

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes May 20, 2026



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

Director Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00pm.

Pledge of Allegiance

Training Chief Roman led the assembly in the Pledge of Allegiance.

AB 2449 Approve Director's Request

No request was made.

Determination of a Quorum

A quorum was confirmed.

Roll Call

Directors Present: Ashcraft, Barnard, Hillgren (virtual), Stine, Tanner

Directors Absent: None

Staff Present: Fire Chief Dave McQuead; Operations Chief Jim Mickeslon; Training Chief Paul Roman; Training Captain Kyle Carranza, Fire Marshal Marlene Donner; Finance Manager Burgen Havens; Board Clerk Sarah Montagne; Battalion Chief Luke Bennett

RSF Fire District Foundation: Retired Fire Chief Frank Twohy

Approval of Agenda

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve agenda as presented.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

1. Public Comment

No comments were made.

2. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all Resolutions/Ordinances.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

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3. **Consent Calendar**

MOTION BY DIRECTOR BARNARD, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve consent calendar as presented.

ASHCRAFT: AYE

BARNARD: AYE

HILLGREN: AYE

STINE: AYE

TANNER: AYE

4. **New Business**

a. **Resolution 2026-02**

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN adopt Resolution 2026-02 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2026/2027 Appropriations of Tax Proceeds for the Gann Limit.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

b. **Resolution 2026-03**

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt Resolution 2026-03 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2026/2027.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

c. **Resolution 2026-04**

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the tax roll for Fiscal Year 2026/2027.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to adopt Resolution 2026-04 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the tax roll for Fiscal Year 2026/2027.

BARNARD: AYE

STINE: AYE

ASHCRAFT: AYE

TANNER: AYE

HILLGREN: AYE

5. **Adjournment**

Meeting adjourned at 1:42pm.

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The next regular Board of Directors meeting is to be held on June 10, 2026, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

A handwritten signature in black ink, appearing to read "S. Montagne", written over a horizontal line.

Sarah Montagne
Board Clerk

A handwritten signature in blue ink, appearing to read "James H. Ashcraft", written over a horizontal line.

James H. Ashcraft
President