



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

May 19, 2021
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance & Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

May 19, 2021

Call to Order

Pledge of Allegiance

Roll Call

1. Special Presentation
 - a. David B. Dewey Firefighter of the Year – recipient to be announced at the meeting
2. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar
 - a. Board of Directors Minutes
 - Board of Directors minutes of April 21, 2021
ACTION REQUESTED: **Approve**
 - b. Receive and File
 - Monthly/Quarterly Reports
 - (1) List of Demands Check 33829 thru 33914, Electronic File Transfers (EFT), and Wire Transfer(s) for the period April 2021 totaling: \$ 255,564.65
 - (2) Wire Transfer(s) period April 2021 \$ 415,498.57
 - Payroll for the period April 2021 \$ 689,423.85
 - TOTAL DISTRIBUTION \$1,360,487.07
 - (3) Activity Reports – April 2021
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention
 - (d) Correspondence: None
 - c. Surplus Equipment: Type III Brush Rig ID# 0262– [Staff Report 21-08](#)
ACTION REQUESTED: **Authorize disposal and sale of equipment**
4. Public Comment
5. Old Business
 - a. None
6. New Business
 - a. Article XIII B California Constitution Appropriation Limit
To discuss and/or approve the change in population for the Rancho Santa Fe Fire Protection District appropriations limit. [Staff Report 21-09](#)



Rancho Santa Fe Fire Protection District Board of Directors

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May 19, 2021

ACTION REQUESTED: **Select a method to calculate appropriations limit**

b. Authorization to Purchase Ballistic Helmets – [Staff Report 21-10 and Attachments](#)

ACTION REQUESTED: **Authorize Fire Chief to purchase using CSA 17 funding**

c. Acceptance of Donation

To acknowledge and accept receipt of the following donations from the Rancho Santa Fe Fire District Foundation for:

i. Maintenance of Fire Wise Garden at Fire Station 6 - \$2,567.53

ii. Purchase of thirteen (13) personal Thermal Imaging Cameras (TIC) - \$7,566.00

[Staff Report 21-11](#)

ACTION REQUESTED: **Acknowledge receipt of the donations and proceed with expenditures**

7. Resolution/Ordinance

a. Resolution No. 2021-11

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2021/2022 Appropriations of Tax Proceeds

ACTION REQUESTED: **Adopt**

b. Resolution No. 2021-12

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2021/2022

ACTION REQUESTED: **Adopt**

c. Resolution No. 2021-13

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the Tax Roll for Fiscal Year 2021/2022

ACTION REQUESTED: **Adopt**

8. Oral Report

a. Fire Chief – Cox

i. District Business

b. Operations – Deputy Chief

c. Volunteer – Volunteer Recruitment & Retention Coordinator

d. Training – Battalion Chief

e. Fire Prevention – Fire Marshal

f. Manager, Finance & Administration

i. Human Resources

ii. Finance

iii. Board Clerk

d. Board of Directors

- North County Dispatch JPA – Update
- County Service Area – 17 – Update
- Comments

9. Closed Session

a. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 16936 El Fuego



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

May 19, 2021

Agency Negotiator: Fred Cox, Fire Chief

Negotiating Parties: RSF Association and North County Dispatch Joint Powers Authority

Under Negotiation: Instruction to negotiators concerning price and term

10. Adjournment

The next regular meeting Board of Directors meeting to be June 16, 2021 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on May 15, 2021 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on May 15, 2021

A handwritten signature in blue ink, appearing to read "Alicea Caccavo", is written over a horizontal line.

Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District

Regular Board of Directors Meeting

Minutes April 21, 2021



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:04 pm.

Pledge of Allegiance

Battalion Chief Bruce Sherwood led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Staff Present: Fire Chief Fred Cox; Deputy Chief Dave McQuead; Battalion Chief Bruce Sherwood; Battalion Chief Bret Davidson; Fire Marshal Marlene Donner; Volunteer Recruitment & Retention Coordinator Chief Frank Twohy; and Manager, Finance & Administration/ Board Clerk Alicea Caccavo

1. **Special Presentation**

a. Certificate of Excellence – Battalion Chief Sherwood

Director Ashcraft acknowledged Chief Sherwood for his exemplary work in the building of Station 5 and presented him with a Certificate of Excellence.

2. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. **Consent Calendar**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR TANNER, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar with the exception of the Statement of Cash Assets.

a. Board of Directors Minutes

- Board of Directors minutes of March 17, 2021

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 33732 thru 33828, Electronic File Transfers (EFT), and Wire Transfer(s) for the period March 1 – 31, 2021 totaling:	\$ 715,168.84
Wire Transfer(s) period March 1 – 31, 2021	\$ 249,079.99
Payroll for the period March 1 – 31, 2021	\$ <u>788,493.16</u>
TOTAL DISTRIBUTION	\$1,752,741.99

(2) Investment Review – **March 31, 2021**

(3) Activity Reports – **March 2021**

(a) Operations

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were sent/received:

- To Governor Newsom, Pro Tem Atkins and Speaker Rendon; regarding Covid-19 Impacts on California's Fire Districts from Fire Chief Cox and other fire districts
- To Erickson Hall Construction from Fire Chief Cox

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
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The Board discussed the format and requirements of the Statement of Cash Assets. At the conclusion of the discussion and by consensus the Board agreed to refer the discussion to the Finance Committee on how the report will be presented for future board meetings.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to pull the Statement of Cash Assets as submitted and to direct Finance Committee to submit options for report to be presented for future board meetings.

4. **Public Comment:** None

5. **Old Business:**

a. **Salary Authorization for Fire Chief**

Manager Caccavo reported that this was to clarify for the previous months minutes as they pertained to the Fire Chief.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, to confirm approval and authorization of the 3% salary increase of the Fire Chief retroactive to January 1, 2021 on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSTAIN: None
ABSENT: None

6. **New Business**

a. **Sale of Assets**

To discuss and /or authorize the sale of two (2) single wide manufactured homes (buildings), one (1) steel canopy, one (1) wood storage shed, and one (1) scanner/plotter/printer. – Staff Report 21-05
Fire Chief Cox reported that there is surplus property at Station 5 in a limited building zone easement which needs to be moved within a year of the certificate of occupancy. Battalion Chief Sherwood has secured sale with Valley Center Fire Protection District for the fair market value price of \$42,013.93; this includes the building pads to be returned to rough grade condition.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve and authorize Fire Chief to enter into negotiations and finalize sales agreement for the Board President to execute and deliver said agreement.

b. **Local Agency Formation Commission Election**

To discuss and/or select a nominee to serve as a special district member on the Local Agency Formation Commission (LAFCO). – Letter from LAFCO with Attachment A
Fire Chief reported that it is the opportunity for Board Members to join the LAFCO board.

7. **Resolution/Ordinance:** None

8. **Oral Report**

a. **Fire Chief – Cox**

SB 95 - Mandatory COVID-19 leave

Fire Chief Cox reported that due to SB 95 mandatory Covid leave, the District must allow for 80/116 hours for Covid leave, for 40 hour/shift workers respectively, during the time period of January 1 through September 30, 2021. Staff is tracking the time and working with the Governor's office to obtain possible relief funds.

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
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AB 3074 - Defensible Space/Ember Resistance Zones

Chief Cox reported that AB 3074 will require new construction to have 5 feet ignition resistant zone. The bill will also require existing homes to have the same clearance retroactively and will go into effect at a later date.

NC/Patrol/RSF remodel

Chief Cox reported that remodel proposal should be obtained by the next Board Meeting. RSF Patrol Chief Wellhouser is happy with the modular design for the lower offices. No structural modifications will be done.

El Fuego AC unit replacement

Chief Cox reported that three air conditioners at Station 1 need replacement at a cost of \$29,000 and will be included in the tenant agreements and prorated over 144 months.

Recognition Dinner

Chief Cox reported that the recognition dinner will be put off until the current Covid restrictions relax.

b. Operations – Deputy Chief

Deputy Chief McQuead reported that there were 300 incidents in March; running automatic aid with San Marcos with the addition of Station 5 and 6.

Operation Collaboration hoping to be out of the PODS by June in time for fire season. All North Zone agencies volunteered for training to be a vaccinators and helpful in collaborating. Interaction with the public has been beneficial for the staff deployed on these PODS. Fire Chief Cox added that our overtime costs will be high, however we will be getting cost recovery for the time the vaccinators are deployed.

c. Volunteer – Volunteer Recruitment & Retention Coordinator

Chief Twohy reported that 522 hours were donated serving the community by the reserves. Starting onboarding of an additional 5 new reserves.

d. Training – Battalion Chief

Chief Sherwood reported that training is ramping up. With the new personnel on the floor, there will be a new training for off road driving; the County Wildland drill coming up; and a training for swift water rescue coming. March 20 testing for new firefighters and new hire academy coming up.

e. Fire Prevention – Fire Marshal

Fire Marshal Donner reported that the District is reviewing plans for Belmont assisted living and independent living in 4S Ranch; Carmel Pacific assisted living and Questhaven LLC proposing single family homes in San Elijo. Meeting with the Lakes for landscaping issues to get compliant.

Housing developments have tapered off, although there are still several in the works. Del Dios Ranch next one anticipated that includes 70 homes.

Fire Chief Cox reported that with the 4 assisted living homes proposed for construction in the District there will be a need for developer agreements that include cost recovery, as it will dramatically affects our district's call volume.

Dan Schaffer is back as the Weed Abatement inspector and the weed abatement flyer will be going out with a deadline of May 25th.

f. Manager of Finance & Administration

Finance

Manager Caccavo reported that she is working on the budget for FY 21/22.

Human Resources

Recruitments – 1) Office Support Coordinator in final interviews; 2) the Battalion Chief internal recruitment flyer went out; 3) two firefighter/paramedics in backgrounds.

Board Clerk

Nothing to report.

c. Board of Directors

- I. North County Dispatch JPA – Director Ashcraft reported that the next meeting will be May 26.

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
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II. County Service Area – 17 – *Director Hillgren reported that the next meeting will be in May; they are held on a quarterly basis.*

III. Director Comments:

Director Stine – Commended the vaccinators and has had nothing but great feedback on the vaccine PODS. Four Gee Road, located behind the station, has had several issues with racing, drugs recently; lacking speed limit signs.

Director Tanner – Reported that Via de Fortuna also has many speeding motorists. Saturday morning has the car club and dog show in the village of Rancho Santa Fe.

