



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

October 20, 2021
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020; [N-33-20](#) issued on March 19, 2020; and Resolution 2021-16 adopted on September 29, 2021: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to wear a mask and maintain appropriate social distancing when possible.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 6005. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administrative Manager’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

October 20, 2021

Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a. Board of Directors Minutes

- Board of Directors Regularly Scheduled Meeting minutes of September 15, 2021
- Board of Directors Special Meeting minutes of September 29, 2021

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 34314 thru 34401, Electronic File Transfers (EFT), and Wire Transfer(s) for the period September 2021 totaling:	\$ 186,509.00
Wire Transfer(s) period September 2021:	\$ 422,481.31
Payroll for the period September 2021:	\$ 791,623.72
TOTAL DISTRIBUTION	\$1,400,614.03

(2) Activity Reports – September 2021

- (a) Operations
- (b) Training
- (c) Fire Prevention

ACTION REQUESTED: **Information**

c. Surplus Equipment: Water Tender ID# 0261– **Staff Report 21-18**

ACTION REQUESTED: **Authorize disposal and sale of equipment**

d. Cal-JAC Subscription Agreement

ACTION REQUESTED: **Authorize Fire Chief to execute agreement with Local President Nick Brandow**

3. Public Comment

4. Old Business



Rancho Santa Fe Fire Protection District Board of Directors

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5. Resolution/Ordinance
 - a. Ordinance No. 2022-01

To conduct the second reading for Ordinance No. 2022-01 *entitled* an Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Fees for Services by Reference to the California Health and Safety Code Section 13916 and Section 13919 and repealing Ordinance 2019-01.

ACTION REQUESTED: **Board and public comments and to schedule the third public hearing and final adoption**

6. New Business
 - a. Employment Agreement

To discuss and approve the retired annuitant employment agreement with former Fire Chief Tony Michel for succession planning for Fire Chief.

ACTION REQUESTED: **Approve**

7. Oral Report
 - a. Fire Chief – Cox
 - SB 9
 - District Activities
 - b. Operations – Deputy Chief
 - c. Volunteer – Volunteer Recruitment & Retention Coordinator
 - d. Training – Battalion Chief
 - e. Fire Prevention – Fire Marshal
 - f. Administrative Manager/Manager, Finance & Administration
 - e. Board of Directors
 - North County Dispatch JPA – Update
 - County Service Area – 17 – Update
 - Comments

8. Closed Session
 - a. PUBLIC EMPLOYMENT

Pursuant to Government Code §54957
Title: Fire Chief & Deputy Chief

9. Adjournment

The next regular meeting Board of Directors meeting to be November 17, 2021 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

October 20, 2021

CERTIFICATION OF POSTING

I certify that on October 15, 2021 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on October 15, 2021

A handwritten signature in blue ink, appearing to read "Alicea Caccavo", is written over a horizontal line.

Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes September 15, 2021



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:02 pm.

Pledge of Allegiance

Deputy Chief McQuead led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Hillgren (via Zoom), Malin, Stine, Tanner (via Zoom)

Staff Present: Fire Chief Fred Cox; Deputy Chief Dave McQuead, Battalion Chief Bruce Sherwood; Battalion Chief Cole Thompson; and Manager, Finance & Administration/ Board Clerk Alicea Caccavo, Fire Marshal Marlene Donner (via Zoom)

1. **Special Presentation**

- a. *Director Stine presented a check in the amount of \$8537.50 on behalf of the Rancho Santa Fe Fire District Foundation for the EMF accessories.*

2. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. **Consent Calendar**

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as presented.

a. **Board of Directors Minutes**

- Board of Directors minutes of August 18, 2021

b. **Receive and File**

- Monthly/Quarterly Reports

(1) List of Demands Check 34224 thru 34313, Electronic File Transfers (EFT), and Wire Transfer(s) for the period July 1 – 31, 2021 totaling:	\$ 381,338.79
Wire Transfer(s) period July 1 – 31, 2021	\$ 267,769.03
Payroll for the period July 1 – 31, 2021	<u>\$ 795,574.53</u>
TOTAL DISTRIBUTION	\$1,444,682.35

(2) Investment Summary – June 30, 2021

(3) Activity Reports – July 2021

(a) Operations

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were received from the following members of the public:

(i) None

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
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4. **Public Comment**

No one requested to speak to the Board

5. **Old Business**

None

6. **Public Hearing**

a. Final Budget Fiscal Year 2021/2022

President Ashcraft opened the public hearing. The Board Clerk informed the members that no one had submitted any correspondence in favor or protest to the Final Budget for FY21/22. There were no requests to speak. President Ashcraft closed the public hearing.

7. **Resolution/Ordinance**

a. Resolution No. 2021-15

Manager Caccavo summarized the purpose of the resolution that establishes committed and/or constrained fund balances for FY21. Staff evaluates the District's equity (or fund balance) to ensure the appropriate reserves are allocated to meet the constraints of GASB 54, in addition to the long and short term financial needs of the District. Resolution No. 2021-15 meets GASB 54 criteria, and Exhibit A reallocates the unassigned fund balances to achieve the long and short-term financial needs. Staff responded to questions from the board.

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR MALIN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to ADOPT Resolution 2021-15 *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Committed and/or Constrained Fund Balances for FY21 on the following roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

b. Ordinance No. 2022-01

Chief Cox reviewed the staff report provided. He summarized the changes between the current and proposed ordinance. The fees did go up in some categories, however, the changes are a direct result of the services being performed and the time that it takes to complete the reviews and inspections. Staff responded to questions from the board. The new format created will be easier to update for future changes.

The Board was informed that the next step was to plan for a second reading for the October 20th regularly scheduled meeting, and a third and final reading with a public hearing at the November 17th regularly scheduled meeting.

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve subsequent readings and a final public hearing in November for an effective date of January 1, 2022.

8. **New Business**

a. Final Budget FY 2021/22

Manager Caccavo reviewed and summarized the differences between the preliminary budget presented in June and the final budget presented at this meeting. She reported that the primary differences were:

- *Revenue \$18,452,000: 1) tax revenue 3.5% increase projected for FY21/22; decreased approximately 0.83% over FY20/21 resulting from the decrease in the unsecured assessed valuation. 2) Anticipate Increase in grant*

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Regular Board of Directors Meeting
Minutes September 15, 2021



reimbursement especially as it pertains to Covid-19 expenses.

- *Operating Expenditures \$18,841,000: 1) Personnel – the decrease (7.32%) is attributed to changes in the overtime. 2) Other Expenditures – increases are primarily due to increased costs for services, planned maintenance to the training facility, utilities, and vehicle maintenance.*
- *Capital \$1,282,300 – 1) The largest capital expenses are for projects planned for RSF1 tenant improvements; 2) RSF5 Solar project, and 3) a new Type I engine.*

She responded to questions from the board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve Fiscal Year 2021/2022 Budget as presented on the following roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

b. Budget Authorizations

i. AutoPulse

Chief Cox summarized the staff report. He noted that the funding for one (1) Zoll AutoPulse System will be 100% funded from the County of San Diego, County Service Area 17 funds. Staff responded to questions from the Board.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the purchase of one (1), not two (2), Zoll AutoPulse Systems; funding amount remains the same.

ii. Defibrillators

Chief Cox summarized the staff report. He noted that funding for the purchase of thirteen (13) Automatic External Defibrillators will be funded 100% from the County of San Diego, County Service Area 17 funds. Staff responded to questions from the Board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the purchase of the purchase of thirteen (13) Automatic External Defibrillators.

9. Oral Report

a. Fire Chief – Cox

i. Forced Abatements:

Fire Chief Cox reported that there are currently three (3) forced abatements in the District.

ii. District Activities:

Fire Chief Cox reported on the current state of vaccination mandates for employers and how it's affecting the Fire Service. He reported that the next agenda will contain the CalJAC program contract for future recruitments. Chief Cox invited the Board to the Captain Mertz garden dedication near Station 5 taking place September 16th.

b. Operations – Deputy Chief

Deputy Chief McQuead handed out some pictures of current events in the District; and an update of the most destructive and largest fires. He reported on the current deployments; the recent incidents and activities of the District.

c. Volunteer – Volunteer Recruitment & Retention Coordinator

No report.

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes September 15, 2021



d. Training – Battalion Chief

Battalion Chief Sherwood reported that 2000 hours of training took place in the previous month. He reported that the County is set to inspect the solar project of Station 5; the following Monday it should be generating electric. Safety staff is grateful for the training opportunity that the deployments allow for.

e. Fire Prevention – Fire Marshal

Fire Marshal Donner reported that plan reviews increased by 78% for the month of August. She met with RSF Association regarding cement fiber siding and how it affects the guidelines. Arnold Keene will be retiring at the end of October and they are holding a retirement party for Patrol Chief Matt Wellhouser on the patio on September 17th. Proposed battery storage facility will be coming to the District to support the Rancho Bernardo substation.

f. Manager, Finance & Administration

Manager Caccavo reported that the onsite audit will be done the following day and that in FY 22/23 there will be a new GASB 87 requirement regarding leasing. She reported on the current recruitments that are being held by the District. Manager Caccavo announced her receipt of Fire Chief Cox's intent to retire December 16, 2021.

c. Board of Directors

- North County Dispatch JPA – *Director Ashcraft reported North Comm ending FY 2021 with an \$803,000 surplus; they have \$1.7 reserves; and anticipate moving into the new space in November. Retirement and resignation turnovers have decreased since the hire of the new Administrator Chris Herron and employee morale and enthusiasm is high.*
- County Service Area – 17 – *No report.*
- Comments:

Director Malin: Interested if the Aerial Fire watch maps out for the Covenant; none of the Directors that live in the Covenant have received.

Director Stine: Near Station 2, California Highway Patrol & local police are showing up on the street due to residents' complaints and the residents are working with county to get speeding signs posted. For interest in Fire Service careers, Board Members may direct potential interested parties to Battalion Chief Thompson.

Director Hillgren: Concern regarding article in Union Tribune entitled "Official: County Primed to Burn as Heat, Wind, & Drought Combine," and its potential negative effect on the residents despite the strides made in firefighting technology. Masks have been mandated for indoors and outdoors by the city council in Sun Valley and Twin Falls, Idaho due to rising cases.

Director Tanner: No report.

Director Ashcraft called for a 10 minute break at 2:47pm

Reconvened at 2:48pm

10. Closed Session

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code §54956.8

Agency Negotiator: Fire Chief

Negotiating Parties: The Lakes Homeowners Association

Under Negotiation: Instruction to negotiator concerning price and terms

All board members listed and Chief Cox, Deputy Chief McQuead and Manager Caccavo attended and participated in this discussions.

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes September 15, 2021



Upon reconvening to open session, President Ashcraft announced that the Board appointed Fire Chief Cox as the agency negotiator for the Fire District. No action taken.

b. PUBLIC EMPLOYMENT

Pursuant to Government Code §54957

Title: Fire Chief

All board members listed and Chief Cox attended and participated in this discussions.

Upon reconvening to open session, President Ashcraft announced the Board will conduct an internal recruitment and a Special Meeting set to take place on September 29, 2021 for interview and to discuss contract.

Reconvened at 4:04pm.

11. Adjournment

Meeting adjourned at 4:05pm.

Alicea Caccavo
Board Clerk

James H. Ashcraft
President



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
MINUTES – September 29, 2021**

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

President Ashcraft called to order the special meeting of the Rancho Santa Fe Fire Protection District Board of Directors at 9:00 am.

Pledge of Allegiance

Chief Cox led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Malin, Hillgren, Tanner

Directors Absent: Stine

Staff Present: Fred Cox, Fire Chief; Dave McQuead, Deputy Chief; and Alicea Caccavo, Board Clerk.

2. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances and to pull the minutes from the agenda to be approved at the regularly scheduled board meeting on October 20, 2021.

3. Public Comment

No one requested to speak to the Board.

Director Ashcraft called for a recess to 4:00pm

Director Stine joined the meeting @4:00pm

4. Resolution/Ordinance

a. Resolution No. 2021-16

Board Clerk Caccavo reported that this resolution allows for the Board to continue to utilize teleconferencing for Board Meeting for thirty days.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE to adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Proclaiming A Local Emergency, Ratifying The Proclamation Of A State Of Emergency By Governor Newsom's Order Dated March 4, 2020 And Authorizing Remote Teleconference Meetings Of The Legislative Bodies Of The Rancho Santa Fe Fire Protection District For The Period Of September 29, 2021 To October 29, 2021 Pursuant To Brown Act Provisions on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

5. Closed Session

a. PUBLIC EMPLOYMENT

Pursuant to Government Code §54954.5

Title: Fire Chief

All board members listed, Manager Caccavo, Deputy Chief McQuead and Chief Cox attended and participated in the discussions.

Upon reconvening to open session, President Ashcraft announced that direction was given and there was no action taken by the board.

6. Adjournment

Meeting adjourned at 5:01pm.

