.21	8.41		18,104.21
Generator (Towable)	25,206.06		4/1/2014	2014	10	2,520.61	18,279.57	8.25	2,520.61	20,800.18
File Server #2	10,950.58		7/1/2014	2014	3		10,950.58	8.00		10,950.58
Phone System - Admin	23,060.12		12/1/2014	2014	10	2,306.01	15,181.78	7.58	2,306.01	17,487.79
Thermal Imaging Camera #3	10,119.00		2/1/2015	2015	5		10,119.00	7.41		10,119.00
Hydraulic Rescue Tool #3	32,246.10		6/30/2015	2015	15	2,149.74	12,910.22	7.01	2,149.74	15,059.96
Hydraulic Rescue Tool #4	31,696.92		4/1/2016	2016	15	2,113.13	11,092.48	6.25	2,113.14	13,205.61
File Server #3	10,658.33		3/1/2017	2017	3		10,658.33	5.33		10,658.33
Copier	12,763.57		5/1/2017	2017	5	2,552.71	10,637.47	5.17	2,126.10	12,763.57
File Server #4	11,272.00		1/1/2017	2017	3		11,272.00	5.50		11,272.00
Laerdal Megacode Kelly	12,193.33		7/1/2017	2017	3		12,193.33	5.00		12,193.33
Diesel Exhaust System (RSF6)	46,988.08		11/1/2018	2018	10	4,698.81	12,512.99	3.66	4,698.82	17,211.80
Vehicle Exhaust System (RSF5)	74,274.00		10/20/2020	2020	10	7,427.40	5,148.31	1.69	7,427.40	12,575.71
File Server #6	12,393.85		6/1/2021	2021	3	4,131.28	328.24	1.08	4,131.28	4,459.52
RSFA Office Furnishings - RSF1	17,879.46		10/1/2021	2021	10	1,787.95	-	0.75	1,332.39	1,332.39
	-					-	-		-	-
	<u>663,196.78</u>					<u>43,187.02</u>	<u>470,948.60</u>		<u>30,029.54</u>	<u>500,978.14</u>
									Accumulated Depreciation 2021	470,948.74
									Annual Depreciation 2022	30,029.54
									Accumulated Depreciation 2022	500,978.28

**FY21/22 Station Location
DEPRECIATION EXPENSE and ACCUMULATED RESERVES**

Station Locations	Original Cost	Depreciation Schedule - Years	Depreciation Annual Expense	FY22 Depreciation Expense	Jun 2022 Accumulated Reserves
<i>RSF1</i>					
16936-1/2 El Fuego (Admin)	1,294,645.00	40	32,366.13	32,366.14	971,604.49
Admin Bldg	112,623.07	26	4,331.66	4,331.66	65,746.24
16936 El Fuego (Stn)	2,922,332.00	40	73,058.30	73,058.30	1,681,541.86
Pavers	44,176.00	30	1,472.53	1,472.53	20,252.37
<i>RSF2</i>					
16930 Four Gee Road	3,180,000.00	40	79,500.00	79,500.00	1,511,589.04
16930 Four Gee Road - Training Tower	1,563,252.00	40	39,081.30	39,081.30	703,891.69
Training Facility Concrete	27,000.00	38	710.53	710.53	11,376.21
16930 Four Gee Road - Storage Facility	190,225.36	40	4,755.63	4,755.63	71,386.63
<i>RSF3</i>					
6424 El Apajo (Completed 03/26/2012)	4,854,088.00	40	121,352.20	121,352.20	1,244,109.40
<i>RSF4</i>					
18040 Calle Ambiente	3,180,000.00	40	79,500.00	79,500.00	1,352,371.23
<i>RSF5</i>					
2604 Overlook Point (Trailers)	362,475.81	10	36,247.58	183,323.38	362,475.81
2604 Overlook Point (Station)	5,080,845.00	40	127,021.13	127,021.13	215,065.90
Synthetic Turf	42,092.00	15	2,806.13	2,806.13	4,751.21
Solar	163,452.00	25	6,538.08	5,409.59	5,409.59
<i>RSF6</i>					
20223 Elfin Forest Road	-	-	-	-	-
Septic System	133,622.71	25	5,344.91	5,344.90	17,821.23
<i>RSF-Admin</i>					
Admin Bldg (Rancho Cielo)	1,699,885.47	40	42,497.14	42,497.14	476,317.22
	<u>24,850,714.42</u>		<u>656,583.24</u>	<u>802,530.55</u>	<u>8,715,710.12</u>
			Accumulated Depreciation 2021		7,913,179.57
			Annual Depreciation 2022		802,530.55
			Accumulated Depreciation 2022		8,715,710.12