9. **Closed Session**

Pursuant to the following section, the board met in closed session from 2:25 –2:35pm, and discussed the following:

With respect to every item of business to be discussed in closed session pursuant to:

a. California Government Code §54957 – Public Employee Performance Evaluation
Title: Fire Chief

All board members listed and Chief Cox attended and participated in this discussion.

Upon reconvening to open session, President Ashcraft announced that direction was given to the Chief and there was no action taken by the board.

10. **Adjournment**

Meeting adjourned at 2:38pm.

Alicea Caccavo
Board Clerk

James H. Ashcraft
President

Check No.	Amount	Vendor	Purpose
33829	\$379.68	AT&T Calnet 2/3	Telephone RSF1, 3, Admin
33830	\$309.00	Business Owner's Ins Agency	Commercial - Liability - Auto Coverage
33831	\$1,652.00	C.A.P.F.	Disability Ins Short & Long
33832	\$3,348.20	County of SD/RCS	CAP Code, 800MHZ
33833	\$138.27	Cox Communications	Cable RSF5
33834	\$120.84	Dish	Cable RSF6
33835	\$248.58	EDCO Waste & Recycling Inc	Trash RSF5, RSF6
33836	\$3,525.00	Engineered Mechanical Services Inc	Building RSF1, 2, 3, 4, 5, 6, Admin
33837	\$164.97	Griffin Hardware Co.	Station Maintenance - RSF2
33838	\$65.13	Lexis Nexis DBA Matthew Bender & Co,	Books
33839	\$20,037.50	Liebert Cassidy Whitmore	Legal Services
33840	\$807.29	Lincoln National Life Ins Co	Life Insurance/EAP
33841	\$1,497.68	Olivenhain Municipal Water District	Water RSF2, 3, 4, 6
33842	\$292.26	Pitney Bowes Inc	Equipment Rental
33843	\$179.50	Race Telecommunications, Inc	Telephone RSF1
33844	\$1,330.42	Rincon Del Diablo Municipal Water Di	Water RSF5
33845	\$762.24	Robert Half International	Temporary Labor
33846	\$508.16	Robert Half International	Temporary Labor
33847	\$1,270.40	Robert Half International	Temporary Labor
33848	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
33849	\$645.72	Santa Fe Irrigation District	Water RSF1, NCDJPA
33850	\$1,929.20	SC Commercial LLC	Fuel: Gasoline & Diesel
33851	\$884.71	SDG&E	Elec/Gas/Propane RSF6
33852	\$80.00	Terminix International	Building RSF2
33853	\$18.45	U P S	Shipping Service
33854	\$10,840.64	U S Bank Corporate Payment System	Cal-Card./IMPAC program
33855	\$3,837.18	Uniforms Plus	Uniforms: Safety Personnel
33856	\$2,972.97	Waste Management Inc	Trash RSF1, 2, 3, 4, RSF Assn, NCDJPA
33857	\$13,882.94	All Star Fire Equipment, Inc.	Safety Clothing (Protective)
33858	\$2,007.83	AT&T Calnet 2/3	Telephone RSF2, 3, 4, 6, ADMIN
33859	\$1,799.00	CD-Data, Inc DBA ParcelQuest	Subscriptions
33860	\$36.36	Charter Communications Holdings, LLC	Cable RSF4
33861	\$971.62	Cintas Corporation No 2	Safety: Extinguishers (Service & Purchase)

33862	\$1,756.40	Fitch Law Firm Inc	Legal Services
33863	\$140.47	Griffin Hardware Co.	Station Maintenance - RSF2
33864	\$236.39	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 0981
33865	\$1,350.13	Jon's Flags & Poles Inc.	Flags (State, USA)
33867	\$380.97	Olivenhain Municipal Water District	Water Training Facility
33868	\$666.96	Robert Half International	Temporary Labor
33869	\$3,326.61	SC Commercial LLC	Fuel: Gasoline & Diesel
33871	\$611.49	TPX	Telephone ADMIN
33872	\$18.45	U P S	Shipping Service
33873	\$156.37	Aair Purification Systems	Building RSF4
33874	\$2,861.20	Across the Street Productions	Permit: Certification
33875	\$167.03	Airgas Inc	Safety: Breathing Air
33876	\$410.42	Allstar Water Systems Inc	Building RSF2
33877	\$64.20	AT&T	Telephone RSF6
33878	\$205.07	AT&T	Telephone RSF5
33879	\$436.90	Charter Communications Holdings, LLC	Telephone/Cable - Admin
33880	\$330.05	Cintas Corporation No 2	Safety: Extinguishers (Service & Purchase)
33881	\$233.46	Cox Communications	Telephone/Cable RSF2
33882	\$1,200.00	Duthie Electric Svc Corp	Generator Maintenance & Service RSF1, 2, 3, 4
33884	\$2,522.85	Justin Hill DBA FailSafe Testing LLC	Ladder Testing
33885	\$453.22	Konica Minolta Business Inc	Copier Maintenance Contract
33886	\$1,502.05	Lincoln National Life Ins Co	Life Insurance/EAP
33887	\$100,000.00	Rancho Santa Fe Fire Protection Dist	Interfund Transfer to Worker's Comp Account
33888	\$1,270.40	Robert Half International	Temporary Labor
33889	\$11,577.30	SDG&E	Elec/Gas/Propane RSF1, 2, 3, 4, 5, Admin
33890	\$40.00	State Fire Training	Permit: Certification
33891	\$82.00	Terminix International	Building RSF6
33892	\$18.45	U P S	Shipping Service
33893	\$155.00	A to Z Plumbing Inc	Building RSF6
33894	\$3,710.24	About Service Inc	Repair - ID 1581
33895	\$1,200.00	Accme Janitorial Service Inc	Building ADMIN
33896	\$165.52	Accountemps	Temporary Labor
33897	\$56.01	AT&T	Telephone RSF3
33898	\$59.58	AT&T	Telephone RSF1

Rancho Santa Fe Fire Protection District

List of Demands - April 2021

33899	\$68.24	AT&T
33900	\$468.00	Business Owner's Ins Agency
33901	\$119.99	Cox Communications
33902	\$172.31	Cox, Fred W.
33903	\$120.84	Dish
33904	\$183.07	Griffin Hardware Co.
33905	\$4,725.17	Guardian Life Insurance Co
33906	\$4,377.16	Home Depot, Inc
33907	\$142.23	Knox Company Inc
33908	\$14,185.34	North County EVS Inc
33909	\$1,050.00	Roadone
33910	\$2,715.55	SC Commercial LLC
33911	\$188.47	Shred it Stericycle
33912	\$399.00	Terminix International
33913	\$18.45	U P S
33914	\$70.20	Verizon Wireless
EFT000000000700	\$400.00	Closs, Brandon
EFT000000000701	\$225.00	Ender, Cory M.
EFT000000000702	\$225.00	Schieber, Michael
EFT	\$11,711.70	Various
Subtotal	\$255,564.65	

Telephone RSF2
 Commercial - Liability - Auto Coverage
 Telephone RSF3
 Special Events
 Cable RSF6
 Apparatus: Miscellaneous
 Med/Dental - Retiree/Former Employees
 Station Maintenance, Apparatus, Landscape, Training Equip.
 Knox Replacement (Parts/Supplies)
 Scheduled & Repair
 Training Equipment/Supplies: Expendable
 Fuel: Gasoline & Diesel
 Shredding Services
 Building RSF1, 3, 4, 5, ADMIN
 Shipping Service
 CSA-17 Contract
 Prevention - Overnight Conf/Seminars
 CSA-17 Contract
 CSA-17 Contract
 Medical Reimbursement

ACH Transfer	\$ 172,430.66	CalPERS
	\$ 70,226.35	CalPERS
	\$ 172,841.56	CalPERS
Subtotal	\$ 415,498.57	

CalPERS March Retirement
 CalPERS May Health
 CalPERS May Retirement

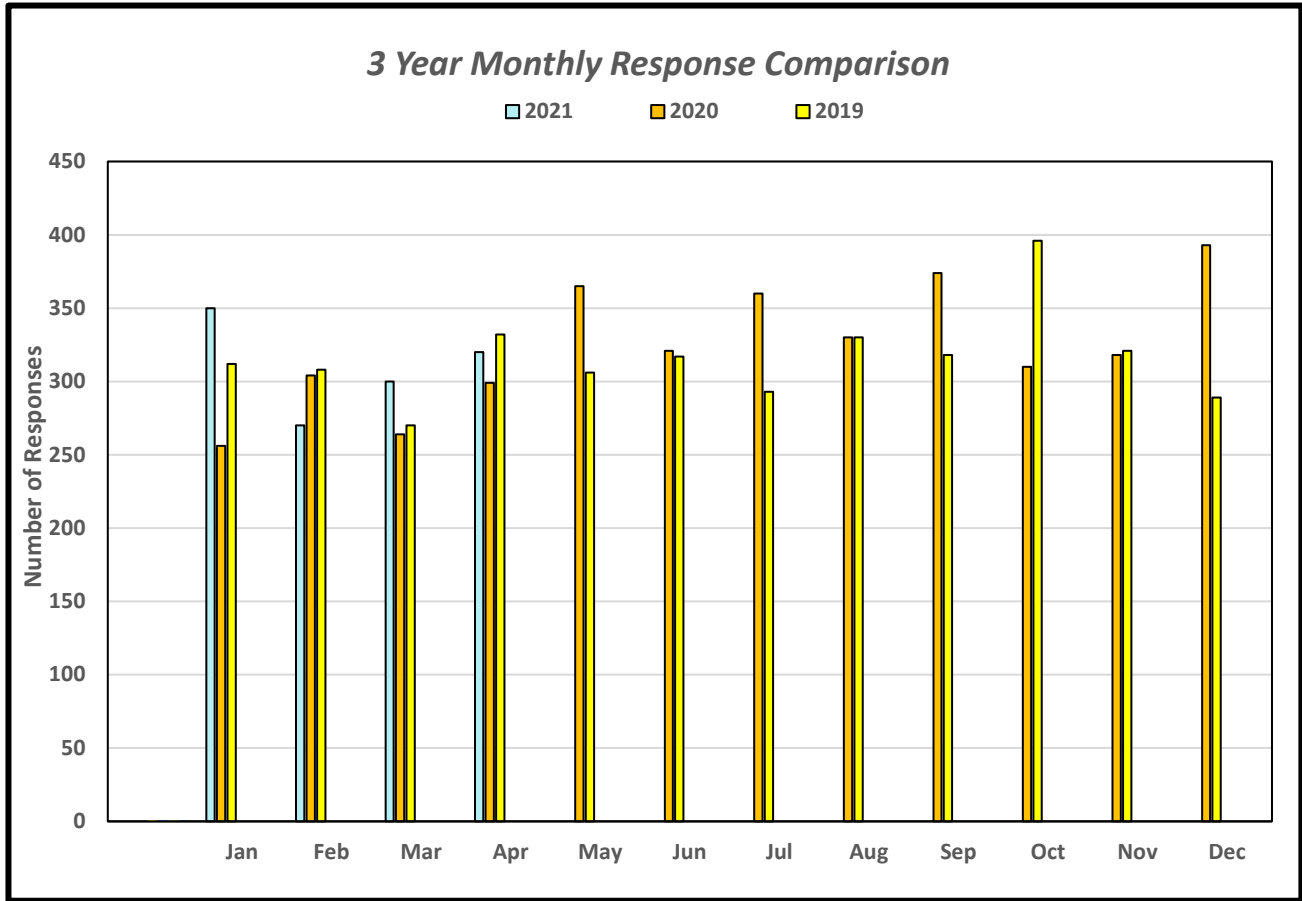
4/15/2021	299,317.35	Payroll
4/30/2021	390,106.50	Payroll
Subtotal	\$ 689,423.85	

