

Rancho Santa Fe Fire Protection District  
Special Board of Directors Meeting  
Minutes September 12, 2023



*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.*

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00pm.

***Pledge of Allegiance***

Director Hillgren led the assembly in the Pledge of Allegiance.

**Roll Call**

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner  
Staff Present: Fire Chief Dave McQuead; Deputy Chief Brian Slattery  
Staff via Teams: Manager, Finance & Administration/Board Clerk Alicea Caccavo

1. **Public Comment**  
None

*Meeting adjourned at 1:03pm to Closed Session*

2. **Closed Session**

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:  
**CONFERENCE WITH LABOR NEGOTIATORS**  
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff  
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349  
Represented Employees: Rancho Santa Fe Miscellaneous Employees  
Under Negotiation: Memorandum of Understanding

*All board members listed and Chief McQuead, Deputy Chief Slattery and Manager Caccavo attended and participated in this discussion.*


*Reconvened to Open Session at 2:22pm*

Upon reconvening to open session, President Ashcraft announced that the Board had given direction to the Board negotiators; no action taken.

3. **Adjournment**

*Meeting adjourned at 2:23pm*

  
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Alicea Caccavo  
Board Clerk

  
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James H. Ashcraft  
Board President