



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

April 21, 2021
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance and Administration’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours.

Packet documents are also posted online at www.rsf-fire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

April 21, 2021

Call to Order

Pledge of Allegiance

Roll Call

1. Special Presentation
 - a. Certificate of Excellence – Battalion Chief Sherwood
2. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar
 - a. Board of Directors Minutes
 - Board of Directors minutes of March 17, 2021
ACTION REQUESTED: **Approve**
 - b. Receive and File
 - Monthly/Quarterly Reports
 - (1) List of Demands Check 33732 thru 33828, Electronic File Transfers (EFT), and Wire Transfer(s) for the period March 1 – 31, 2021 totaling: \$ 715,168.84
Wire Transfer(s) period March 1 – 31, 2021 \$ 249,079.99
Payroll for the period March 1 – 31, 2021 \$ 788,493.16
TOTAL DISTRIBUTION \$1,752,741.99
 - (2) RSF District Financials – March 31, 2021
 - (3) Investment Review – March 31, 2021
 - (4) Activity Reports – March 2021
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention
 - Correspondence - letters were sent:
 - To Governor Newsom, Pro Tem Atkins and Speaker Rendon; regarding Covid-19 Impacts on California’s Fire Districts from Fire Chief Cox and other fire districts
 - To Erickson Hall Construction from Fire Chief CoxACTION REQUESTED: **Information**

4. Public Comment



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5. Old Business
 - a. Salary Authorization for Fire Chief
To approve and authorize the 3% salary increase of the Fire Chief retroactive to January 1, 2021. – [Staff Report 21-05](#)
6. New Business
 - a. Sale of Assets
To discuss and /or authorize the sale of two (2) single wide manufactured homes (buildings), one (1) steel canopy, one (1) wood storage shed, and one (1) scanner/plotter/printer. – [Staff Report 21-06](#)
ACTION REQUESTED: **Authorize Fire Chief to finalize sales agreement and authorize Board President to execute and deliver said agreement**
 - b. Local Agency Formation Commission Election
To discuss and/or select a nominee to serve as a special district member on the Local Agency Formation Commission (LAFCO). – [Letter from LAFCO with Attachment A](#)
ACTION REQUESTED: **Discuss and/or select nominee**
7. Resolution/Ordinance
 - a. None
8. Oral Report
 - a. Fire Chief – Cox
 - i. SB 95 - Mandatory COVID-19 leave
 - ii. AB 3074 - Defensible Space/Ember Resistance Zones
 - iii. NC/Patrol/RSF remodel
 - iv. El Fuego AC unit replacement
 - v. Recognition Dinner
 - b. Operations – Deputy Chief
 - c. Volunteer – Volunteer Recruitment & Retention Coordinator
 - d. Training – Battalion Chief
 - e. Fire Prevention – Fire Marshal
 - f. Administrative Manager
 - i. Finance
 - ii. Human Resources
 - iii. Board Clerk
 - d. Board of Directors
 - I. North County Dispatch JPA – Update
 - II. County Service Area – 17 – Update
 - III. Comments
9. Closed Session
 - a. California Government Code §54957 – Public Employee Performance Evaluation
Title: Fire Chief
10. Adjournment



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

April 21, 2021

The next regular meeting Board of Directors meeting to be May 19, 2021 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

CERTIFICATION OF POSTING

I certify that on April 15, 2021 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on April 15, 2021:

Alicea Caccavo
Board Clerk

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes March 17, 2021



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Battalion Chief Bruce Sherwood led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Malin, Stine, Tanner

Directors Absent: Hillgren

Staff Present: Fire Chief Fred Cox; Deputy Chief Dave McQuead; Battalion Chief Bruce Sherwood; Fire Marshal Marlene Donner; Volunteer Recruitment & Retention Coordinator Frank Twohy; and Manager, Finance & Administration/ Board Clerk Alicea Caccavo

1. **Public Comment**

None

2. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. **Consent Calendar**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

Board of Directors minutes of February 17, 2021

b. *Receive and File*

Monthly/Quarterly Reports for the period of: **February 2021**

- 1) List of Demands Check 33652 thru 33731, Electronic File Transfers (EFT), and Wire Transfer(s)
totaling: \$ 399,917.97
Wire Transfer(s) expenditures: \$ 240,518.13
Payroll expenditures: \$ 681,763.92
TOTAL DISTRIBUTION \$1,322,200.02

2) Activity Reports – **February 2021**

- a. Operations
- b. Training
- c. Fire Prevention
- d. Correspondence - letters/cards were received from the following members of the public:
 - None

c. *Budget Authorization: Zoll Auto Pulse System* – the Board of Directors approved the purchase of two (2) Zoll Auto Pulse systems and to exempt purchase from District’s capitalization policy.

4. **Old Business** - None

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5. **New Business** - None

6. **Resolution/Ordinance**

a. *Resolution No. 2021-10*

Manager Caccavo reported that this was an annual item that allows for the District to participate in the SD County Fire Mitigation Fee program. This program assists with funding equipment and facilities in relation to new development in the jurisdiction. Chief Cox further reported that changes to the program will now allow the Fire Board to approve the 5-year spending plan and percentages for requests, for capital related to new growth, from the Fire Chief instead of approval from the County Fire Mitigation Committee.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, to adopt Resolution No. 2021-10 entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to participate in the San Diego County Fire Mitigation Fee Program on a roll call vote:

AYES:	Ashcraft, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	Hillgren

7. **Oral Report**

a. **Fire Chief – Cox**

COVID-19 – Update

Chief Cox reported that the District has had no new known cases. EMS Coordinator Ruiz reported that the District had a total number of 43 assessments; of the 43 assessments 6 results returned positive. For calendar year 2021 the District has had 4 assessments, all with negative results. Chief Cox stated that the District is continuing to operate in the County vaccination Points of Delivery (POD's), currently 4 staff members are participating. The District will be reimbursed fully using the OES administrative rates for their efforts.

District Activities

Chief Cox reported that Chief Wellhouser of RSF Patrol has met with modular designers and will be getting quotes shortly.

The memorial signs for Captains Mosby and Mertz have been received and placed at Stations #3 & #5 respectfully.

Chief Cox stated that staff is working on Covid related expenses for the American Rescue Plan. Special Districts, previously excluded from relief funds, may have opportunity to request reimbursement for Covid related expenses.

Chief Cox reported that the Pierce Type III rig should be arriving within the week.

Chief Cox reported that the County is going to be clearing 20' along the highways which is an increase over the previous roadway clearance of 10'; this includes areas along the Del Dios Highway.

Chief Cox stated that staff has started working on the Preliminary Budget.

Chief Cox reported that insurance issues are starting to rise with residents being denied insurance coverage. Fire Prevention Specialist Closs has found a link that will advise companies that will write policies on previously denied residents using their zip code.

Chief Cox reported that all of the Administrative staff, except one, have been vaccinated; 65% of Suppression staff have been vaccinated.

Chief Cox reported that, of the \$668,000 the Federal government owes in reimbursement from the last fire season, \$239,000 has been queued up for payment. The State still owes additional money also. Overtime budget will be over, however Staff is working diligently to monitor and track those expenses.

b. **Operations – Deputy Chief McQuead**

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Chief McQuead reported that work on the vaccination with fixed PODs has continued. Long term care facilities and agriculture sites have been included.

c. Volunteer – Volunteer Recruitment & Retention Coordinator Chief Twohy

Chief Twohy reported that the reserve program has been restarted. The group has contributed 456 hours in service to the community since the last meeting.

d. Training – Battalion Chief Sherwood

Chief Sherwood reported that all the engine companies have completed all the required and needed training. He added that EMS certifications are back face to face for hands on training following Covid guidelines. Firefighter Fernandez was released from probation; previously was a reserve firefighter. Saturday, March 20th will be doing firefighter new hire testing for three reserves.

e. Fire Prevention – Fire Marshal Donner

Fire Marshal Donner reported that engine companies have all been trained on the inspection program which will allow access to plans and contact information. The engine companies will also advise Fire Prevention on new business in the District. Assembly bill 38, going into effect July 1, requires buyers to receive documentation that certain properties are compliant with wildfire protection measures. Governor Newsom proposed \$30 million in a retro fit program, which local districts can apply to administer the program. As of July 1, new code cycle for new construction will be rolled out. Solar plans are not being reviewed by the County as per the Districts requirements. Training has been completed by Prevention staff on insurance cancellations. Plan checks are picking up with 15 in the queue.

f. Manager, Finance & Administration

Manager Caccavo reported that for Finance staff is working on Covid relief funds; Brush rig should be delivered tomorrow. For HR, recruitments currently running are for the Firefighter, B/C and Office Support Coordinator. Sarah Montagne has moved over to the Admin department as Accounting Technician and is doing fantastic. For the Board Clerk, all 700 forms received and the District is in compliance.

g. Board of Directors

- i. North County Dispatch JPA – Director Ashcraft reported that for year 2020 the District had medical aids totaling 1153 calls; residential alarms 475; residential fires 16; traffic collisions 141; and vehicle fires 11. JPA reports calls are down 3.37%, however Rancho Santa Fe Fire Protection District calls were up 5.62%. Current assessment is \$197,135; next year effective July 1 will be \$205,652.
- ii. County Service Area – 17 – Director Stine reported no news to report.
- iii. Comments – Director Stine: none; Director Tanner: thanked Chief Cox for assisting with Covid shot; Director Malin: older daughter and wife had some serious side effects on the second shot, other daughter has been administering Covid shots as a new RN.