RSFFPD
 RSFFPD

Total \$1,360,487.07

Rancho Santa Fe Fire Protection Operations Report

April 2021 Incident Count



3 Year Call Volume Tracker:

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
2021	Responses	350	270	300	320									1,240
	YTD	350	620	920	1240									10.42%
2020	Responses	256	304	264	299	365	321	360	330	374	310	318	393	3,894
	YTD	256	560	824	1123	1488	1809	2169	2499	2873	3183	3501	3894	2.69%
2019	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
	YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792	

Rancho Santa Fe Fire Protection Operations Report

April 2021 Incident Count

Incident Problem Type

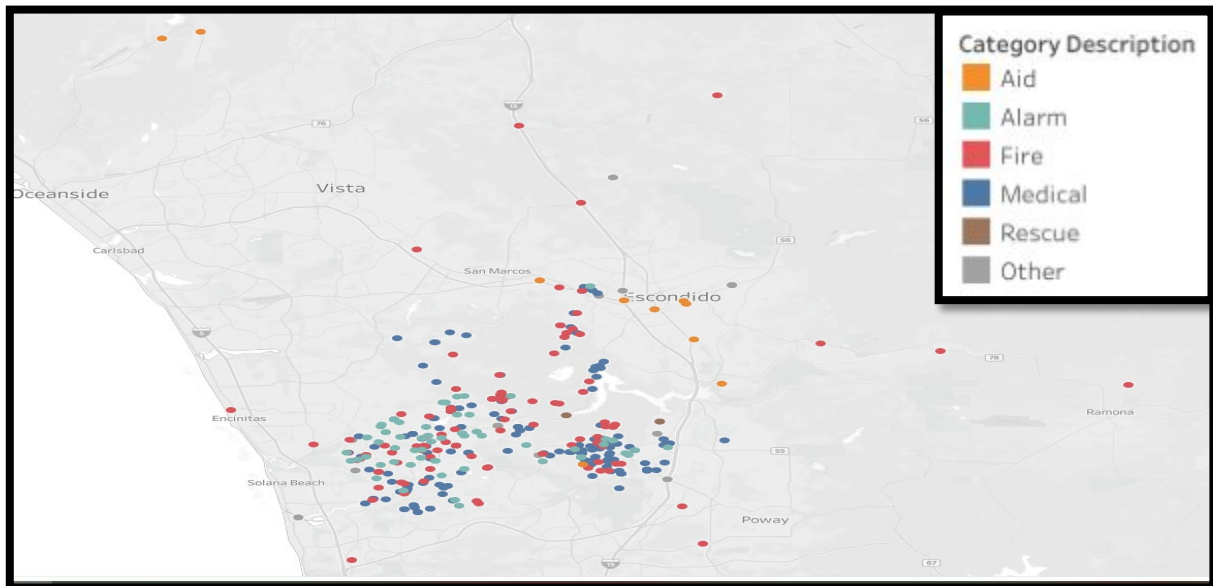
Summary: Number of Incidents by Problem for:
RANCHO SANTA FE FPD

Problem Codes	Category ..	Time Assigned		
		Incidents/R..	% of Total I..	% Differenc..
		2021	2021	2021
A/R - MEDICAL AID	Aid	3.0	0.94%	0.00%
A/R - TRAF COLLISION	Aid	1.0	0.31%	0.00%
ABDOMINAL PAIN	Medical	2.0	0.63%	0.00%
ALLERGIES (REACTIONS)	Medical	2.0	0.63%	0.00%
ASSAULT	Medical	4.0	1.25%	0.00%
BACK PAIN (NON-TRAUM..	Medical	1.0	0.31%	0.00%
BIKE ACC	Medical	2.0	0.63%	0.00%
BREATHING PROBLEMS	Medical	16.0	5.00%	0.00%
C2C - CHECK COMMENTS (..	Other	2.0	0.63%	0.00%
CARBON MONIX ALARM	Fire	2.0	0.63%	0.00%
CHEST PAIN	Medical	10.0	3.13%	0.00%
CHILDBIRTH	Medical	1.0	0.31%	0.00%
CONVULSIONS	Medical	2.0	0.63%	0.00%
DROWNING (NEAR)	Medical	1.0	0.31%	0.00%
ENVENOMATIONS (STING..	Medical	1.0	0.31%	0.00%
EVALUATION	Medical	1.0	0.31%	0.00%
FAINTING SPELLS	Medical	7.0	2.19%	0.00%
FALL - FROM HEIGHT	Medical	2.0	0.63%	0.00%
FALL - NOT HEIGHT	Medical	25.0	7.81%	0.00%
FIRE - OTHER	Fire	1.0	0.31%	0.00%
FIRE ALARM - COMM	Alarm	10.0	3.13%	0.00%
FIRE ALARM - MULTI-OCC..	Alarm	1.0	0.31%	0.00%
FIRE ALARM - RES	Alarm	38.0	11.88%	0.00%
FIRE ALARM PROBLEM	Fire	1.0	0.31%	0.00%
GUNSHOT INJURIES	Medical	3.0	0.94%	0.00%
HEART PROBLEMS	Medical	3.0	0.94%	0.00%
HEAT EXPOSURE	Medical	1.0	0.31%	0.00%
HEMORRHAGE	Medical	3.0	0.94%	0.00%
HYDRANT LEAKING	Fire	1.0	0.31%	0.00%
INVESTIGATION - FD	Fire	1.0	0.31%	0.00%
LACERATION	Medical	4.0	1.25%	0.00%
LIFT ASSIST	Fire	5.0	1.56%	0.00%
MEDICAL AID	Medical	23.0	7.19%	0.00%
MEDICAL ALARM	Alarm	2.0	0.63%	0.00%
MOVE-UP	Other	3.0	0.94%	0.00%
NAT GAS LN BRK - OUTSIDE	Fire	1.0	0.31%	0.00%
NON-BREATHER	Medical	1.0	0.31%	0.00%
ODOR INVESTIGATION	Fire	2.0	0.63%	0.00%
OVEN FIRE	Fire	2.0	0.63%	0.00%
OVERDOSE	Medical	6.0	1.88%	0.00%
PERSON DOWN	Medical	6.0	1.88%	0.00%
PUBLIC SERVICE	Fire	2.0	0.63%	0.00%
RESCUE - OCEAN	Rescue	1.0	0.31%	0.00%
RESCUE - OTHER	Rescue	2.0	0.63%	0.00%
RESCUE - TC EXPANDED	Other	3.0	0.94%	0.00%
SEIZURE	Medical	4.0	1.25%	0.00%
SICK PERSON (SPEC DIAG)	Medical	24.0	7.50%	0.00%
SMOKE CHECK	Fire	2.0	0.63%	0.00%
SNAKE REMOVAL	Fire	23.0	7.19%	0.00%
STROKE (CVA)	Medical	4.0	1.25%	0.00%
STRUCTURE FIRE - APT / C..	Fire	2.0	0.63%	0.00%
STRUCTURE FIRE - COMM	Fire	1.0	0.31%	0.00%
STRUCTURE FIRE - RES	Fire	2.0	0.63%	0.00%
SUICIDE ATTEMPT	Medical	4.0	1.25%	0.00%
TC	Medical	17.0	5.31%	0.00%
TC - VEH VS PED	Medical	1.0	0.31%	0.00%
TRAUMATIC INJURIES	Medical	5.0	1.56%	0.00%
TREE DOWN	Fire	1.0	0.31%	0.00%
UNCONSCIOUS	Medical	4.0	1.25%	0.00%
UNKNOWN PROBLEM	Medical	3.0	0.94%	0.00%
WALK IN / UP MEDICAL AID	Other	2.0	0.63%	0.00%
WATER PROB - FD	Fire	9.0	2.81%	0.00%
WORKING STRUC. APT / C..	Fire	1.0	0.31%	0.00%
Grand Total		320.0	100.00%	0.00%

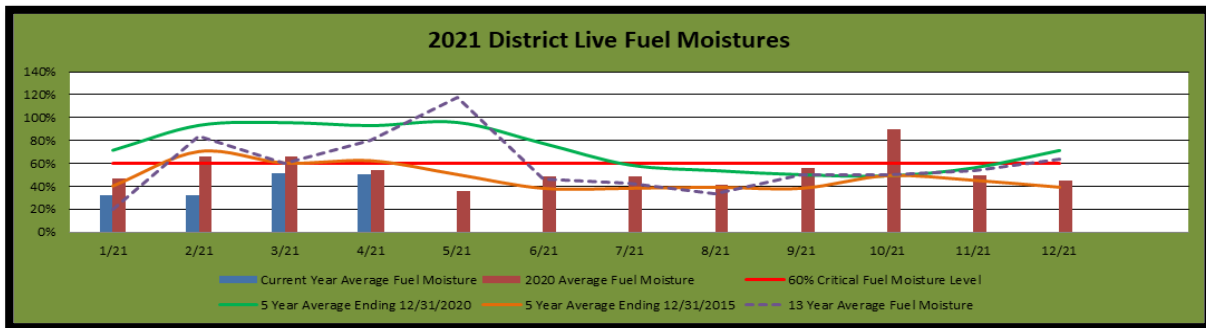
Rancho Santa Fe Fire Protection Operations Report