Alicea Caccavo
Board Clerk

James H Ashcraft
President

Check No.	Amount	Vendor	Purpose
34314	\$750.00	A to Z Plumbing Inc	Building - RSF2, RSF3, RSF4, RSF5
34315	\$991.30	American Medical Response Inc	CSA-17 Contract
34316	\$1,652.00	C.A.P.F.	Disability Ins Short & Long
34317	\$4,740.00	Cielo Village Partners LP	Cielo HOA Fees
34318	\$159.71	Cox Communications	Cable - RSF5
34319	\$120.84	Dish	Cable - RSF6
34320	\$357.82	EDCO Waste & Recycling Inc	Trash - RSF5, RSF6
34321	\$226.00	Engineered Mechanical Services Inc	Building - Admin
34322	\$2,303.00	Global Door & Gate Inc.	Building - RSF2
34323	\$180.48	Griffin Hardware Co.	Station Maintenance - RSF2, Apparatus: Miscellaneous
34324	\$195.00	MES California	Fit Testing Supplies and Parts
34325	\$100.00	RSF Security Inc	Alarm System Monitoring - Admin
34326	\$2,789.38	SC Commercial LLC	Fuel: Gasoline & Diesel
34327	\$4,547.50	Scott Davis	Programming - Computer & Software PR
34328	\$4,683.05	3 Volt Electric	Building - RSF3 LED Lighting
34329	\$571.00	Terminix International	Building - Admin, RSF1, RSF2, RSF3, RSF4, RSF5, RSF6
34330	\$2,221.80	Verizon Wireless	CSA-17 Contract, Cellular - Telephone
34331	\$250.00	Worley, Tanner	CSA-17 Contract
34332	\$2,375.00	RSF Community Services District	Sewer - RSF1, RSF2, RSF Assn, NCDJPA Re-bill
34333	\$415.00	A to Z Plumbing Inc	Building - RSF2
34334	\$640.00	Accme Janitorial Service Inc	Building - Admin
34335	\$376.11	AT&T Calnet 2/3	Telephone - Admin, RSF1, RSF3
34336	\$3,264.50	County of SD/RCS	CAP Code Paging/ 800 MHz Network Admin Fees
34337	\$1,940.00	E7 Systems LLC	Consulting Services - Prevention
34338	\$37.57	EDCO Waste & Recycling Inc	Trash - RSF6
34339	\$17,075.00	GIA Wellness	RSFFD Foundation: EMF Grant
34340	\$549.25	Global Door & Gate Inc.	Building - RSF4
34341	\$20.47	Griffin Hardware Co.	Station Maintenance - RSF2
34342	\$179.50	Race Telecommunications, Inc	Telephone - RSF1
34343	\$314.78	Rincon Del Diablo Municipal Water	Water - RSF5
34344	\$2,053.35	SC Commercial LLC	Fuel: Gasoline & Diesel
34345	\$19,934.49	U S Bank Corporate Payment System	Cal-Card/IMPAC program
34346	\$165.18	United Imaging	Office Supplies
34347	\$1,869.93	Waste Management Inc	Trash - RSF1, RSF2, RSF3, RSF4, RSF Assn, NCDJPA
34348	\$8,679.12	Liebert Cassidy Whitmore	Legal Services
34349	\$800.00	Fairbanks Ranch Com. Serv. Dis	Sewer - RSF3

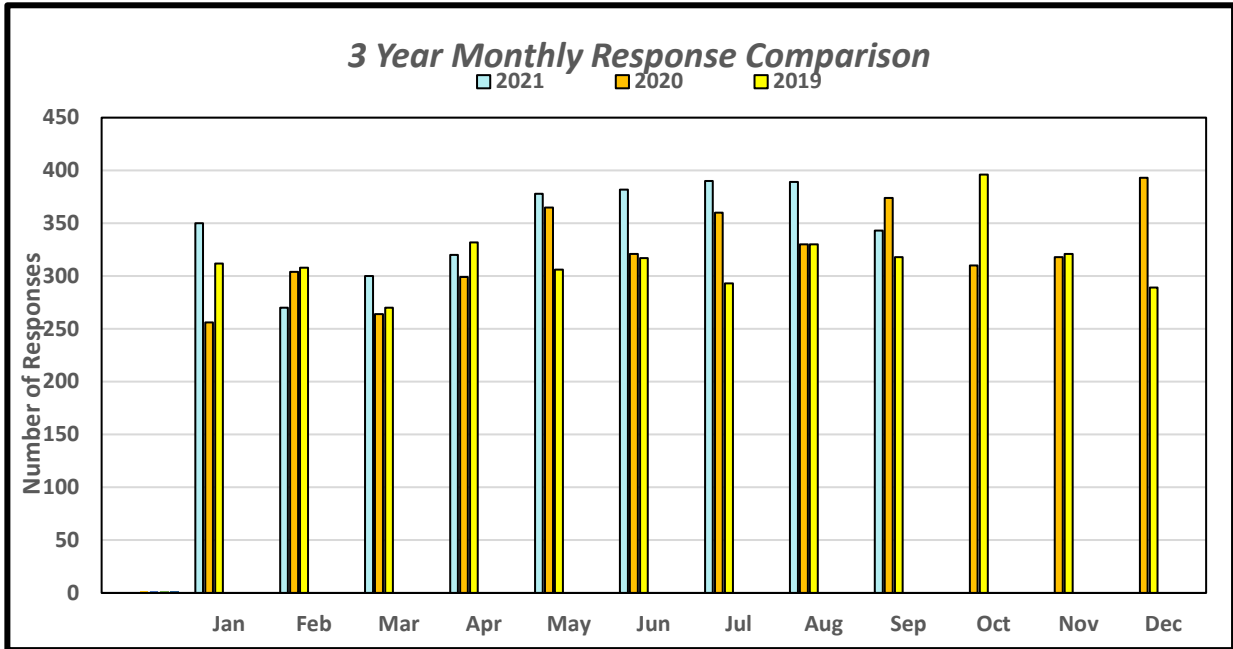
34350	\$18.99	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash
34351	\$115.20	Airgas Inc	Safety: Breathing Air
34352	\$64.20	AT&T	Telephone - RSF6
34353	\$2,005.05	AT&T Calnet	Telephone - RSF2, RSF3, RSF4, RSF6, Admin
34354	\$244.75	B & B Appliance Service Dept	Station Maintenance - RSF4
34355	\$362.99	Charter Communications Holdings, LLC	Cable - RSF4, Telephone - Admin
34356	\$470.54	COR Security Inc	Omnilock Supplies/Repair
34357	\$477.33	Fire ETC Inc	Safety Clothing (Protective)
34358	\$1,545.00	Fitch Law Firm Inc	Legal Services
34359	\$53.86	Griffin Hardware Co.	Station Maintenance - RSF2
34360	\$459.41	Home Depot, Inc	Apparatus: Tool/Equipment Replacement, Apparatus: Car Wash, Station Maintenance - RSF1, RSF3, RSF4, Hydrant Maintenance
34361	\$1,120.00	Jauregui & Culver Inc	Refuel Facility Repair
34362	\$132.42	Konica Minolta Business Inc	Copier Maintenance Contract
34363	\$2,265.89	Olivenhain Municipal Water District	Water - RSF2, RSF3, RSF4, RSF6
34364	\$412.10	Pacific Coast Flag	Flags (State, USA)
34365	\$350.00	Roadone	Training Equipment/Supplies: Expendable
34366	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
34367	\$5,737.24	SC Commercial LLC	Fuel: Gasoline & Diesel
34368	\$16,475.25	SDG&E	Elec/Gas/Propane - RSF1, RSF2, RSF3, RSF4, RSF5, RSF6, Admin
34369	\$661.82	ThyssenKrupp Elevator Inc	Elevator Service
34370	\$623.40	TPX	Telephone - Admin
34371	\$6,950.00	WinTech Computer Services	Consulting Services
34372	\$165.00	A to Z Plumbing Inc	Building - RSF6
34373	\$204.45	AT&T	Telephone - RSF5
34374	\$1,750.00	Bartel Associates, LLC	Accounting/Audit Services
34375	\$111.92	Charter Communications Holdings, LLC	Cable - Admin
34376	\$233.46	Cox Communications	Telephone/Cable - RSF2
34377	\$250.00	Danner, Chris	CSA-17 Contract
34378	\$476.59	Entenmann-Rovin Co Inc.	Uniforms: Safety Personnel
34379	\$4,951.87	Fire ETC Inc	Safety Clothing (Protective)
34380	\$2,242.00	Garrett Electric Inc	Building - RSF6
34381	\$144.32	Griffin Hardware Co.	Station Maintenance - RSF2
34382	\$134.00	Liebert Cassidy Whitmore	Legal Services
34383	\$759.82	Lincoln National Life Ins Co	Life Insurance/EAP
34384	\$303.90	San Diego Union-Tribune, LLC	Advertising
34385	\$146.79	Uniforms Plus	Uniforms: Safety Personnel

Rancho Santa Fe Fire Protection District

List of Demands - September 2021

34386	\$223.05	Allstar Water Systems Inc	Building - Admin, RSF6
34387	\$1,189.56	American Medical Response Inc	CSA-17 Contract
34388	\$173.34	AT&T	Telephone - RSF1, RSF2, RSF3
34389	\$652.19	California Health & Safety Inc	SCBA Maint & Repair/ Flow Test, Breathing Apparatus - Supplies & Parts
34390	\$1,382.50	CDW Government Inc.	Computer - License/Software
34391	\$2,370.00	Cielo Village Partners LP	Cielo HOA Fees
34392	\$279.70	Cox Communications	Telephone - RSF3, Cable RSF5
34393	\$2,358.93	Direct Energy Business-Dallas	Elec/Gas/Propane - RSF1
34394	\$120.84	Dish	Cable - RSF6
34395	\$64.82	Griffin Hardware Co.	Building - Admin, Station Maintenance RSF2
34396	\$5,091.08	Guardian Life Insurance Co	Medical Insurance, Med/Dental - Retiree-Former Employees
34397	\$24,873.62	North County EVS Inc	Repair - ID 0811, 1411, 1611, Scheduled - ID 1411, 1611
34398	\$3,049.02	SC Commercial LLC	Fuel: Gasoline & Diesel
34399	\$50.00	SDCFCA	Association Dues
34400	\$414.00	Terminix International	Building - Admin, RSF1, RSF3, RSF4, RSF5
34401	\$1,881.55	Verizon Wireless	Cellular Telephone, CSA-17 Contract
EFT000000000738	\$1,352.11	Reyes, Sandra N.	Admin - Meal/Lodging/Travel; Education/Training Reimbursement
MISC	\$945.00	Various	Medical Reimbursement
Subtotal	\$186,509.00		
ACH Transfer	\$181,429.16	CalPERS	CalPERS - August 2021 Retirement
ACH Transfer	\$169,358.67	CalPERS	CalPERS - September 2021 Retirement
ACH Transfer	\$71,693.48	CalPERS	CalPERS - October 2021 Health
Subtotal	\$422,481.31		
9/15/2021	522,603.19	Payroll	RSFFPD
9/30/2021	269,020.53	Payroll	RSFFPD
Subtotal	\$ 791,623.72		
Total	<u>\$1,400,614.03</u>		

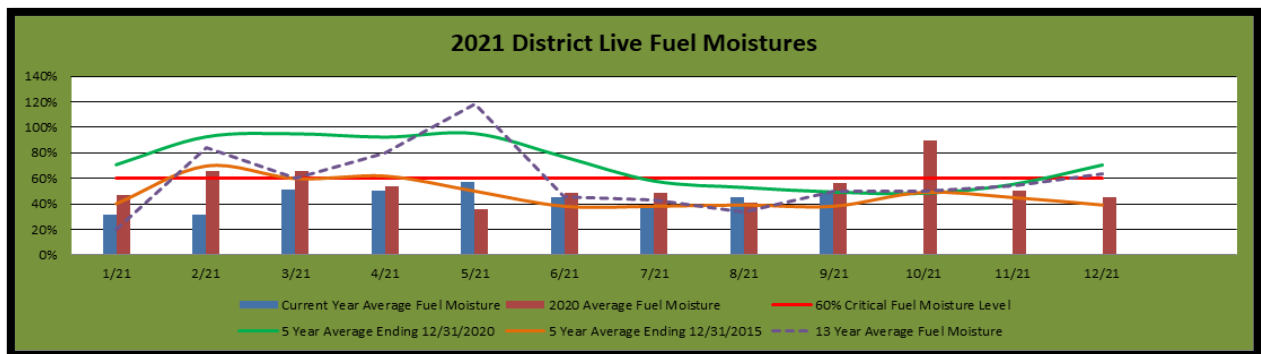
Rancho Santa Fe Fire Protection District Operations Report September 2021



3 Year Call Volume Tracker:

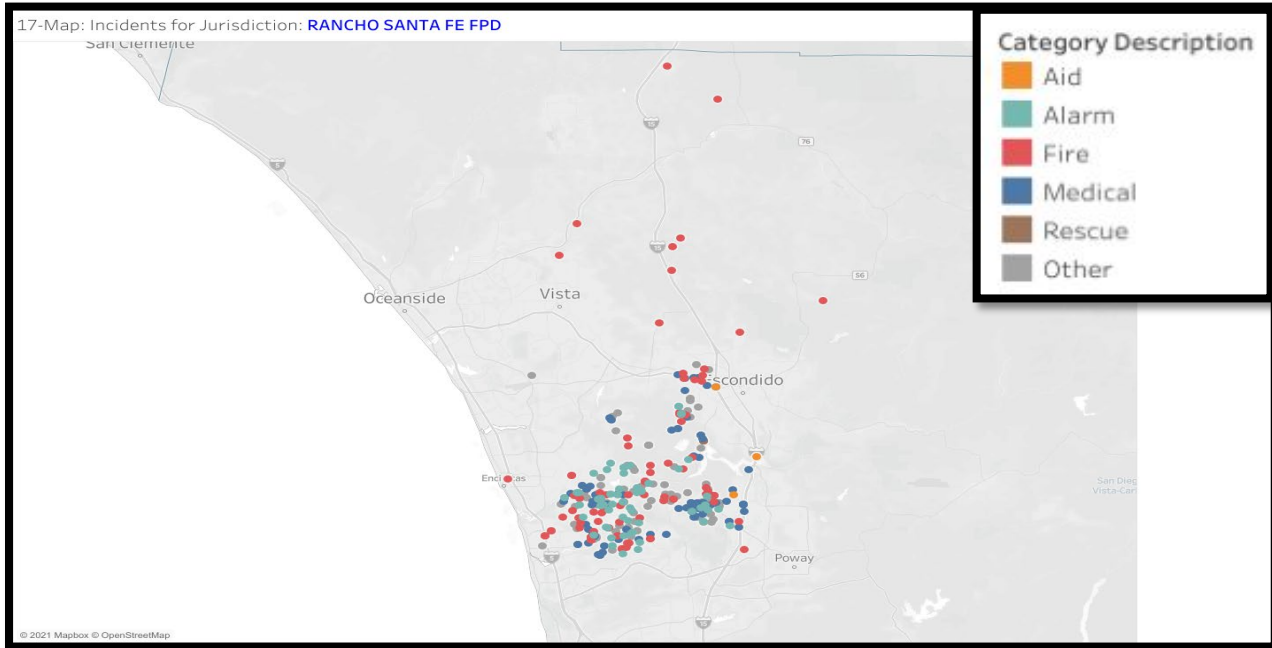
2021		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	350	270	300	320	378	382	390	389	343				
YTD	350	620	920	1240	1618	2000	2390	2779	3122					8.67%
2020		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	256	304	264	299	365	321	360	330	374	310	318	393	3,894
YTD	256	560	824	1123	1488	1809	2169	2499	2873	3183	3501	3894	2.69%	
2019		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792		