8. Closed Session

Pursuant to the following section, the board met in closed session from 1:25 –1:35pm, and discussed the following:

With respect to every item of business to be discussed in closed session pursuant to:

California Government Code §54956.9 - CONFERENCE WITH LEGAL COUNSEL – POSSIBLE LITIGATION

Number of cases: One (1)

All board members listed, Chief Cox, Deputy Chief McQuead, Battalion Chief Sherwood, and Manager, Finance & Administration Caccavo attended and participated in this discussion.

Upon reconvening to open session, President Ashcraft announced that direction was given to staff and there was no action taken by the board.

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes March 17, 2021



9. **Adjournment**

Meeting adjourned at 1:35pm.

Alicea Caccavo
Board Clerk

James H. Ashcraft
President

Check No.	Amount	Vendor	Purpose	
33732	\$ 356.73	AFECO Inc. dba SoCal PPE	Safety Clothing (Protective)	
33733	\$ 59.28	AT&T	Telephone RSF1	
33734	\$ 67.94	AT&T	Telephone RSF2	
33735	\$ 55.71	AT&T	Telephone RSF3	
33736	\$ 1,622.50	C.A.P.F.	Disability Ins Short & Long	
33737	\$ 280.00	Cable, Pipe & Leak Detection, Inc.	Building RSF2	
33738	\$ 484.00	County of San Diego, DEH	Permit: County/City	
33739	\$ 3,179.00	County of SD/RCS	800 MHz Network Admin Fees	
33739	\$ 3,179.00	County of SD/RCS	CAP Code Paging Service-Monthly Service	
33740	\$ 138.28	Cox Communications	Cable RSF5	
33741	\$ 1,567.21	Direct Energy Business-Dallas	Elec/Gas/Propane RSF1	
33742	\$ 120.84	Dish	Cable RSF6	
33743	\$ 357.82	EDCO Waste & Recycling Inc	Trash RSF	RSF 5, 6
33744	\$ 2,812.61	Engineered Mechanical Services Inc	Building RSF3	
33745	\$ 1,097.89	Fire ETC Inc	Safety Clothing (Protective)	
33746	\$ 4.30	Griffin Hardware Co.	Station Maintenance - RSF2	
33747	\$ 4,777.27	Guardian Life Insurance Co	Medical Insurance	
33748	\$ 333.60	Home Depot, Inc	Apparatus: Car Wash, Station Maintenance	
33749	\$ 2,770.75	Liebert Cassidy Whitmore	Legal Services	
33750	\$ 1,749.86	MES California	Safety Equipment	
33751	\$ 4,885.03	North County EVS Inc	Scheduled - ID 1811	
33752	\$ 1,338.70	Rincon Del Diablo Municipal Water Di	Water RSF5	
33753	\$ 1,016.32	Robert Half International	Temporary Labor	
33754	\$ 762.24	Robert Half International	Temporary Labor	
33755	\$ 2,962.19	SC Commercial LLC	Fuel: Gasoline & Diesel	
33756	\$ 18.45	U P S	Shipping Service	
33757	\$ 543.92	United Site Services	Sewer RSF6	
33758	\$ 1,919.12	Verizon Wireless	Cellular - Telephone	
33759	\$ 6,950.00	WinTech Computer Services	Consulting Services	
33763	\$ 131.00	AFECO Inc. dba SoCal PPE	Safety Clothing (Protective)	
33764	\$ 1,958.45	AT&T Calnet 2/3	Telephone RSF	Telephone RSF 1,2,3,4,5,6
33765	\$ 560.00	Cable, Pipe & Leak Detection, Inc.	Building RSF2	
33766	\$ 298.96	COR Security Inc	Omnilock Supplies/Repair	
33767	\$ 37.57	EDCO Waste & Recycling Inc	Trash RSF6	
33768	\$ 400.00	ESRI Inc	GIS Services/Response Criteria Services	
33769	\$ 113.37	Konica Minolta Business Inc	Copier Maintenance Contract	
33770	\$ 154.44	Napa Auto Parts Inc	Apparatus: Parts & Supplies	
33771	\$ 1,669.39	Olivenhain Municipal Water District	Water RSF	RSF 2,3,4,6
33772	\$ 20.00	Power Plus!	Elec/Gas/Propane RSF5	

33773	\$	361.69	Race Telecommunications, Inc	Telephone RSF1	
33774	\$	100,000.00	Rancho Santa Fe Fire Protection Dist	Interfund Transfer	W/C account
33775	\$	1,270.40	Robert Half International	Temporary Labor	
33776	\$	90.00	RSF Mail Delivery Solutions	Mail Delivery Service	
33777	\$	2,128.51	SC Commercial LLC	Fuel: Gasoline & Diesel	
33778	\$	1,153.29	SDG&E	Elec/Gas/Propane RSF6	
33779	\$	80.00	Terminix International	Building RSF2	
33780	\$	661.82	ThyssenKrupp Elevator Inc	Elevator Service	
33781	\$	19.56	U P S	Shipping Service	
33782	\$	15,655.71	U S Bank Corporate Payment System	Cal-Card./IMPAC program	
33783	\$	245.00	U S Postal Service - Postmaster	Permit: Postage Bulk//Business Reply	
33784	\$	2,933.39	Waste Management Inc	Trash RSF	Trash RSF 1, 2,3,4, & rebill
33785	\$	152.99	Airgas Inc	Safety: Breathing Air	
33786	\$	64.20	AT&T	Telephone RSF6	
33787	\$	211.29	AT&T	Telephone RSF5	
33788	\$	331.96	AT&T Calnet 2/3	Telephone	RSF admin, 2, 4
33789	\$	225.00	Carranza, Kyle	CSA-17 Contract	
33790	\$	361.34	Charter Communications Holdings, LLC	Cable	RSF Cable Admin, 4
33791	\$	4,740.00	Cielo Village Partners LP	Cielo HOA Fees	
33792	\$	1,697.23	Fitch Law Firm Inc	Legal Services	
33793	\$	975.00	Gregory L. Kaczur dba Pacific Sun De	Building RSF1	
33794	\$	77.80	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 1581	
33795	\$	14,289.60	North County EVS Inc	Scheduled & Repair - ID 0811	
33796	\$	3,224.34	SC Commercial LLC	Fuel: Gasoline & Diesel	
33797	\$	11,137.55	SDG&E	Elec/Gas/Propane RSF	RSF 1,2,3,4,5, Admin
33798	\$	463,241.37	South Coast Fire Equipment, Inc	Unit 2161 Equipment	
33799	\$	620.75	TPX	Telephone ADMIN	
33800	\$	18.45	U P S	Shipping Service	
33801	\$	3,362.00	Advanced Fire Control, LLC	Suppression - Regional	
33802	\$	59.28	AT&T	Telephone RSF1	
33803	\$	67.94	AT&T	Telephone RSF2	
33804	\$	57.12	AT&T	Telephone RSF3	
33805	\$	111.92	Charter Communications Holdings, LLC	Cable - Admin	
33806	\$	243.46	Cox Communications	Telephone RSF	RSF 2, 3
33808	\$	1,129.24	Fire ETC Inc	EQUIPMENT REPAIR	
33809	\$	280.91	Griffin Hardware Co.	Station Maintenance - RSF2	
33810	\$	634.50	Reyes, Sandra N.	Education/Training Reimbursement	
33811	\$	1,236.10	Robert Half International	Temporary Labor	
33812	\$	50.00	RSF Security Inc	Alarm System Monitoring RSF5	
33813	\$	2,811.54	SC Commercial LLC	Fuel: Gasoline & Diesel	

33814	\$	75.52	SDG&E	Elec/Gas/Propane RSF5	
33815	\$	195.00	Skyriders Window Cleaning Inc	Building ADMIN	
33816	\$	478.00	Terminix International	Building RSF	RSF 1,3,4,5,6 Admin
33817	\$	18.45	U P S	Shipping Service	
33818	\$	216.58	Allstar Water Systems Inc	Building RSF	RSF Admin, 6
33819	\$	2,164.65	Direct Energy Business-Dallas	Elec/Gas/Propane RSF1	
33820	\$	73.00	Griffin Hardware Co.	Station Maintenance - RSF2	
33821	\$	3,837.13	Guardian Life Insurance Co	Medical Insurance	
33822	\$	286.03	Home Depot, Inc	Station Maintenance, propane	
33823	\$	130.80	Nationwide Medical Surgical Inc	CSA-17 Contract	
33824	\$	1,270.40	Robert Half International	Temporary Labor	
33825	\$	2,057.22	SC Commercial LLC	Fuel: Gasoline & Diesel	
33826	\$	18.45	U P S	Shipping Service	
33827	\$	1,909.15	Verizon Wireless	CSA-17 Contract	
33828	\$	6,950.00	WinTech Computer Services	Consulting Services	
EFT000000000692	\$	364.37	Closs, Brandon	Prevention - Overnight Conf/Seminars	
EFT000000000692	\$	364.37	Closs, Brandon	Prevention - Meal/Lodging/Travel Exp	
EFT000000000696	\$	800.00	RSFPFA	Training Equipment/Supplies Volunteer Di	
EFT	\$	7,193.73	Various	Medical Reimbursement	
Subtotal	\$	715,168.84			
ACH Transfer	\$	69,913.27	CalPers	CalPers Health Apr 2021	
	\$	179,166.72	CalPers	CalPers Retirement Feb 2021	
Subtotal	\$	249,079.99			
3/15/2021	\$	397,803.88	Payroll	RSFFPD	
3/31/2021	\$	390,689.28	Payroll	RSFFPD	
Subtotal	\$	788,493.16			
Total	\$	1,752,741.99			

