

# Rancho Santa Fe Fire Protection District Board of Directors Meeting Agenda



Rancho Santa Fe FPD Board Room  
18027 Calle Ambiente, Ste. 101  
Rancho Santa Fe, CA 92067

April 22, 2026  
1:00 PM  
Regular Meeting

**Public Comment:** To submit a comment in writing, please email [smontagne@ranchosantafire.gov](mailto:smontagne@ranchosantafire.gov) and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read aloud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the district’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

**Americans with Disabilities Act:** If you need special assistance to participate in this meeting, please contact the Board Clerk at 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to assure accessibility to the meeting.

**Rules for Addressing the Board of Directors:** Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot act on any matter presented during Public Comment but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may act on matters of an urgent nature, or which require immediate attention. The time allotted for each presentation is subject to the discretion of the board and based on the number of intended speakers. Each audience member will be allotted an equal amount of time.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Board Clerk’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at <http://www.ranchosantafire.gov>.

# Rancho Santa Fe Fire Protection District Board of Directors

## Regular Meeting

April 22, 2026



1. Call to Order
2. Pledge of Allegiance
3. AB 2449 Approve Director's Request
  - If a request is submitted, consider approval of the Director's request to participate remotely and utilize Just Cause or Emergency Circumstance per AB2449
4. Determination of a Quorum/Roll Call
5. Approval of Agenda
6. Public Comment

This portion of the agenda may be utilized by any person to address the Board of Directors on any matter within their jurisdiction. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by The Brown Act. Comment time will be set based on the number of intended speakers.
7. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

8. Consent Calendar
  - a. Board of Directors Minutes
    - Minutes of March 18, 2026  
ACTION REQUESTED: **Approve**
  - b. Receive and File
    - Monthly/Quarterly Reports for March 2026
      - (1) List of Demands:

Checks 39790 – 39880 and Electronic Funds Transfers (EFTs) totaling:	\$ 786,735.99
Payroll(s) totaling:	\$ <u>1,024,701.40</u>
TOTAL DISTRIBUTION	\$ 1,811,437.39
      - (2) Grant Recap
      - (3) Division Reports – March 2026
        - (a) Operations
        - (b) Training
        - (c) Fire Prevention
    - SB272 Enterprise System Catalog  
ACTION REQUESTED: **Receive and File**

# Rancho Santa Fe Fire Protection District Board of Directors

## Regular Meeting

April 22, 2026



### 9. Correspondence

- a. Gratitude for the Overpass Coordination

### 10. New Business

- a. Cost Share - AFG Grant

Discuss and/or authorize the allocation of cost-share funds for FY25 AFG Grant. [Staff Report 26-08](#)

ACTION REQUESTED: **Authorize**

- b. Grant Acceptance

Discuss and/or authorize acceptance of a grant from the RSFFDF for \$24,026.96. [Staff Report 26-09](#)

ACTION REQUESTED: **Authorize**

### 11. Oral Reports

- i. Fire Chief
- ii. Operations
- iii. Training
- iv. Fire Prevention
- v. Finance
- vi. Board of Directors
  - North County Dispatch JPA
  - County Service Area – 17
  - Rancho Santa Fe Fire District Foundation
  - Director Comments

### 12. Adjournment

The next regular Board of Directors meeting is to be held on May 20, 2026, in the Board Room located at 18027 Calle Ambiente, Ste. 101, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

## CERTIFICATION OF POSTING

I certify that on April 17, 2026, a copy of the foregoing agenda was posted on the district's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on April 17, 2026:

*SKMontagne*

Sarah Montagne

Board Clerk

Rancho Santa Fe Fire Protection District

Rancho Santa Fe Fire Protection District  
Regular Board of Directors Meeting  
Minutes March 18, 2026



*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.*

Director Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:01pm.

**Pledge of Allegiance**

Director Stine led the assembly in the Pledge of Allegiance.

**AB 2449 Approve Director's Request**

No request was made.

**Determination of a Quorum**

A quorum was confirmed.

**Roll Call**

Directors Present: Ashcraft, Barnard, Hillgren, Stine, Tanner

Directors Absent: None

Staff Present: Fire Chief Dave McQuead; Battalion Chief Trever Krueger; Fire Marshal Marlene Donner; Finance Manager Burgen Havens; Board Clerk Sarah Montagne

RSF Fire District Foundation: Retired Fire Chief Frank Twohy

**Approval of Agenda**

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR HILLGREN, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve agenda as presented.

AYES: ASHCRAFT, BARNARD, HILLGREN, STINE, TANNER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

1. **Public Comment**

A comment was made regarding the potential for hosting a chipping event within the district.

2. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all Resolutions/Ordinances.

AYES: ASHCRAFT, BARNARD, HILLGREN, STINE, TANNER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Rancho Santa Fe Fire Protection District  
Regular Board of Directors Meeting  
Minutes March 18, 2026



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3. **Consent Calendar**

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as presented.

AYES: ASHCRAFT, BARNARD, HILLGREN, STINE, TANNER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. **New Business**

a. **Training Center Tower Repair**

Discuss and/or authorize the Fire Chief to execute a contract for repair.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to authorize the Fire Chief to execute the tower repair contract.

AYES: ASHCRAFT, BARNARD, HILLGREN, STINE, TANNER

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5. **Adjournment**

Meeting adjourned at 1:55pm.

*The next regular Board of Directors meeting is to be held on April 22, 2026, in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.*

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Sarah Montagne  
Board Clerk

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James H. Ashcraft  
President