**FY21/22 Fleet Inventory
DEPRECIATION EXPENSE and ACCUMULATED RESERVES**

2021-2022 Fleet Inventory & Depreciation Schedule									
Asset No	Description	Year	Original Cost	Depreciation Schedule	Annual Depreciation	June 2021 Accumulated Depreciation	6/30/2022	Depreciation Expense 2022	June 2022 Accumulated Depreciation
0261	Water Tender	2002	204,527.62	15		204,527.62	20.00	-	204,527.62
0312	Engine - Type I	2003	412,007.25	10		412,007.25	18.00	-	412,007.25
0461	Brush - Type III	2004	325,000.00	Donated Asset from Elfin Forest/Harmo		-			-
0481	Utility - Type 6	2004	75,000.00	Donated Asset from Elfin Forest/Harmo		-			-
0561	Brush - Type III	2005	287,663.13	15	19,177.54	287,663.13	17.00	-	287,663.13
0811	Engine - Type I	2008	483,367.58	10		483,367.58	14.25	-	483,367.58
0883	CERT Trailer	2004	2,500.00	Donated Asset from Elfin Forest/Harmo		-			-
0891	Ambulance	2008	190,000.00	Donated Asset from Elfin Forest/Harmo		-			-
0981	Staff	2009	29,842.38	5		29,842.38	13.34		29,842.38
1151	Water Tender	2011	225,000.00	Donated Asset from Elfin Forest/Harmo		-			-
1181	Staff - Explorer	2011	31,897.12	5		31,897.12	11.09	-	31,897.12
1182	ATV Trailer	2012	1,875.00	Donated Asset from Elfin Forest/Harmo		-			-
1281	Staff - Ford F150	2012	64,270.30	5		64,270.30	10.00	-	64,270.30
1282	Command - Exp	2012	50,555.58	5		50,555.58	10.17	-	50,555.58
1381	Staff - Escape	2013	35,064.29	6		35,064.29	9.08	-	35,064.29
1411	Pumper	2014	573,423.77	12	47,785.31	334,366.28	8.00	47,785.31	382,151.59
1481	Staff - Explorer	2014	41,654.16	6		41,654.16	8.24	-	41,654.16
1482	Staff - Explorer	2014	44,206.53	6		44,206.53	8.24	-	44,206.53
1581	Staff - Expedition	2015	45,834.64	6	7,639.11	45,834.64	7.17	-	45,834.64
1611	Engine - Type I	2016	535,249.86	12	44,604.16	182,082.71	5.08	44,604.16	226,686.87
1681	Staff - Explorer	2016	33,390.06	6	5,565.01	29,685.14	6.33	3,704.92	33,390.06
1682	Command - F150	2016	61,172.13	6	10,195.36	45,837.20	5.50	10,195.36	56,032.56
1781	Staff - Explorer	2017	31,052.54	6	5,175.42	24,133.07	5.66	5,175.42	29,308.49
1811	Engine - Type I	2017	560,939.99	12	46,745.00	146,254.22	4.13	46,745.00	192,999.22
1981	Staff-Silverado 1500	2019	36,365.99	6	6,060.98	15,127.55	3.50	6,060.98	21,188.54
1982	Command - F250	2019	72,342.33	6	12,057.06	27,120.12	3.25	12,057.06	39,177.17
2011	Engine - Type I	2020	701,560.24	12	58,463.35	68,073.77	2.16	58,463.35	126,537.12
2081	Command - Chevy Silverado	2020	53,108.86	6	8,851.48	11,785.80	2.33	8,851.48	20,637.28
2161	Brush - Type III	2021	463,241.37	15	30,882.76	7,618.56	1.25	38,497.68	46,116.24
2181	Command	2021	41,761.17	6	6,960.20	1,716.21	1.25	8,676.41	10,392.62
RESERVE									
0211	Engine - Type I	2002	425,000.00	10		430,996.71	20.00		430,996.71
0311	Engine - Type I	2004	64,814.02	10		412,007.25	18.00		412,007.25
9611	Engine - Type I	1996	475,000.00			475,000.00	26.01		475,000.00
Total			6,678,687.82			3,942,695.17		290,817.13	4,233,512.30
								Accumulated Depreciation 2021	3,942,695.17
								Annual Depreciation 2022	290,817.13
								Accumulated Depreciation 2022	4,233,512.30