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2021**

FY21Q3

PERSONNEL COSTS	BUDGET		ESTIMATED		% OF BUDGET
	EXPENDITURES		EXPENDITURES		
		FY21		FY21	
Salaries/Wages - Staff	\$	7,451,818	\$	5,746,552	77%
Overtime	\$	1,561,410	\$	1,640,545	105%
Holiday Pay	\$	252,262	\$	180,489	72%
Labor (Temporary)	\$	89,779	\$	88,391	98%
Retirement	\$	2,176,438	\$	1,619,442	74%
CalPERS UAL - Accelerated Payment	\$	689,322	\$	1,000,000	145%
Health Insurance + HRSA	\$	1,635,531	\$	1,122,614	69%
Life Insurance/Long Term Disability	\$	42,057	\$	22,569	54%
Social Security Tax	\$	6,000	\$	4,199	70%
Medicare Tax	\$	135,651	\$	111,014	82%
Unemployment Insurance	\$	13,346	\$	611	5%
Workers' Compensation/Wellness	\$	448,820	\$	1,106,829	247%
PERSONNEL (Subtotal)	\$	14,502,435	\$	12,643,255	87%

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2021**

CONTRACTURAL	BUDGET		ESTIMATED		% OF BUDGET
	EXPENDITURES		EXPENDITURES		
		FY21		FY21	
Administrative Fees	\$	223,405	\$	56,821	25%
Advertising	\$	1,186	\$	1,781	150%
Association Dues	\$	13,154	\$	12,917	98%
Building/Facility Lease	\$	29,862	\$	21,330	71%
Dispatching	\$	215,039	\$	185,469	86%
Equipment Rental	\$	1,227	\$	871	71%
Equipment Repair	\$	32,031	\$	8,310	26%
Insurance	\$	130,203	\$	128,858	99%
Laundry Service	\$	350	\$	-	0%
Legal Services	\$	54,142	\$	56,053	104%
Local Meeting/Meal Expense	\$	6,542	\$	1,356	21%
Mileage Reimbursement	\$	700	\$	4	1%
Other Contractual Services	\$	200,114	\$	113,669	57%
Other Professional Services	\$	208,240	\$	155,794	75%
Permits	\$	20,138	\$	5,798	29%
Service Agreements	\$	48,280	\$	15,902	33%
Soil Contamination Cleanup	\$	-	\$	-	0%
Subscriptions	\$	6,286	\$	5,118	81%
Training	\$	141,236	\$	34,585	24%
Utility-Cable	\$	5,849	\$	5,581	95%
Utility-Electricity	\$	192,378	\$	120,944	63%
Utility-Sewer	\$	26,924	\$	16,867	63%
Utility-Telephone/ Internet	\$	75,005	\$	50,813	68%
Utility-Trash	\$	32,622	\$	20,575	63%
Utility-Water	\$	41,834	\$	24,955	60%
Vehicle Maintenance (Scheduled)	\$	91,500	\$	35,723	39%
Vehicle Repair	\$	153,950	\$	57,935	38%
Contractual Services (Subtotal)	\$	1,952,197	\$	1,138,030	58%

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2021**

MATERIALS & SUPPLY	BUDGET EXPENDITURES		ESTIMATED EXPENDITURES		% OF BUDGET
		FY21		FY21	
Apparatus	\$	40,404	\$	22,930	57%
Apparatus - Computers	\$	6,250	\$	-	0%
Audio Visual	\$	7,600	\$	-	0%
Books	\$	6,864	\$	571	8%
Cellular	\$	1,837	\$	136	7%
Computer	\$	62,950	\$	13,411	21%
Electrical Supplies	\$	200	\$	-	0%
Fire Hose, Nozzles & Supply	\$	12,000	\$	12,851	107%
Firefighting Foam	\$	3,000	\$	4,123	137%
Food for Major Emergencies	\$	2,000	\$	720	36%
Fuel	\$	75,029	\$	50,340	67%
Furnishings/Equipment	\$	18,500	\$	1,303	7%
Grants	\$	10,500			0%
Hydrant Maintenance	\$	1,373	\$	1,090	79%
Janitorial	\$	14,962	\$	10,564	71%
Knox Replacement	\$	5,000	\$	3,908	78%
Landscape	\$	60	\$	-	0%
Lumber/Screws/Nails	\$	200	\$	-	0%
Maps	\$	2,146	\$	-	0%
Medical Supplies	\$	142,352	\$	65,801	46%
Miscellaneous	\$	5,250	\$	27,071	516%
Office - General	\$	49,678	\$	18,055	36%
Paint	\$	100	\$	35	35%
Program - Supplies (CERT)	\$	2,500	\$	-	0%
Public Education	\$	16,000	\$	3,647	23%
Radio	\$	23,309	\$	26,683	114%
Rock, Sand, Gravel	\$	1,000	\$	-	0%
Safety	\$	111,962	\$	32,795	29%
Special Events & Awards	\$	4,181	\$	14,720	352%
Station Maintenance	\$	47,500	\$	23,550	50%
Station Supplies/Replacements	\$	8,000	\$	6,625	83%
Street Signs & Markers	\$	750	\$	-	0%
Tools	\$	2,606	\$	707	27%
Training (Expendable Supplies)	\$	8,827	\$	3,470	39%
Uniforms	\$	45,123	\$	17,545	39%
Material & Supplies (Subtotal)	\$	740,012	\$	362,651	49%

**RANCHO SANTA FE FIRE PROTECTION DISTRICT
OPERATING EXPENDITURES FOR FISCAL YEAR 2021**

OPERATING COST SUMMARY	BUDGET EXPENDITURES FY21	ESTIMATED EXPENDITURES FY21	% OF BUDGET
Personnel	\$ 14,502,435	\$ 12,643,255	87%
Contractual	\$ 1,952,197	\$ 1,138,030	58%
Material & Supply	\$ 740,012	\$ 362,651	49%
Prior Year Expense	\$ -	\$ 11,372	
Depreciation	\$ 936,100	\$ 702,075	75%
TOTAL COSTS	\$ 18,130,743	\$ 14,857,384	82%
Other Expense			
SAFER VRRRC-Tuition	\$ 25,019	\$ 16,307	
SAFER VRRRC-Entry Level Physicals	\$ 16,064	\$ 98	
SAFER VRRRC- Basic Firefighter Training	\$ 9,193	\$ -	
TOTAL COSTS	\$ 50,276	\$ 16,405	
CAPITAL and PLANNED PROJECTS-Cash Expenses			
	Additional Cash		% OF BUDGET
RSF5 Station Design/Build- Permits	\$ -	\$ 139,248	
RSF5 Station Construction-Furnishings & Equipment	\$ -	\$ 61,105	
2021 Ford F-250 Equip 2181	\$ -	\$ 38,470	
Unit 2161 Equipment	\$ -	\$ 463,241	
Total Capital and Planned Projects	\$ -	\$ 702,065	0%