Check Issue Date	Check Number	Payee	Amount	Invoice GL Account Title
3/6/2026	39790	A to Z Plumbing Inc	\$190.00	BUILDING: RSF6
3/6/2026	39791	American Medical Response Inc	\$49.67	CSA-17 CONTRACT
3/6/2026	39792	B&G Consultants	\$3,795.00	PROFESSIONAL SERVICES-MISC
3/6/2026	39793	C.A.P.F.	\$1,740.50	DISABILITY INSURANCE
3/6/2026	39794	Caselle INC.	\$1,389.00	SUBSCRIPTIONS
3/6/2026	39795	Charter Communications Holdings LLC (Sp	\$56.75	UTILITIES: RSF4
3/6/2026	39795	Charter Communications Holdings LLC (Sp	\$1,229.93	UTILITIES: ADMIN
3/6/2026	39796	Cielo Village Partners LP	\$3,600.12	BUILDING: ADMIN
3/6/2026	39797	Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
3/6/2026	39798	Compressed Air Specialties Inc	\$1,007.83	SCBA EQUIPMENT
3/6/2026	39799	Cox Communications	\$649.72	UTILITIES: RSF5
3/6/2026	39800	Direct Energy Business-Dallas	\$1,272.12	UTILITIES: RSF1
3/6/2026	39801	Dish	\$132.82	UTILITIES: RSF6
3/6/2026	39802	E7 Systems LLC	\$4,750.00	CONSULTING SVCS - PREVENTI
3/6/2026	39802	E7 Systems LLC	\$268.75	CONSULTING SVCS - PREVENTI
3/6/2026	39803	Fire Catt LLC	\$12,314.25	LADDER TESTING
3/6/2026	39804	Griffin Ace Hardware Co.	\$57.31	BUILDING: RSF4
3/6/2026	39804	Griffin Ace Hardware Co.	\$94.78	FUEL/PROPANE
3/6/2026	39805	Guardian Life Insurance Co	\$7,433.31	MEDICAL/DENTAL INSURANCE
3/6/2026	39806	HGW Architecture	\$7,625.00	PROFESSIONAL SERVICES-MISC
3/6/2026	39807	Integrity Data	\$258.00	SUBSCRIPTIONS
3/6/2026	39808	K & M Pest Solutions	\$546.00	BUILDING: RSF6
3/6/2026	39809	Lincoln National Life Ins Co	\$444.65	LIFE INSURANCE
3/6/2026	39809	Lincoln National Life Ins Co	\$547.60	LIFE INSURANCE
3/6/2026	39810	MES Service Company LLC	\$358.15	SCBA EQUIPMENT
3/6/2026	39811	Michael Kraus	\$3,289.12	PROFESSIONAL SERVICES-MISC
3/6/2026	39812	Motorola Solutions Inc	\$1,486.30	RADIOS
3/6/2026	39813	Olivenhain Municipal Water District	\$1,099.34	UTILITIES: RSF2
3/6/2026	39813	Olivenhain Municipal Water District	\$3,027.28	UTILITIES: RSF2
3/6/2026	39813	Olivenhain Municipal Water District	\$1,453.27	UTILITIES: RSF4
3/6/2026	39814	Puretec Industrial Water	\$172.95	BUILDING: RSF2
3/6/2026	39814	Puretec Industrial Water	\$50.40	BUILDING: RSF4
3/6/2026	39815	Race Telecommunications INC	\$179.50	UTILITIES: RSF1
3/6/2026	39816	Rancho Santa Fe Fire Protection District	\$60,500.00	WORKERS COMP
3/6/2026	39817	Rincon Del Diablo Municipal Water Distri	\$491.57	UTILITIES: RSF5
3/6/2026	39818	Roadone	\$700.00	TRAINING- MATERIALS/SUPPLIES
3/6/2026	39818	Roadone	\$350.00	TRAINING- MATERIALS/SUPPLIES
3/6/2026	39819	RSF Mail Delivery Solutions	\$150.00	OFFICE EXPENSES
3/6/2026	39820	SC Commercial LLC	\$2,280.77	FUEL/PROPANE
3/6/2026	39820	SC Commercial LLC	\$2,034.13	FUEL/PROPANE
3/6/2026	39821	Streamline	\$743.00	WEBSITE
3/6/2026	39822	Target Solutions Learning	\$2,127.08	SUBSCRIPTIONS
3/6/2026	39823	U.S. Bank Corporate Payment Systems	\$12,161.51	CAL-CARD PROGRAM
3/13/2026	39824	AFSS -Southern Division	\$30.00	TRAINING: ADMINISTRATION
3/13/2026	39825	AT&T Calnet 2/3	\$31.83	UTILITIES: RSF1
3/13/2026	39825	AT&T Calnet 2/3	\$31.83	UTILITIES: RSF1
3/13/2026	39825	AT&T Calnet 2/3	\$78.38	UTILITIES: RSF3
3/13/2026	39825	AT&T Calnet 2/3	\$187.81	UTILITIES: RSF1
3/13/2026	39825	AT&T Calnet 2/3	\$158.43	UTILITIES: ADMIN
3/13/2026	39825	AT&T Calnet 2/3	\$35.89	UTILITIES: RSF3
3/13/2026	39825	AT&T Calnet 2/3	\$55.69	UTILITIES: ADMIN
3/13/2026	39825	AT&T Calnet 2/3	\$74.94	UTILITIES: RSF6
3/13/2026	39825	AT&T Calnet 2/3	\$2,012.94	UTILITIES: RSF4
3/13/2026	39825	AT&T Calnet 2/3	\$1,341.96	UTILITIES: RSF6
3/13/2026	39826	Attention To Detail Garage Door Inc.	\$390.00	BUILDING: RSF5
3/13/2026	39827	BPAS	\$153.00	HSA HEALTH SAV ACCT - ACTIVE
3/13/2026	39828	Cardio Partners	\$556.65	CSA-17 CONTRACT
3/13/2026	39829	County of SD/RCS	\$72.50	800 MHz NETWORK FEES
3/13/2026	39829	County of SD/RCS	\$3,446.50	800 MHz NETWORK FEES
3/13/2026	39830	EDCO Waste & Recycling Inc	\$271.16	UTILITIES: RSF5
3/13/2026	39831	Fitch Law Firm Inc	\$2,071.28	LEGAL SERVICES
3/13/2026	39832	Griffin Ace Hardware Co.	\$122.83	STATION SUPPLIES
3/13/2026	39833	Home Depot INC	\$589.43	BUILDING: RSF4
3/13/2026	39834	MES Service Company LLC	\$15,944.64	HOSE & NOZZLES