April 2021 Incident Count

Monthly Incident Map



Monthly Fuel Moisture:

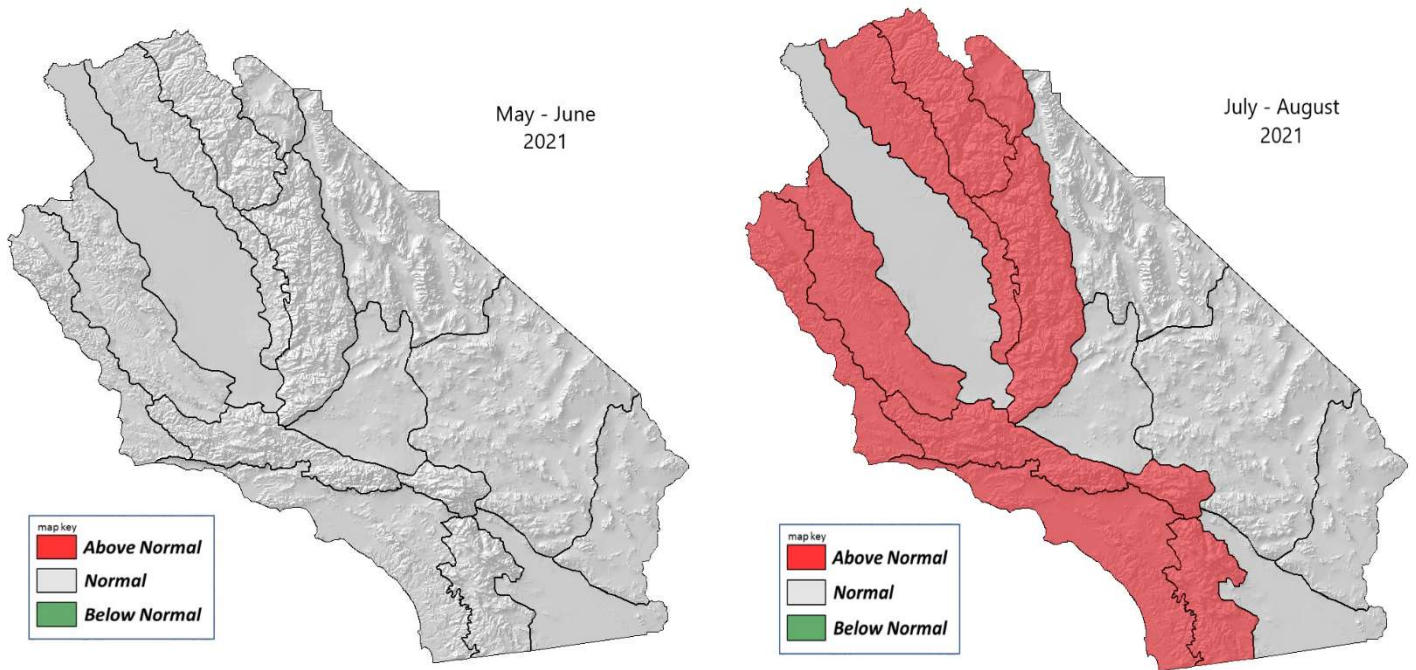


Significant Incidents:

Date	Incident Type	Units Assigned:
5/1/2021	Southern Fire/ East of Julian 6500+ acres	WT266

Operation Collaboration Incident is still active (Vaccinations administered by the Fire Service).

Captain Cory Ender	Vaccinator	Deployed 3/29/2021 through 4/11/21
Captain Cole Thompson	Vaccinator	Deployed 4/12/2021 through 4/25/21
Engineer Jake Barkhimer	Vaccinator	Deployed 4/26/2021 through 5/9/2021



***Monthly Images will only be shown when there are changes**

May - August 2021 South Ops Highlights

- Rainfall will be below normal through June.
- Monsoonal showers and thunderstorms will be below normal in July and August.
- Temperatures will be a little below normal through June and then warm to near normal in July and August.
- The marine layer will be deeper than normal across the coastal areas through June.

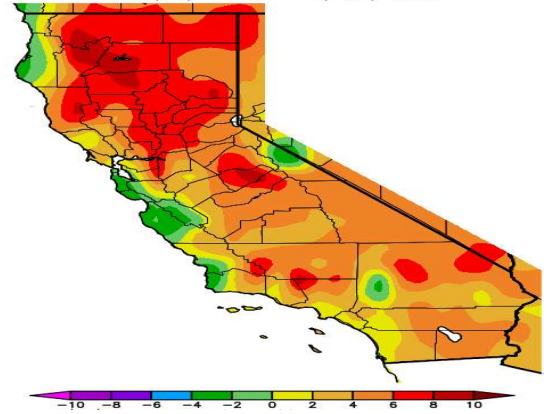


Weather Discussion

The eastern Pacific high remained the dominant weather feature for April. Periodically, the area of high pressure shifted inland over California to generate temperatures that were well above normal across the interior sections for most of the month. Coastal areas remained somewhat cooler than normal throughout the month due to a couple areas of low pressure that transitioned across the region along with the presence of an enhanced marine layer (**Fig 1**).

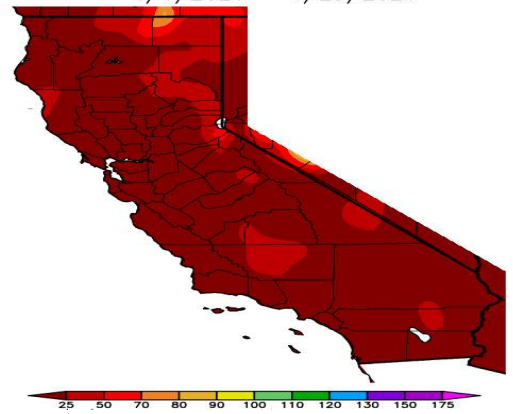
Most of Central and Southern California received little or no rainfall for the month (**Fig 2**). Scattered light afternoon showers and isolated thunderstorms occurred over the Sierra with the low-pressure systems that developed over the Pacific Northwest and moved through the Great Basin. A few locations west of the mountains in Southern California received light rainfall amounts at times due to a deeper marine layer. The snowpack in the Sierra dwindled down with the onset of warm temperatures and it is currently 10% to 35% of normal (**Fig 3**). Outside of one weak offshore wind event on April 18th, the winds remained onshore (westerly) for most of the month, becoming strong and gusty with the passage of low-pressure systems through the region.

Av. Max. Temperature dep from Ave (deg F)
4/1/2021 - 4/29/2021



**Fig 1: April 1st - April 29th
Temperature (% of Ave.)**

Percent of Average Precipitation (%)
4/1/2021 - 4/29/2021



**Fig 2: April 1st - April 29th
Precipitation (% of Ave.)**

Data For: 29-Apr-2021

% Apr 1 Avg. / % Normal for this Date

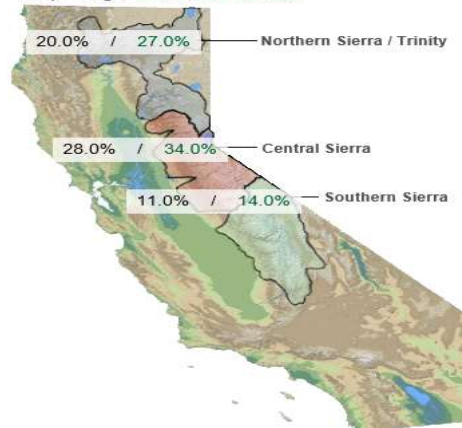


Fig 3: Snow pack as of Apr 29th, 2021



Fuels Discussion

The warmer and drier conditions in April intensified the drought across the region, with significant increases in severe to extreme drought and much less in the way of abnormally dry conditions (**Fig 4**). The 1000-hr dead fuel moisture values were well below normal, with most of the area exhibiting brief periods of record dryness especially across the deserts (**Fig 5**). The 100-hr dead fuel moisture values were also well below normal away from the coastal areas, hitting record low values at or below the 3rd percentile across Southern California (**Fig 6**). Live fuel moisture is slowly decreasing and is between 80% and 120% across most of the area (**Fig 7**). The warm and dry conditions caused the grasses across the lower elevations to become mostly cured by the end of April.