STAFF REPORT

NO. 21-16

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF
FROM: LUKE BENNETT, BATTALION CHIEF
SUBJECT: BUDGET AUTHORIZATION
DATE: SEPTEMBER 10, 2021



The following budget action is requested for approval and/or modification:

Description	FY22 Budget	Funding Request	Funding Source	Action Requested
Purchase two (2) ZOLL AutoPulse Systems	\$17,250.00	\$17,143.47	CSA 17 Funds	Authorize purchase

RECOMMENDATION:

1. Purchase two (2) ZOLL Auto Pulse systems.

BACKGROUND:

The AutoPulse® Resuscitation System provides high-quality automated CPR to victims of sudden cardiac arrest. Easy to use and battery-operated, AutoPulse squeezes the patient's entire chest to improve blood flow to the heart and brain. Compared with manual CPR, AutoPulse has been shown to reduce interruptions in compressions during transport by more than 85% and will help improve patient survivability.

This new equipment will be placed at Station 5. The addition of this AutoPulse will complete our goal of outfitting all RSF front line Type I engines with this equipment. Funding for the purchases will come from CSA 17 funds.



ZOLL Medical Corporation

Worldwide HeadQuarters
 269 Mill Rd
 Chelmsford, Massachusetts 01824-4105
 (978) 421-9655 Main
 (800) 348-9011
 (978) 421-0015 Customer Support
 FEDERAL ID#: 04-2711626

TO: Rancho Santa Fe Fire Protection District
 18027 Calle Ambiente
 Rancho Santa Fe, CA 92067

Attn: **Luke Bennett**

email: Bennett@rsf-fire.org

Tel: 858-775-4111

QUOTATION 395438 V:1 PROMO

DATE: September 01, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE	
1	8700-0730-01	AutoPulse® System with Pass Thru - Generates consistent and uninterrupted chest compressions, offering improved blood flow during cardiac arrest. Includes Backboard, User Guide, Quick Reference Guide, Shoulder Restraints, Backboard Cable Ties, Head Immobilizer, Grip Strips, In-service Training DVD, and one year warranty.	1	\$11,324.85	\$10,758.61	\$10,758.61	*
2	8700-0752-01	AutoPulse® Li-Ion Battery - for use with the AutoPulse Platform.	3	\$849.75	\$807.26	\$2,421.78	*
3	8700-0753-01	Autopulse SurePower Charger, U.S. Tests, Charges and automatically verifies battery charge level. Includes User Guide and U.S Power Cord. Standard one (1) year warranty.	1	\$2,363.85	\$2,245.66	\$2,245.66	*
4	8700-0706-01	LifeBand® 3 pack - Single-use chest compression band. (3 per package)	6	\$386.25	\$366.94	\$2,201.64	*
5	8700-000850-40	AutoPulse® Quick Case, Blue - All-in-one carrying case and patient moving sheet for the Autopulse Resuscitation System.	1	\$509.85	\$484.36	\$484.36	*
6		ACR Discount				(\$2,201.64)	
7		Estimated Sales Tax at 7.75%				\$1,233.06	

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

Catherine Prophet Anderson
 Sr. EMS Account Executive
 949-436-4369

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. **FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO ESALES@ZOLL.COM.**
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING www.zollwebstore.com.



ZOLL Medical Corporation

Worldwide HeadQuarters
269 Mill Rd
Chelmsford, Massachusetts 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0015 Customer Support
FEDERAL ID#: 04-2711626

TO: Rancho Santa Fe Fire Protection District
18027 Calle Ambiente
Rancho Santa Fe, CA 92067

Attn: **Luke Bennett**

email: Bennett@rsf-fire.org

Tel: 858-775-4111

QUOTATION 395438 V:1 PROMO

DATE: September 01, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
*Reflects Promotional Pricing.						