Statement of Cash Assets

Rancho Santa Fe Fire Protection District
FY21

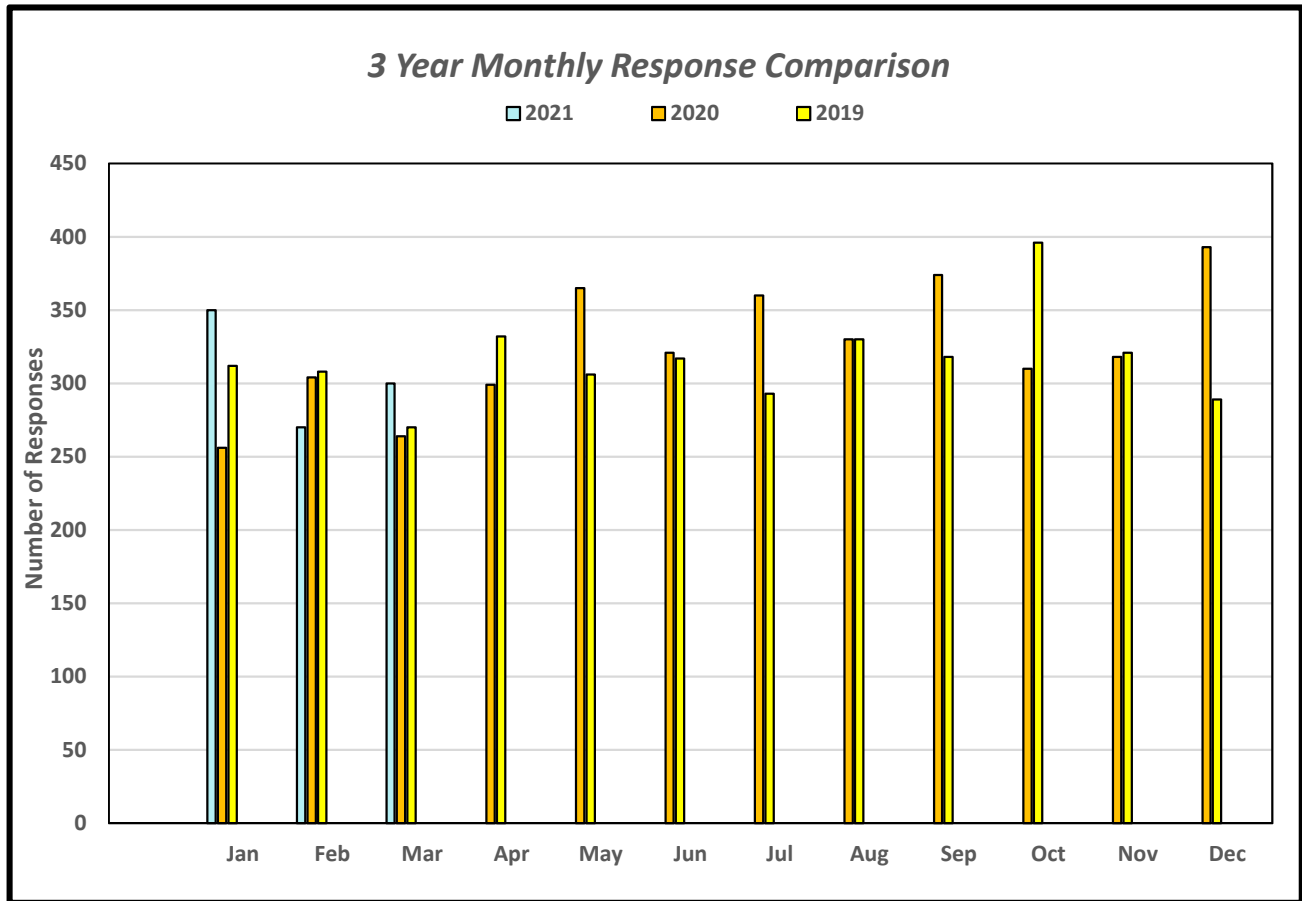
	6/30/2020	9/30/2020	12/31/2020	3/31/2021
Assets				
Total Cash	\$ 9,872,119	5,995,775	\$ 6,712,271	\$ 6,926,736
Short-Term Investments				
Total Short-Term Investments	\$ 7,703,687	7,727,810	\$ 7,738,797	\$ 7,735,707
Current Cash & Investments	\$ 17,575,806	13,723,585	\$ 14,451,068	\$ 14,662,444
Accounts Receivable	\$ 1,531,660	306,348	\$ 563,377	\$ 345,321
ALS Receivable	\$ 67,486	432	\$ -	\$ -
Accounts Receivable	\$ -	-	\$ -	-
Tax or/and Interest Receivable	\$ 114,336	28,956	\$ 16,068	\$ -
Accounts Receivable	\$ 1,713,482	335,736	\$ 579,446	\$ 345,321
Current Assets Total	\$ 19,289,288	14,059,321	\$ 15,030,513	\$ 15,007,764
Reserved Funds with Restrictions	\$ 736,921	879,407	\$ 818,915	\$ 819,298
Current Cash Assets Total	<u>\$ 20,026,208</u>	<u>14,938,727</u>	<u>\$ 15,849,428</u>	<u>\$ 15,827,062</u>
Liabilities				
Current & Accrued Liabilities				
Current Liabilities	\$ 2,192,916	949,629	\$ 1,096,303	\$ 949,494
Employee Liability Payable				
Accrued Liability Payable	\$ 1,863,555	1,685,332	\$ 1,824,601	\$ 2,451,941
Other Liabilities				
Net Pension Liabilities (GASB 68)	\$ 10,922,290	10,922,290	\$ 10,922,290	\$ 10,921,460
Total Current Liabilities	<u>\$ 14,978,762</u>	<u>13,557,251</u>	<u>\$ 13,843,194</u>	<u>\$ 14,322,895</u>
Current Liabilities Total	<u>\$ 14,978,762</u>	<u>13,557,251</u>	<u>\$ 13,843,194</u>	<u>\$ 14,322,895</u>
ESTIMATED Cash Available	<u>\$ 5,047,446</u>	<u>1,381,476</u>	<u>\$ 2,006,234</u>	<u>\$ 1,504,167</u>
Additional Information - Reserve Allocation				
Reserve - Specified				
MDC Equipment Reserves (NCDJPA)	\$ 16,407	16,407	\$ 16,407	\$ 16,407
ALS Equipment Reserve	\$ 107,940	175,426	\$ 176,277	\$ 176,277
HGEF Caltrust Reserve	\$ 4,940,770	4,940,770	\$ 4,960,380	\$ 4,960,380
Environmental Initiative for Sustainability	\$ 228,770	228,770	\$ 228,770	\$ 228,770
CERT (EFF/HG) Reserve	\$ 11,388	11,388	\$ 11,388	\$ 11,388
PASIS Reserve	\$ (40,395)	(40,395)	\$ (246,349)	\$ (246,349)
Total Reserve - Specified	\$ 5,264,880	5,332,366	\$ 5,146,872	\$ 5,146,872
Reserve - Unspecified				
General Operating Reserve	\$ 5,500,000	2,500,000	\$ 3,500,000	\$ 500,000
Unspecified Capital Reserves	\$ 8,206,899	8,440,924	\$ 8,534,534	\$ 8,768,559
Undesignated Reserves	\$ (10,183,145)	(7,568,368)	\$ (8,008,434)	\$ (5,242,459)
Total Reserve - Unspecified	\$ 8,788,634	3,372,556	\$ 4,026,100	\$ 4,026,100
Cash Reserves (Deficit) Subtotal	\$ (3,741,188)	(1,991,080)	\$ (2,019,867)	\$ (2,521,933)
Profit & Loss Net - FY21	\$ (150,928)	(3,899,995)	\$ (3,508,844)	\$ (4,246,185)
Cash Reserves (Deficit) - Total	\$ (3,892,116)	(5,891,075)	\$ (5,528,711)	\$ (6,768,118)
Net Pension Liability - added back in	\$ 10,922,290	10,922,290	\$ 10,922,290	\$ 10,921,460
Cash Reserves (Deficit)	\$ 7,030,174	5,031,215	\$ 5,393,578.9	\$ 4,153,341.9
MIT Fund	\$ 3,130,335	1,942,242	\$ 1,988,696.2	\$ 2,053,389

Rancho Santa Fe Fire Protection District
Investment Portfolio - Listing

Date	County of San Diego			Local Agency Investment Fund			Bank of America			CalTrust Investment		
	Average Daily Cash Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Interest Rate - %	Qtrly Earnings	Account Balance	Share Value	Qtrly Earnings
FY16												
9/30/2015	9,116,014	0.1207499	11,007.58	2,507,708	0.3200	2,019.12	68,654.93	0.000200	3.47			
12/31/2015	7,972,012	0.1723940	13,743.27	2,509,727	0.3700	2,322.84	68,654.40	0.000200	3.47			
3/31/2016	10,342,559	0.1391914	14,395.95	2,512,050	0.4600	2,899.70	68,661.81	0.000200	3.41			
6/30/2016	11,809,274	0.1433726	16,931.26	2,514,950	0.5500	3,421.54	68,665.23	0.000200	3.42			
	Annual Rate	0.5757079	\$ 56,078.06	Annual Rate	0.4250	\$ 10,663.20	Annual Rate	0.000200	\$ 13.77	Avg Share Value	0.000000	\$ -
FY17												
9/30/2016	9,720,648.93	0.2181028	21,201.01	2,518,371.32	0.6000	3,826.52	68,668.68	0.000200	3.45	4,531,619.73	10.100000	124.73
12/31/2016	10,718,806.24	0.2148859	23,033.20	2,522,197.84	0.6800	4,296.15	68,672.13	0.000200	3.42	4,512,312.82	10.090000	12,123.83
3/31/2017	11,627,772.17	0.2929174	34,059.77	2,526,493.99	0.7800	4,833.54	68,675.52	0.000200	3.39	4,557,077.20	10.090000	13,333.64
6/30/2017	13,078,710.09	0.2982185	40,097.61	2,531,327.53	0.9200	5,829.30	68,678.95	0.000200	3.43	4,566,555.96	10.090000	14,268.88
	Annual Rate	1.0241246	\$ 118,391.59	Annual Rate	0.7450	\$ 18,785.51	Annual Rate	0.000200	\$ 13.69	Avg Share Value	10.092500	\$ 39,851.08
FY18												
9/30/2017	11,283,998.32	0.3140160	35,433.56	2,537,156.83	1.0700	6,866.96	68,682.42	0.000200	3.47	4,556,287.68	10.030000	16,430.89
12/31/2017	9,782,917.36	0.3508629	34,324.63	2,544,023.79	1.2000	7,723.56	68,685.89	0.000200	3.47	4,551,076.71	9.980000	17,526.03
3/31/2018	11,988,098.75	0.3893358	46,673.95	2,551,747.35	1.5100	9,494.04	68,689.28	0.000200	3.39	4,543,365.65	9.920000	19,663.36
6/30/2018	13,338,491.10	0.4591755	61,247.09	2,561,241.39	1.9000	12,153.28	68,692.71	0.000200	3.43	4,555,774.12	9.900000	21,576.09
	Annual Rate	1.5133902	\$ 177,679.23	Annual Rate	1.4200	\$ 36,237.84	Annual Rate	0.000200	\$ 13.76	Avg Share Value	9.957500	\$ 75,196.37
FY19												
9/30/2018	11,203,912.76	0.4877508	54,647.18	2,573,394.67	2.1600	13,982.17	68,696.18	0.000200	3.47	4,570,496.02	9.880000	23,958.64
12/31/2018	9,003,930.05	0.5460768	49,168.37	2,587,376.84	2.4000	15,634.99	68,699.65	0.000200	3.47	4,619,600.90	9.930000	25,878.63
3/31/2019	11,076,620.72	0.5923871	65,616.48	2,603,011.83	2.5500	16,328.23	68,703.04	0.000200	3.39	4,678,072.90	10.000000	25,820.64
6/30/2019	13,650,516.24	0.6087144	83,092.66	2,619,340.06	2.5700	16,238.23	68,706.47	0.000200	3.43	4,749,561.50	10.080000	27,361.14
	Annual Rate	2.2349291	\$ 252,524.69	Annual Rate	2.4200	\$ 62,183.62	Annual Rate	0.000200	\$ 13.76	Avg Share Value	9.9725	\$ 103,019.05
FY20												
9/30/2019	11,387,160.29	0.5645587	64,287.20	2,626,077.87	2.5700	16,737.81	68,708.81	0.000200	2.34	4,776,022.72	10.090000	26,461.22
12/31/2019	8,438,122.27	0.5295588	44,684.82	2,652,315.33	2.2900	15,236.81	68,713.41	0.000200	3.47	4,800,806.64	10.090000	24,783.92
3/31/2020	9,566,627.59	0.5036647	48,183.73	2,667,552.10	2.0300	13,425.37	68,716.82	0.000200	3.41	4,823,706.72	10.190000	22,900.08
6/30/2020	10,361,272.70	0.4196804	43,484.23	2,680,977.47	1.4700	9,782.36	68,720.22	0.000200	3.40	4,842,441.77	10.300000	18,375.05
	Avg Annual Rate	0.5043657	\$ 200,639.98	Avg Annual Rate	2.0900	\$ 55,182.35	Avg Annual Rate	0.000200	\$ 12.62	Avg Share Value	10.167500	\$ 92,520.27
FY21												
9/30/2020	6,945,676.99	0.3346273	23,242.13	2,690,759.83	0.8400	5,713.77	68,721.94	0.000200	1.72	4,955,109.07	10.300000	14,348.81
12/31/2020	4,913,908.38	0.2402319	11,804.78	2,696,473.60	0.6300	4,263.47	68,723.66	0.000200	1.72	4,960,380.16	10.290000	10,081.88
3/31/2021				2,700,737.07	0.4400	2,950.53	68,125.35	0.000200	1.69	4,953,025.99	10.260000	7,117.17
6/30/2021												
	Avg Annual Rate	0.2874296	\$ 35,046.91	Avg Annual Rate	0.6367	\$ 12,927.77	Avg Annual Rate	0.000200	\$ 5.13	Avg Share Value	10.283333	\$ 31,547.86