Monthly Fuel Moisture:



Rancho Santa Fe Fire Protection District Operations Report September 2021

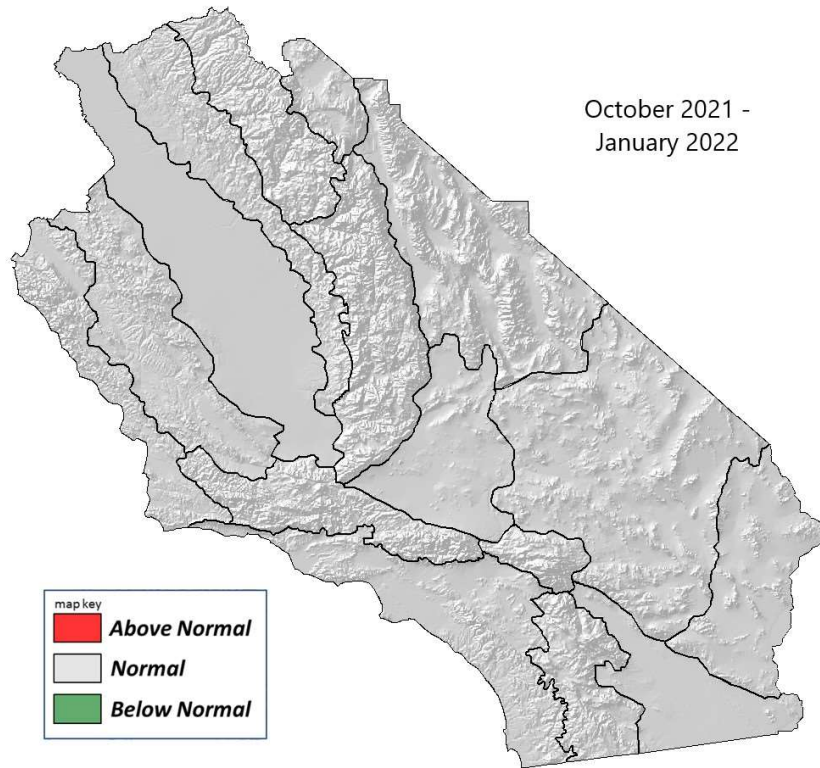
Monthly Incident Map



Significant Incidents:

Date:	Incident:	Units Assigned:
9/6 - 9/16/21	Dixie Fire/Butte County	OES Strike Team OES 6309 Crew Exchange #4 Captain Mike Hernandez Engineer Tim Wood Firefighter Samuel Stamy Firefighter Corbin Martinez
9/14/2021	CPR Save - 46 y/o male	E261 and M261
9/18 - 9/30/21	KNP Complex (Sequoia National Park)	Rapid Extrication Module (REM) Capatin Nathan Fritchle 4 person REM Team = Rancho Santa Fe Fire, Oceanside Fire and North County Fire
9/22 - 10/7/21	KNP Complex (Sequoia National Park)	Safety Officer BC Bruce Sherwood
9/23 - 10/7/21	Windy Fire	OES Strike Team OES 6309 Captain Mike Hernandez Engineer Chris Pane Firefighter Josh Guzman Firefighter Manny Fernandez

Since July 10, 2021, OES 6309 has been deployed for 83 days at time of report.



***Monthly Images will only be shown when there are changes**

October 2021 - January 2022 South Ops Highlights

- Temperatures will be above normal into November then become near to a little below late November through January.
- Rainfall will be below normal into November then become near to a little above normal late November through January.
- There will be a near normal amount of Santa Ana wind events through January.



Weather Discussion

High pressure over the Desert Southwest brought above normal temperatures to Central and Southern California most of September. However, there were a few short periods of well below normal temperatures as troughs moved inland into the Pacific Northwest and Northern California. For the month, inland temperatures were above normal while coastal areas remained near to a little below normal due to persistent morning low clouds and fog from the marine layer (**Fig 1**). Scattered monsoonal shower and thunderstorm activity moved across most of the region September 9-10. This thunderstorm activity spawned the Windy and KNP Complex Fires in the Southern Sierra. Otherwise, it was dry across most of the region, except for a few days of isolated showers and thunderstorms over the deserts. Most of the region received below normal rainfall for the month, but some portions of the deserts received above normal rainfall (**Fig 2**). Winds were primarily from the south to west during the month, except there were a couple of short-duration periods of light offshore flow. Strong westerly winds surfaced over the mountain ridges and desert passes with the trough passages.

Av. Max. Temperature dep from Ave (deg F)
9/1/2021 – 9/28/2021

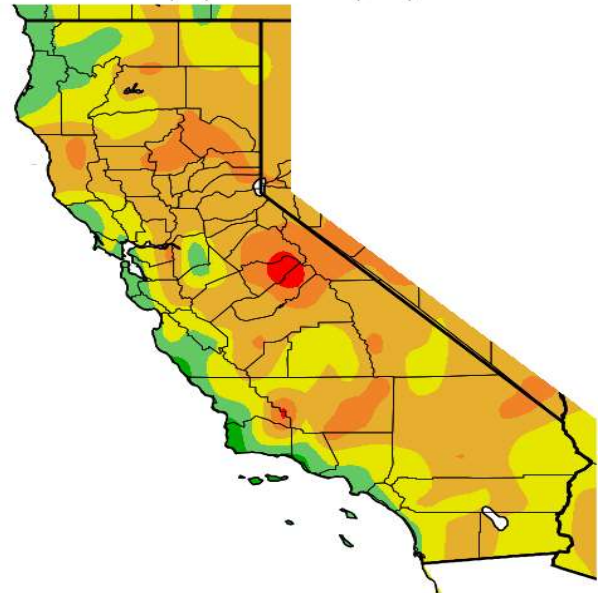


Fig 1: September 1st - September 28th Temperature (% of Ave.)

Percent of Average Precipitation (%)
9/1/2021 – 9/28/2021

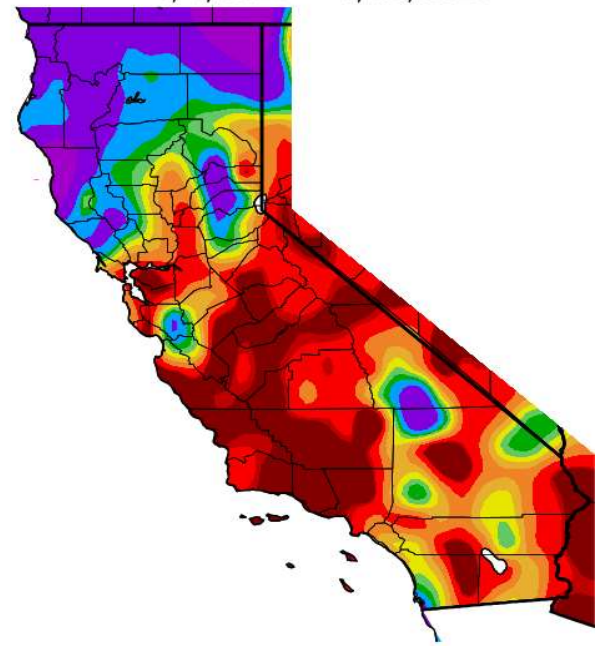


Fig 2: September 1st - September 28th Precipitation (% of Ave.)



Fuels Discussion

There was very little change to the drought conditions in September from August. From Los Angeles County northward, extreme to exceptional drought continued, while moderate to severe drought continued south and east of Los Angeles County (Fig 3). The 1000-hr dead fuel moisture was below the 3rd percentile across Central California most of the month and rose to around normal across Southern California by the end of the month (Fig 4). The 100-hr dead fuel moisture ended the month mainly above normal, but the Sierra was between normal and the 10th percentile (Fig 5). Just like in August, the live fuel moisture remained mainly between 50% and 70%, with some of the old growth moisture between 40% and 50% (Fig 6).

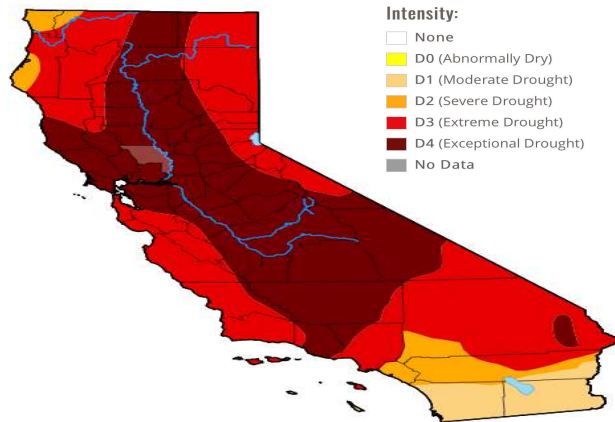


Fig 3: Drought Monitor September 30th, 2021

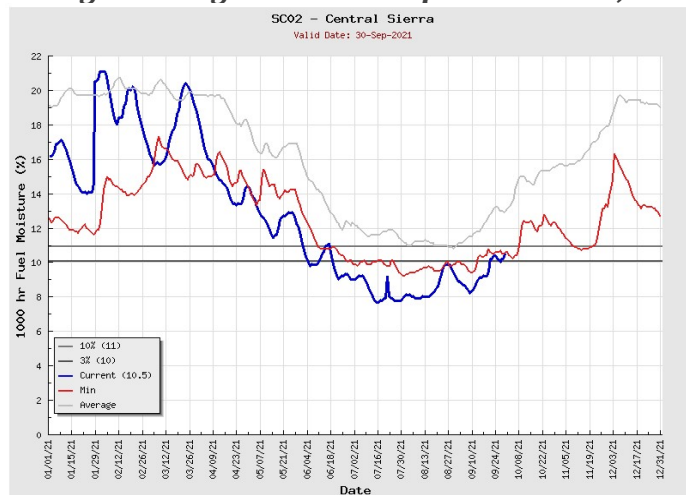


Fig 4: Central Sierra 1000 hr Dead fuel moisture September 30th

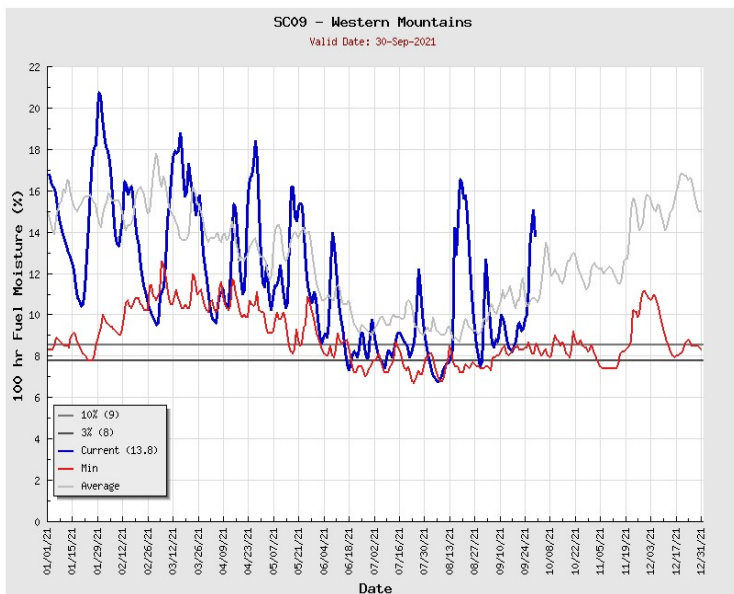


Fig 5: Western Mountains 100 hr Dead fuel moisture September 30th

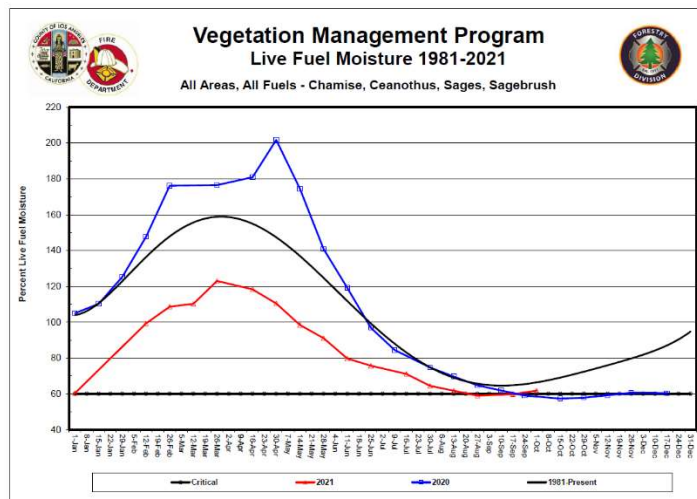


Fig 6: LA County Live Fuel Moisture September 30th

SOUTH OPS OUTLOOK

Sea surface temperatures across the Gulf of Alaska and the West Coast remain above normal, while sea surface temperatures over the Equatorial Pacific have cooled to a little below normal (**Fig 7**). Based on these current sea surface temperatures, high pressure will likely continue to be the dominant weather feature into November. The high will become centered off the California Coast instead of shifting back and forth over the southwestern States. This persistent area of high pressure will likely bring above normal temperatures and below normal precipitation to the region into November. Even though warmer and drier conditions than normal are anticipated into November, there will be near normal large fire potential. This is due to a lack of fine fuel loading and shorter daylight hours. The amount of Santa Ana wind events still looks to be near normal into November. Computer models are showing that sea surface temperatures over the Gulf of Alaska and the West Coast will cool late this fall and winter (**Fig 8**). This will push the area of high pressure off the California Coast to the south and west allowing troughs to move into Central and Southern California. There will most likely be near to a little below normal temperatures and near to a little above normal rainfall from late November into the winter months.