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <http://www.zoll.com/GTC> and for software products can be found at <http://www.zoll.com/SSPTC> and for hosted software products can be found at <http://www.zoll.com/SSHTC>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

TOTAL \$17,143.47

Catherine Prophet Anderson
Sr. EMS Account Executive
949-436-4369

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. **FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO ESALES@ZOLL.COM.**
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING www.zollwebstore.com.

STAFF REPORT**NO. 21-17**

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: LUKE BENNETT, BATTALION CHIEF

SUBJECT: AUTHORIZATION TO PURCHASE AED'S

DATE: SEPTEMBER 10, 2021



The following budget action is requested for approval and/or modification:

Description	FY 22 Budget	Funding Request	Funding Source	Action Requested
Purchase thirteen (13) AED's	\$23,575.00	\$23,569.24	CSA-17 Funds	Authorize Purchase

RECOMMENDATION:

In effort to continue our mission to protect life, property, and the environment, staff recommends the purchase of thirteen (13) new Automated External Defibrillators. This new equipment will enhance and update our current AED inventory, improving service to the community with essential lifesaving equipment. The new AEDs will replace older model AEDs on our Type III Brush Engines, equip 2 Water Tenders, and will also equip additional staff vehicles that currently don't have one available for use.

CURRENT SITUATION:

The Rancho Santa Fe Fire District currently maintains 17 AEDs that are at District facilities, or on apparatus, staff vehicles, and Fireline Paramedic equipment compliments. Currently, some District staff vehicles are equipped with AEDs and some are not. With the addition of these new AEDs, the District will be able to equip all staff vehicles with an AED, place AEDs onto three additional apparatus that respond to 911 emergencies, and update the AEDs on District Brush Engines as well as those carried by RSF Firefighter Paramedics when deployed as Single Resource Fireline Paramedic.

FISCAL IMPACT:

The Defibtech Lifeline ECG AED is approximately \$1,738.00 per unit when equipped with pads, battery, and a protective case. After obtaining 3 bids from vendors, the cost is \$23,569.24 for the 13 units. See attachment for additional model details

The AED purchase will be made in compliance with District purchasing policy A100.05.

The AED with Features Healthcare Professionals Demand

Defibtech offers value-oriented automated external defibrillators (AEDs) sophisticated enough to meet the needs of the most demanding professional rescuers and health care providers while also providing ease of use for lay persons. Defibtech's Lifeline ECG AED is ideal for use by organizations that incorporate a public access response element. When a trained responder arrives on the scene, the touch of a button can change the unit's display from AED to ECG waveform display in real-time.

Such flexibility makes this AED well suited for a wide variety of applications within Emergency Medical Services (EMS) and Healthcare Facility environments. Depending on where they will be deployed, units can be configured into either the AED mode, or the ECG waveform display mode. When the AED is used for public access, the non-rechargeable battery, with its stand-by life of 4 years, is a conventional configuration. The optional rechargeable battery pack may be a preference in locations where AED programs also support dedicated personnel and maintenance protocols. Examples include office complexes, transportation systems, educational institutions, sports and entertainment venues, airports, emergency vehicles (including police cars and fire departments), and hospitals (e.g., cafeterias, intra-hospital transport, crash carts).



In addition to being easy to use for public access applications, Defibtech's Lifeline ECG reasonably and economically augments the number of defibrillators that need to be kept on hand for use by lay users, basic and advanced life support (BLS/ALS) personnel, and code team members.

Defibtech's Lifeline ECG is a multi-mode AED for professionals with these powerful features:



- AED mode with full color video shows step-by-step animated instructions
- ECG mode displays patient's ECG data and event information
- One-Touch Status Screen gives you up to the minute information regarding the device and its components
- Real-Time Protocol Selection enables you to switch between rescue protocols on demand
- <3 lbs., IP55, daily and automatic self-tests, field upgradable on-site when CPR guidelines change

 **defibtech Lifeline AEDs**

Offering the Best Selection for Saving a Life

Defibtech is a leader and innovator in the design and manufacture of automated external defibrillators (AEDs), mechanical chest compressors, and other life-saving resuscitation products. By using advanced design and manufacturing techniques, Defibtech provides value-oriented, easy-to-use solutions with high quality and reliability.