Rancho Santa Fe Fire Protection Operations Report

March 2021 Incident Count



3 Year Call Volume Tracker:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses	
2021	Responses	350	270	300									920	
	YTD	350	620	920									11.65%	
2020	Responses	256	304	264	299	365	321	360	330	374	310	318	393	3,894
	YTD	256	560	824	1123	1488	1809	2169	2499	2873	3183	3501	3894	2.69%
2019	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
	YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792	

Rancho Santa Fe Fire Protection Operations Report

March 2021 Incident Count

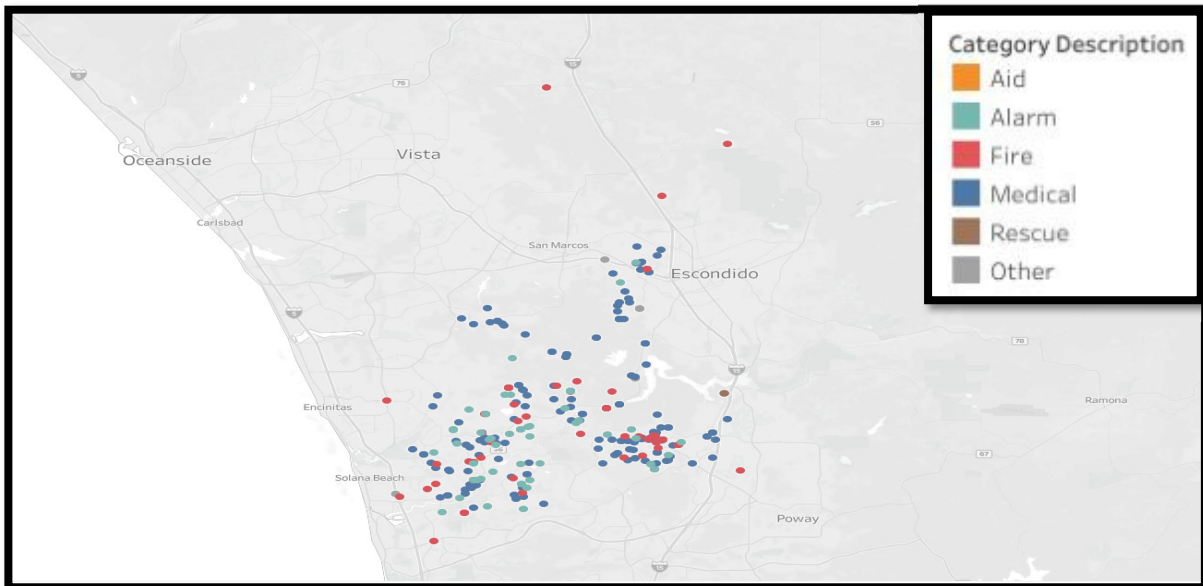
Incident Problem Type

Summary: Number of Incidents by Problem for: RANCHO SANTA FE FPD				
Problem Codes	Category ..	Time Assigned		
		Incidents/R..	% of Total I..	% Differenc..
		2021	2021	2021
11-44 / POSS DEATH	Medical	1.0	0.33%	0.00%
5150 / PSYCH PROBLEMS	Medical	1.0	0.33%	0.00%
A/R - OTHER	Aid	1.0	0.33%	0.00%
ABDOMINAL PAIN	Medical	2.0	0.67%	0.00%
ALLERGIES (REACTIONS)	Medical	2.0	0.67%	0.00%
ASSAULT	Medical	2.0	0.67%	0.00%
BACK PAIN (NON-TRAUM..	Medical	2.0	0.67%	0.00%
BOAT FIRE - DOCK / SLIP	Fire	1.0	0.33%	0.00%
BREATHING PROBLEMS	Medical	15.0	5.00%	0.00%
CARBON MONIX ALARM	Fire	2.0	0.67%	0.00%
CHEST PAIN	Medical	11.0	3.67%	0.00%
CHOKING	Medical	3.0	1.00%	0.00%
CONVULSIONS	Medical	1.0	0.33%	0.00%
CPR	Medical	1.0	0.33%	0.00%
DIABETIC PROBLEMS	Medical	2.0	0.67%	0.00%
DO NOT DISPATCH	Other	1.0	0.33%	0.00%
EVALUATION	Medical	1.0	0.33%	0.00%
FAINTING SPELLS	Medical	7.0	2.33%	0.00%
FALL - NOT HEIGHT	Medical	26.0	8.67%	0.00%
FIRE - OTHER	Fire	1.0	0.33%	0.00%
FIRE ALARM - COMM	Alarm	5.0	1.67%	0.00%
FIRE ALARM - MULTI-OCC..	Alarm	1.0	0.33%	0.00%
FIRE ALARM - RES	Alarm	42.0	14.00%	0.00%
FIRE ALARM PROBLEM	Fire	2.0	0.67%	0.00%
HEADACHE	Medical	1.0	0.33%	0.00%
HEART PROBLEMS	Medical	4.0	1.33%	0.00%
HEMORRHAGE	Medical	2.0	0.67%	0.00%
ILLEGAL BURNING	Fire	1.0	0.33%	0.00%
INVESTIGATION - FD	Fire	2.0	0.67%	0.00%
LACERATION	Medical	1.0	0.33%	0.00%
LIFT ASSIST	Fire	8.0	2.67%	0.00%
LOCK IN - VEHICLE / FD	Fire	1.0	0.33%	0.00%
MEDICAL AID	Medical	16.0	5.33%	0.00%
MEDICAL ALARM	Alarm	4.0	1.33%	0.00%
NAT GAS LN BRK - OUTSIDE	Fire	1.0	0.33%	0.00%
ODOR INVESTIGATION	Fire	1.0	0.33%	0.00%
OVERDOSE	Medical	2.0	0.67%	0.00%
PERSON DOWN	Medical	3.0	1.00%	0.00%
PUBLIC SERVICE	Fire	1.0	0.33%	0.00%
REFERRAL	Other	1.0	0.33%	0.00%
RESCUE - OTHER	Rescue	1.0	0.33%	0.00%
RESCUE - TC	Medical	4.0	1.33%	0.00%
RESCUE - TC EXPANDED	Other	4.0	1.33%	0.00%
SEIZURE	Medical	7.0	2.33%	0.00%
SICK PERSON (SPEC DIAG)	Medical	26.0	8.67%	0.00%
SNAKE REMOVAL	Fire	6.0	2.00%	0.00%
STABBING	Medical	1.0	0.33%	0.00%
STROKE (CVA)	Medical	8.0	2.67%	0.00%
STRUCTURE FIRE - APT / C..	Fire	2.0	0.67%	0.00%
STRUCTURE FIRE - COMM	Fire	5.0	1.67%	0.00%
STRUCTURE FIRE - RES	Fire	3.0	1.00%	0.00%
SUICIDE ATTEMPT	Medical	5.0	1.67%	0.00%
TC	Medical	25.0	8.33%	0.00%
TC - VEH VS PED	Medical	2.0	0.67%	0.00%
TRAUMATIC INJURIES	Medical	6.0	2.00%	0.00%
UNCONSCIOUS	Medical	2.0	0.67%	0.00%
UNKNOWN PROBLEM	Medical	1.0	0.33%	0.00%
VEGETATION FIRE	Fire	2.0	0.67%	0.00%
WATER PROB - FD	Fire	7.0	2.33%	0.00%
WORKING STRUC. COMM	Fire	1.0	0.33%	0.00%
Grand Total		300.0	100.00%	0.00%