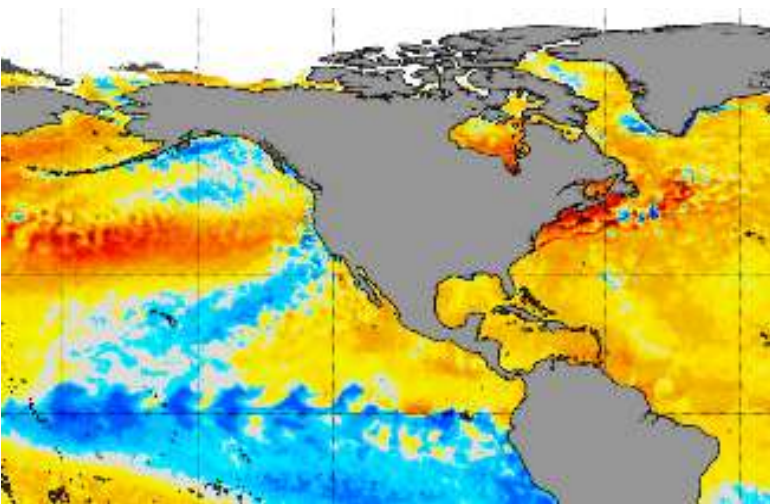


Fig 7: Sea Surface Temperature Anomaly, September 29th, 2021

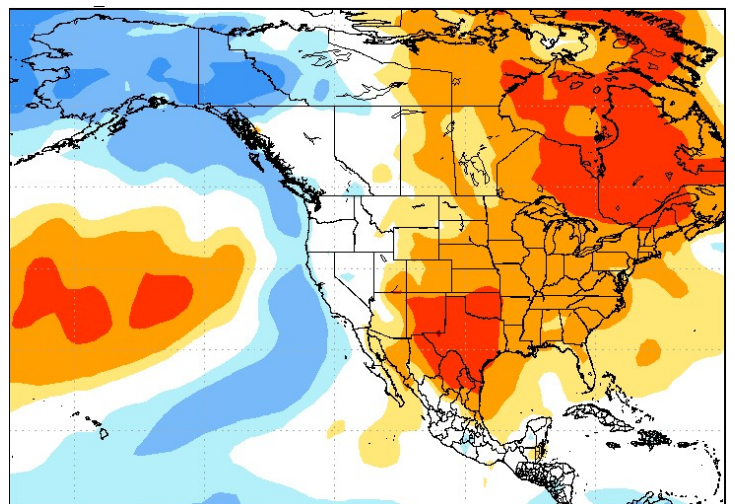
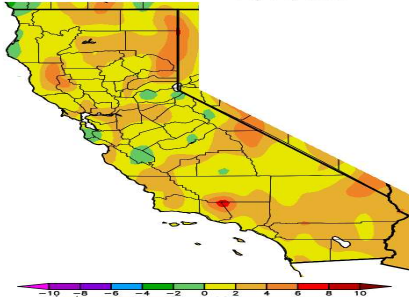


Fig 8: Forecast Temperature Anomalies for October through January, September 29th, 2021



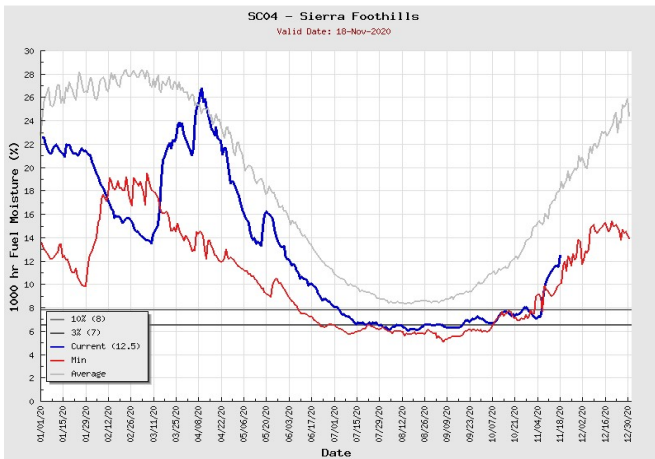
Select Intel Links used in the forecast

Av. Max. Temperature dep from Ave (deg F)
11/1/2020 - 11/19/2020



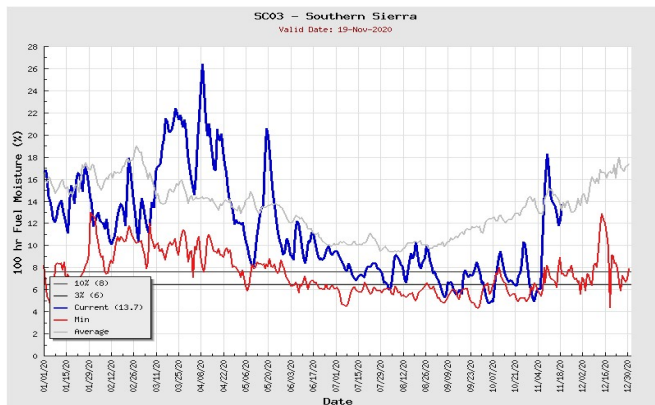
Climate

- <https://calclim.dri.edu/pages/anommaps.html>



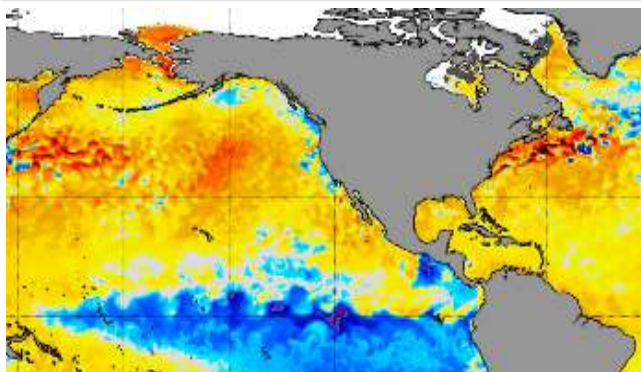
1000 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Thousand.php



100 hr dead fuel moisture

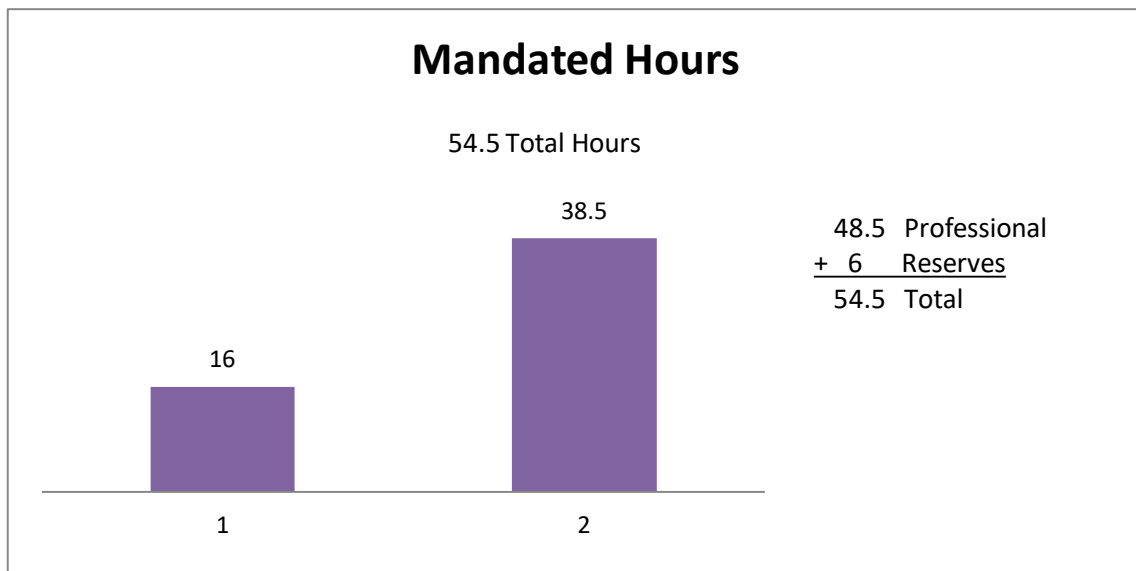
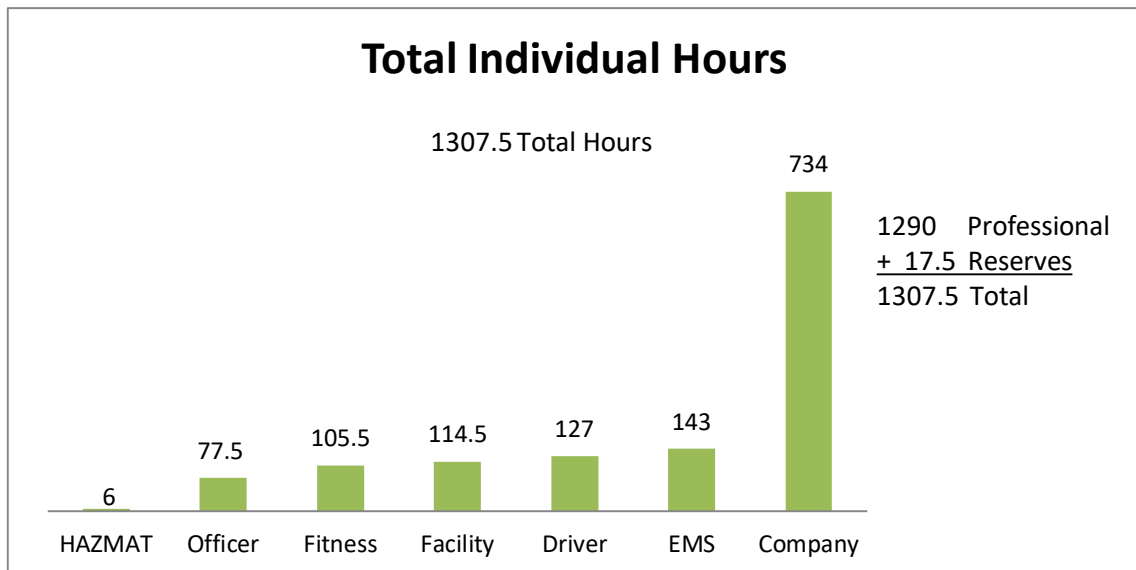
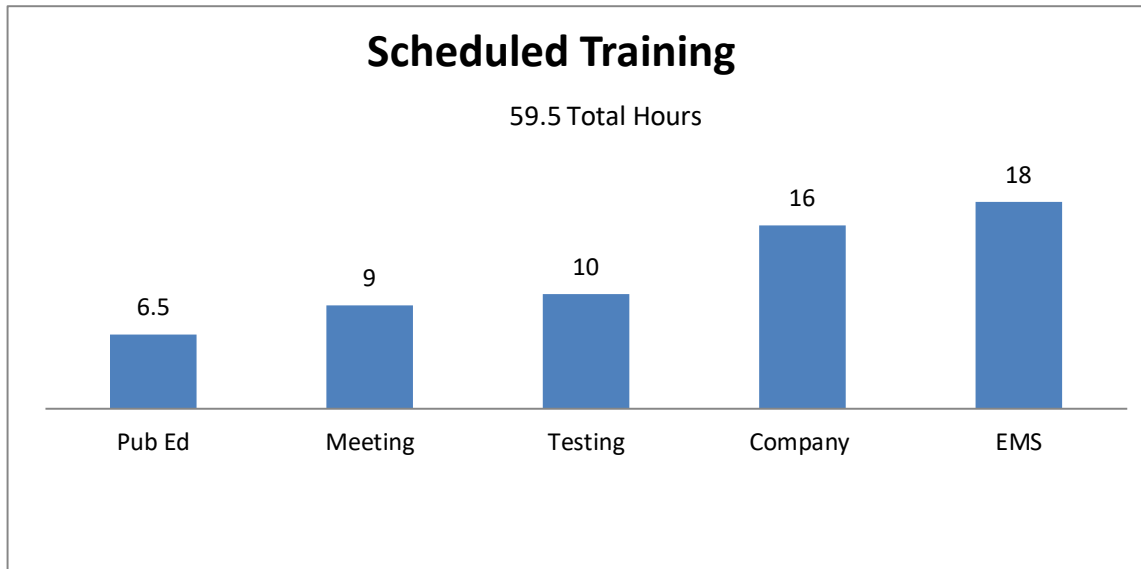
- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

Training Division September 2021



See next page for descriptions.

Training Division - Descriptions

Scheduled Training		
Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.		

PLAN REVIEWS					
Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	25		32172	106800	138972
Residential Additions/Remodels	18	11	1185	400	1585
New Commercial	0	0	0	0	0
Commercial T.I.	4	0	0	3355	3355
Tents/Special Events	0	0	0	0	0
Rack Storage	0	0	0	0	0
Preliminary	15	0	0	12421	12421
Fire Suppression Systems	10	0	0	0	0
Alarms	0	0	0	0	0
Landscaping	27	7	0	0	0
Grading/Mylars/Improvement Plans	0	0	0	0	0
Underground	1	0	0	0	0
Hood System	1	0	0	0	0
Tanks	0	0	0	0	0
Cell Sites	0	0	0	0	0
DSS/CCL	1	0	0	0	0
DPLU	3	0	0	155920	155920
Solar Panels	2	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	7	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	0	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	114	18	33357	278896	312,253

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	4
Fire Supression Systems	11
Building Construction	5
Landscaping	7
Tent/Special Event	3
Gates/Knox	1
Site Visit	13
Technical Report/FPP	-
Underground	-
Annual Inspection	2
DSS Licensing	1
Other	-
TOTAL	47

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	-
GIS	-
Forms (Updates/New)	1
Project Research	-
Computer Programming/I.T.	-
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	-
Other	-
TOTAL	1