3/13/2026	39835 Olivenhain Municipal Water District	\$316.99	UTILITIES: RSF3
3/13/2026	39836 Parkhouse Tire INC.	\$2,288.59	APPARATUS/VEHICLES
3/13/2026	39836 Parkhouse Tire INC.	\$187.38	APPARATUS/VEHICLES
3/13/2026	39837 R.E. Badger & Son INC.	\$400.00	BUILDING: RSF6
3/13/2026	39838 RSF Security Inc	\$36.00	BUILDING: ADMIN
3/13/2026	39839 SC Commercial LLC	\$382.12	FUEL/PROPANE
3/13/2026	39839 SC Commercial LLC	\$930.83	FUEL/PROPANE
3/13/2026	39839 SC Commercial LLC	\$1,422.05	FUEL/PROPANE
3/13/2026	39839 SC Commercial LLC	\$3,108.04	FUEL/PROPANE
3/13/2026	39840 SDG&E	\$848.54	UTILITIES: RSF6
3/13/2026	39841 Septic Solutions Inc	\$1,500.00	BUILDING: RSF6
3/13/2026	39842 Sillworks	\$2,947.99	COMPUTERS & PRINTERS
3/13/2026	39843 TK Elevator Corporation	\$966.99	ELEVATOR
3/13/2026	39844 Waste Management Inc	\$773.25	UTILITIES: RSF2
3/13/2026	39844 Waste Management Inc	\$908.81	UTILITIES: RSF1
3/13/2026	39844 Waste Management Inc	\$425.47	UTILITIES: RSF4
3/13/2026	39844 Waste Management Inc	\$425.47	UTILITIES: RSF3
3/20/2026	39845 A to Z Plumbing Inc	\$225.00	BUILDING: RSF3
3/20/2026	39846 APCD	\$150.00	PERMITS
3/20/2026	39847 AT&T	\$69.55	UTILITIES: RSF6
3/20/2026	39848 AT&T Calnet 2/3	\$61.13	UTILITIES: RSF2
3/20/2026	39848 AT&T Calnet 2/3	\$121.69	UTILITIES: RSF4
3/20/2026	39848 AT&T Calnet 2/3	\$218.91	UTILITIES: ADMIN
3/20/2026	39848 AT&T Calnet 2/3	\$19.68	UTILITIES: ADMIN
3/20/2026	39849 Charter Communications Holdings LLC (Sp	\$291.34	UTILITIES: ADMIN
3/20/2026	39850 Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
3/20/2026	39851 DEH County of San Diego	\$986.00	PERMITS
3/20/2026	39852 Duff Mechanic Services	\$497.00	BUILDING: RSF2
3/20/2026	39852 Duff Mechanic Services	\$3,745.00	BUILDING: RSF3
3/20/2026	39853 Genuine Parts Company, Inc.	\$169.79	FUEL/PROPANE
3/20/2026	39853 Genuine Parts Company, Inc.	\$85.01	FUEL/PROPANE
3/20/2026	39853 Genuine Parts Company, Inc.	\$171.61	FUEL/PROPANE
3/20/2026	39853 Genuine Parts Company, Inc.	\$141.27	FUEL/PROPANE
3/20/2026	39854 GoTo Technologies USA, LLC	\$1,168.62	UTILITIES: ADMIN
3/20/2026	39854 GoTo Technologies USA, LLC	\$1,168.62	UTILITIES: ADMIN
3/20/2026	39855 Lincoln National Life Ins Co	\$429.25	LIFE INSURANCE
3/20/2026	39855 Lincoln National Life Ins Co	\$547.60	LIFE INSURANCE
3/20/2026	39856 Nationwide Medical Surgical Inc	\$189.20	CSA-17 CONTRACT
3/20/2026	39857 North County EVS Inc	\$1,281.47	APPARATUS: SCHEDULED
3/20/2026	39857 North County EVS Inc	\$1,356.21	APPARATUS: REPAIR
3/20/2026	39857 North County EVS Inc	\$2,228.78	APPARATUS: SCHEDULED
3/20/2026	39857 North County EVS Inc	\$11,126.57	APPARATUS: REPAIR
3/20/2026	39857 North County EVS Inc	\$7,814.43	APPARATUS: SCHEDULED
3/20/2026	39857 North County EVS Inc	\$235.19	APPARATUS: SCHEDULED
3/20/2026	39857 North County EVS Inc	\$5,133.50	APPARATUS: REPAIR
3/20/2026	39858 Pitney Bowes Inc	\$260.54	MACHINES & OFFICE EQUIPMENT
3/20/2026	39858 Pitney Bowes Inc	\$71.13	MACHINES & OFFICE EQUIPMENT
3/20/2026	39859 SC Commercial LLC	\$1,573.55	FUEL/PROPANE
3/20/2026	39859 SC Commercial LLC	\$3,335.90	FUEL/PROPANE
3/20/2026	39860 SDG&E	\$269.14	UTILITIES: ADMIN
3/20/2026	39860 SDG&E	\$5,356.84	UTILITIES: RSF1
3/20/2026	39860 SDG&E	\$2,160.31	UTILITIES: RSF3
3/20/2026	39860 SDG&E	\$1,113.63	UTILITIES: ADMIN
3/20/2026	39860 SDG&E	\$114.98	UTILITIES: RSF5
3/20/2026	39860 SDG&E	\$175.81	UTILITIES: ADMIN
3/20/2026	39860 SDG&E	\$3,141.00	UTILITIES: RSF4
3/20/2026	39861 Shred it Stericycle	\$317.22	OFFICE EXPENSES
3/20/2026	39862 U S Postal Service	\$370.00	OFFICE EXPENSES
3/27/2026	39863 Alliance Laundry Systems Distribution	\$234.00	BUILDING: RSF4
3/27/2026	39864 AT&T	\$248.77	UTILITIES: RSF5
3/27/2026	39864 AT&T	\$82.11	UTILITIES: RSF3
3/27/2026	39864 AT&T	\$86.36	UTILITIES: RSF1
3/27/2026	39864 AT&T	\$94.50	UTILITIES: RSF2
3/27/2026	39865 BPAS	\$931.50	HSA HEALTH SAV ACCT - ACTIVE
3/27/2026	39866 C.A.P.F.	\$1,711.00	DISABILITY INSURANCE
3/27/2026	39867 Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN

3/27/2026	39867	Cleaning Services Master's LLC	\$180.00	BUILDING: ADMIN
3/27/2026	39868	DanBillt Engineering	\$1,515.68	CAPITAL - APPARATUS
3/27/2026	39869	Duthie Electric Svc Corp	\$755.62	GENERATORS
3/27/2026	39870	First Alarm Wellness	\$2,340.00	PHYSICALS & WELLNESS PROGRAM
3/27/2026	39871	Jonathan Lim	\$145.46	PPE
3/27/2026	39872	Kenney Relic Sign Company	\$5,179.15	CAPITAL - APPARATUS
3/27/2026	39873	Liebert Cassidy Whitmore	\$145.50	LEGAL SERVICES
3/27/2026	39874	Olivenhain Municipal Water District	\$222.19	UTILITIES: RSF6
3/27/2026	39875	On Duty Health PC	\$85,506.00	PHYSICALS & WELLNESS PROGRAM
3/27/2026	39876	RSF Security Inc	\$50.00	UTILITIES: RSF5
3/27/2026	39877	SC Commercial LLC	\$870.61	FUEL/PROPANE
3/27/2026	39877	SC Commercial LLC	\$1,731.87	FUEL/PROPANE
3/27/2026	39877	SC Commercial LLC	\$1,050.16	FUEL/PROPANE
3/27/2026	39878	SDG&E	\$2,531.22	UTILITIES: RSF2
3/27/2026	39878	SDG&E	\$1,345.23	UTILITIES: RSF5
3/27/2026	39879	Septic Solutions Inc	\$3,200.00	BUILDING: RSF6
3/27/2026	39880	Verizon Wireless	\$329.16	CSA-17 CONTRACT
3/27/2026	39880	Verizon Wireless	\$1,722.90	CELLULAR
3/6/2026	26030601	CalPERS - Health	\$4,298.12	MARCH PREMIUMS-NON-PERS
3/6/2026	26030602	CalPERS - Health	\$124,286.53	MARCH PREMIUMS
3/6/2026	26030603	Luke D. Bennett	\$250.00	CSA-17 CONTRACT
3/6/2026	26030604	Paul Lorenzo	\$250.00	CSA-17 CONTRACT
3/6/2026	26030605	Sean Johnson	\$1,738.00	HIGHER EDUCATION
3/6/2026	26030606	Sean Johnson	\$275.00	TRAINING: SUPPRESSION
3/13/2026	26031301	Cory M. Ender	\$595.00	TRAINING: SUPPRESSION
3/20/2026	26032001	Justin Cloyd	\$83.00	TRAINING: SUPPRESSION
3/20/2026	26032002	Justin Cloyd	\$715.00	TRAINING: SUPPRESSION
3/20/2026	26032003	CalPERS	\$264,142.81	PERS FEBRUARY RETIREMENT
3/27/2026	26032701	Ian O'Connor	\$625.00	TRAINING: SUPPRESSION
3/27/2026	26032702	Sarah Montagne	\$249.56	TRAINING: ADMINISTRATION
			<u>\$755,783.17</u>	

3/6/2026 \$30,952.82 BPAS Transfer- March 2026  
**Total:** \$30,952.82

3/15/2026 \$508,184.00 RSF Fire Payroll  
3/31/2026 \$516,517.40 RSF Fire Payroll  
**Total:** \$1,024,701.40