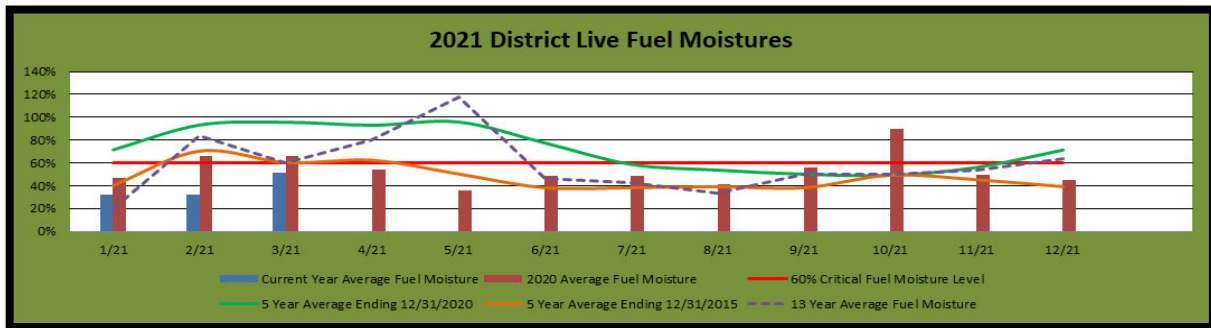
Rancho Santa Fe Fire Protection Operations Report

March 2021 Incident Count

Monthly Incident Map



Monthly Fuel Moisture:

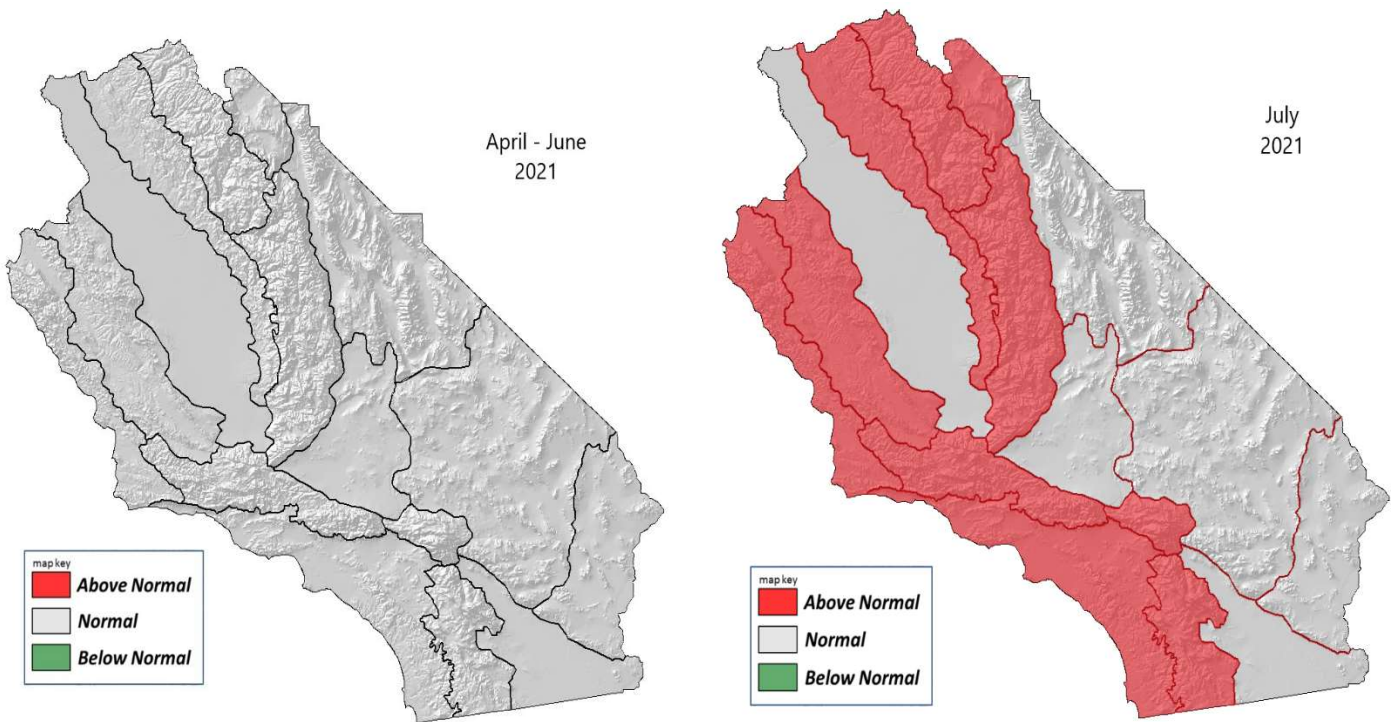


Significant Incidents:

Date	Incident Type	Units Assigned:
3/28/2021	Vehicle Accident/ Hwy 78 - Fatality	E265, T141, E143, B141, CHP

Operation Collaboration Incident is still active (Vaccinations administered by the Fire Service).

Captain Correy Cooper	Vaccinator	Deployed 3/1/2021 through 3/14/21
Firefighter Ian O'Connor	Vaccinator	Deployed 3/1/2021 through 3/14/21
Firefighter Chase Cantrell	Vaccinator	Deployed 3/15/2021 through 3/28/21
Engineer Abel Martinez	Vaccinator	Deployed 3/15/2021 through 3/28/21
BC Bret Davidson	Division Sup.	Deployed 3/15/2021 through 3/28/21
Captain Cory Ender	Vaccinator	Deployed 3/29/2021 through 4/11/21



***Monthly Images will only be shown when there are changes**

April - July 2021 South Ops Highlights

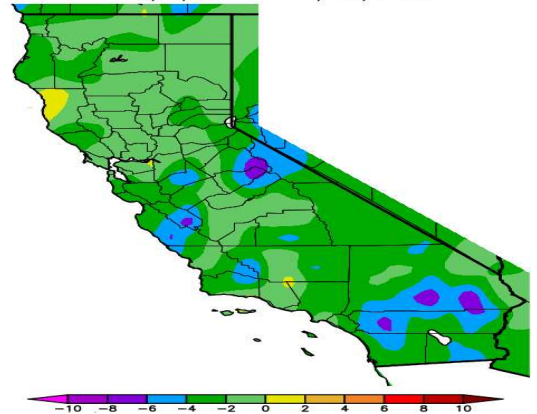
- Rainfall will be near to a little below normal in April and then below normal May through July.
- Temperatures will be a little below normal each month through July.
- The marine layer will be deeper than normal across the coastal areas May and June.
- Monsoonal showers and thunderstorms will be below normal in July.



Weather Discussion

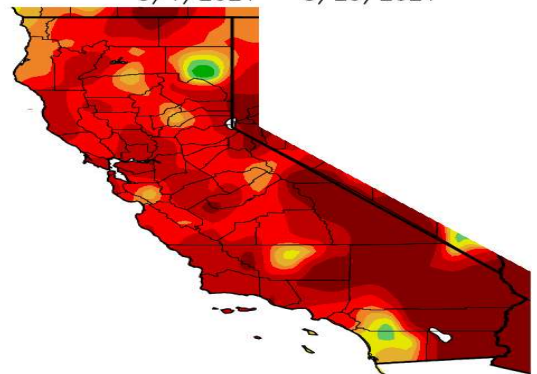
Below normal temperatures were observed most of March as a series of upper level Pacific troughs moved into the West Coast from the Gulf of Alaska (**Fig 1**). A series of cold, upper level low pressure systems moved through California and brought periods of showers and isolated thunderstorms to the region during the first half of the month. A slow-moving storm that developed on March 9th brought a few days of heavier precipitation totals to many areas of the state. Several feet of new snow fell over the High Sierra and snow levels that hovered around 4,000 feet helped to generate over a foot of new snow across the higher mountain elevations of Southern California. The upper level low pressure systems that arrived late in the month were not as cold and did not import substantial amounts of moisture into the region. As a result, precipitation totals dwindled and ended up below normal for most of the region in March (**Fig 2**). The Sierra snowpack also decreased slightly by the end of the month and is now between 40% and 70% of normal (**Fig 3**). Winds were predominately onshore (westerly) most of the month as strong, gusty winds surfaced across the mountain ridges and desert passes with each trough passage. However, the ridge of high pressure over the eastern Pacific Ocean gradually amplified and shifted closer to the West Coast during the last week of March. This forced a few fast-moving troughs to drop from the Pacific Northwest into the Great Basin and Desert Southwest causing a couple of weak to moderate offshore wind events across Southern California.

Av. Max. Temperature dep from Ave (deg F)
3/1/2021 - 3/29/2021



**Fig 1: March 1st - March 29th
Temperature (% of Ave.)**

Percent of Average Precipitation (%)
3/1/2021 - 3/29/2021



**Fig 2: March 1st - March 29th
Precipitation (% of Ave.)**

Data For: 31-Mar-2021

% Apr 1 Avg. / % Normal for this Date

67.0% / 67.0% — Northern Sierra / Trinity

64.0% / 64.0% — Central Sierra

42.0% / 42.0% — Southern Sierra

Fig 3: Snow pack as of Mar 31st, 2021



Fuels Discussion

Both the 1000-hr and 100-hr dead fuel moisture values increased significantly in March due to the persistent trough pattern and cool, more humid conditions. Across all predictive service areas, these dead fuel moisture values are now close to normal (**Fig 4 and Fig 5**). Greenup was in full progress during March. Even though live fuel moistures started to peak and level off, the values are still well below normal for this time of the year (**Fig 6**). With the persistence of below normal precipitation, drought conditions have accelerated within the coastal areas of both central and southern California with some areas elevated into moderate drought status (**Fig 7**). Drought conditions have changed little across the interior portions of the area and still are mainly in the moderate to severe categories. Extreme to exceptional drought remain over the deserts bordering Nevada and Arizona.