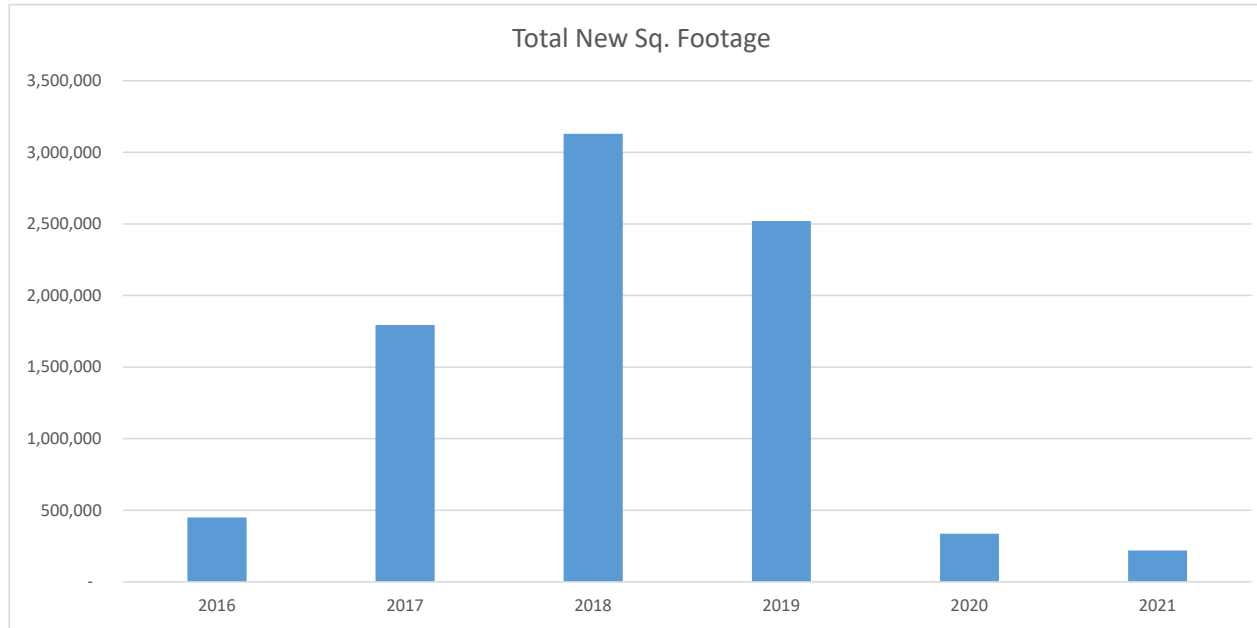
MEETINGS	
Meeting Type	# of Meetings
H.O.A	-
Staff	4
Board	2
On-Site Project Meetings	2
In-Office Project Meetings	5
Shift	-
Captain's	-
Weed Abatement	4
County	2
Code Development	1
Support/I.T. Development	-
San Diego County FPO's	1
Community Stakeholder Meetings	3
North Zone	2
Other	-
TOTAL	26

TRAINING/EDUCATION	
Class Name	Dates
TOTAL	-

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	-
Weed Abatement Reinspection	-
1st Notice	-
Final Notice	-
Posting	-
Notices Printed	-
Abated	-
Forced Abatement	-
TOTAL	-

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	804
Correspondence	4,068
Walk in/Counter	266
Knox Application Request	4
Burn Permits	2
Plans Accepted/Routed	95
Special Projects	-
Scanning Documents/Electronic Files	110
Meetings: Admin/Prevention/Admin Shift	1
Post Office Runs	-
Deposit Runs/Preparations	5
TOTAL	5,355

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 September 2021



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2016	450,437
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	218,895

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357			

Comparison 2019/2020/2021 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253			

STAFF REPORT

NO. 21-18

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: COLE THOMPSON, BATTALION CHIEF

SUBJECT: SALE OF SURPLUS PROPERTY

DATE: OCTOBER 14, 2021



RECOMMENDATION:

Staff recommends that water tender #0261 is deemed surplus and be sold to Fire Etc. for cash, based on their offer of \$20,000.00.

BACKGROUND:

The water tender was reclassified in the reorganization of Elfin Forest/Harmony Grove (CSA-107), and was used as a reserve water tender positioned at RSF4. With the addition of a newer water tender through the reorganization, this engine is surplus and is no longer a necessity as it pertains to fleet inventory.

CURRENT SITUATION:

The capital improvement plan includes the acquiring of a new water tender in years to come. This water tender was manufactured in 2001, and now being 20 years old with 42,289 miles, is no longer an efficient option as a fleet vehicle due to age, design, and ongoing mechanical issues.

SUBSCRIPTION AGREEMENT

This agreement is entered into by, and, between the California Firefighter Joint Apprenticeship Committee, hereinafter referred to as the "Cal-JAC" and Rancho Santa Fe Fire Protection District, hereinafter referred to as the "Department". This Agreement is limited in scope to Articles I, II and III and the applicable occupations listed in Attachment A.

Fred Cox, Fire Chief
Rancho Santa Fe Fire Protection District

Nick Brandow, President
Rancho Santa Fe Professional Firefighters,
Local #4349

Mike Richwine
California State Fire Marshal
Cal-JAC Management Sponsor

Brian K. Rice
CPF President
Cal-JAC Labor Sponsor

INDEX

Article I - Definitions

Article II - Apprenticeship Considerations

Article III - Applicable Rules and Regulations

Attachment A - Reimbursement Rates by Apprenticeship Title

Attachment B - Equipment and Services Disbursement Policy

Exhibit A - Cal-JAC Apprenticeship Standards

Exhibit B - Cal-JAC Rules and Regulations

RECITALS:

WHEREAS: the Cal-JAC has established, and there now exists Apprenticeship Standards which identify the professional levels of competence required of apprentices and journeypersons in structured worksite training systems; and,

WHEREAS: these Apprenticeship Standards specify the training, education, experience, performance objectives, and minimum requirements for professional competence of an apprentice and journeyperson; and,

WHEREAS: the principal objective of the Apprenticeship Standards is to bring about methods of uniform instruction and standardized training techniques utilized by the fire service throughout California, and to establish an effective affirmative action program for the California Fire Service; and,

WHEREAS: it is the intent of the parties signatory hereto to train qualified individuals as apprentices with the Department in accordance with the Apprenticeship Standards established solely for the Department, by the Cal-JAC.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises hereinafter provided, the parties agree as follows:

ARTICLE I

Definitions

Section 1.1 "Apprentice" means a person who is registered with the State Division of Apprenticeship Standards and/or the Federal Bureau of Apprenticeship and Training to be trained to become a journeyperson in conformity with the Cal-JAC's Standards.

Section 1.2 "Apprenticeable Occupations" means those full-time occupations recognized through the State Division of Apprenticeship Standards or the Federal Bureau of Apprenticeship and Training to be trained to a journeylevel. For the Cal-JAC, those occupations are:

- * "*Fire Fighter*" - suppresses fires and participates in other related activities
- * "*Wildland Fire Fighter Specialist*" - suppresses fires primarily in wildland and forested areas
- * "*Fire Suppression Technician*" - assists in the suppression of wildland fires and participates in land management activities designed to prevent/limit fires
- * "*Fire Investigator*" - investigates fires and assists in the apprehension and conviction of arsonists
- * "*Fire Fighter Diver*" - suppresses fires and performs emergency operations as a diver

- * *"Firefighter EMT"* - suppresses fires, provides Basic Life Support, and participates in other related activities
- * *"Emergency Medical Technician"* - provides Emergency Medical Care and Basic Life Support at the scene of emergencies
- * *"Paramedic"* - provides Advanced Life Support and Emergency Medical Care in accordance with the EMS Authority regulations.
- * *"Hazardous Materials Response Technician"* - responds to hazardous materials incidents and participates in activities to identify and mitigate life and property threatening situations
- * *"Fire Officer"* - supervises a company of fire suppression personnel
- * *"Fire Engineer"* - drives and operates fire apparatus and equipment
- * *"Fire Apparatus Engineer"* - suppresses fires; drives and operates fire apparatus and participates in other related activities
- * *"Fire Equipment Specialist"* - repairs and maintains fire apparatus and department vehicles
- * *"Fire Inspector"* - performs fire prevention inspections and enforces applicable codes and ordinances
- * *"Fire Marshal"* - supervises and coordinates fire prevention activities and personnel
- * *"Fire Prevention Officer"* - plans, produces, and implements community public fire safety education programs
- * *"Fire Department Training Officer"* - coordinates and provides instruction to department personnel on job related subjects
- * *"Fire Fighter Paramedic"* - suppresses fires, responds to natural and man made disasters, accidents and hazards to provide rescue and emergency services, provides Emergency Medical Care and Basic and Advanced Life Support in accordance with the EMS Authority regulations
- * *"Heavy Fire Equipment Operator"* - operates heavy equipment and other types of motorized heavy fire equipment used in wildland fire suppression

Section 1.3 "Apprenticeship Standards" means the Cal-JAC's Apprenticeship Standards established solely for the Department under authority of the Administrator of Apprenticeship, Division of Apprenticeship Standards or the Director of the Bureau of Apprenticeship and Training.

Section 1.4 "Apprentice Training Academy" means an intensified course of training administered by the Employer under the direction of the Cal-JAC in accordance with the Apprenticeship Standards established solely for the Department.

- Section 1.5 "Employer" means the Department.
- Section 1.6 "Governing Body" means that political entity having jurisdiction over the Department.
- Section 1.7 "Joint Apprenticeship Committee (Cal-JAC)" means the California Firefighter Joint Apprenticeship Committee.
- Section 1.8 "Journey person" means a person who has successfully fulfilled all the requirements of the Apprenticeship Standards as an apprentice approved by the State Division of Apprenticeship Standards or the Federal Bureau of Apprenticeship and Training.
- Section 1.9 "Pre-Apprenticeship Training Program" means a program designed to facilitate the Employer's affirmative action recruitment and hiring goals or provide information, training or experience to individuals not currently eligible for apprenticeship.
- Section 1.10 "Related and Supplemental Instruction" means supervised instruction, while on duty, provided by the Employer to the apprentice. This instruction is provided to enhance the skills and knowledge of the apprentice.
- Section 1.11 "Sub-JAC" means a committee composed of an equal number of representatives of an individual employer and an individual union. Typically Sub-JACs are composed of three (3) members representing labor and three (3) members representing management. The subcommittee shall act on behalf of the California Firefighter Joint Apprenticeship Committee on matters affecting apprentices of an individual employer; and such action shall be subject to approval, modification, or reversal by the California Firefighter Joint Apprenticeship Committee.
- Section 1.12 "Union" means an independent association or a union local affiliated with an international union which represents firefighters and associated occupations who work for an individual employer.

ARTICLE II

Apprenticeship Considerations

- Section 2.1 In consideration of Attachment A, the Department agrees to:
- (a) Make available and provide academy training to all apprentices;
 - (b) Make available and provide all related and supplemental instruction to each apprentice;
 - (c) Provide such training support services as to facilitate (a) and (b) above which may include, but are not limited to, classrooms, instructors, drill grounds, fire apparatus, audio visual equipment, books, other instructional supplies, and such Department equipment as maybe necessary to accomplish training;

- (d) Conduct, under the Cal-JAC's direction, the training of apprentices in accordance with the Apprenticeship Standards; the Employer shall abide by the Apprenticeship Standards and secure the cooperation of the labor organization representing those classes of employees;
- (e) Designate an "Instructor of Record" who possesses an appropriate California Credential for the purpose of reviewing and supervising all academy and related and supplemental instruction;
- (f) Provide all personal items, protective clothing, instructional supplies, and other training related materials required for use at the apprentice training academies;
- (g) Provide the necessary supervision to ensure the safety and training of apprentices during all aspects of their apprenticeship;
- (h) Not discriminate in the hiring or the promotional process;
- (i) Appoint and support management members to a Sub-Committee of the Cal-JAC (referred to as Sub-JAC). The Sub-JAC responsibilities are referred to in the Rules and Regulations of the Cal-JAC.

Section 2.2 The amount of money reimbursed to a participating department for costs and expenses associated with apprenticeship training provided by the department shall be equal to the sum of \$3.35 per hour times each hour of academy and/or related and supplemental instruction given to an apprentice, and which is submitted to the Cal-JAC and reported by the Cal-JAC to a Local Educational Agency (LEA).

Section 2.3 The Cal-JAC shall reduce revenues due to a participating department in an amount equal to the administrative fees as described on Attachment A.

Section 2.4 The Cal-JAC will disburse funds owed to the Department within 20 days of the Department's written request after the Cal-JAC's receipt of said funds from the LEA. Said funds, at the Department's direction, may be disbursed in the form of services, equipment, supplies or other materials in accordance with Attachment B.

Section 2.5 In the event the State deficits funds for apprenticeship and related training, the Cal-JAC shall prioritize the disbursement of funds as follows: the apprenticeship training hours received first will be funded first, until the available funds are exhausted. The Department shall hold the Cal-JAC harmless by guaranteeing repayment of any funds advanced by the Cal-JAC not reimbursed by the State.

Section 2.6 The Department and/or Union may withdraw from this apprenticeship program agreement as described in this section, without fault, at any time by giving written notice 60 days prior to the effective date of termination.

Section 2.7 The Cal-JAC may withdraw from this agreement only if the Department is not providing the required training or complying with the Cal-JAC Standards or Rules and Regulations. The Cal-JAC may also terminate this agreement if the Department discriminates in any unlawful fashion. The Cal-JAC may hear such complaints, and is the final appeal body for the purpose of terminating this agreement.

ARTICLE III

Apprenticeship Rules & Regulations

Section 3.1 The Department and the Cal-JAC agree to conduct this training program in a lawful manner and in accordance with all applicable State and Federal regulations and program requirements. The following exhibits are referenced herein and shall be made a part of this Agreement.

Exhibit A - Cal-JAC Apprenticeship Standards

Exhibit B - Cal-JAC Rules & Regulations

Section 3.2 The Department or its governing body's personnel division shall maintain all rights and jurisdiction to areas involving adverse actions, appointments and terminations from public service as provided under the existing laws and rules not in conflict with this Agreement.

Section 3.3 The Union agrees to support the Apprenticeship Program, this agreement, and to appoint and support members to the Sub-JAC and other Committees.

Section 3.4 The Department, to the extent permitted by law, shall indemnify and hold harmless the Cal-JAC from any property damage liability arising out of the Department's acts under this Agreement related to the training program and the individual. The Department shall indemnify and hold harmless the Cal-JAC for normal wear and tear and/or damage to hose, tool, equipment, apparatus, during the testing and training throughout the course of this Agreement.

Section 3.5 The Cal-JAC agrees, to the extent permitted by law, to indemnify, defend and hold harmless the Employer, its officers, agents, and employees from any claims and losses occurring or resulting from any acts of negligence on the part of the Cal-JAC in connection with their performance of this Agreement.

Section 3.6 Both the Cal-JAC and the Department agree to resolve conflict in this Agreement by submission to neutral arbitrator in accordance with Title 9, Section 1280 et al of the Code of Civil Procedures. The decision of the neutral arbitrator shall be final and binding on the parties.