**Grand Total:** \$1,811,437.39

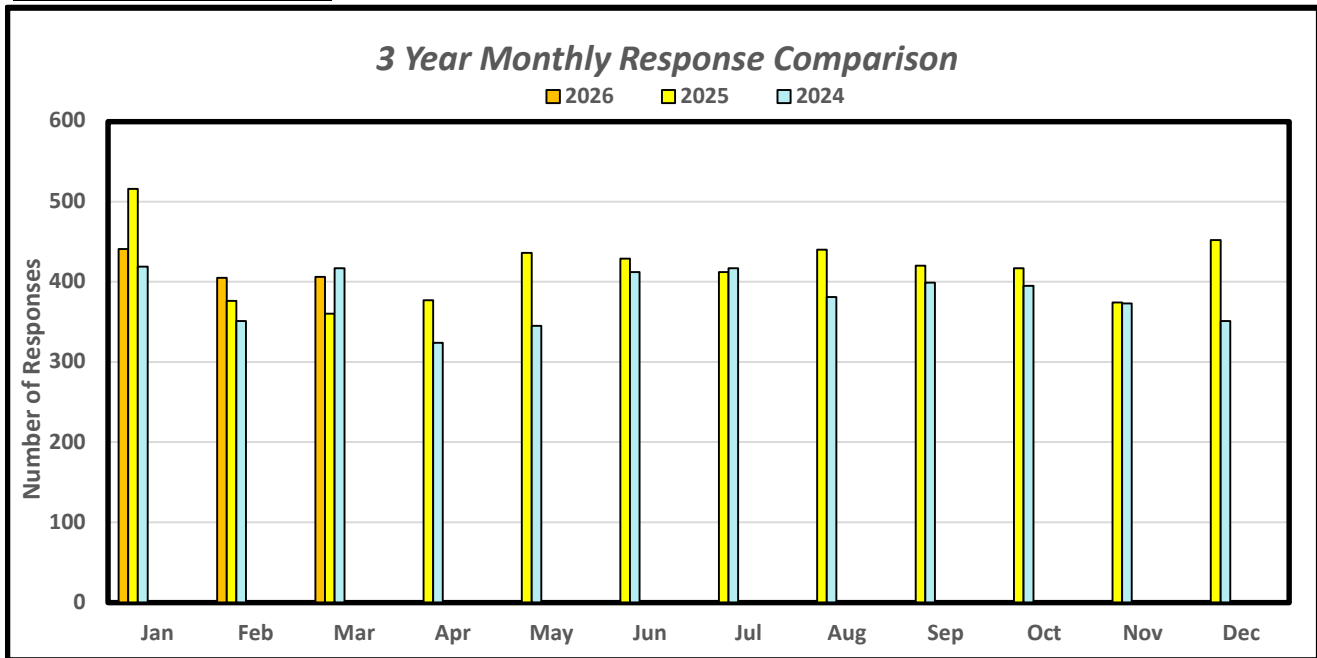
# RSF Grant Re-Cap March 2026

Status	Date Submitted	Agency/Grantor Name	Description / Items Requested	Amount Requested	Total Received	Notes:
ACTIVE	9/30/2021	FEMA	Covid Forced Labor OT	\$ 93,084.25		RFI completed 8/2022. Under eligibility review.
ACTIVE	9/29/2022	UASI FY23	Training Courses	\$ 89,098.86		Reimbursement Submitted; \$52,644.82
ACTIVE	9/26/2023	UASI FY24	Fresno Symposium & Training Courses	\$ 63,620.00		Award letter received. Approved for \$4,000.00.
ACTIVE	9/12/2024	UASI FY25	Fresno Symposium & Training Courses	\$ 15,000.00		Application Submitted
ACTIVE	9/10/2025	SHSGP FY25	Sonicwall Firewall & Router System	\$ 15,523.00		Application Submitted
ACTIVE	1/22/2026	SHSGP FY26	6 Radios	\$ 14,666.00		Application Submitted
ACTIVE	12/15/2024	AFG FY25 (Assistance to Firefighters Grant)	Self Contained Breathing Apparatus	\$ 596,000.00		Approved for \$352,636.36
ACTIVE	2/1/2025	California Office of Traffic Safety	Advanced auto extrication training	\$ 14,218.00		Approved
ACTIVE	3/1/2026	SD Regional Fire Foundation	Auto Extrication Tools for 2 New Engines	\$ 50,000.00		Submitted
		RSF Fire Protection District General Fund	Auto Extrication Tools for 2 New Engines	\$ 50,000.00		
						Elfin Forest/Harmony Grove Clean Up; Collaborating w/UrbanCorp, San Marcos Fire and Escondido Fire; 3 year grant - 1/2023-12/2025; Financials going through UrbanCorp. Work completed 2024.
			Escondido Creek/San Marcos Defensible			
CLOSED	8/1/2022	Coastal Conservancy	Space/Roadway Clearance	\$ 325,864.00		
CLOSED	4/21/2023	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Scott Schieber accepted. Process is officially closed.
CLOSED	5/10/2024	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Cory Ender accepted. Process is officially closed
CLOSED	4/14/2025	RSF Association	Firefighter of the Year Award	\$ 750.00	\$ 750.00	Blaine Nelson accepted. Process is officially closed
CLOSED	5/15/2023	SD Regional Fire Foundation (County Supervisor Lawson-Remer	70 Wildland Brush Jackets	\$ 7,380.00		Approved. Jackets received from Fire ETC.
		RSF Fire Protection District General Fund	70 Wildland Brush Jackets	\$ 9,286.97		
CLOSED	5/15/2023	SD Regional Fire Foundation	E-Hydraulic Extrication Tools	\$ 5,000.00		Approved. Tools received from LN Curtis.
		County Supervisor Terra Lawson-Remer	E-Hydraulic Extrication Tools	\$ 20,000.00		
		RSF Fire Protection District General Fund	E-Hydraulic Extrication Tools	\$ 20,000.00		
CLOSED	9/7/2021	UASI FY19	Rescue Systems 1	\$ 7,705.26	\$ 7,664.19	Completed-Check Received
CLOSED	7/6/2022	UASI FY20	Training; L-954 Course	\$ 15,196.00	\$ 15,196.00	Approved 04/08/2022. Check Received 9/2023.
CLOSED		UASI FY21	Fresno Symposium & Rescue Systems 1	\$ 20,655.00	\$ 0.00	Lowered to \$4,195.14; Not eligible for reimbursement
CLOSED		UASI FY22	Fresno Symposium	\$ 15,000.00	\$ 0.00	Not seeking Reimbursement - No Symposium in FY22
CLOSED	4/17/2024	SHSGP FY21	4 Radios	\$ 22,904.00	\$ 24,433.00	County allocated an additional \$1,529.00. Check received.
CLOSED		SHSGP FY22	4 Radios	\$ 20,338.00	\$ 20,338.00	Completed-Check received
CLOSED		SHSGP FY23	2 Radios, MacBooks	\$ 17,080.00	\$ 17,080.00	Completed-Check Received
CLOSED	5/29/2024	SHSGP FY24	Multigas Monitors	\$ 12,655.00	\$ 12,146.00	Completed-Check Received
<b>RSF Fire District Foundation</b>						
	12/7/2021	RSF Foundation	Forcible Entry	\$ 8,905.00	\$ 8,905.00	(1) Multi-Force Door (Forcible Entry Door Simulator). 50/50 split with the District for pendants, cell guards for Staff and
	9/21/2021	RSF Foundation	GIA Wellness	\$ 8,537.50	\$ 8,537.50	harmonizers for each facility.
	8/19/2021	RSF Foundation	UVC Air Disinfecting	\$ 1,000.00	\$ 1,000.00	10 UVC LED Disinfecting Air Purifiers.
	8/19/2022	RSF Foundation (Sharon McDonald)	E-Hydraulic Extrication Tools	\$ 45,000.00	\$ 45,000.00	Completed.
	2/22/2023	RSF Foundation	Station 6 Improvements	\$ 203,000.00	\$ 203,000.00	Approved.
	4/1/2023	RSF Foundation (Sharon McDonald)	UTV/Radios	\$ 196,337.00	\$ 196,337.00	Approved. Items in Service.
	6/16/2023	RSF Foundation	RSF3 Barbecue	\$ 1,000.00	\$ 1,000.00	Approved. Items delivered.
						Approved. Item delivered. Ongoing purchases procured as needed
	9/1/2023	RSF Foundation (Sharon McDonald)	Drone Program	\$ 50,000.00	\$ 50,000.00	for Drone program.
	11/27/2023	RSF Foundation (Sharon McDonald)	TICs	\$ 25,000.00	\$ 25,000.00	Items delivered. Staff Report.
	12/18/2023	RSF Foundation	Blackstone Griddle - RSF1	\$ 399.00	\$ 399.00	Approved. Items received.
	5/3/2024	RSF Foundation	Specialized turf	\$ 21,849.00	\$ 21,849.00	Approved. Item received and installed
	5/3/2024	RSF Foundation	5-Decontamination units	\$ 16,501.00	\$ 16,501.00	Approved. Items received and Installed
	5/3/2024	RSF Foundation	RSF6 Parking lot improvement	\$ 29,551.90	\$ 29,551.90	Approved 50/50 Split with the district for Asphalt work
	5/3/2024	RSF Foundation	RSF2 Training Burn Prop Containers	\$ 12,000.00	\$ 12,000.00	Approved. Project complete.
	5/3/2024	RSF Foundation	RSF6 - 50 chairs for Community room	\$ 2,498.83	\$ 2,498.83	Approved. Project complete.
	1/15/2025	RSF Foundation	Winter Jackets	\$ 6,831.00	\$ 6,831.00	Approved. Project complete.
	4/17/2025	RSF Foundation	Streamlight Flashlights	\$ 4,966.00	\$ 4,966.00	Approved. Items Received
	4/17/2025	RSF Foundation	50% of roof replacement & solar at RSF6	\$ 187,739.50	\$ 187,739.50	Approved. Project complete.
	8/20/2025	RSF Foundation	TIC's	\$ 19,887.96	\$ 19,887.96	Approved. Items received
	9/17/2025	RSF Foundation (Sharon McDonald)	ATV/Trailer	\$ 75,000.00	\$ 75,000.00	Approved