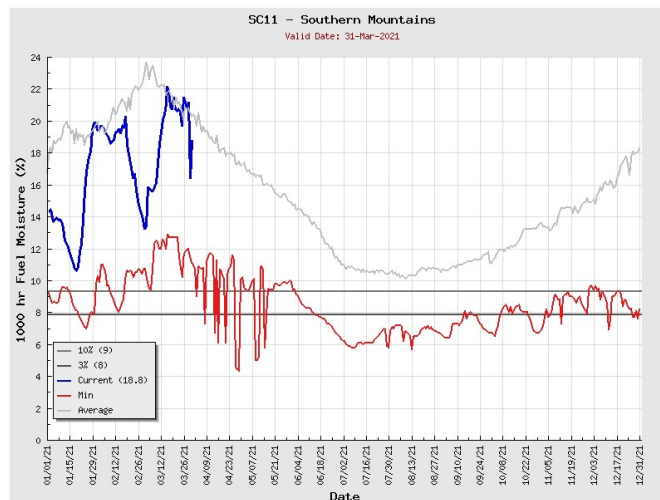


Fig 4: Southern Mountains 1000 hr Dead fuel moisture March 31st

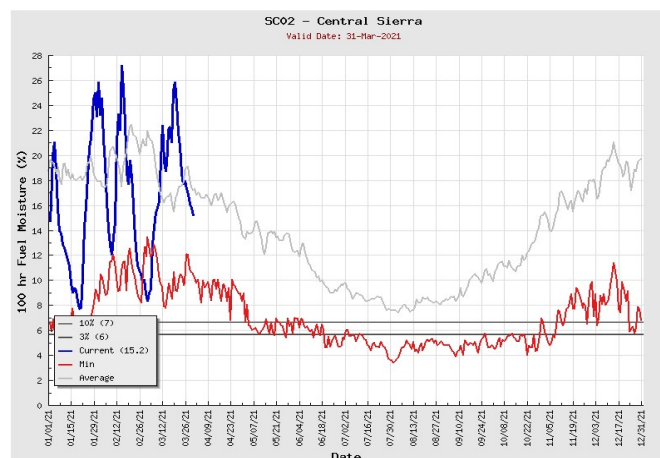


Fig 5: Central Sierra 100 hr Dead fuel moisture March 31st

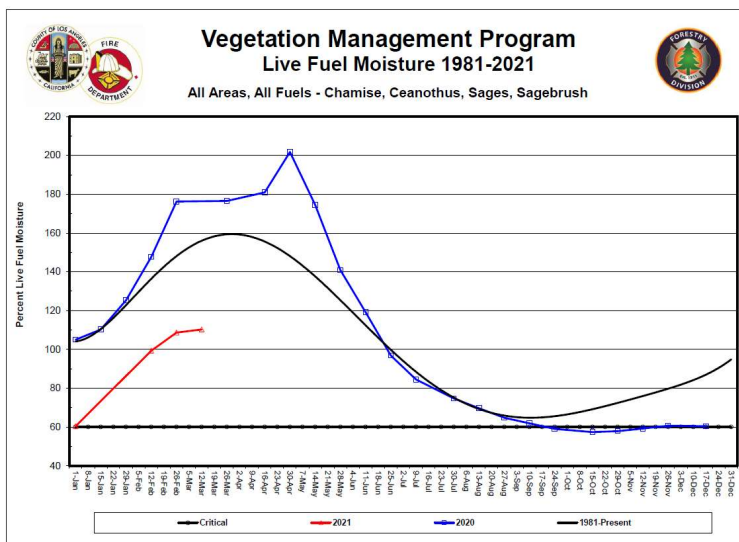


Fig 6: LA County Live Fuel Moisture March 15th

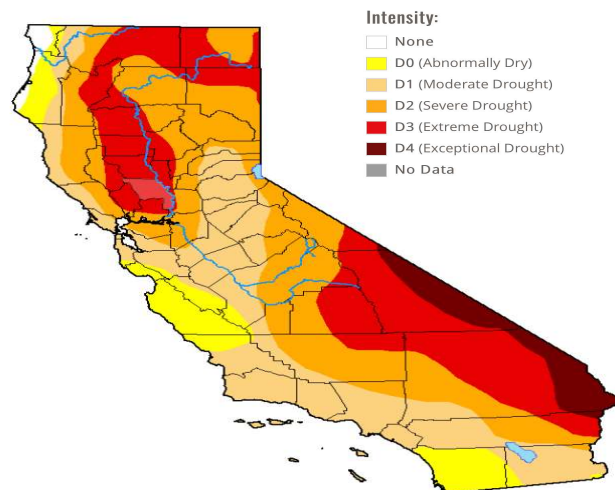


Fig 7: Drought Monitor March 30th, 2021

SOUTH OPS OUTLOOK

Expect little change in the weather pattern in April as sea surface temperatures in the Gulf of Alaska and along the West Coast remain below normal (**Fig 8**). Additionally, an upper level trough pattern is expected to be the dominant weather feature over California during April. This will effectively keep temperatures below normal and allow scattered showers and isolated thunderstorms to move across the region from time to time. Even though sea surface temperatures have shown minimal warming over portions of the Equatorial Pacific (**Fig 8**), forecast models continue to suggest little change in sea surface temperatures across the Pacific Ocean through June into July (**Fig 9**). This will keep the marine layer deeper than normal and daytime temperatures will likely remain on the cool side of normal during the spring months and heading into summer. There will likely be little in the way of rainfall across most of the region from May through July as the storm track moves northward into the Pacific Northwest and upper level troughs become weaker across California. However, these troughs still have the potential to introduce a few showers and thunderstorms to the Sierra. The precipitation from any shower and thunderstorm activity is expected to be below normal in July as models continue to show troughing over the northern tier of the United States that may shunt the influence of the Southwest Monsoon south of the Four Corners region and effectively cut off the feed of tropical moisture into southern and central California. The large fire threat will likely become above normal in July due to the absence of significant moisture from the monsoon, especially given the fact that precipitation has trended well below normal for the entire water year and fuels will be abnormally dry and receptive to new starts. Any lightning will be problematic in July due to the anticipated drier nature of storms especially if a lightning outbreak coincides with an extreme heat event.

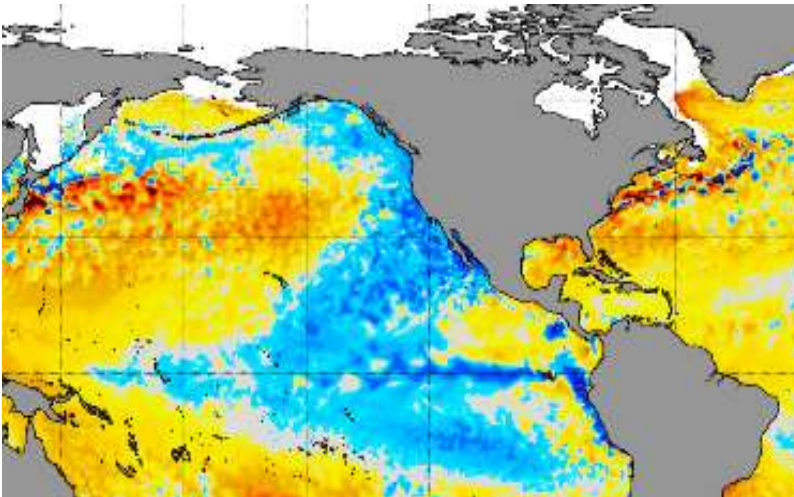


Fig 8: Sea Surface Temperature Anomaly, March 29th, 2021

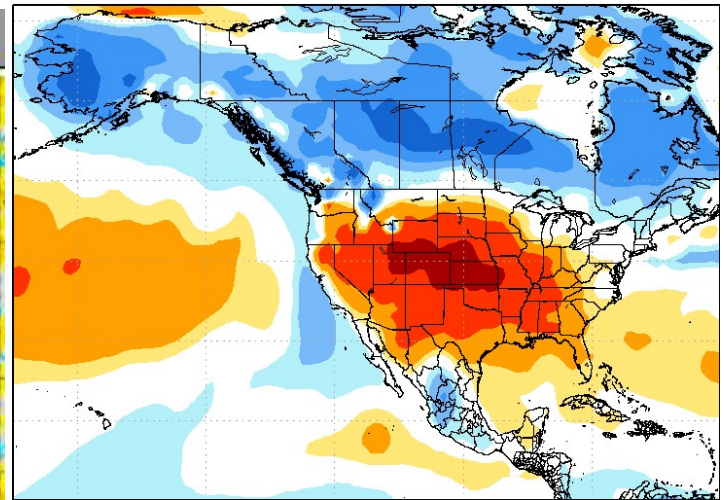
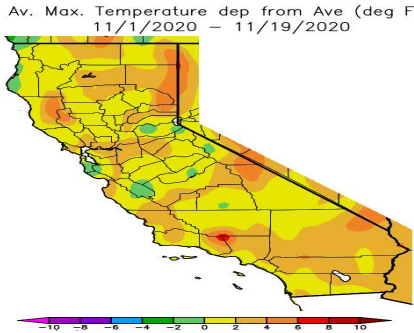