Life-Saving Design

Defibtech's technologically advanced devices include the Lifeline™ family of fully featured AEDs with distinctive yellow hourglass shapes, roomy handles, and rubberized surfaces. Sophisticated enough to meet the needs of the most demanding first responders, they are also incredibly easy for the untrained to use. Virtually anyone can be a lifesaver with a Lifeline AED as it leads the user through a rescue step-by-step.

The Lifeline AED product line includes a semi-automatic defibrillator, a fully-automated defibrillator that analyzes heart rhythms and automatically delivers a shock, an AED capable of an ECG waveform display at the touch of a button, and the first AED with full-motion color video.

Built to exacting medical standards as well as to U.S. Military specifications, Defibtech's Lifeline AEDs are lightweight, robust, dust protected, spray and water resistant, and meet "shock and drop" specifications for use in tough environments. They are also easily maintained and field upgradable, on-site, when CPR guidelines change.

A Trusted Industry Leader

Defibtech has drawn accolades and won numerous awards for its record of innovative sleek product designs, revenue growth, and commitment to quality and service excellence. Deployments include workplaces, government buildings, airports and aircraft, rail stations and trains, educational institutions, emergency vehicles, resorts, arenas, and waterway vessels.

Headquartered in Guilford, Conn., all life-saving products are conceived and developed in-house, and built in the United States in state-of-the-art facilities. For more information about Defibtech and its products, visit www.defibtech.com.

Defibtech Lifeline ECG Automated External Defibrillator with ECG Display

TECHNICAL SPECIFICATIONS†

OPERATING MODES

AED WITH VIDEO DISPLAY

High-resolution LCD displays full-motion animated instructions with CPR coaching.

AED WITH ECG DISPLAY

High-resolution LCD displays patient's ECG data and event information using defibrillation pads.

DEFIBRILLATOR

TYPE

Semi-automatic external defibrillator

MODEL

DDU-2450

WAVEFORM

Impedance Compensated Biphasic Truncated Exponential

ENERGY*

Adult: 150 Joules
Child / Infant: 50 Joules

CHARGE TIME

4 seconds or less
(from shock advised)**

CONTROLS

Lighted On/Off button
Lighted Shock button

DISPLAY

High-resolution color LCD

VIDEO PROMPTS

Full motion video
On-screen text prompts

CPR COACHING

Video and voice coaching
On-demand video help

VOICE PROMPTS

Extensive voice prompts guide user through operation of the unit

RESCUE PROTOCOL

AHA/ERC (default);
supports protocol updates by the user (password protected)

*Nominal into 50 ohm load

**Typical, with new battery, at 25°C

PATIENT ANALYSIS SYSTEM

PATIENT ANALYSIS

Automatically evaluates patient impedance for proper pad contact. Monitors signal quality and analyzes patient ECG for shockable/non-shockable rhythms.

SENSITIVITY/SPECIFICITY

Meets or exceeds IEC-60601-2-4 requirements; meets AAMI DF80 requirements and AHA recommendations

EVENT DOCUMENTATION

INTERNAL EVENT RECORD

Critical ECG segments and rescue event parameters are recorded (greater than 60 minutes) and can be downloaded to a removable data card

PC-BASED EVENT REVIEW

ECG with event tag display, and audio playback when available

REMOVABLE STORAGE

(optional) Up to 30 hours of ECG and event data storage (no audio option) or up to 3 hours of audio (audio option). ECG and event storage on a removable data card. Actual length of storage is dependent on card capacity.