# Rancho Santa Fe Fire Protection District Operations Report

## March 2026

### Monthly Incidents



### 3 Year Call Volume Tracker:

2026		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	441	405	406										
YTD	441	846	1252	1252	1252	1252	1252	1252	1252	1252	1252	1252	1252	
2025		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	516	376	360	377	436	429	412	440	420	417	374	452	5,009
YTD	516	892	1252	1629	2065	2494	2906	3346	3766	4183	4557	5009		
2024		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
	Responses	419	351	417	324	345	412	417	381	399	395	373	351	4,584
YTD	419	770	1187	1511	1856	2268	2685	3066	3465	3860	4233	4584		

### Significant Incidents

<b>Date:</b>	<b>Incident:</b>	<b>Units Assigned:</b>
3/6/2026	Mulch Fire 5539 Via De La Cumbre	E261, E263, B264

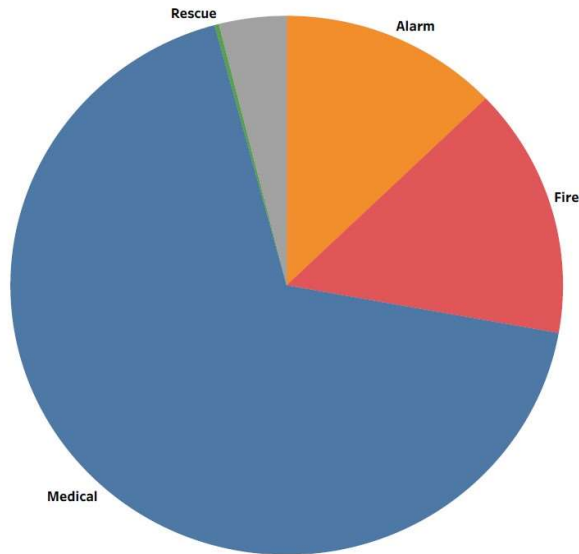
# Rancho Santa Fe Fire Protection District Operations Report

## March 2026

Assigned Incidents for RANCHO SANTA FE FPD  
March 2026

Agency  
RANCHO SANTA FE FPD

Alarm	52 incidents / 12.81%
Fire	61 incidents / 15.02%
Medical	276 incidents / 67.98%
Rescue	1 incidents / 0.25%
Other	16 incidents / 3.94%
<b>Grand Total</b>	<b>406 incidents / 100.00%</b>

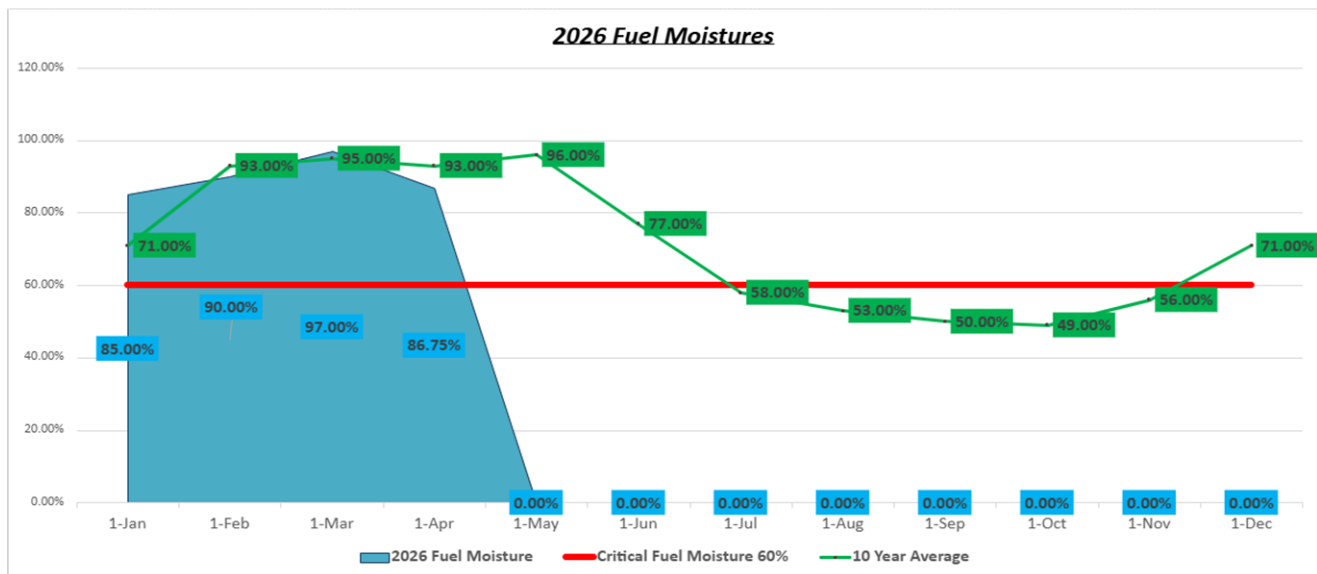


Problem Category

- Alarm
- Fire
- Medical
- Rescue
- Other

Data Source: AgencyDashboard\_v3\_Extract\_v5  
Data Last Updated: 4/1/2026 11:31:49 PM

