



Special Event Requirements

In order to increase fire safety for both booth operators and the general public, the following requirements shall be met when open flame cooking devices are used during an outdoor special event.

Booth Construction and Location

- Provide plan with exit locations, aisles, and fire extinguisher locations in addition to exit widths to comply with the table located in CFC Section 3103.12.2.
- Booths shall be located a minimum of 20 feet from any permanent structure.
- Cooking booths must be separated from non-cooking booths by 20 feet.
- All fabric or pliable canopy covers, side/back drops, and decorative material must have:
 - A permanently affixed label bearing the identification of size and fabric or material type.
 - Certification – showing that the materials used in the manufacture of the item meet the flame-resistance requirements of CPAI-84.
- Exit openings shall be a minimum of 3 feet wide and 6 feet, 8 inches in height.
- Vehicles shall be parked a minimum of 20 feet from the booth, tent, or canopy.
- Any floor covering(s), decorative materials, and other effects must be noncombustible or treated and maintained in an approved flame-retardant condition.
- Fire Department access roadways shall be maintained at 24 feet in width, and 13 feet, 6 inches in height.

Cooking Equipment

- All cooking equipment shall be of an approved type.
- Coleman stoves or equivalent shall conform to the following requirements:
 - No gasoline or kerosene may be used.
 - No fueling of a stove may be done in the booth.
 - There may be no storage of fuel in the booth.
- LP Gas containers shall not be stored in the booth.
 - Tanks shall have a shut-off valve.
 - The stove shall have an on-off valve.
 - Hoses shall be of an approved type for use with the equipment
 - The tank must be protected from damage and secured in the upright position.
 - Prior to use, all connections must be tested (may be done with a soap and water solution).
- A minimum of 18 inches shall be provided between the booth backdrop material and cooking appliance.
- Charcoal barbecue cooking shall conform to the following requirements:
 - Charcoal barbecue cooking is prohibited inside of booths.
 - Charcoal cooking shall be performed only in areas away from public access and shall be located a minimum of 10 feet from any booth with a minimum of 20 feet from any permanent structure.
 - Only commercially sold charcoal lighter fluid or electric starters may be used (no gasoline, kerosene, etc.).
 - Coals shall be disposed of only in metal containers that have been designated for such use and are approved by the Fire Marshal. Dumping of coals in trash containers is prohibited.
- Deep fat frying shall conform to the following requirements:
 - Deep fat frying is prohibited inside of booths.
 - Frying shall be performed a minimum of 10 feet away from any booth and a minimum of 20 feet from any permanent structure.
 - Where deep fat fryers are installed adjacent to exposed open flame cooking devices they shall be separated by 16 inches or a noncombustible baffle at least 8 inches in height.

- Deep frying includes cooking equipment made specifically for deep fat frying, as well as any appliance containing oil being heated.
- Frying shall only be done in appliances manufactured for frying; the use of tin pans for frying is prohibited.

Fire Extinguishers

- Each booth shall be provided with a minimum of 1 (one) 2-A-10BC rated portable fire extinguisher.
- Any cooking operation involving combustible cooking media (e.g. vegetable or animal oils and fats) will also require a class "K" fire extinguisher.
- Fire Extinguishers shall conform to the following:
 - The extinguisher shall be mounted and secured so that it will not fall over.
 - The extinguisher must be visible, accessible, and located away from the cooking area.
 - The extinguisher must have been serviced within the last year and have a California State Fire Marshal service tag attached.

Electrical Setups

Flexible electrical cords (extension cords) shall be grounded (3-wire), adequately protected, secured from mechanical and environmental damage, and free from splices.

Generators

Generators and other internal combustion power sources shall be separated from tents, canopies, or membrane structures by a minimum of 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means.

Display of Motor Vehicles

Liquid and gas fueled vehicles and equipment used for display within tents or membrane structures shall be in accordance with the following:

- Batteries shall be disconnected in an appropriate manner.
- Vehicles or equipment shall not be fueled or defueled within the tent or membrane structure.
- Fuel in the fuel tank shall not exceed one quarter of the tank capacity or 5 gallons whichever is less.
- Fuel tank openings shall be locked and sealed to prevent the escape of vapors.
- The location of vehicles or equipment shall not obstruct means of egress

Smoking

Smoking shall not be permitted in tents or membrane structures. Approved "No Smoking" signs shall be conspicuously posted.

For more information, or to schedule an inspection, please contact the Rancho Santa Fe Fire Prevention Bureau at 858-756-5971. (Published 05/31/17)



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