USB PORT

Event download and maintenance operations

PHYSICAL

SIZE

7.3 x 9.5 x 2.3 inches
(18.5 x 24 x 5.8 cm)

WEIGHT (with battery)

Less than 3 lbs (1.4 kg)

SELF TESTS

AUTOMATIC

Automatic daily, weekly, monthly and quarterly circuitry tests

BATTERY INSERTION

System integrity test on battery insertion

PAD PRESENCE

Pads preconnected tested daily

USER-INITIATED

Unit and battery pack system test initiated by the user

STATUS INDICATION

Visual & audible indication of unit status

STATUS SCREEN

Unit self-test results
Pads and battery information (status and expiration)

DEFIBRILLATION / MONITORING PADS

MODEL

Adult: DDP-2001
Child / Infant: DDP-2002

SURFACE AREA*

Adult: 12 inches² (77 cm²)
Child / Infant: 7.75 inches² (50 cm²)

TYPE

Pre-connected, single-use, non-polarized, disposable, self-adhesive electrodes with cable and connector

*Nominal, each pad

BATTERY PACKS

NON-RECHARGEABLE

MODEL

DBP-2003, DBP-2013 (aviation)

POWER

12V, 2800 mAh

TYPE

Lithium/Manganese Dioxide
Disposable, recyclable
Non-rechargeable

CAPACITY*

125 shocks or 8 hours continuous operation

STANDBY LIFE*

4 years

LOW BATTERY INDICATORS

Visible & Audible

RECHARGEABLE

MODEL

DBP-2009

POWER

11.1 VDC, 2.0 Ah, 22.2 Wh

TYPE

Lithium Ion (Li-ON)
Recyclable, Rechargeable

CAPACITY*

12 hours of operation in ECG monitoring mode or min. 250 shocks

STANDBY LIFE*

3 months

LOW BATTERY INDICATORS

Visible & Audible

CHARGING TIME*

Less than 3 hours

USEFUL LIFE

Replacement recommended every 3 years (~300 charge/discharge cycles)

*Typical, with new battery, at 25°C

ENVIRONMENTAL

TEMPERATURE

Operating: 0 to 50°C (32 to 122°F)

One Hour Operating Temperature Limit (extreme cold): -20°C (-4°F)*

Standby: 0 to 50°C (32 to 122°F)

RELATIVE HUMIDITY

Operating / Standby: 5%-95% (non-condensing)

ALTITUDE

-500 to 15,000 ft (-150 to 4500 m) per MIL-STD-810F 500.4 Procedure II

VIBRATION

Ground (MIL-STD-810F 514.5 Category 20)

Helicopter (RTCA/DO-160D, Section 8.8.2, Cat R, Zone 2, Curve G)

Jet Aircraft (RTCA/DO-160D Section 8, Cat H, Zone 2, Curves B & R)

SHOCK / DROP ABUSE TOLERANCE

MIL-STD-810F 516.5 Procedure IV 48 inches (1.2 meters), any edge, corner, or surface, in standby mode

SEALING / WATER RESISTANCE

IEC 60529 class IP55;
Dust Protected, Protected against water jets (Battery pack installed)

ESD

IEC 60601-4-2: (Open air up to 15kV or direct contact up to 8kV)

EMC (Emission)

CISPR 11 Group 1 Level B and FCC Part 15

EMC (Immunity)

IEC 61000-4-3 and IEC 61000-4-8

*From room temperature to temperature extreme, one hour duration, updated specification for DDU-2000 Series AEDs running software revision 2.4 or above

 Rx ONLY



†Specifications subject to change without notice

Brief Summary of Indications, Contraindications and Other Important Safety Information

When should the Defibtech Automated External Defibrillator (AED) be used - what are its indications?

Lifeline/ReviveR VIEW DDU-2300 and Lifeline/ReviveR ECG DDU-2450 Automated External Defibrillators (AEDs) are indicated for use on victims of sudden cardiac arrest (SCA) who are:

- Unconscious and unresponsive
- Not breathing or not breathing normally

Lifeline/ReviveR VIEW DDU-2300 and Lifeline/ReviveR ECG DDU-2450 AEDs may be used with Defibtech adult defibrillation pads (model number DDP-2001). For patients under 8 years old, or weighing less than 55 lbs (25 kg), use Defibtech child/infant defibrillation pads (model number DDP-2002), if available.

When should the Defibtech AED not be used - what are its contraindications?

Lifeline/ReviveR VIEW DDU-2300 and Lifeline/ReviveR ECG DDU-2450 Automated External Defibrillators (AEDs) should not be used if the victim is responsive or conscious.

What other information is important about using the AED?

Do not delay therapy to determine exact age or weight. If pediatric pads are not available, apply adult pads in the position as shown for a child/infant and use the AED.

What are the potential adverse health effects of using an AED?