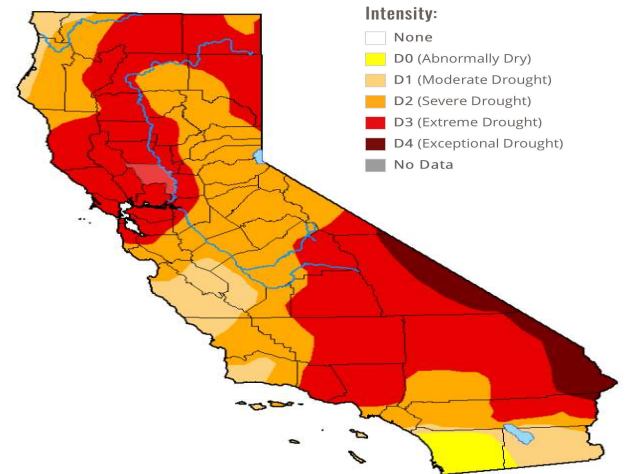


Fig 4: Drought Monitor April 29th, 2021

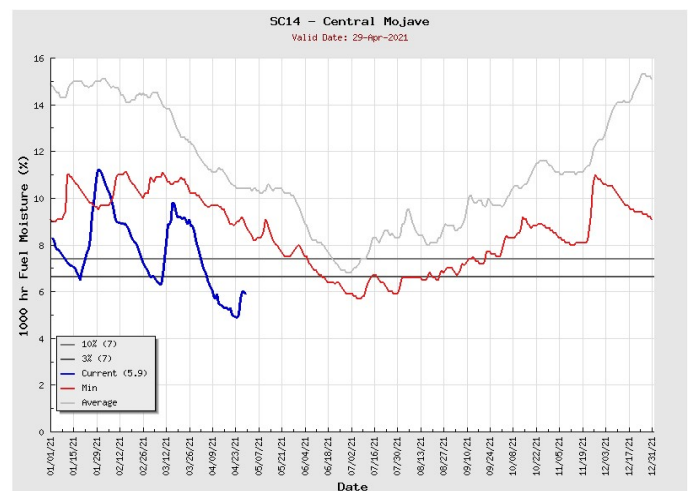


Fig 5: Central Mojave 1000 hr Dead fuel moisture April 29th

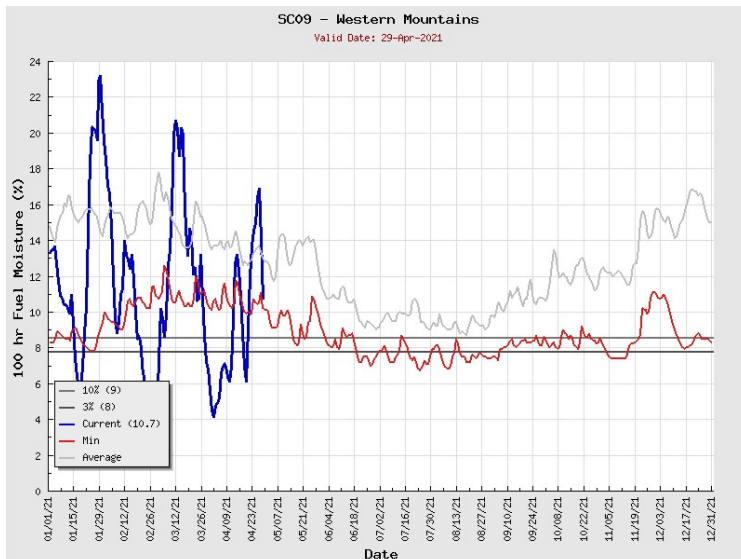


Fig 6: Western Mountains 100 hr Dead fuel moisture April 29th

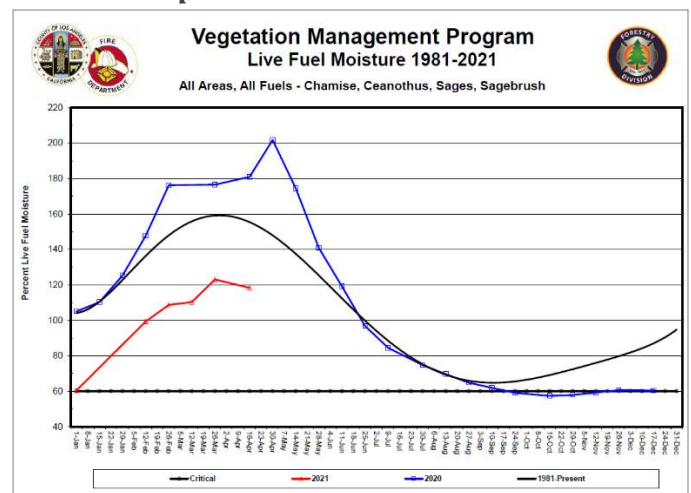


Fig 7: LA County Live Fuel Moisture April 15th

SOUTH OPS OUTLOOK

Climate models continue to suggest cooler than normal sea surface temperatures for both the Gulf of Alaska and the West Coast (**Figs 8 and 9**). These temperature conditions will likely give rise to a dominant upper level trough pattern over the western states into early summer. This trough pattern may cause temperatures to remain a little below normal through May and into June. It will also cause the marine layer to be somewhat deeper than normal along the coastal areas through June. Even though Central and Southern California will likely be under this trough type pattern, little in the way of rainfall is expected in May and June as most of the energy and best moisture will remain north of the area. Scattered afternoon showers and isolated thunderstorms will likely occur over the Sierra with deeper troughs, and light rainfall amounts will occur across Southern California south and west of the mountains when the marine layer becomes very deep.

The projected trough pattern may also facilitate the development of a persistent, yet weak upper level trough over the northern tier of the United States during the summer months. This weak upper level trough may have the potential to occasionally shift the subtropical high positioned over the Four Corners Area further south, in effect changing the coverage of the monsoon circulation to where showers and thunderstorms would be less prevalent during July and August. Temperatures will likely warm to near normal in July and August as the subtropical high center drifts back and forth over the Desert Southwest.

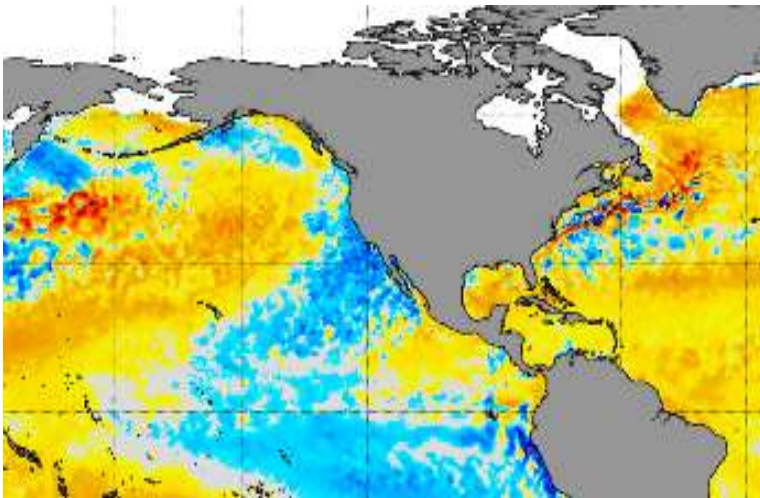


Fig 8: Sea Surface Temperature Anomaly, April 28th, 2021

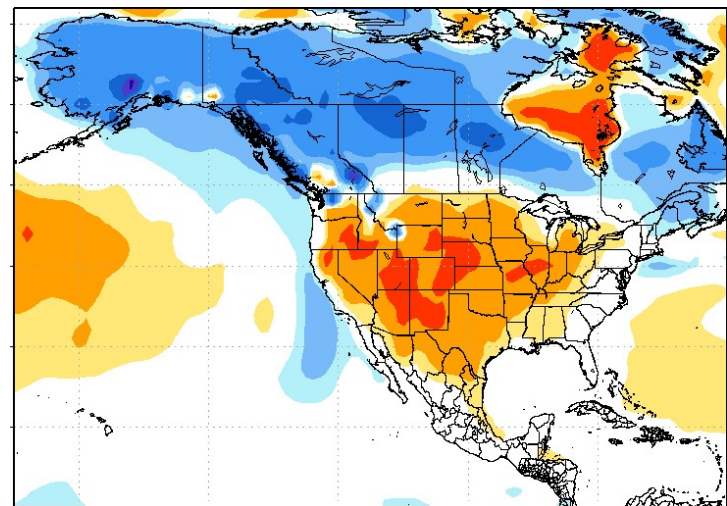
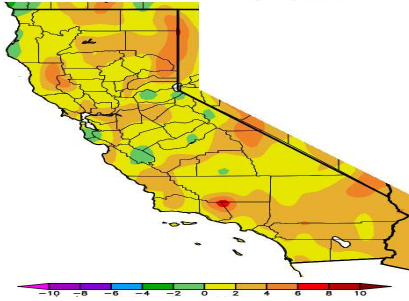


Fig 9: Forecast Temperature Anomalies for May through August, April 28th, 2021



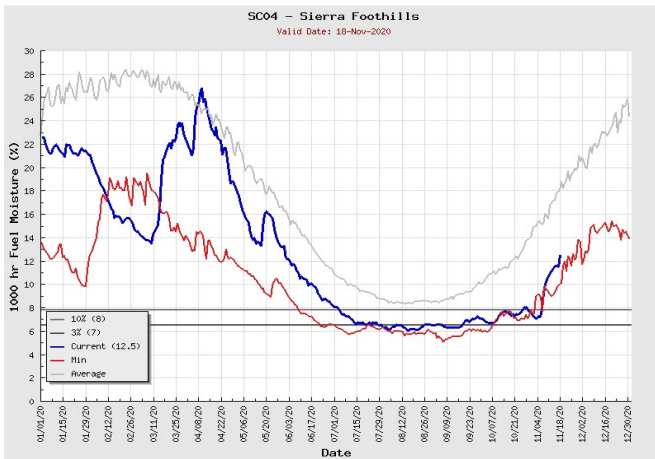
Select Intel Links used in the forecast

Av. Max. Temperature dep from Ave (deg F)
11/1/2020 - 11/19/2020



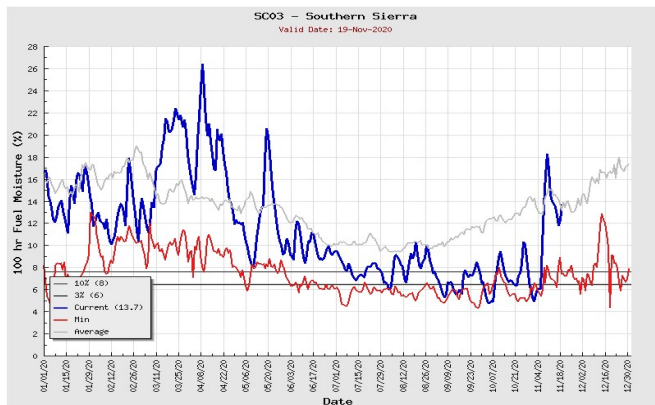
Climate

- <https://calclim.dri.edu/pages/anommaps.html>



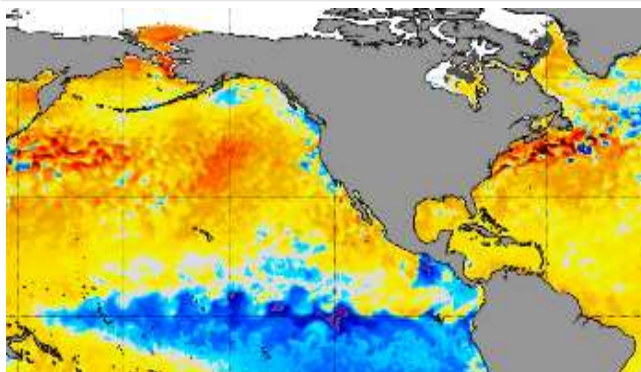
1000 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Thousand.php