### Monthly Fuel Reports



# Rancho Santa Fe Fire Protection District Operations Report

## March 2026

Southern Operations

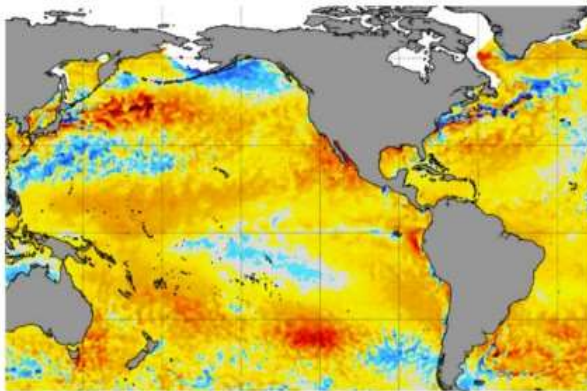
### **MONTHLY/SEASONAL OUTLOOKS**

ISSUED MARCH 27, 2026 VALID APRIL – JULY 2026

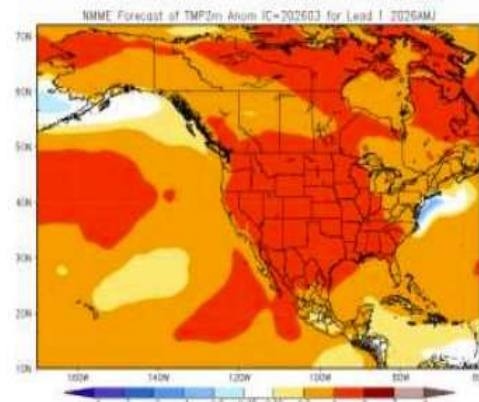


### **SOUTH OPS OUTLOOK**

Sea surface temperatures off the West Coast remain well above normal and computer models show that they will remain above normal through the summer months (**Figs 8@9**). Therefore, expect high pressure off the California Coast to remain the dominant weather feature through June. Temperatures will likely remain well above normal and rainfall will likely remain below rainfall. Also, the marine layer will likely not be as deep or penetrate as fall inland as normal April through July. By July, expect the persistent area of high pressure to become centered over the Desert Southwest or Great Basin. The monsoon will likely start a little later than normal, but there will likely be a near normal amount of shower and thunderstorm activity by the middle or end of July. The potential for large fire is expected to remain near normal April through July. There is normally quite a bit of fire activity and acres burned across the region, peaking June through August.



*Fig 8: Sea Surface Temperature Anomaly, March 26<sup>th</sup>, 2026*



*Fig 9: Forecast Temperature Anomalies for April through July, March 26<sup>th</sup>, 2026*

# Rancho Santa Fe Fire Protection District Operations Report

## March 2026

### WFTIIC Four Month Outlook

Visit WFTIIC Hub @ <https://wftiic.ca.gov> for more information | Created: March 2, 2026



#### Significant Fire Potential | March - June 2026



#### Northern Operations | Source Link: NOPS Predictive Services

- Extended dry-warm and cool-moist periods are likely through April with March trending drier than normal.
- Alignment of critically dry dead-live fuels is not expected during most of the outlook period due to timely moisture intrusions, transitional green-up, and melting snowpack.
- Abundant herbaceous fuels will noticeably cure across the lower elevations in May and June therefore creating an increase in fire spread potential and activity.
- Significant Fire Potential is projected to be normal which means minimal activity through May then increasing to 12 large fires during June across the Region.

#### Southern Operations | Source Link: SOPS Predictive Services

- Temperatures will likely be above normal overall through June, with the average marine layer depth being near to a little shallower than normal this spring.
- Precipitation will likely trend below normal through April, with the dry season beginning on time and dry weather favored for May and June.
- An early onset to the monsoon is not anticipated.
- Strong grass loading is likely this spring. Warmer than normal weather and moist soils should lead to significant fuel growth in the coming weeks, which will combine with existing growth from the early season rains.

#### Drought Monitor

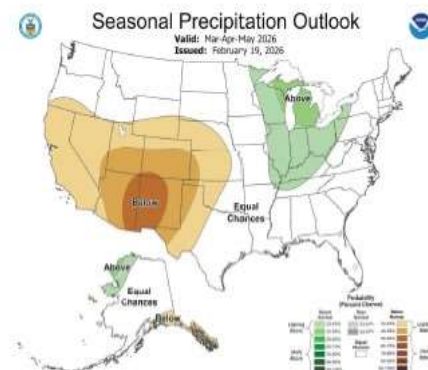
California | U.S. Drought Monitor (unl.edu)



California experienced stormy cold weather which improved the previously meager mountain snowpack, with an average of approximately 6 inches of snow-water equivalency added in the Sierra Nevada. In total, the Sierra Nevada snowpack contains an average snow water equivalency of 16 inches. Overall, the state is still experiencing no drought. However, parts of Southern California will likely experience dry weather while Northern California will experience a couple more moisture events.

#### Temperature & Precipitation

Climate Prediction Center



#### Statewide Snowpack Remains Below Average

DWR/CCSS

On February 27, 2026, The Department of Water Resources conducted the third snow survey of the season at Phillips Station. The survey recorded 28 inches of snow depth and a snow water equivalent of 11 inches, which is 47 percent of average. Statewide, snowpack levels are 62 percent of normal. Northern California was the hardest hit, only receiving 42 percent of normal snowpack. Research has indicated that widespread snow drought increases the likelihood for extreme fire activity. In particular, research from the University of Toronto Institute of Forestry and Conservation determined that earlier snow disappearance correlates with increase wildfire ignitions and longer fire seasons.



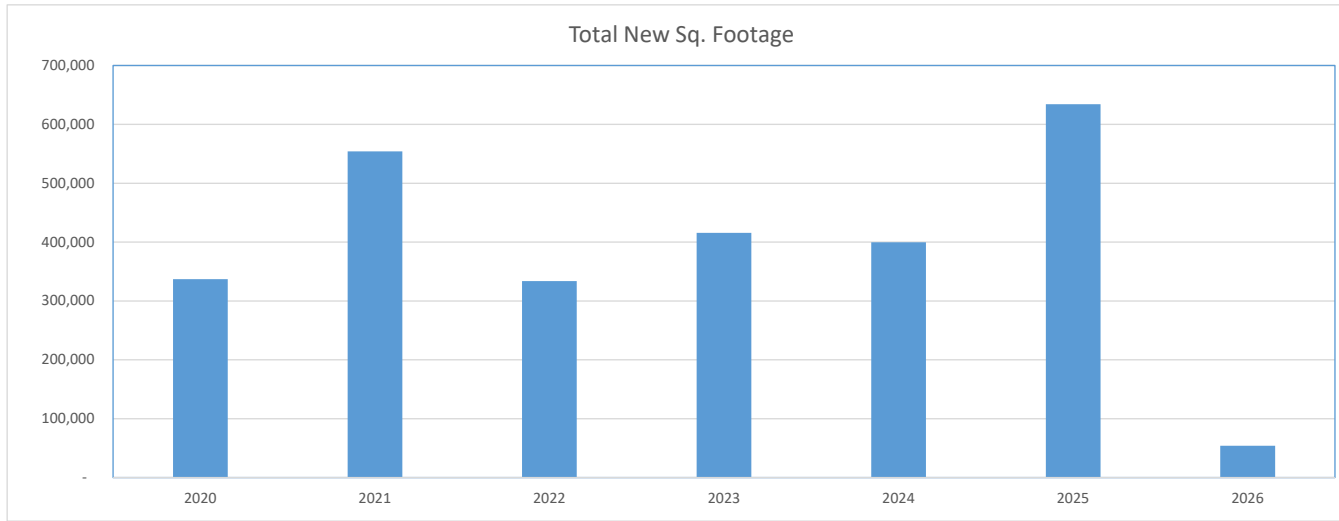
# Training Report

## March 2026

Vector Solutions Hours	
Online Training Hours Recorded:	1337.5 Total Hours

Activity Calendar <i>(Scheduled)</i>
Boot Drive
Company Officer 2C
Emergencies Involving Large Animals (Horse Drill)
Fresno Symposium
Meetings
North Zone Extended Attack Drill
On Duty Health
Prevention/Preplan Drill
Probationary and Promotional Testing (Engineer & Captain)
Public Education