ATTACHMENT A

Occupation	Academy Hours**	Related & Supplemental Hours	Total Hours @ \$3.35	Total Dollars Per Apprentice	Less Administrative Fee	Net Reimbursement Per Apprentice***
Fire Fighter	400*	200 x 3 yrs = 600	1000	\$3,350.00	\$500.00	\$2,850.00
Firefighter EMT	527*	200 x 3.5 yrs = 700	1227	\$4,110.45	\$650.00	\$3,460.45
Fire Fighter Diver	480*	200 x 3.5 yrs = 700	1180	\$3,953.00	\$750.00	\$3,203.00
Fire Suppression Technician	160*	200 x 2 yrs = 400	560	\$1,876.00	\$500.00	\$1,376.00
Wildland Fire Fighter Specialist	160*	200 x 1.5 yrs = 300	460	\$1,541.00	\$300.00	\$1,241.00
Emergency Medical Technician	127	200 x 1 yr = 200	327	\$1,095.45	\$200.00	\$895.45
Paramedic	1032*	200 x 2 yrs = 400	1432	\$4,797.20	\$750.00	\$4,047.20
Fire Engineer	160*	200 x 2 yrs = 400	560	\$1,876.00	\$250.00	\$1,626.00
Fire Apparatus Engineer	400*	200 x 3 yrs = 600	1000	\$3,350.00	\$500.00	\$2,850.00
Fire Officer	320*	200 x 3 yrs = 600	920	\$3,082.00	\$350.00	\$2,732.00
Fire Equipment Specialist	300*	200 x 4 yrs = 800	1100	\$3,685.00	\$500.00	\$3,185.00
Fire Inspector	240*	200 x 2 yrs = 400	640	\$2,144.00	\$350.00	\$1,794.00
Fire Prevention Officer	120*	200 x 2 yrs = 400	520	\$1,742.00	\$350.00	\$1,392.00
Fire Marshal	280*	200 x 2 yrs = 400	680	\$2,278.00	\$350.00	\$1,928.00
Hazardous Materials Technician	160*	200 x 2 yrs = 400	560	\$1,876.00	\$500.00	\$1,376.00
Fire Department Training Officer	280*	200 x 2 yrs = 400	680	\$2,278.00	\$350.00	\$1,928.00
Fire Investigator	280*	200 x 2 yrs = 400	680	\$2,278.00	\$350.00	\$1,928.00
Fire Fighter Paramedic	1559*	200 x 4 yrs = 800	2359	\$7,902.65	\$750.00	\$7,152.65
Heavy Fire Equipment Operator	300*	200 x 3 yrs = 600	900	\$3,015.00	\$350.00	\$2,665.00

* May be conducted in more than one session during the first year of apprenticeship

** The figure represented the suggested minimum number of academy hours

*** At the Department's request, the Cal-JAC will retain and remit the SBFS Certification fee and act as the department liaison to CFSTES August 2021

EQUIPMENT AND SERVICES DISBURSEMENT

All funds earned by the Department will be entered into a clearing account.

Upon presentation of a written request for disbursement from the Department authorized representative(s), the Cal-JAC will purchase or provide said equipment, materials or services for the Department.

The Department clearing account will be reduced by the price of the equipment, materials, etc., and/or an agreed upon price for any service.

The Cal-JAC provides no warranty expressed or implied concerning the goods or services that are requested by the Department.

The Cal-JAC acts only as an agent for purchasing in all transactions.

ATTACHMENT B

RATES			
Cost Code	Prevention Staff Positions	Fully Burdened Hourly Wage	Overtime Rate
1	Fire Marshal	\$95.15	\$142.73
2	Deputy Fire Marshal	\$73.42	\$110.14
3	FPS I	\$55.35	\$83.03
4	Avg FM/DFM	\$84.29	\$126.43
5	Avg DFM/FPS I	\$64.39	\$96.58
6	Avg FM/DFM/FPS I	\$65.00	\$97.50
7	Office Support Coordinator	\$40.10	\$60.15
8	NA	\$0.00	
9	Indirect Support Costs	\$82.76	

Reference Number	DEVELOPMENT PLAN REVIEW	FEE DESCRIPTION	Processing Time			Plan Review Labor			Inspection Service Labor			Review & Inspection Time (hrs)	Direct/ Indirect costs	TOTAL FEE	OLD FEE	CHANGE
			Cost Code	Hrs	Fee	Cost Code	Hrs	Fee	Cost Code	Hrs	Fee					
1.1	Project Availability Form, Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	Review of access, water supply, clearance & fire code requirements.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$186	\$42
1.2	TPM or Minor/Major Subdivision Service Letter Renewal	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$288	(\$60)
1.3	Final Map/Mylar Review (signing all mylar's)	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$186	\$42
1.4	Release of Map Covenants or letters for release of other projects i.e. coastal commission, planning department, fire flow etc. (review of CC&R's)	(1) Site Inspection and written confirmation of installation of covenanted improvements.	Office Support Coordinator	0.50	\$20	Fire Marshal	0.50	\$48	Avg FM/DFM	1.00	\$84	2.00	\$166	\$317	\$458	(\$141)
1.5	Major Use Permit (P or MUP) or Site Plan (S or STP) Residential or Commercial.	Includes (2) plan reviews for access, water supply, clearance and fire code requirements for a MUP or STP.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	NA	0.00	\$0	2.00	\$166	\$328	\$237	\$91
1.6	Review of Fire Protection Plan	Review and comment letter, scan fire protection plan into computer system. 4 hours base fee	Office Support Coordinator	0.50	\$20	Avg FM/DFM	4.00	\$337	NA	0.00	\$0	4.50	\$372	\$730	\$934	(\$204)
1.7	Improvement/Grading Plans: Residential/Commercial	Review of roadway, turnaround, building setback, access, and water supply requirements.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$220	\$8
1.8	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	1.00	\$65	NA	0.00	\$0	1.25	\$103	\$178	\$175	\$3
Reference Number	RESIDENTIAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION										Review & Inspection Time (hrs)		TOTAL FEE		
2.1	Site Plan Review: Single Occupancy - Conceptual or Consultation	Conceptual review of site plan or meeting for access, water supply, clearance and fire code requirements. Includes (2) reviews of plans or 1 site meeting. (1 page plan review site plan)	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.50	\$33	Avg FM/DFM/FPS I	0.50	\$33	1.50	\$124	\$209	\$206	\$3
2.2	Site Plan Review: Conceptual or Consultation - Two (2) or more dwellings	Conceptual review of site plan or meeting for access, water supply, clearance and fire code requirements. Includes (2) reviews of plans or 1 site meeting. (1 page plan review site plan)	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.00	\$65	2.50	\$207	\$357	\$386	(\$29)
2.3	New residential construction: up to 3,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.25	\$81	Avg FM/DFM/FPS I	1.00	\$65	2.75	\$228	\$394	\$373	\$21
2.4	New residential construction: 3,001 -6,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	1.25	\$81	3.25	\$269	\$468	\$434	\$34

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

2.5	New residential construction: 6,001-9,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	1.50	\$98	3.50	\$290	\$505	\$481	\$24
2.6	New residential construction: 9,001-12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.75	\$114	4.00	\$331	\$579	\$525	\$54
2.7	New residential construction: > 12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.75	\$114	4.00	\$331	\$579	\$555	\$24
2.8	Residential addition or remodel: up to 3,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.00	\$65	2.50	\$207	\$357	\$343	\$14
2.9	Residential addition or remodel: 3,001-6,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.25	\$81	Avg FM/DFM/FPS I	1.00	\$65	2.75	\$228	\$394	\$374	\$20
2.10	Residential addition or remodel: 6,001-9,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	1.00	\$65	3.00	\$248	\$431	\$404	\$27
2.11	Residential addition or remodel: 9,001-12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.25	\$81	3.50	\$290	\$505	\$465	\$40
2.12	Residential addition or remodel: > 12,000 sq. ft.	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.75	\$114	Avg FM/DFM/FPS I	1.50	\$98	3.75	\$310	\$542	\$496	\$46
2.13	Building Plans for Barns, Outbuildings, Detached Garages or Detached Outdoor Living Areas	Includes (2) plan reviews for fire & building code compliance for new construction and (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	0.75	\$49	2.25	\$186	\$320	\$293	\$27
2.14	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittals.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	1.00	\$65	NA	0.00	\$0	1.25	\$103	\$178	\$173	\$5
2.15	Residential: Building Inspection/Reinspection	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$173	\$5
2.16	Overtime Plan Review: Discretion of Fire Marshal per current workload	1.5 times the cost of regular plan check rate.	Office Support Coordinator	0.50	\$25									Plan Check Fee x 1.5	Plan Check Fee x 1.5	Plan Check Fee x 1.5
2.17	Planned Community: Model Home Plan Review per model plan) (Fee	Includes (2) plan reviews for fire & building code compliance.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	NA	0.00	\$0	2.00	\$166	\$283	\$417	(\$134)
2.18	Planned Community: Building Plot Plans	Includes (2) plan reviews for fire & building code compliance	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	NA	0.00	\$0	1.50	\$124	\$209	New	New
Reference Number	LANDSCAPE PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION										Review & Inspection Time (hrs)		TOTAL FEE		
3.1	Minor Landscape/Landscape feature review Commercial and Residential	Includes (2) Reviews of plans and (1) field inspection for small landscape modification or changes for fire safe planting or landscaping structures such as trellis, decks, gazebo, gates.	Office Support Coordinator	0.50	\$20	Avg DFM/FPS	0.50	\$65	Avg DFM/FPS I	0.50	\$32	1.50	\$124	\$241	\$198	\$43
3.2	Residential Landscape: Single Family Dwellings	(2) Reviews of plans (1) field inspection for fire safe planting for new residential construction. Custom Home	Office Support Coordinator	0.50	\$20	Avg DFM/FPS I	1.00	\$64	Avg DFM/FPS I	1.00	\$64	2.50	\$207	\$356	\$346	\$10
3.3	Residential Landscape Review: Production Units	(2) Reviews of plans for fire safe planting for new residential construction. Per Production Unit	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.50	\$124	\$228	\$228	\$0
3.4	Commercial/Industrial/Multi-Family: Landscape Plan Review	(2) Reviews of plans for fire safe planting.	Office Support Coordinator	0.50	\$20	Avg DFM/FPS	1.25	\$64	NA	0.00	\$0	1.75	\$145	\$229	\$287	(\$58)

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

3.5	Commercial/Industrial/Multi-Family: Landscape Inspection:	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg DFM/FPS I	1.25	\$80	1.50	\$124	\$215	\$287	(\$72)
3.6	Landscape Inspections: Production homes (per unit) or Residential Reinspection	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	0.75	\$49	1.00	\$83	\$142	\$114	\$28
3.7	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	NA	0.00	\$0	1.00	\$83	\$142	\$114	\$28
3.8	AB 38 Residential Inspection	(1) Field inspection w/correspondence regarding compliance with defensible space.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	FPS I	1.25	\$69	1.50	\$124	\$203	NEW	NEW
3.9	AB 38 Residential Reinspection	(1) Field Reinspection	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	FPS I	0.75	\$42	1.00	\$83	\$134	NEW	NEW
Reference Number	COMMERCIAL PLAN REVIEW AND INSPECTIONS	FEE DESCRIPTION										Review & Inspection Time (hrs)		TOTAL FEE		
4.1	Site Plan Review: Commercial/Multi-Family	Includes (2) plan reviews for site access, water supply, clearance and fire code requirements for a commercial occupancy.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	NA	0.00	\$0	1.75	\$145	\$270	\$212	\$58
4.2	Site Inspection: Commercial/Multi-Family	(1) Field inspection of site for access, water supply, clearance and fire code requirements for a commercial occupancy.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.25	\$81	1.50	\$124	\$215	\$212	\$3
4.3	Multi-Family Building Plans: 1-5 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Avg FM/DFM/FPS I	1.50	\$98	3.50	\$290	\$550	\$440	\$110
4.4	Multi-Family Building Plans: 6-10 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.75	\$167	Avg FM/DFM/FPS I	1.75	\$114	4.00	\$331	\$631	\$508	\$123
4.5	Multi-Family Building Plans: > 11 units	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.50	\$238	Avg FM/DFM/FPS I	2.25	\$146	5.25	\$435	\$839	\$644	\$195
4.6	New Commercial, Tenant Improvement, Industrial Building Plan 0-5,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.50	\$126	Avg FM/DFM/FPS I	1.00	\$65	3.00	\$248	\$460	\$406	\$54
4.7	New Commercial, Tenant Improvement, Industrial Building Plan: 5001-15,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.50	\$126	Avg FM/DFM/FPS I	1.25	\$81	3.25	\$269	\$497	\$440	\$57
4.8	New Commercial, Tenant Improvement, Industrial Building Plan: 15,001-50,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.00	\$169	Avg FM/DFM/FPS I	1.50	\$98	4.00	\$331	\$617	\$508	\$109
4.9	New Commercial, Tenant Improvement, Industrial Building Plans: > 50,000 sq. ft.	Includes (2) Plan Reviews and (1) field inspection for fire & building code compliance with new construction.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.50	\$211	Avg FM/DFM/FPS I	2.00	\$130	5.00	\$414	\$775	\$576	\$199
4.10	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	NA	0.00	\$0	1.00	\$83	\$142	\$177	(\$35)
4.11	Commercial/Multi-Family Inspection/Reinspection	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$203	(\$25)
Reference Number	FIRE PROTECTION SYSTEM PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION										Review & Inspection Time (hrs)		TOTAL FEE		
5.1	Residential Fire Sprinkler: 13D plan review for SFD < 6000 sq. ft.	Plan review of residential fire sprinkler system 13-D one or two family dwellings. Includes (2) plan reviews and (2) inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.25	\$81	2.75	\$228	\$394	\$330	\$64