100 hr dead fuel moisture

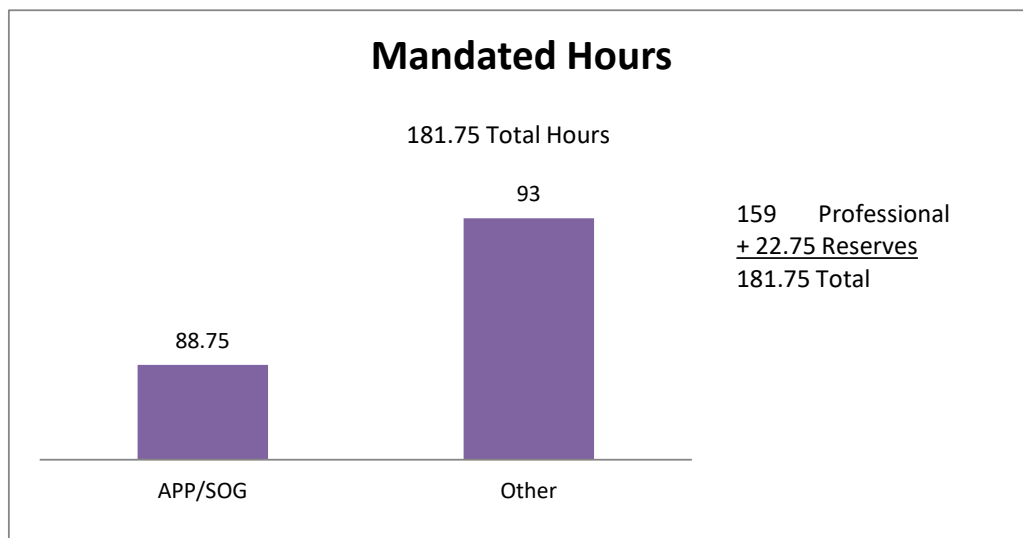
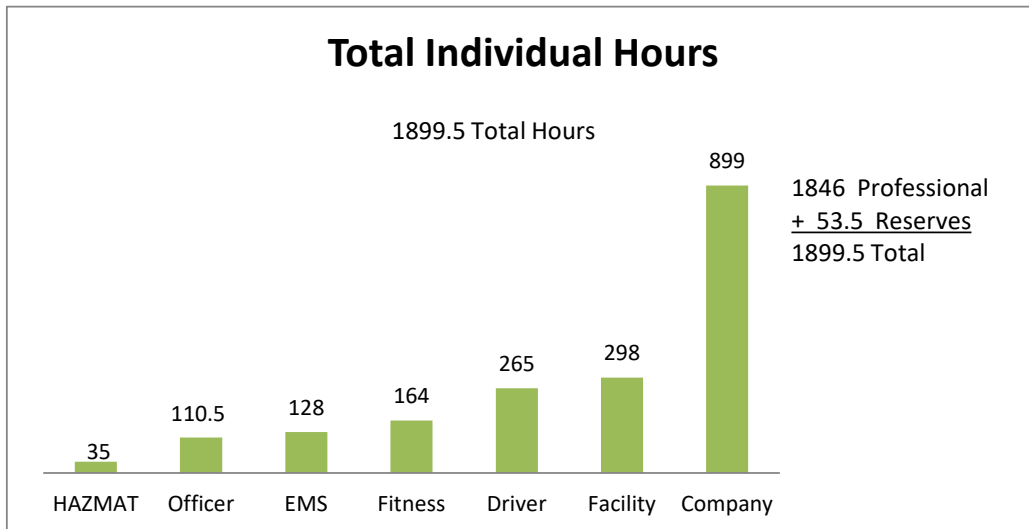
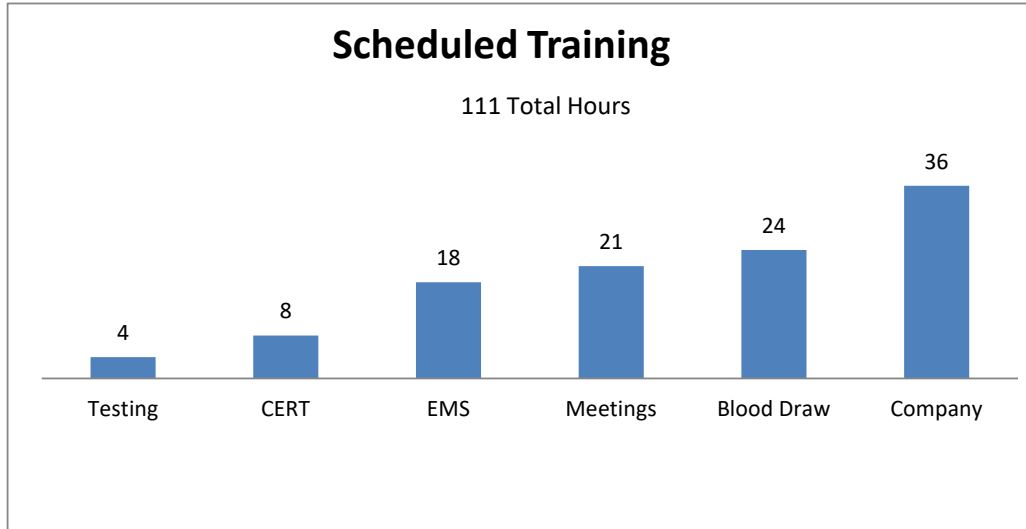
- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

Training Division April 2021



See next page for descriptions.

Training Division - Descriptions

Scheduled Training		
<p>Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.</p>		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
<p>Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.</p>		

PLAN REVIEWS					
Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	19	9	22773	47557	51,239
Residential Additions/Remodels	13	8	6987	39967	42,214
New Commercial	0	0	0	0	0
Commercial T.I.	2	0	0	4765	4,765
Tents/Special Events	0	0	0	0	0
Rack Storage	0	0	0	0	0
Preliminary	20	10	0	0	0
Fire Suppression Systems	11	3	0	0	0
Alarms	1	0	0	0	0
Landscaping	35	17	0	0	0
Grading/Mylars/Improvement Plans	5	0	0	0	0
Underground	0	0	0	0	0
Hood System	0	0	0	0	0
Tanks	0	0	0	0	0
Cell Sites	0	0	0	0	0
DSS/CCL	0	0	0	0	0
DPLU	0	0	0	0	0
Solar Panels	0	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	1	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	0	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	107	47	29760	92289	98,218

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	-
Fire Supression Systems	27
Building Construction	15
Landscaping	16
Tent/Special Event	-
Gates/Knox	1
Site Visit	5
Technical Report/FPP	-
Underground	3
Annual Inspection	23
DSS Licensing	-
Other	-
TOTAL	90

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	8
GIS	1
Forms (Updates/New)	-
Project Research	9
Computer Programming/I.T.	1
Emergency Response Support	-
Annual Mailer (Weed Abatement)	3
Board Report Formatting/ Design	-
Other	23
TOTAL	45

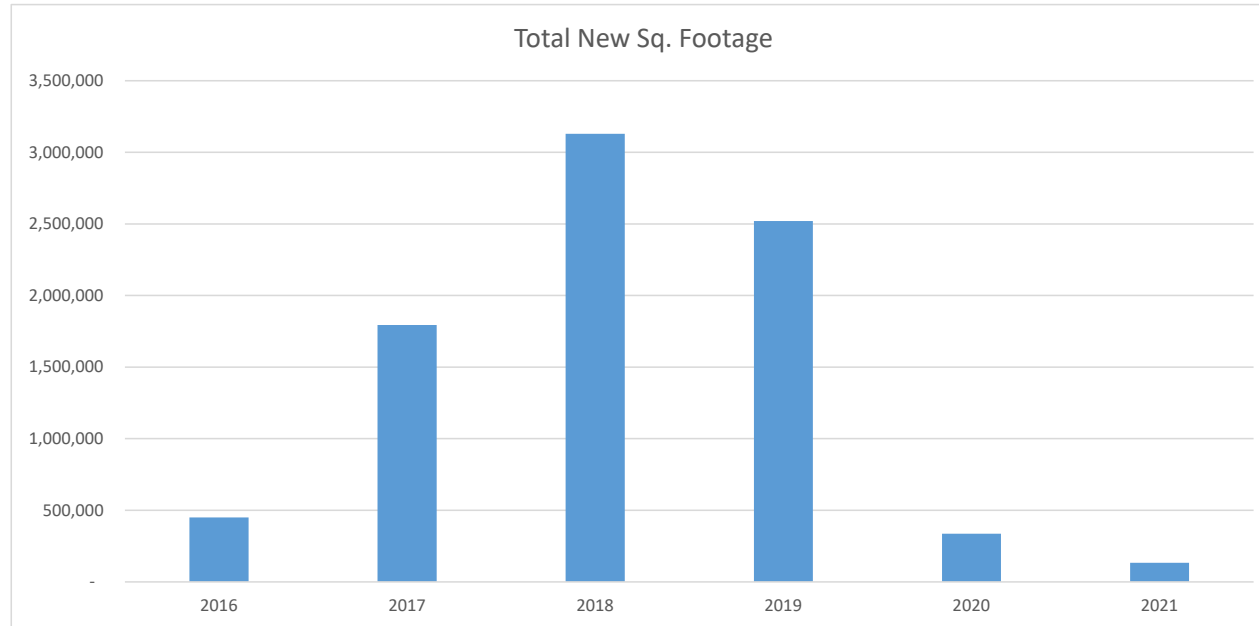
MEETINGS	
Meeting Type	# of Meetings
H.O.A	-
Staff	13
Board	1
On-Site Project Meetings	18
In-Office Project Meetings	10
Shift	3
Captain's	-
Weed Abatement	5
County	2
Code Development	-
Support/I.T. Development	-
San Diego County FPO's	5
Community Stakeholder Meetings	1
North Zone	5
Other	6
TOTAL	69

TRAINING/EDUCATION	
Class Name	Dates
International Kitchen Exhaust Cleaning Association	4/21/2021
LCW the Future is Now - Generational Diversity	4/28/2021
IKECA Training	4/21/2021

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	351
Weed Abatement Reinspection	16
1st Notice	215
Final Notice	-
Posting	-
Notices Printed	345
Forced Abatement	-
TOTAL	927

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	841
Correspondence	4,113
Walk in/Counter	295
Knox Application Request	3
Burn Permits	1
Plans Accepted/Routed	85
Special Projects	-
Scanning Documents/Electronic Files	104
Meetings: Admin/Prevention/Admin Shift	2
Post Office Runs	-
Deposit Runs/Preparations	4
TOTAL	5,448

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2016	450,437
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	132,866

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760								

Comparison 2019/2020/2021 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218								

STAFF REPORT

NO. 21-08

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: DAVID LIVINGSTONE, BATTALION CHIEF

SUBJECT: SALE OF SURPLUS PROPERTY

DATE: MAY 9, 2021



RECOMMENDATION

Staff recommends that vehicle # 0262 is deemed surplus and be sold to Fire Etc. for cash based on their offer of \$20,000.

BACKGROUND

The vehicle was purchased in 2002 and has served the district as a front line brush engine for almost 20 years. A new brush engine has been purchased to replace this apparatus at Station 5.