Rancho Santa Fe Fire Protection District  
**Fire Prevention Bureau Monthly Activity Summary**



**Total New Square Footage (\*Reflected in Chart Above)**

Year	Total
2020	336,899
2021	554,173
2022	333,814
2023	415,530
2024	399,523
2025	634,194
2026	53,888

**Total New Square Footage Only**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>2020</b>	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740	336,899
<b>2021</b>	29,808	23,298	50,000	29,760	7,104	19,361	24,413	1,794	33,357	106,768	99,103	129,407	554,173
<b>2022</b>	42,895	14,666	32,871	8,805	39,325	42,871	18,679	21,916	23,981	18,782	46,658	22,365	333,814
<b>2023</b>	18,185	62,584	62,584	26,121	29,280	19,320	35,530	43,154	6,591	32,907	30,062	49,212	415,530
<b>2024</b>	34,014	12,126	27,634	32,019	47,195	12,864	21,183	124,723	32,445	7,901	40,362	7,057	399,523
<b>2025</b>	221,451	9,508	35,255	23,566	40,186	4,756	204,496	20,021	44,881	13,093	16,506	475	634,194
<b>2026</b>	11,319	3,469	39,100										53,888

**Comparison Total Reviewed Square Footage**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>2020</b>	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677	984,973
<b>2021</b>	90,462	89,135	111,456	98,218	118,557	151,000	203,116	254,055	312,253	204,313	171,023	137,116	1,940,704
<b>2022</b>	128,254	204,226	162,816	250,473	176,018	115,972	27,777	130,623	261,094	319,242	219,859	243,944	2,240,298
<b>2023</b>	212,285	345,997	283,413	401,980	136,835	240,963	144,320	111,107	46,952	98,828	211,622	250,663	2,484,965
<b>2024</b>	188,103	90,004	176,084	148,134	148,134	49,134	130,763	210,614	286,781	106,718	202,387	209,584	1,946,440
<b>2025</b>	276,151	108,405	156,208	503,869	37,387	133,987	414,049	70,805	192,259	139,287	61,234	230,714	2,324,355
<b>2026</b>	130,147	34,430	150,808										315,385

<b>FIRE PREVENTION ACTIVITIES</b>	
Investigations	-
Public Education/Community Outreach	-
Special Project	5
Meetings	22
Training Hours	4
<b>TOTAL</b>	<b>31</b>

<b>WEED ABATEMENT</b>	
<b>Activity</b>	<b># of Inspections</b>
Weed Abatement Inspection	
Weed Abatement Reinspection	1
1st Notice	-
Final Notice	
Posting	-
Notices Printed	-
Abated	-
Forced Abatement	-
<b>TOTAL</b>	<b>1</b>

<b>OFFICE SUPPORT</b>	
<b>Activity</b>	<b># Completed</b>
Phone Calls	644
Correspondence	2,481
Walk in/Counter	202
Knox Application Request	5
Burn Permits	-
Plans Accepted/Routed	88
Special Projects	-
Scanning Documents/Electronic Files	148
Meetings: Admin/Prevention/Admin Shift	1
Post Office Runs	-
Deposit Runs/Preparations	2
<b>TOTAL</b>	<b>3,571</b>

<b>Totals by Type</b>	<b>Plan Reviews</b>	<b>Inspections</b>
Remodel	5	0
Residential Construction	22	19
Addition	12	2
ADU	2	5
Commercial Construction	0	0
Commercial T.I.	13	1
Tents/Special Events	4	1
Rack Storage	2	0
Preliminary	8	10
Fire Suppression Systems	4	13
Alarms	0	10
Landscaping	14	3
Grading/Mylars/Improvement	6	2
Underground	0	6
Hood System	1	0
Tanks	1	0
Cell Sites	0	0
DPLU	4	1
ESS/Solar	3	0
High Piled Storage	1	0
High Hazard/Communications/Other	1	0
Spray Booth	0	0
FPP	0	0
Technical Reports	0	0
Gates/Knox	0	7
Site Visit	0	0
Annual Inspection	0	3
DSS Licensing	0	0
AB38	0	2
<b>Total Plan Reviews</b>	<b>103</b>	
<b>Total Inspections</b>		<b>85</b>
<b>SQFT Reviewed (No Mit Fees)</b>		<b>111,708</b>
<b>Approved SQFT (Mit Fees)</b>		<b>39,100</b>
<b>Total SQFT Reviewed</b>		<b>150,808</b>

**Rancho Santa Fe Fire Protection District**  
**SB 272 – Enterprise Systems Catalog**  
**(California Government Code § 6270.5)**

## **Purpose**

In accordance with California Government Code § 6270.5, the Rancho Santa Fe Fire Protection District maintains a catalog of enterprise systems that collect, store, exchange, or analyze information containing public records. This catalog promotes transparency while protecting sensitive and operationally critical systems.

### **1. Financial and Human Resources System**

- Vendor: Caselle
- Product: Caselle Connect (Financials, HR, Payroll)
- Purpose: Financial management, accounting, payroll processing, and human resources administration
- Data Types: Employee records, payroll data, financial transactions, budgets, vendor information
- Primary Custodian: Administrative Services
- Frequency of data collection/updates: Ongoing

### **2. Fire Prevention, Permitting, and Inspection System**

- Vendor: Accela Civic Platform; E7 Systems
- Product: Accela; Custom Fire Prevention System
- Purpose: Fire prevention permitting, inspections, plan review, and code compliance tracking
- Data Types: Permit applications, inspection records, business information, contact information, compliance records
- Primary Custodian: Fire Prevention Bureau
- Frequency of data collection/updates: Ongoing

### **3. Equipment and Reporting Management Systems**

- Vendor(s): LEMSIS; ImageTrend; StreetFire RMS; Vector Solutions
- Product: ImageTrend Elite; WaterOnScene, Vector Check-It
- Purpose: Incident reporting, records management, and operational data tracking
- Data Types: Incident reports, response data, patient care reports (if applicable), and related operational records
- Primary Custodian: Operations / Administration
- Frequency of data collection/updates: Ongoing

### **4. Policy Management System**

- Vendor: Lexipol, LLC
- Product: Lexipol Policy Management System
- Purpose: Development, management, and dissemination of District policies, procedures, and training bulletins

**Rancho Santa Fe Fire Protection District**  
**SB 272 – Enterprise Systems Catalog**  
**(California Government Code § 6270.5)**

- Data Types: Policies, procedures, training content, acknowledgment records
- Primary Custodian: Administration / Command Staff
- Frequency of data collection/updates: Ongoing

**5. Enterprise Communication and Document Management System**

- Vendor: Microsoft; Google
- Product: Microsoft 365 Suite; Google Forms
- Purpose: Email communication, document creation, storage, and internal collaboration
- Data Types: Emails, documents, spreadsheets, internal communications, and public records
- Primary Custodian: Administration / Information Technology
- Frequency of data collection/updates: Ongoing

**6. Website and Employee Portal System**

- Vendor: Streamline
- Product: Streamline Government Website and Employee Portal
- Purpose: Public website management and internal employee portal for document access, communication, and information sharing
- Data Types: Public website content, employee documents, internal communications, and forms
- Primary Custodian: Administration
- Frequency of data collection/updates: Ongoing