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

5.2	Residential Fire Sprinkler: 13D plan review for SFD > 6000 sq. ft.	Plan Review of residential fire sprinkler system 13-D one and two family dwellings. Includes (2) plan reviews and (2) inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.50	\$98	3.00	\$248	\$431	\$371	\$60
5.3	Residential Fire Sprinkler Plan Review: Production Units (per model)	Plan review of residential fire sprinkler system 13-D: Model homes master planned communities. Includes (2) Plan Reviews.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	0.00	\$0	2.00	\$166	\$283	\$268	\$15
5.4	Residential Fire Sprinkler Inspection: Production Units (per unit)	Includes (2) field inspections for NFPA 13-D system.	Office Support Coordinator	0.25	\$25	NA	0.00	\$0	Avg DFM/FPS I	2.00	\$129	2.25	\$90	\$244	\$262	(\$18)
5.5	Residential Fire Sprinkler System: Minor	Residential fire sprinkler system (4 or less sprinkler heads) Includes (1) Plan Review & (1) Inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.50	\$33	Avg DFM/FPS I	0.75	\$48	1.75	\$145	\$246	\$198	\$48
5.6	Residential Fire Sprinkler Inspections: Partials, Beam Visual, Overstack, failed inspection, underground etc.	Includes (1) Field Inspection	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg DFM/FPS I	1.00	\$64	1.25	\$103	\$178	\$208	(\$30)
5.7	Multi Family Fire Sprinkler System: Plan Review	Includes (2) plan reviews for NFPA 13R Sprinkler System.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.00	\$169	NA	0.00	\$0	2.50	\$207	\$396	\$278	\$118
5.8	Multi Family Fire Sprinkler System: Inspection or Reinspection (per unit).	(1) Field inspection for NFPA 13R system.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$198	(\$20)
5.9	Commercial: Fire Sprinkler system plan review (New Building or New System)	Includes (2) plan reviews for NFPA 13 Sprinkler System (5 or more sprinkler heads) 2 field inspections	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.75	\$232	NA	2.00	\$0	5.25	\$435	\$686	\$651	\$35
5.10	Commercial Fire Sprinkler System: inspection/Reinspection	(1) Field inspection for NFPA 13 system.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.25	\$81	1.50	\$124	\$215	\$198	\$17
5.11	Commercial: Plan Resubmittal	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM	1.00	\$84	NA	0.00	\$0	1.25	\$103	\$198	\$198	(\$0)
5.12	Commercial Fire Sprinkler System: Minor NFPA 13	Includes (1) plan review of NFPA 13 Fire Sprinkler System (addition of 4 sprinkler heads or less) & (1) field inspection.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	1.25	\$81	2.50	\$207	\$357	\$334	\$23
5.13	Commercial Fire Sprinkler System: Tenant Improvement NFPA 13	Includes (2) Plan Reviews of existing commercial Fire Sprinkler System (5 or more sprinkler heads) & (2) field inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg FM/DFM/FPS I	2.00	\$130	4.00	\$331	\$579	\$533	\$46
5.14	Hydrant Flow Test	Includes (1) field inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$173	\$5
5.15	Underground for a Fire Sprinkler System or Fire Hydrant	Includes (2) plan reviews for NFPA 13 24 underground, NFPA 13R underground, or Fire Hydrant underground, & (4) field inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	1.50	\$98	Avg DFM/FPS I	4.00	\$258	6.00	\$497	\$872	\$778	\$94
5.16	Underground Fire Line Repair	Includes (1) Plan Review and (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM/FPS I	0.50	\$33	Avg FM/DFM/FPS I	2.00	\$130	3.00	\$248	\$431	New	New
5.17	In Rack Fire Sprinkler System: New or Tenant Improvement	Includes (2) Plan Reviews and (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	2.00	\$169	Avg FM/DFM/FPS I	2.00	\$130	4.50	\$372	\$691	\$533	\$158
5.18	Pre-Action System	Includes (2) Plan Reviews of sprinkler portion only and (3) Field Inspections.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Avg FM/DFM	3.00	\$253	5.00	\$414	\$829	\$817	\$12
5.19	Kitchen Hood/Fire Suppression System	Includes (1) plan review and (1) Field Inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Avg FM/DFM/FPS I	1.50	\$98	3.50	\$290	\$550	\$482	\$68
5.20	Special Fire Suppression Systems	Includes (1) plan review and (1) Field Inspection for Clean Agent System, Water Mist System, Dry Chemical System, Foam System and others systems not listed.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	Avg FM/DFM/FPS I	2.50	\$163	4.25	\$352	\$640	\$609	\$31

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

5.21	Fire Sprinkler Monitoring System	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24-hour battery, final inspection)	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	Avg FM/DFM/FPS I	3.50	\$228	5.00	\$414	\$746	\$660	\$86
5.22	Fire Alarm System (0-10 Devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.00	\$84	Avg FM/DFM/FPS I	4.00	\$260	5.50	\$455	\$820	\$710	\$110
5.23	Fire Alarm System (11-25 Devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	Avg FM/DFM/FPS I	4.50	\$293	6.25	\$517	\$935	\$778	\$157
5.24	Fire Alarm System (More than 26 devices)	Includes (2) Plan Reviews and (4) Field Inspections (Pre-wire, 24 hour battery, final inspection).	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.50	\$126	Avg FM/DFM/FPS I	5.25	\$341	7.25	\$600	\$1,088	\$965	\$123
5.25	Water Tank: Plan Review and Inspection	Includes (2) Plan Reviews & (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Avg FM/DFM	1.25	\$105	Avg FM/DFM/FPS I	2.25	\$146	4.00	\$331	\$603	\$533	\$70
5.26	Additional Fire Suppression System & Underground Inspections	Includes (1) Field Inspection.	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$173	\$5
5.27	Spray Booth Extinguishing Systems	Includes (2) Plan Reviews and (1) Field Inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.00	\$95	Avg FM/DFM	2.00	\$169	3.50	\$290	\$573	\$508	\$65
5.28	Fire Pumps	Includes (2) Plan Reviews & (2) Field Inspections.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Avg FM/DFM/FPS I	2.50	\$163	5.00	\$414	\$787	\$644	\$143
5.29	Smoke Control Systems/Smoke Management Systems	Includes (2) Plan Review and (4) Field Inspections (Engineered electro-mechanical system, Roof hatch ventilation for smoke removal in high atrium spaces, Smoke exhaust fans in parking garages, Pressurization fans in stairwells and/or elevator shafts).	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Avg FM/DFM	4.00	\$337	6.50	\$548	\$1,096	\$1,188	(\$92)
5.30	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM	0.00	\$0	1.00	\$83	\$142	\$180	(\$38)
Reference Number	ADDITIONAL PLAN REVIEWS AND INSPECTIONS	FEE DESCRIPTION										Review & Inspection Time (hrs)	TOTAL FEE			
6.1	High Piled Storage Plan	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.50	\$110	3.50	\$290	\$563	\$576	(\$13)
6.2	Rack Storage Plan	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	1.00	\$73	3.00	\$248	\$484	\$508	(\$24)
6.3	Standpipes	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.25	\$119	Deputy Fire Marshal	1.25	\$92	3.00	\$248	\$479	\$576	(\$97)
6.4	Above Ground Tank: Installation or Removal	Includes (2) plan reviews and (2) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	2.00	\$147	4.00	\$331	\$641	\$644	(\$3)
6.5	Underground Tank: Installation or Removal	Includes (2) plan reviews and (4) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	4.00	\$294	6.00	\$497	\$953	\$1,188	(\$235)
6.6	Residential Photovoltaic Systems (Solar)	Includes (2) plan reviews and (1) field inspection	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	0.00	\$0	1.00	\$83	\$142	\$118	\$24
6.7	Commercial Photovoltaic Systems (Solar)	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.25	\$119	Avg FM/DFM/FPS I	1.00	\$65	2.75	\$228	\$432	\$322	\$110
6.8	Radio Amplification Systems (Base fee)	Emergency Responder Radio Coverage (2) Plan Reviews and (1) Inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshal	2.00	\$147	4.00	\$331	\$641	\$644	(\$3)

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

6.9	Alternative Means and Methods, Performance Based Design	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Avg FM/DFM	1.00	\$84	3.50	\$290	\$584	\$576	\$8
6.10	Technical Reports - High Piled Storage, Hazardous Materials, Control Areas, Special Hazard Installations	Includes (2) plan reviews and (2) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Deputy Fire Marshall	2.00	\$147	4.50	\$372	\$730	\$644	\$86
6.11	Cellular Sites	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshall	1.00	\$73	3.00	\$248	\$484	\$440	\$44
6.12	Cellular Sites with Generator	Includes (2) plan reviews and (1) field inspection	Office Support Coordinator	0.50	\$20	Fire Marshal	2.00	\$190	Fire Marshal	1.25	\$119	3.75	\$310	\$640	\$508	\$132
6.13	Gas Systems Medical Gas, Industrial Gas (including piping and manifolds)	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.25	\$119	Deputy Fire Marshall	2.00	\$147	3.75	\$310	\$596	\$576	\$20
6.14	Battery Systems	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshall	1.50	\$110	3.50	\$290	\$563	\$644	(\$81)
6.15	Dry Cleaning (Includes Cleaning Solution) Quantity must exceed 330 or 660 gallon	Includes (2) plan reviews and (1) field inspection.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshall	1.25	\$92	3.25	\$269	\$524	\$576	(\$52)
6.16	Special Hazard Installations- Industrial Ovens, Refrigeration Systems, Vapor Recovery, Dust Collection etc.	Includes (2) Plan reviews and (1) field inspection industrial ovens, refrigeration systems, etc. Plan review conducted by an approved third party consultant at an additional cost.	Office Support Coordinator	0.50	\$20	Fire Marshal	1.50	\$143	Deputy Fire Marshall	1.50	\$110	3.50	\$290	\$563	\$576	(\$13)
6.17	Misc. Inspection/Reinspection	Conduct legal noticing and Reinspection of a property which remains non-compliant. Fees on 4th and subsequent inspections	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$177	\$1
6.18	All Plan Change/As-Built (regardless of submittal number)/Resubmittals	Plan Review for any Plan Change or As-built Plan, or resubmittal.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	0.00	\$0	1.00	\$83	\$142	\$177	(\$35)
Reference Number	WEED ABATEMENT	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
7.1	Weed Abatement Reinspection	Conduct legal noticing and Reinspection of a property which remains non-compliant. Fees on 4th and subsequent inspections	Office Support Coordinator	0.25	\$10	NA	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$224	(\$46)
7.2	Forced Weed Abatement Administrative Fee (Expense of abatement Report and Hearing)	Includes above, plus work order, description of work, contractor meetings, expense of abatement, inspections, billing, and report.	Office Support Coordinator	1.00	\$40	Avg FM/DFM	1.00	\$84	Avg FM/DFM	3.00	\$253	5.00	\$414	\$791	\$794	(\$3)
Reference Number	SPECIAL EVENTS AND INSPECTIONS	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
8.1	Temporary Membrane Structures, Tents and Canopies Small 0-5,000 SF	Permit and Inspection fee: includes permit, (1) site plan review, (1) field inspection.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.50	\$33	Avg FM/DFM/FPS I	1.00	\$65	1.75	\$145	\$252	\$229	\$23
8.2	Temporary Membrane Structures, Tents and Large Canopies over 5,000 SF	Permit and Inspection fee: includes permit, (1) site plan review, (1) field inspection.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	1.00	\$65	Avg FM/DFM/FPS I	1.25	\$81	2.50	\$207	\$363	\$308	\$55
8.3	Special Events (Not including membrane structures, tents or canopies)	Includes (1) site plan review, (1) field inspection	Office Support Coordinator	0.50	\$20	Deputy Fire Marshall	1.00	\$73	Avg FM/DFM/FPS I	1.00	\$65	2.50	\$207	\$365		
8.4	Pyrotechnics Display	Application review, pre-site inspection, pyrotechnic product inspection and setup, event, post show inspection, travel to and from and data entry	Office Support Coordinator	0.50	\$20	Deputy Fire Marshall	1.00	\$73	Deputy Fire Marshall	4.00	\$294	5.50	\$455	\$842	\$534	\$308
8.5	Inspection Cancellation Fee	Failure to cancel field inspection within 24 hours of set appointment (per failure)	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	0.50	\$33	0.75	\$62	\$105	\$87	\$18

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

8.6	Additional Inspection	includes (1) field inspection.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$149	\$29
8.7	Overtime Inspection	x 1.5 the hourly rate.	Office Support Coordinator			Avg FM/DFM/FPS I			Avg FM/DFM/FPS I					1.5 x hourly Rate	1.5 x hourly Rate	
Reference Number	OTHER SERVICES NOT LISTED	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
9.1	Stamp Approval Transfer	Review plans and transferring necessary stamps.	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.75	\$49	Avg FM/DFM/FPS I	0.00	\$0	1.00	\$83	\$142	\$118	\$24
9.2	Code Appeal	Review of an appeal for an application of a fire code for matters other than a building permit or discretionary permit. This fee is non-refundable.	Office Support Coordinator	0.50	\$20	Fire Marshal	2.50	\$238	Fire Marshal	0.00	\$0	3.00	\$248	\$506	\$508	(\$2)
9.3	New Business Inspection/Operational Permit (SDSO, CCLB, or other outside agency)	Conduct inspection of new business for compliance with State Codes, issue an operational permit to business owner to post	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$172	\$6
9.4	Reproduction of Fire District Documents	\$5.00 for the first 5 pages, \$.70 for each additional page thereafter												Actual Cost		
9.5	Public Records Request	.10 per copy; Admin time making copies												.10 per copy; Admin time making copies		
9.6	Copies of Large Plans (C,D & E Size)	Copies - Building, site plan, Landscaping, Fire Sprinklers and Grading.												Actual Cost		
9.7	Color Copies Photos	Time, plus \$1.00 per copy												Time, plus \$1.00 per copy		
9.8	Documents sent electronically, or accessed via the web site: www.rsf-fire.org	Time, plus materials												Time, plus materials		
9.9	Annexation Fees	Each Acre or Portion thereof												\$1,000	\$1,000	\$0
		Each Dwelling Parcel												\$500	\$500	\$0
		Each Commercial/Industrial Parcel												\$1,000	\$1,000	\$0
9.10	Meeting Facilities: use of District-owned meeting facilities by members of the general public as noted.	Category 1: not for profit, non commercial community services groups which have members who reside in the District (Tax Exempt (501.C.3) - set-up/cleaning fee.												\$50	\$50	\$0
9.11	Meeting Facilities: use of District-owned meeting facilities by members of the general public as noted.	Category 2: all other organizations - set-up/cleaning fee												\$250	\$250	\$0
9.12	Returned Check Fee	Actual cost												Actual cost		
9.13	Annual Inspection	Annual Inspection Noncompliance	Office Support Coordinator	0.25	\$10	Avg FM/DFM/FPS I	0.00	\$0	Avg FM/DFM/FPS I	1.00	\$65	1.25	\$103	\$178	\$172	\$6
9.14	Postage/supplies Cost	Actual cost												Actual cost		
Reference Number	RENTAL FEES	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE		
10.1	Training Tower w/ Grounds	No Burn Room (per day)												\$400	\$400	\$0