The potential adverse effects (e.g., complications) associated with use of an automated external defibrillator include, but are not limited to, the following:

- Failure to identify shockable arrhythmia.
- Failure to deliver a defibrillation shock in the presence of VF or pulseless VT, which may result in death or permanent injury.
- Inappropriate energy, which could cause failed defibrillation or post-shock dysfunction.
- Myocardial damage.
- Fire hazard in the presence of high oxygen concentration or flammable anesthetic agents.
- Incorrectly shocking a pulse sustaining rhythm and inducing VF or cardiac arrest.
- Bystander shock from patient contact during defibrillation shock.
- Interaction with pacemakers.
- Skin burns around the defibrillation pads placement area.
- Allergic dermatitis due to sensitivity to the materials used in the defibrillation pads construction.
- Minor skin rash.

What are some of the relevant warnings related to the AED?

- Hazardous electrical output. This equipment is for use only by qualified personnel.
- Possible fire or explosion. Do not use in the presence of flammable gases or anesthetics. Use care when operating this device close to oxygen sources (such as bag-valve-mask devices or ventilator tubing). Turn off gas source or move source away from patient during defibrillation, if necessary.

- The DDU-2000 Series AED has not been evaluated or approved for use in hazardous locations as defined in the National Electric Code standard. In compliance with IEC classification, the DDU-2000 Series AED is not to be used in the presence of flammable substance/air mixtures.

- Improper maintenance can cause the DDU-2000 Series AED not to function. Maintain the DDU-2000 Series AED only as described in the User Manual and Operating Guide. The AED contains no user-serviceable parts — do not take the unit apart.

- Do not open sealed pads package until pads are to be used. The packaging should be opened only immediately prior to use, otherwise the pads may dry out and become non-functional.

- Do not touch the patient during defibrillation. Defibrillation current can cause operator or bystander injury.

- The defibrillation pads are intended for one-time use only and must be discarded after use. Reuse can lead to potential cross infection, improper performance of the device, inadequate delivery of therapy, and/or injury to the patient or operator.

- CPR during analysis can cause incorrect or delayed diagnosis by the patient analysis system.

- User-initiated and automatic self-tests are designed to assess the DDU-2000 Series AED's readiness for use. However, no degree of testing can assure performance or detect abuse, damage, or a defect that occurred after the most recent test is completed.

- Even if defibrillation occurs, the sudden cardiac arrest event may not result in survival.

What are some of the relevant cautions related to the AED?

- Follow all battery pack labeling instructions. Do not install battery packs after the expiration date.

- Follow all defibrillation pad label instructions. Use defibrillation pads prior to their expiration date.

- Use and store the DDU-2000 Series AED only within the range of environmental conditions specified in the technical specifications.

Caution: Federal (U.S.A) law restricts this device to sale by or on the order of a physician.

Please refer to the Operating Guide provided with your AED for user instructions, complete list of warnings and cautions, operator training requirements, summary of primary clinical studies, technical specifications, and other important information. The Operating Guide, for concise guidance on set-up, use, maintenance and technical specifications, and User Manual, for comprehensive training on set-up, use and maintenance; and source for complete technical specifications, are also available at www.defibtech.com/support.



Defibtech, LLC | 741 Boston Post Road, Guilford, CT 06437 USA
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Estimate: 5369

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Ship To

Terms: Due on receipt

Item	Description	Qty	Price	Total
DCF-A2460EN	Defibtech Lifeline ECG AED, 4-year Battery, Adult Pads, Operating Guide, User Manual CD, 8 Year Warranty and Carrying case	13	1,621.00	21,073.00T
FRK-GR	First Responder Kit - Grey. Includes items typically needed in a cardiac arrest event. The nylon, zippered pouch contains (1) pair of nitrile gloves, a pocket CPR mask, scissors, razor, and (2) towelettes.	13	27.00	351.00T
DDP-2002	Defibtech Lifeline VIEW/ECG/Pro Pediatric Pads for children up to 8 years of age or < 55 lbs	5	90.00	450.00T
	Subtotal			21,874.00
AED Decal-CP...	AED window decal- Circular, reflective material. To be placed on the inside of a window for viewing outside	13	3.50	45.50T
KCN-C2-0	CPR1 Keychain Pocket-mask with Gloves	13	1.00	13.00T
QuikPoster AE...	AED/CPR Quick Reference Poster, to be posted next to AED	13	1.00	13.00T
	Subtotal			71.50
CPR1 100%	CPR1 100% Discount		-100.00%	-71.50
Shipping Charge	Shipping - FREE		0.00	0.00