**7. Employee Benefits and Retirement Systems**

- Vendor(s): CalPERS; Empower; Lincoln Financial; Aflac; Guardian; BPAS
- Product: Employee Benefits and Retirement Administration Platforms
- Purpose: Administration of employee retirement plans, deferred compensation, and insurance benefits
- Data Types: Employee demographic information, benefit selections, retirement contributions, and related records
- Primary Custodian: Administration / Human Resources
- Frequency of data collection/updates: Ongoing

**8. Workers' Compensation Claims Management System**

- Vendor: iVOS (or Third-Party Administrator)
- Product: Claims Enterprise (iVOS)
- Purpose: Management and administration of employee workers' compensation claims
- Data Types: Employee information, claim records, injury reports, and limited medical-related information
- Primary Custodian: Administration / Human Resources
- Frequency of data collection/updates: Ongoing

**Rancho Santa Fe Fire Protection District**  
**SB 272 – Enterprise Systems Catalog**  
**(California Government Code § 6270.5)**

**9. Training, Certification and Workforce Management Systems**

- Vendor(s): TargetSolutions; Vector Solutions; RQI
- Product(s): Training, Workforce and Certification Platforms
- Purpose: Tracking personnel work schedules, training, certifications, and compliance requirements
- Data Types: Training records, certification statuses, course completions, employee schedules, evaluations and related personnel information
- Primary Custodian: Operations / Training Division
- Frequency of data collection/updates: Ongoing

**Systems Not Included**

Pursuant to Government Code § 6270.5, the following categories of systems are excluded:

- Public safety dispatch and communication systems
- Cybersecurity and network security systems
- Physical security systems
- Infrastructure and control systems
- Standalone tools or applications that do not serve as a system of record

**Compliance Statement**

This catalog identifies enterprise systems used by the Rancho Santa Fe Fire Protection District that store or manage public records. System descriptions are intentionally general to balance transparency requirements with operational and security considerations. The district will review and update this catalog periodically to ensure continued compliance with California Government Code § 6270.5.



ORANGE CITY FIRE DEPARTMENT  
Office of the Fire Chief

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1176 EAST CHAPMAN AVENUE · ORANGE, CALIFORNIA 92866 · P (714) 288-2501 · WWW.ORANGECITYFIRE.ORG

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March 30, 2026

Dave McQuead, Fire Chief  
Rancho Santa Fe Fire Protection District  
PO BOX 410  
Rancho Santa Fe, CA 92069

**RE: Gratitude for the Overpass Coordination**

Chief McQuead and the Members of Rancho Santa Fe Fire Protection District,

On behalf of the Orange City Fire Department, I would like to extend our deepest gratitude for your agency's support during the memorial services for our brother, Scott Conniff.

The fire service is built upon a foundation of trust, courage, and sacrifice. While we faced the difficult task of honoring one of our own and laying a member of our family to rest, your personnel stood with us in a powerful display of solidarity.

We are specifically grateful for your assistance in the quick coordination of your rigs at the overpasses. Seeing the apparatus lined up as we moved through the area was a remarkable sight, a profound tribute that provided immense comfort to our personnel and to Scott's family. It was a testament to the Family, Pride, and Tradition that define our profession.

The seamless execution and professionalism demonstrated by your crews reflect the very best of the fire service. It is a powerful reminder that while we may wear different patches, we are a single family bound by a shared commitment to honor those who serve.

Thank you for standing with us during one of our most challenging moments. We are proud to serve alongside you and stand ready to return the favor whenever the need may arise.

With respect and appreciation,

Alan Velasco  
Fire Chief

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FAMILY • PRIDE • TRADITION

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# STAFF REPORT

NO. 26-08

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**TO:** BOARD OF DIRECTORS  
**FROM:** LUKE BENNETT, BATTALION CHIEF  
**SUBJECT:** FY25 AFG GRANT COST SHARE  
**DATE:** APRIL 22, 2026

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## RECOMMENDATION

Staff recommends that the Board of Directors authorize the allocation of **\$35,263.64** to meet the required 10% non-federal cost share associated with the FY25 FEMA Assistance to Firefighters Grant (AFG) (Grant No. **EMW-2024-FG-02329**) for the procurement of new Self-Contained Breathing Apparatus (SCBA) equipment.

## CURRENT SITUATION

The Rancho Santa Fe Fire Protection District has been awarded the FY25 Assistance to Firefighters Grant (AFG) through the Federal Emergency Management Agency (FEMA) (Grant No. EMW-2024-FG-02329) in the amount of \$352,636.36 for the replacement of aging SCBA equipment. As a condition of this award, FEMA requires a 10% local cost share, totaling \$35,263.64.

The Board of Directors previously approved acceptance of the AFG award (Staff Report 26-02 on 01/21/26); however, formal approval of the required matching funds is necessary to fully execute the grant and proceed with procurement as outlined in the award letter.

The total project cost, inclusive of both federal and District contributions, is \$387,900.00. These combined funds will be used to procure 36 SCBA units, with each unit consisting of a harness/backpack assembly, facepiece (mask), and two (2) air cylinders.

The replacement SCBA equipment will meet or exceed current National Fire Protection Association (NFPA) standards, including NFPA 1981 (Standard on Open-Circuit Self-Contained Breathing Apparatus for Emergency Services) and NFPA 1982 (Standard on Personal Alert Safety Systems). Approval of the District's cost share will allow the District to move forward with acquisition of critical life safety equipment that enhances firefighter protection, operational effectiveness, and compliance with current safety standards.

Failure to approve the required matching funds would result in forfeiture of the grant award and the associated federal funding.

## **BACKGROUND**

The Assistance to Firefighters Grant (AFG) program, administered by FEMA, provides funding to fire agencies to support the purchase of essential equipment, training, and resources necessary to protect the health and safety of the public and emergency personnel.

The District applied for AFG funding to replace existing SCBA equipment that is approaching the end of its service life. Replacement of this equipment is necessary to maintain compliance with applicable safety standards, including NFPA 1981 and NFPA 1982, and to ensure firefighters are equipped with reliable respiratory protection during emergency operations.

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# STAFF REPORT

NO. 26-09

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**TO:** BOARD OF DIRECTORS  
**FROM:** DAVE MCQUEAD, FIRE CHIEF  
**SUBJECT:** ACCEPTANCE OF GRANT FUNDING  
**DATE:** APRIL 22, 2026



## RECOMMENDATION:

Staff recommends the Board of Directors accept grant funding in the amount of \$24,026.96 from the Rancho Santa Fe Fire District Foundation (501(c)(3)) to support the projects listed below. Pursuant to the California Health and Safety Code §13898, the Board of Directors must formally consider and accept donated funds or items with a value exceeding \$500.

## CURRENT SITUATION:

The Fire District submitted several projects to the Rancho Santa Fe Fire District Foundation (RSFFDF). These projects were identified as priorities to enhance operational readiness and firefighter safety. The Hurst E-Hydraulic Combi-Tool will enhance the capabilities of the REMS (Rapid Emergency Medical Support) Team by providing modern, efficient rescue equipment. The Chemical Detox Unit will replace an existing unit that is currently out of service and was originally acquired approximately ten years ago. The new unit will improve decontamination processes and support firefighter health and safety.

Project(s).	Qty.	RSFFDF
Hurst E-Hydraulic Combi-Tool REMS TEAM (Capt. Nathan Fritchle)	1	\$20,751.96
Chemical Detox Unit Fire Station 2 (Eng. Alec Connelly)	1	\$3,275.00
<b>Total Amount</b>		\$24,026.96

The RSFFDF has graciously offered to support the two projects presented in the staff report as we continue to enhance the district. We sincerely thank the Rancho Santa Fe Fire District Foundation for their continuous support.