



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

Rancho Santa Fe FPD  
Board Room – 18027 Calle Ambiente  
Rancho Santa Fe, California 92067

May 17, 2023  
1:00 pm PT  
Regular Meeting

**Public Comment:** to submit a comment in writing, please email [caccavo@rsf-fire.org](mailto:caccavo@rsf-fire.org) and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

**Rules for Addressing Board of Directors:** Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance and Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours.

Packet documents are also posted online at [www.rsf-fire.org](http://www.rsf-fire.org).



# Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

May 17, 2023

Call to Order

Pledge of Allegiance

Roll Call

1. Presentations

- a. Rancho Santa Fe Fire District Foundation (RSFFDF) check presentations for grants accepted at the April 19<sup>th</sup> regularly scheduled meeting:
  - i. VHF Radios
  - ii. ATV

2. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of April 19, 2023  
ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports for April 2023
  - (1) List of Demands Check 36207 thru 36327, Electronic File Transfers (EFT), and Wire Transfer(s)  
totaling: \$ 424,663.77  
Wire Transfer(s) totaling: \$ 88,646.38  
Payroll(s) totaling: \$ 657,282.53  
TOTAL DISTRIBUTION \$ 1,170,592.68
  - (2) Grant Recap
  - (3) Activity Reports – April 2023
    - (a) Operations
    - (b) Training
    - (c) Fire Prevention

ACTION REQUESTED: **Receive and File**

4. Public Comment

5. New Business

a. Preliminary Budget FY 23/24

To discuss the preliminary budget. **Handout**

ACTION REQUESTED: **Discussion Only**



# Rancho Santa Fe Fire Protection District Board of Directors

## Regular Meeting

May 17, 2023

b. Article XIII B California Constitution Appropriation Limit

To discuss and/or approve the change in population for the Rancho Santa Fe Fire Protection District appropriations limit. [Staff Report 23-11, Price Factor and Population Letter for 2023](#)

ACTION REQUESTED: **Select a Method to Calculate Appropriations Limit**

6. Resolutions/Ordinance

a. Resolution No. 2023-03

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2023/2024 Appropriations of Tax Proceeds for the Gann Limit.

ACTION REQUESTED: **Adopt**

b. Resolution No. 2023-04

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2023/2024.

ACTION REQUESTED: **Adopt**

c. Resolution No. 2023-05

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies for Special Taxes to be collected on the Tax Roll for Fiscal Year 2023/2024.

ACTION REQUESTED: **Adopt**

d. Resolution No. 2023-06

To adopt a Resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District and Designation of Applicant's Agent Resolution for Non-State Agencies.

ACTION REQUESTED: **Adopt**

7. Oral Report

a. Fire Chief

b. Operations

c. Training

d. Fire Prevention

e. Human Resources, Finance & Board Clerk

f. Board of Directors

I. North County Dispatch JPA – Update

II. County Service Area – 17 – Update

III. Rancho Santa Fe Fire District Foundation - Update

IV. Director Comments

7. Closed Session

a. California Government Code §54957 – Public Employee Performance Evaluation

Title: Fire Chief

8. Adjournment

The next regular Board of Directors meeting to be held on June 21, 2023, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



# Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

May 17, 2023

## CERTIFICATION OF POSTING

I certify that on May 12, 2023, a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on May 12, 2023:

Alicea Caccavo  
Board Clerk