Thank you!
Client Signature: _____

Subtotal: \$21,874.00
Sales Tax: (7.75%) \$1,695.24
Total: \$23,569.24

ap@cpr1.com (855) 888-CPR1
www.CPR1.com (855) 801-8884

3151 Executive Way
Miramar, FL 33025
Tel: 954.458.6618

Shopping Cart Proforma Invoice

	Product	Price	Quantity	Total
	Defibtech Lifeline View Do You Need a Wall Cabinet & Sign?: No, I Do Not Need a Cabinet & Sign Part of: Defibtech Lifeline View - DCF-A2310	\$1,655.00	13	\$21,515.00
	Child/Pediatric Pads Part of: Defibtech Lifeline View - DCF-A2310	\$110.00	5	\$550.00
Subtotal				\$22,065.00
Coupon: defibtechaed				-\$1,950.00
Tax				\$0.00
Total				\$20,115.00

- All major credit cards are gladly accepted. Place your order online or call 1-800-884-6480 to place your order by phone.



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Providing Life-Saving AED, Automated External Defibrillators To The Public Since 2002
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ITEMS PRICE QTY TOTAL



(<https://www.aedsuperstore.com/product.asp?itemid=481>) AED Superstore RespondER® Keychain
(<https://www.aedsuperstore.com/product.asp?itemid=481>)

Part #: AMP0102

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\$0.00 Update Cart \$0.00

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(<https://www.aedsuperstore.com/product.asp?itemid=3463>) Pediatric Electrodes for Defibtech Lifeline
VIEW/ECG/PRO AED (<https://www.aedsuperstore.com/product.asp?itemid=3463>)

Part #: DDP-2002

✘ Delete

\$112.53 Update Cart \$562.65



(<https://www.aedsuperstore.com/product.asp?itemid=1892>) Defibtech Lifeline VIEW / ECG AEDs
(<https://www.aedsuperstore.com/product.asp?itemid=1892>)

Part #: DCF-A2460EN-CC

✘ Delete

Which Lifeline version would you like?: Lifeline ECG - \$690.00

Choose a Carry Case Option:: Soft Carry Case - \$99.00

\$2,444.00 Update Cart \$31,772.00

Subtotal (19 items): \$32,334.65

4.8 ★★★★★
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(https://www.aedsuperstore.com/defibtech-view-aed-replacement-battery-pads.html)

(https://www.aedsuperstore.com/aed-refresh-pack-defibtech-lifeline-view.html)

(https://www.aed: view-aed-adu spe

4-year Battery for Defibtech Lifeline VIEW/ECG/PRO AEDs (https://www.aedsuperstore.com

Defibtech Lifeline VIEW/ECG/PRO AED Refresh Pack

Adult Electro Lifeline VIEW (https://www.

\$183.12

\$6

ASP?QUICK=1&ITEM_ID=2030)

WWW.AEDSUPERSTORE.COM/DIRECTORY/AEDS/PARTS/DEFIBTECH/AED_REFRESH_PACK/DEFIBTECH_LIFELINE_VIEW/ECG/PRO_AED_REFRESH_PACK/DEFIBTECH_BATTERY_PADS/DEFIBTECH_4_YEAR_BATTERY_PACK/DEFIBTECH_LIFELINE_VIEW/ECG/PRO_AED_REFRESH_PACK/DEFIBTECH_BATTERY_PADS/DEFIBTECH_4_YEAR_BATTERY_PACK

Order Summary

Subtotal	\$32,334.65
Discount	\$1,950.00
TOTAL	\$30,384.65

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Free Gift!

One FREE AED Superstore Responder Keychain has been added to your order!

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CALCULATE

4.8 ★★★★★

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business days

UPS Ground - 1-5 business days	\$235.42
UPS 2nd Day Air - 2 business days	\$1,175.88
UPS Next Day Air Saver - 1 business day by EOD	\$1,556.76
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