CURRENT SITUATION

The district currently owns three (3) Type III apparatus stationed throughout the district. We have also taken possession of an OES Type III giving us 4 brush engines in the district. With the four Type III engines located at stations and cross-staffed with personnel, we can cover the district with various types of apparatus. This engine is 20 years old, and is no longer viable as a fleet vehicle due to age, design, and mechanical problems.

The District no longer needs this vehicle and staff is prepared to send this vehicle to Fire Etc. for their cash offer.

STAFF REPORT

NO. 21-09

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: ALICEA CACCAVO, MANAGER OF FINANCE & ADMINISTRATION

SUBJECT: GANN LIMIT COMPLIANCE

DATE: MAY 14, 2021



Pursuant to Government Code §7901, special districts may annually choose one of the following by a recorded vote of the governing body:

1. Cost of Living:
 - a. the change in California per capita personal income; or
 - b. the percentage change in the jurisdiction's assessed valuation, which is attributable to nonresidential new construction.

2. Population:
 - a. the change in population within the county;
 - b. the change in population within the unincorporated area of the county;
 - c. the use of specific formula calculations or estimates, permitted for mixed incorporated/unincorporated areas of special districts and/or special districts serving more than one county; or

Each year special districts should perform necessary calculations to determine if year-end proceeds of taxes subject to the limit have exceeded the limit. Preliminary calculations have been made for all revenue received to determine whether this district complies with the appropriations limits established for the current fiscal year. Preliminary calculations show that the district will comply with the appropriation limit.

The following recommendation is submitted for your consideration and/or action:

1. To select the change in California per capital personal income (5.73%) for the Cost of Living Factor and the change in population within San Diego County average (-.37%). (A copy of the State of California Department of Finance Price & Population Data for Local Jurisdictions is attached. *The District population provided by SANDAG is not available at this time.*)

2. The Board may choose to submit population documentation to State Department of Finance Demographic Research Unit for certification by June 1, 2021. Note: there may be a charge by the State for this option. If this option is selected, the District can modify the Gann Limit after supporting documentation is received from the Department of Finance.

Gann Calculation History

FY	Population Data (LAFCO)	Cost of Living Change	Cost of Living Ratio (C+100)/100	Population Change	Population Change Ratio (E+100)/100	Appropriations Factor d x f	Gann Limit	Tax Proceeds	Over (Under) Limit
							1,905,122		
FY88		3.47	1.0347	4.21	1.0421	1.0783	2,054,219		
FY89		4.66	1.0466	3.93	1.0393	1.0877	2,234,438		
FY90		5.19	1.0519	3.15	1.0315	1.0850	2,424,443		
FY91	9,137	4.21	1.0421	5.83	1.0583	1.1029	2,673,808		
FY92	9,137	4.14	1.0414	3.33	1.0333	1.0761	2,877,227		
FY93	9,137	-0.64	0.9936	3.25	1.0325	1.0259	2,951,725	2,429,715	(522,010)
FY94	9,137	2.72	1.0272	2.52	1.0252	1.0531	3,108,418	2,567,734	(540,684)
FY95	9,137	0.71	1.0071	1.42	1.0142	1.0214	3,174,941	2,219,836	(955,105)
FY96	9,137	4.72	1.0472	1.55	1.0155	1.0634	3,376,332	2,397,328	(979,004)
FY97	10,941	4.67	1.0467	19.74	1.1974	1.2533	4,231,620	2,524,441	(1,707,179)
FY98	10,941	4.67	1.0467	1.46	1.0146	1.0620	4,493,904	2,745,541	(1,748,363)
FY99	10,941	4.15	1.0415	2.63	1.0263	1.0689	4,803,495	3,054,021	(1,749,474)
FY00	10,941	4.53	1.0453	2.17	1.0217	1.0680	5,130,051	3,532,699	(1,597,352)
FY01	10,941	4.91	1.0491	2.33	1.0233	1.0735	5,507,302	4,026,469	(1,480,833)
FY02	10,941	7.82	1.0782	3.49	1.0349	1.1158	6,145,208	4,621,457	(1,523,751)
FY03	10,941	-1.27	0.9873	2.78	1.0278	1.0147	6,235,831	5,192,948	(1,042,883)
FY04	11,911	2.31	1.0231	2.24	1.0224	1.0460	6,522,788	5,867,676	(655,112)
FY05	14,440	3.28	1.0328	21.26	1.2126	1.2524	8,168,966	6,726,049	(1,442,917)
FY06	16,186	5.26	1.0526	22.23	1.2223	1.2866	10,510,134	7,587,597	(2,922,537)
FY07	21,884	3.96	1.0396	14.71	1.1471	1.1925	12,533,599	8,491,770	(4,041,829)
FY08	21,041	4.42	1.0442	14.11	1.1411	1.1915	14,934,242	9,501,700	(5,432,542)
FY09	26,859	4.29	1.0429	7.60	1.0760	1.1222	16,758,615	9,855,850	(6,902,765)
FY10	29,668	0.62	1.0062	1.32	1.0132	1.0195	17,085,104	9,664,518	(7,420,586)
FY11	27,751	-2.54	0.9746	1.52	1.0152	0.9894	16,904,239	9,299,241	(7,604,998)
FY12	28,262	2.51	1.0251	0.68	1.0068	1.0321	17,446,370	9,307,896	(8,138,474)
FY13	29,131	3.77	1.0377	2.47	1.0247	1.0633	18,551,269	9,394,638	(9,156,631)
FY14	31,198	5.12	1.0512	4.79	1.0479	1.1016	20,435,197	9,690,766	(10,744,431)
FY15	31,412	-0.23	0.9977	1.80	1.0180	1.0157	20,755,183	10,273,101	(10,482,082)
FY16	32,066	3.82	1.0382	1.69	1.0169	1.0557	21,912,193	10,763,457	(11,148,736)
FY17	32,373	5.37	1.0537	0.73	1.0073	1.0614	23,257,426	11,373,884	(11,883,542)
FY18	34,031	3.69	1.0369	5.08	1.0508	1.0896	25,340,699	11,500,546	(13,840,153)
FY19	34,324	3.67	1.0367	0.86	1.0086	1.0456	26,496,631	12,066,028	(14,430,603)
FY20	34,502	3.85	1.0385	0.52	1.0052	1.0439	27,659,838	12,569,782	(15,090,056)
FY21	34,706	3.73	1.0373	0.59	1.0059	1.0434	28,860,830	13,086,074	(15,774,756)
FY22	35,322	5.73	1.0573	-0.37	0.9963	1.0534	30,401,652	13,511,371	(16,890,281)
Recalculated by DOF - 2010									
Recalculated by DOF - 2017									



May 2021

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2021, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2021-22. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2021-22 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2021.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

Erika Li
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
 Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: $1.0573 \times 0.9954 = 1.0524$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2020 to January 1, 2021 and Total Population, January 1, 2021

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2020-2021	1-1-20	1-1-21	1-1-2021
San Diego				
Carlsbad	0.73	114,664	115,501	115,501
Chula Vista	0.40	273,090	274,187	274,449
Coronado	-0.33	17,778	17,720	22,357
Del Mar	-0.30	4,271	4,258	4,258
El Cajon	-0.32	103,576	103,243	103,243
Encinitas	0.07	62,243	62,289	62,289
Escondido	-0.08	151,803	151,688	151,688
Imperial Beach	-0.73	27,978	27,774	27,774
La Mesa	-0.07	59,621	59,578	59,578
Lemon Grove	-0.33	26,432	26,345	26,345
National City	0.44	57,550	57,803	62,749
Oceanside	-0.12	176,969	176,754	176,754
Poway	-0.33	49,096	48,936	48,936
San Diego	-0.69	1,405,132	1,395,448	1,411,034
San Marcos	-1.01	97,281	96,302	96,302
Santee	-1.10	57,430	56,800	56,800
Solana Beach	-0.32	13,872	13,827	13,827
Vista	0.68	102,570	103,268	103,268
Unincorporated	-0.54	481,119	478,525	498,252
County Total	-0.37	3,282,475	3,270,246	3,315,404

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

STAFF REPORT

NO. 21-10

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: BATTALION CHIEF SHERWOOD

SUBJECT: BALLASTIC HELMETS

DATE: MAY 14, 2021



RECOMMENDATION

It is recommended that NIJ (National Institute of Justice) Level III approved ballistic protection helmets be acquired for the Suppression staff to augment the Level III plate carrier vests that were recently purchased for the front line Type 1 apparatus.

The recommendation that individual helmets be purchased is based on the fact that the helmet can be used for multi-discipline incidents.

- Active/Mass Shooter
- Traffic Collisions
- Over the Side & Technical Rescues
- Swift Water events
- Health related reasons for individual helmets due to the problematic nature of keeping the helmets clean between users.

BACKGROUND

Currently the Fire District does not offer any Ballistic Helmet Protection to its personnel.

CURRENT SITUATION

We have 6 Fire Stations covering 47 sq. miles of territory. Within our boundaries, we have the responsibility of responding to,

- 12 Schools, both public & Private
- 18 Churches, All denominations (large & small)
- 4S Sports Park
- Large Commercial Occupancies
 - Cymer

- General Atomics
- Northrop Grumman
- Jeromes
- Del Mar Fairgrounds
- Polo Fields

All of them are locations that top the list of past Active / Mass shooting targets nationwide.

FISCAL IMPACT (IF NECESSARY)

The cost breakdown for NIJ Level III Ballistic helmets are in the attached PDF's. 100% CSA 17 Funded.



U.S. ARMOR
you'll wear it.™

U. S. Armor Corporation
10715 Bloomfield Ave
Santa Fe Springs, CA 90670
(562)207-4240 - (800)443-9798
www.usarmor.com



SALES QUOTATION

Copy

RANCHO SANTA FE FIRE PROTECTION DISTRICT

P.O. BOX 410

RANCHO SANTA FE CA 92067
USA

Quote Number	Document Date	Page
2800	04/27/21	1/1
Customer No:	CAF_RSF	
Federal Tax ID		
Your Reference	EMAIL	
Contract Reference	GSA Contract #GS07F07DA	
Your U.S. Armor Contact	David Miller	
Delivery Address:	USA	

Description	Quantity	Sizing Option	Open Market	Price	Tax %	Total
HELMET & MOUNTS/RAILS RAPID ATTACK LVL IIIA	55			459.26	0.000	25,259.52
Item Code: F-GSA-600044						
Discount: 4.000 % incl.						
Helmet Carry Bag, padded W/zipper and ID-Card window(IA)	55			46.37	0.000	2,550.24
Item Code: F-GSA-5039-HCBZ						
Discount: 4.000 % incl.						
4% DISCOUNT ADDED FOR QUANTITY OVER 20 UNITS						

Quotation Subtotal:	\$ 27,809.76
Shipping:	\$ 196.00
Total Before Tax:	\$ 28,005.76
Total Tax Amount:	\$ 0.00
Total Amount:	\$ 28,005.76

Payment Terms: Net 30 - Payment expected within 30 days of shipment date unless other terms are agreed to. New Customers may be required to place 50% down when the order is placed and the balance prior to shipment.