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

10.2	Training Grounds	Per day fee.													\$250	\$250	\$0
10.3	Burn Room	Per Hour, plus tower fee.													\$250 per hr.	\$250 per hr.	\$0
10.4	Propane	Propane consumed during training													Actual Cost	Actual Cost	NA
10.5	Ventilation Prop	Per day fee. Outside agency required to replace and repair all materials use on the prop													\$150	\$150	NA
10.6	Drafting/Testing Pit	Per Fire Apparatus													\$50	\$50	NA
10.7	Clean-Up	If not done by using agency													\$150 Per hour	\$150 Per hour	NA
10.8	Water Use	Actual cost													Actual Cost	Actual Cost	NA
Reference Number	OTHER HOURLY RATE	FEE DESCRIPTION											Review & Inspection Time (hrs)	TOTAL FEE			
11.1	Engine Stand By	Captain, Engineer, Firefighter													OES Rate		same

NOTE: All services are established on a base rate and time. An Hourly rate applies if the base fee is exceeded

Prevention Staff Positions - Fully Burdened Labor Rate					
Cost Code	Prevention Staff Positions	Annual Salary	Benefits	Annual Salary/w Benefits	Fullen Burdend Hourly Wage
1	Fire Marshal	\$ 164,230	\$ 33,684	\$ 197,914	\$ 95.15
2	Deputy Fire Marshall	\$ 124,251	\$ 28,470	\$ 152,721	\$ 73.42
3	FPS I	\$ 94,341	\$ 20,796	\$ 115,137	\$ 55.35
4	Avg: FM/DFM				\$ 84.29
5	Avg: DFM/FPS I			\$ -	\$ 64.39
6	Avg: FM/DFM/FPS I				\$ 74.64
7	Office Support Coordinator	\$ 65,245	\$ 18,166	\$ 83,411	\$ 40.10

Management/Staff Positions - Indirect Prevention Labor Rate								
Cost Code	Prevention Staff Positions	Annual Salary	Benefits	Annual Salary/w Benefits	Fully Burdened Hourly Wage	Percentage Assigned to Fire	Indirect Hourly Rate	
9	Fire Chief	\$ 253,148	\$ 75,960	\$ 329,108	\$ 158.23	15%	\$ 23.73	
10	Operations Chief	\$ 230,140	\$ 70,171	\$ 300,311	\$ 144.38	2%	\$ 2.89	
11	HR/FM	\$ 141,119	\$ 30,670	\$ 171,789	\$ 82.59	8%	\$ 6.61	
12	Accounting Specialist	\$ 87,441	\$ 20,173	\$ 107,614	\$ 51.74	8%	\$ 4.14	
13	Accounting Technician	\$ 63,484	\$ 18,007	\$ 81,491	\$ 39.18	4%	\$ 1.57	
14	Indirect Labor Rate:	60% to Discretionary Projects						\$ 23.36
15	Indirect Support Costs:	60% to Discretionary Projects						\$59
16	Fully Burdened Indirect Costs							\$ 82.76

Budget Category	Annual Cost	Percentage to Fire Prevention	Annual Cost Prevention
Building Space Cost @2.35 sq. ft.	\$170,610	35%	\$59,714
Elec/Gas/Propane ADMIN	\$12,271	35%	\$4,295
Janitorial Supplies	\$9,512	5%	\$476
Association Fees - Building	\$31,060	35%	\$10,871
Office Supplies	\$13,474	15%	\$2,021
Postage & Service	\$5,164	25%	\$1,291
Outside Printing & Binding	\$5,075	25%	\$1,269
Shipping Service	\$1,124	25%	\$281
Flags (State, USA)	\$416	0%	\$0
Accounting/Audit Services	\$19,685	5%	\$984
Advertising	\$1,357	10%	\$136
Association Dues	\$12,043	40%	\$4,817
Subscriptions	\$2,215	40%	\$886
Repair Machines & Office Equipment	\$1,469	40%	\$588
Legal Services	\$22,976	30%	\$6,893
Copier Maintenance Contract	\$12,040	40%	\$4,816
Consulting Services	\$6,049	15%	\$907
Background Investigation	\$1,481	0%	\$0
Human Resource Services	\$4,396	10%	\$440
Mileage Reimbursement	\$198	0%	\$0
Parking/Toll Fee	\$123	20%	\$25
Bulk Rate/Business Reply Permit	\$225	25%	\$56
Awards/Proclamations	\$4,648	10%	\$465
Bank Charges - Administrative Fees	\$4,032	10%	\$403
Post Office Box Rental	\$236	40%	\$94
Commercial - Liability - Auto Coverage	\$94,494	10%	\$9,449
Station Maintenance Admin-10	\$798	35%	\$279

Building ADMIN	\$10,943	35%	\$3,830
Alarm System Monitoring - Admin	\$624	35%	\$218
Computer - License/Software	\$14,986	15%	\$2,248
Computer Equipment & Parts	\$16,588	15%	\$2,488
On Line Services & Cable	\$480	25%	\$120
Computer Hardware	\$27,017	15%	\$4,053
Computer Programming - Custom FP & PR & WS	\$36,878	15%	\$5,532
Wintech Contract Services	\$82,550	12%	\$9,906
Radio Equipment Replacement	\$81,435	15%	\$12,215
Radio Programming	\$5,348	15%	\$802
Cellular Phones New/Replacement	\$1,031	15%	\$155
Cellular parts/supplies	\$583	15%	\$87
800 MHz Network Admin Fees	\$36,218	10%	\$3,622
Radio (Mobile Repair)	\$653	15%	\$98
Telephone Repair	\$1,328	25%	\$332
Radio (Portable) Repair	\$497	15%	\$75
CAP Code Paging Service-Monthly Service	\$1,095	0%	\$0
Telephone - Cellular	\$19,078	15%	\$2,862
Radio Equipment Minor	\$10,481	10%	\$1,048
Cable Service - Admin	\$4,914	40%	\$1,966
Telephone ADMIN	\$10,348	35%	\$3,622
Prevention - Uniforms	\$2,532	100%	\$2,532
Fuel	\$58,406	8%	\$4,672
Vehicle Maint/Repairs (\$900 per vehicle)	\$4,500	100%	\$4,500
Vehicle Deprecation	\$23,333	100%	\$23,333
Prevention - Meal/Lodging/Travel Exp	\$553	100%	\$553
Prevention - Overnight Cont/Seminars	\$370	100%	\$370
Prevention - Regional	\$3,236	100%	\$3,236
Total Annual Direct/Indirect Support costs	\$893,176		\$205,930
Percentage of Activity Assigned		60%	\$123,558
Percentage value = /2080			\$59

13	Fire Sprinklers system for property and life safety
13 D	Fire Sprinkler system for a single family dwelling (2 or less units) life safety system
13 R	Fire Sprinkler system for mulit family units (3 or More) life safety system
AD	Administrative
AHJ	Authority Having Jurisdiction
DPLU	Department of Planning and Land Use - County of San Diego
DPW	Department of Public Work - County of San Diego
FM	Fire Marshal
DFM	Deputy Fire Marshal
F	Fire Prevention Specialist II / Forester
FPS	Fire Prevention Specialist
Map Covenants	Condition required to be completed, such as, fire hydrants, road improvements etc.
MUP	Major Use Permit
PRD	Plan Residential Development
S	Site Plan
SDSO	San Diego Sheriffs Office
STP	Site Plan
TM	Tentative Map (6 or more parcels)
TPM	Tentative Parcel Map (5 or less parcels)
UF	Urban Forester
VAC	Vacation Review
VAR	Variance from Zoning requirements
ZAP	Zoning (minor use permit)

**EMPLOYMENT AGREEMENT
RETIRED ANNUITANT – FIRE CHIEF**

This EMPLOYMENT AGREEMENT (“**Agreement**”) is dated as of October ____, 2021 (“**Effective Date**”) and is made by and between the RANCHO SANTA FE FIRE PROTECTION DISTRICT (“**District**”), and TONY J. MICHEL (“**Employee**”). The District and Employee may be referred to individually as “**Party**” or collectively as “**Parties**”.

RECITALS

WHEREAS, The Board of Directors of District desire to hire Employee for a limited duration as an at-will retired annuitant under Government Code section 21224 to facilitate the training of the incoming FIRE CHEIF for the District, which is a position that requires specialized skills and expert professional services, and Employee desires to perform and assume responsibility for the provisions of professional services to the District in this capacity; and

WHEREAS, Employee desires to be employed by and render services to District upon and subject to the terms, conditions and other provisions set forth herein.

NOW THEREFORE, in consideration of the above recitals and of the mutual promises and conditions set forth in this Agreement, it is agreed as follows:

1. Employment. Subject to the terms and conditions set forth in this Agreement, District hereby employs Employee, and Employee hereby accepts employment with District.
2. Duties and Responsibilities. Employee is employed by District, Employee will competently perform as an employee in training and mentoring the incoming Fire Chief for the District in regards to fire prevention, historical practices, management, leadership and supervision.
3. Term of Employment. District desires to employ Employee on the terms and conditions contained herein as of January 1, 2022 to June 30, 2022 subject to the limitations on hours set forth in Section 8 below (“**Employment Term**”).
4. At-Will Employment. EMPLOYEE UNDERSTANDS, ACKNOWLEDGES AND AGREES THAT HIS EMPLOYMENT WITH DISTRICT IS FOR AN UNSPECIFIED DURATION AND CONSTITUTES "AT-WILL" EMPLOYMENT. EMPLOYEE ALSO UNDERSTANDS THAT ANY REPRESENTATION TO THE CONTRARY IS UNAUTHORIZED AND NOT VALID. EMPLOYEE ACKNOWLEDGES THAT THIS EMPLOYMENT RELATIONSHIP MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT GOOD CAUSE OR FOR ANY OR NO CAUSE, AT THE OPTION EITHER OF THE DISTRICT OR EMPLOYEE, WITH OR WITHOUT NOTICE.
5. Compensation. As full compensation for all services rendered under this Agreement, Employee shall receive the salary described as follows:
 - a. Compensation for the services rendered pursuant to this Agreement, shall be \$93.50 per hour, which is in conformance with the requirements of Government Code Section 7522.56. This hourly rate does not exceed the maximum monthly base salary as published in the current salary schedule for the position of FIRE CHIEF. Employee shall not receive any benefits, incentives, compensation in lieu of benefits, or any other forms of compensation in addition to the hourly rate of \$93.50 per hour.

6. Benefits. Employee shall not receive any benefits, incentives, compensation in lieu of benefits, or other form of compensation other than the hourly rate set forth in Section 5.a above. This specific includes any retirement, health or vacation benefits in any form.
7. Reimbursement. Employee shall not be entitled to reimbursement for any costs or expenses incurred in the performance of the Employee's duties under this Agreement, unless said costs have received prior approval by the Board President, and are supported by written documentation in accordance with the established policies and customary practices of the District.
8. Limitation on Hours. Without waiving, modifying or changing in any manner the "at-will" status of employment set forth in Section 4, Employee and District specifically agree that the maximum hours of employment under this Agreement shall not exceed **nine hundred and sixty (960) hours** per fiscal year and is temporary by nature, the parties understand that additional service is subject to approval by CalPERS per Government Code section 21224.
9. Indemnification. For the purposes of indemnification and defense of legal actions, Employee shall be considered an employee of the District and entitled to the same rights and subject to the same obligations as are provided for all other employees of the District.
10. Governing Law; Consent to Personal Jurisdiction. This Agreement will be governed by the laws of the State of California. Employee hereby expressly consents to the personal jurisdiction of the state and federal courts located in California for any lawsuit filed there against Employee by District arising from or relating to this Agreement.
11. Supersedes Prior agreements. This Agreement supersedes any and all other agreements either oral or written or implied between the Parties. Each party acknowledges that no representation, inducements, policies or agreements have been made by any party or anyone acting on behalf of any party which are not embodied herein and that no other agreements, statement or promise not contained in this contract shall be valid or binding on either party except as provided herein.
12. Entire Agreement. This Agreement sets forth the entire agreement and understanding between the District and Employee relating to the subject matter herein and supersedes all prior discussions or representations between us including, but not limited to, any representations, whether written or oral. No modification of or amendment to this Agreement, nor any waiver of any rights under this Agreement, will be effective unless in writing signed by the President of the District and Employee. Any subsequent change or changes in my duties, salary or compensation will not affect the validity or scope of this Agreement.
13. Time of Essence. Time is expressly of essence with respect to this Agreement.
14. Counterparts. The parties may execute this Agreement in one or more counterparts, each of which shall be deemed an original and all counterparts taken together shall constitute the same instrument. To facilitate execution of this Agreement, the parties may exchange executed counterparts of the signature pages by facsimile or portable document format (pdf).
15. Modifications in Writing. No amendment or modification of the terms or conditions of this Agreement shall be valid unless in writing and signed by the parties hereto.
16. Unenforceable. If any term or provision of this Agreement is determined to be illegal, unenforceable, or invalid in whole or in part for any reason, such illegal, unenforceable, or invalid

provisions or part thereof shall be stricken from this Agreement and such provision shall not affect the legality, enforceability, or validity of the remainder of this Agreement. If any provision or part thereof of this Agreement is stricken in accordance with the provisions of this section, then this stricken provision shall be replaced, to the extent possible, with a legal, enforceable, and valid provision that is as similar in tenor to the stricken provision as is legally possible.

- 17. Mutual Intent. The terms of this Agreement have been negotiated by the parties hereto and the language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument or any portion thereof to be drafted, or in favor of the party receiving a particular benefit under the Agreement. No rule of strict construction will be applied against any person.
- 18. Execution. This Agreement was executed voluntarily without any duress or undue influence on the part of or on behalf of the parties hereto. The parties acknowledge that they have read and understood this Agreement and its legal effect. Each party acknowledges that it has had a reasonable opportunity to obtain independent legal counsel for advice and representation in connection with this Agreement.
- 19. Legal Capacity. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement.
- 20. Binding Effect. This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

District

RANCHO SANTA FE FIRE PROTECTION DISTRICT

By: _____
Name: _____
Its: _____

Employee

TONY J. MICHEL