** Design fee for our Outer Carriers to fit competitors ballistic panels - Add \$50.00 per carrier **

Quotation Valid Until: 05/27/21

Please Note:
Add 10% for 2XL (Chest Size 49" - 53")
Add 15% for 3XL (Chest Size 54" - 57")
Add 25% for 4XL (Chest Size 58"-61")
Add 40% for 5XL (Chest Size 62"-65")
Add 50% for 6XL (Chest Size 66"- 68")

Submit all Orders directly to: Ordersubmittal@usarmor.com
Please reference the Quote Number on your order



131 Berkshire Drive Columbia, SC
 29223
 800.805.5294
<https://uspatriottactical.com>

Sales Quotation

Date	Page	Number
04/29/2021	1	107856

Bill To:
 PO Box 410
 ATTN: Bruce Sherwood
 Rancho Santa Fe, CA 92067
 US

Ship To:
 PO Box 410
 ATTN: Bruce Sherwood
 Rancho Santa Fe, CA 92067
 US

Account	Quoted	Expiration	Sales Rep	Payment Terms	Telephone	Ship Via
2274281	04/29/2021	06/29/2021	David Alexander	PayInAdvance	858.756.6003	UPS Ground - 4225WV

#	Item#	Description	UM	QOR	Price	Amount
	SBT-SO501HC-BK-LG	Shellback Tactical Level IIIA Ballistic High Cut SF ACH Helmet	Each	55	558.59	30,722.48
	3991-BK	MERCURY LUGGAGE A3 Kit Bag w BP and Shoulder Straps Black	Each	55	33.96	1,867.66

Comments: Standard quotes are valid for 60 days. All quotes are Open Market.	Sub-Total:	\$32,590.14
	Freight:	\$0.00
	Tax:	\$0.00
	Discount:	\$0.00
TOTAL:		\$32,590.14

Hard Head Veterans



Hard Head Veterans
 2500 W. Broadway St.
 Sweetwater, TX.
 79556
 info@hardheadveterans.com

4/23/2021

INVOICE NO. 210423

SALES REP: Bill Fore

+1 623.332.8817 bill@hardheadveterans.com
 <Payment terms 30 Days>

BILL TO

Battalion Chief Bruce Sherwood
 Rancho Santa Fe Fire Dept.
 P.O. Box 410
 Rancho Santa Fe, CA 92067
 Phone: 858-756-6003 / Email: sherwood@rsf-fire.org
 End User: Fire Department

Lead-Time: 4-8 weeks from PO

		QTY	UNIT PRICE	TOTAL
ATE GEN2 Ballistic Helmet (Black color and size TBD)	Price for 50-99	55	435.00	23925.00
Combat Helmet Bag (Black color)	Price for 50-99	35	46.00	1610.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00

Remarks / Payment Instructions:

SUBTOTAL	25535.00
DISCOUNT	0.00
SUBTOTAL LESS DISCOUNT	25535.00
TAX RATE	0.00%
TOTAL TAX	0.00
SHIPPING/HANDLING	

Lead-times quoted are when our shipment is ready. Free shipping to domestic U.S. locations.

Balance Due \$ 25,535.00

Helmet Warranty: 10 Year Performance Guarantee "there are no second chances"

STAFF REPORT

NO. 21-11

TO: BOARD OF DIRECTORS
FROM: FRED COX, FIRE CHIEF
SUBJECT: ACCEPTANCE OF DONATIONS
DATE: MAY 12, 2021



RECOMMENDATION:

Staff recommends the following actions by the Board of Directors:

1. Acceptance of the following donations from the Rancho Santa Fe Fire Foundation:
 - Donation #1 in the amount of \$2,567.53 for maintenance of Fire Wise Garden at Fire Station 6.
 - Donation #2 in the amount of \$7,566 for the purchase of thirteen (13) personal Thermal Imaging Cameras (TIC).
2. Direct the Fire Chief to write a letter on behalf of the fire district thanking the RSF Fire Foundation for the generous donations and their continued support of the fire district and its personnel.

BACKGROUND:

Donation #1 - The Rancho Santa Fe Fire District Foundation was formed when the Rancho Santa Fe Fire Protection District merged with the Elfin Forest/Harmony Grove Fire Department. Upon formation, there was a carry-over account for the maintenance of the Fire Wise Garden at Fire Station 6. The Foundation wishes to clear this account off its books. The District has assumed responsibility for the maintenance and upkeep for the garden as it is on District Property. Staff recommends acceptance of the donation to help offset future maintenance costs of the garden.

Donation #2 - A grant proposal was submitted for funding of thirteen (13) Seek FirePro personal TIC's. The additional thirteen units combined with the five units already in service will provide each on-duty firefighter access to a TIC. This will greatly increase personal safety and the capabilities of all District firefighters while working in limited visibility conditions.

RESOLUTION NO. 2021-11

A Resolution of the Board of Directors of the Rancho Santa Fe
Fire Protection District Determining the 2021/2022
Appropriations of Tax Proceeds

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, which added Article XIII B of the Constitution to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations commonly called *Gann limits* for public agencies including fire districts; and

WHEREAS, the District must establish a Gann limit for the 2021/2022 fiscal year in accordance with the provision of with Article XIII B and applicable statutory law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Santa Fe Fire Protection District, that the calculated maximum limit applicable to the 2021/2022 appropriations of tax proceeds is \$30,401,652 in accordance with Article XIII B of the Constitution of the State of California.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 19, 2021 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

JAMES H ASHCRAFT
President

ATTEST:

Alicea Caccavo
Board Clerk

RANCHO SANTA FE FIRE PROTECTION DISTRICT ARTICLE XIII B
 APPROPRIATION OF PROCEEDS OF TAX LIMITATION
 DETERMINATION 2021/2022

Determination of Permitted Growth Rate in Appropriations 2021/2022, recalculated with Department of Finance Special District Population Estimate for Rancho Santa Fe Fire Protection District

Per Department of Finance:

Per Capita Personal Income = (5.73%), Converted Factor	1.0573
Population Change = -0.37%, Converted	<u>0.9963</u>
Combined Factor =	1.0534
2020/21 Appropriation Limit	\$28,860,830
2021/22 Appropriation Limit Adjustment Factor	1.0534
2021/22 Appropriation Limit	<u>\$30,401,652</u>

RESOLUTION No. 2021-12

A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2021/2022

BE IT RESOLVED, that pursuant to the Rancho Santa Fe Fire Protection District Board of Directors meeting held May 19, 2021 this board has determined that charges for providing fire protection services by the Rancho Santa Fe Fire Protection District for fiscal year 2021/2022 shall appear as a separate item on tax bills and collected at the same time and in the same manner as ordinary county ad valorem taxes and caused to be prepared and filed, written reports describing real property receiving fire protection services.

The amount of charges for each parcel for fiscal year 2021/2022 have been computed in conformity with the procedure set forth in, and charges described by applicable ordinances and resolution of the fire protection district.

THEREFORE, it is hereby determined and ordered as follows:

1. That each and every charge set forth in said report is adopted;
2. That said reports are hereby confirmed;
3. That said reports as confirmed by this board be filed with the Auditor & Controller of the County of San Diego;
4. The cost for fiscal year 2021/2022 shall be \$10.00 per benefit unit.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 19, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

JAMES H ASHCRAFT
President

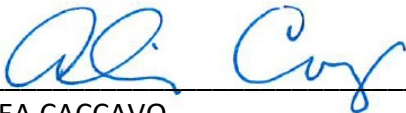
ATTEST

Alicea Caccavo
Board Clerk

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, ALICEA CACCAVO, Board Secretary, Rancho Santa Fe Fire Protection District, Board of Directors hereby certify that I have compared the foregoing copy with the original resolution adopted by said board at its regular meeting on May 19, 2021, which original resolution is on file in my office; and that same contains a full, true and correct transcript there from and of the whole thereof.

Witness my hand this _____ day of _____, 2021.



ALICEA CACCAVO
Board Secretary

RESOLUTION No. 2021-13

A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the Tax Roll for Fiscal Year 2021/20222

WHEREAS, pursuant to Section 53978 of the Government Code, the Board has determined that a special tax for providing structural fire protection by Rancho Santa Fe Fire Protection District serving the Elfin Forest/Harmony Grove areas shall appear as separate items on the tax bill and shall be collected at the same time and in the same manner as ordinary County ad valorem property taxes are collected; and

WHEREAS, the amount of charges for each parcel for fiscal year 2021/2022 have been computed in conformity with the procedure set forth in, and charges described by applicable ordinances, resolution and agreement of the fire protection district.

THEREFORE, BE IT RESOLVED and is hereby determined and ordered as follows:

1. That each and every charge set forth in said report is adopted;
2. That said reports are hereby confirmed;
3. That said reports as confirmed by this board be filed with the Auditor & Controller of the County of San Diego;
4. That said assessment shall appear as a separate item on tax bills entitled *RSF Elfin Forest/Harmony Grove Fire Protection Assessment*
5. The cost for fiscal year 2021/2022 shall be \$168.65 per benefit unit, a 1.69% increase;
6. This assessment applies to all applicable parcels in the following tax rate areas:

71001	71056	71057	71058	73224
74008	74023	74044	74046	74118
74130	74173	74226	74227	74228
74232	74233	74999	76031	76032
76033	76168	76209		

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 19, 2021 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

JAMES H ASHCRAFT
President

ATTEST

Alicea Caccavo
Board Clerk

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, ALICEA CACCAVO, Board Clerk, Rancho Santa Fe Fire Protection District, Board of Directors hereby certify that I have compared the foregoing copy with the original resolution adopted by said board at its regularly scheduled meeting on May 19, 2021, which original resolution is on file in my office; and that same contains a full, true and correct transcript there from and of the whole thereof.

Witness my hand this _____ day of _____, 2021.

ALICEA CACCAVO
Board Clerk