Fig 9: Forecast Temperature Anomalies for April through July, March 29th, 2021

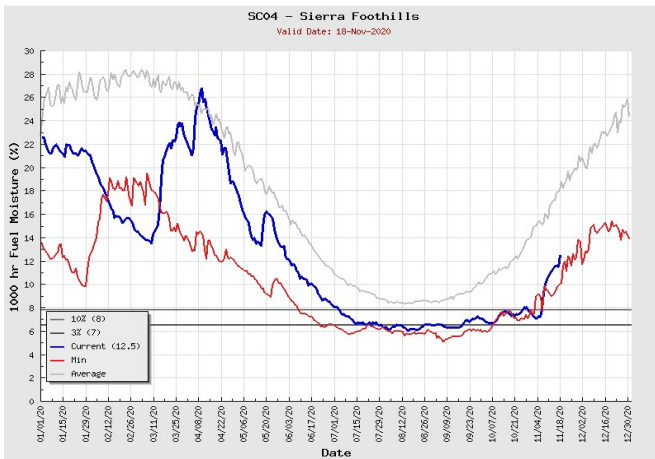


Select Intel Links used in the forecast



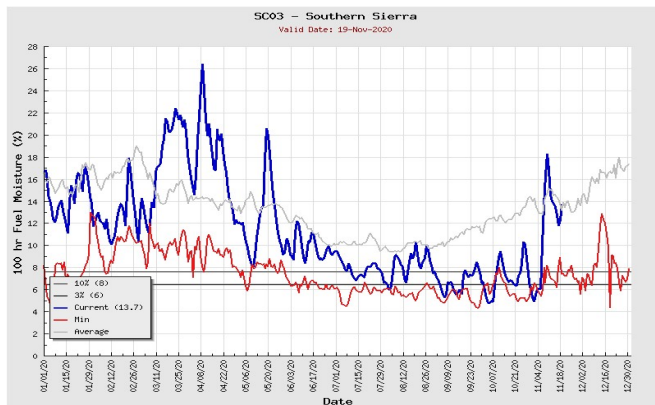
Climate

- <https://calclim.dri.edu/pages/anommaps.html>



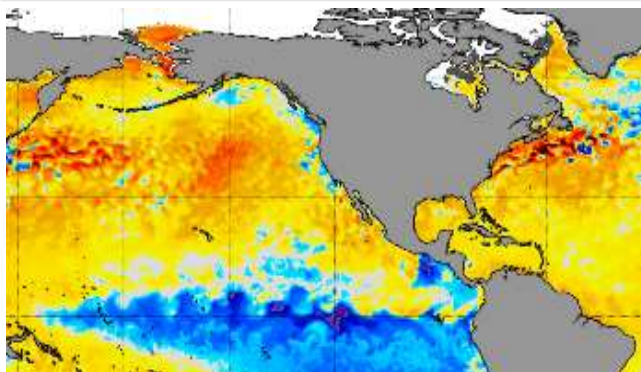
1000 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Thousand.php



100 hr dead fuel moisture

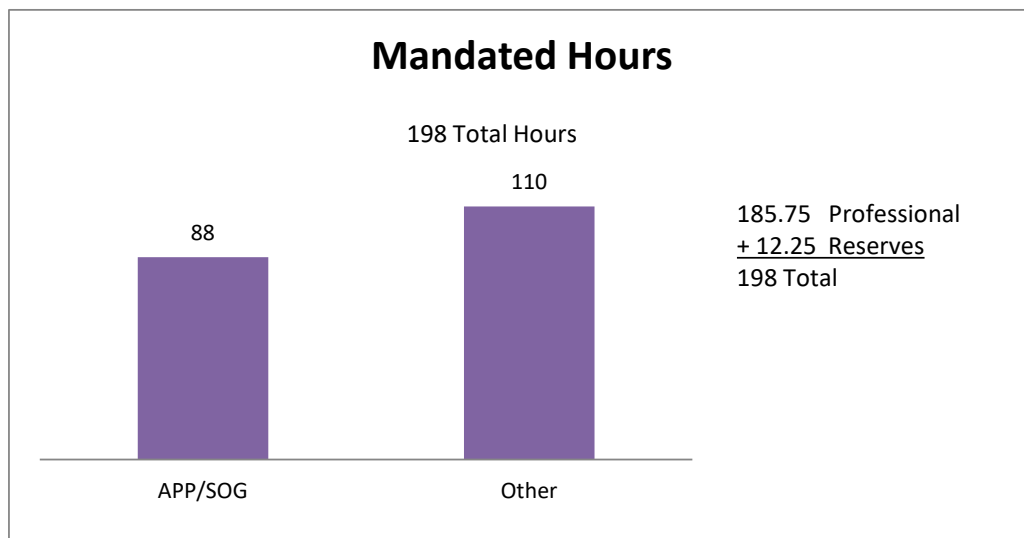
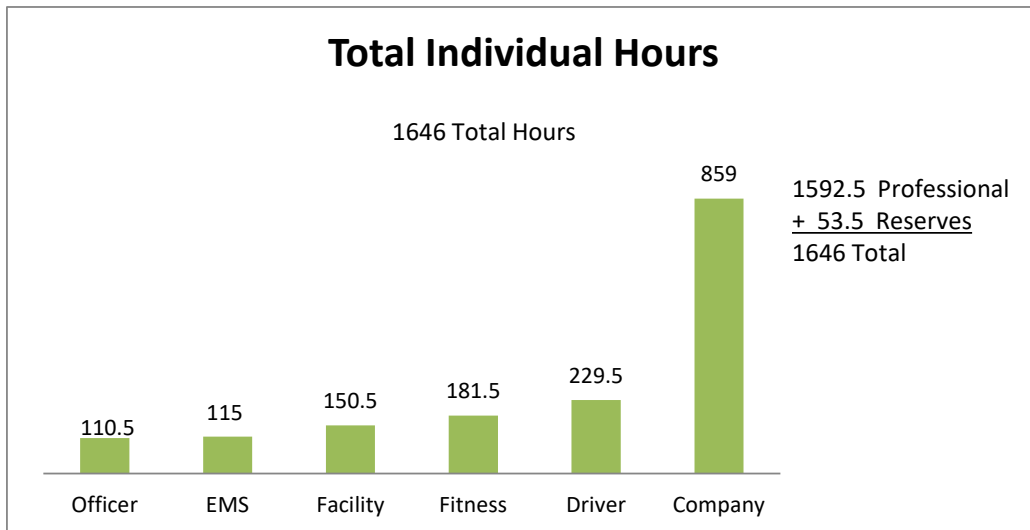
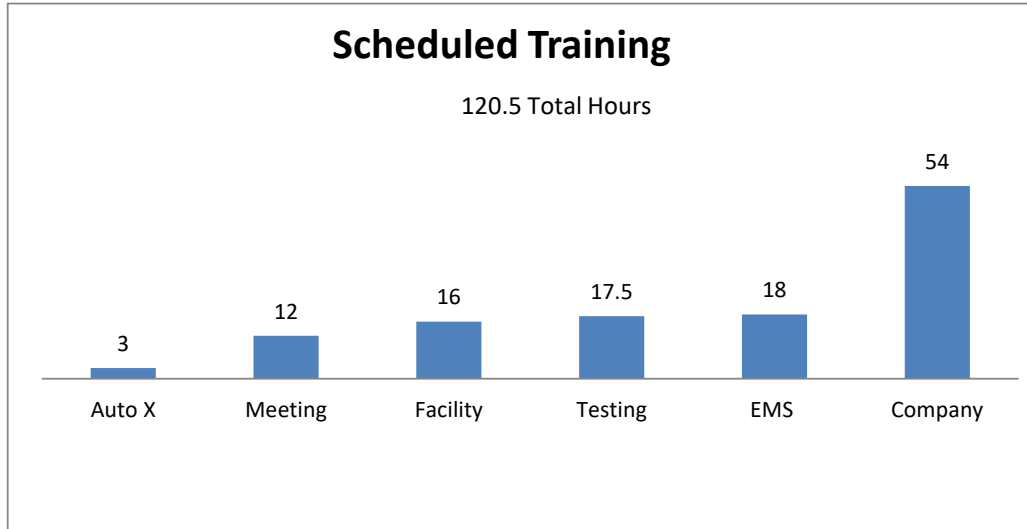
- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

**Training Division
February 2021**



See next page for descriptions.

Training Division - Descriptions

Scheduled Training		
Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.		

PLAN REVIEWS

Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT (Mit Fees)	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed
New Residential	8	0	32778	7599	52,681
Residential Additions/Remodels	17	7	17222	21333	45,055
New Commercial	0	0	0	0	0
Commercial T.I.	5	0	0	0	3,793
Tents/Special Events	1	1	0	7000	7,000
Rack Storage	0	0	0	0	0
Preliminary	4	1	0	0	0
Fire Suppression Systems	10	2	0	16298	16,298
Alarms	1	0	0	0	0
Landscaping	28	2	0	0	0
Grading/Mylars/Improvement Plans	1	0	0	9226	9,226
Underground	0	1	0	0	0
Hood System	1	0	0	0	0
Tanks	0	0	0	0	0
Cell Sites	0	0	0	0	0
DSS/CCL	0	0	0	0	0
DPLU	1	0	0	0	0
Solar Panels	0	0	0	0	0
High Piled Storage	0	0	0	0	0
High Hazard/Communications/Other	1	0	0	0	0
Spray Booth	0	0	0	0	0
Fire Protection Plans	1	0	0	0	0
Technical Reports	0	0	0	0	0
TOTAL	79	14	50000	61456	134,053

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	-
Fire Supression Systems	23
Building Construction	22
Landscaping	3
Tent/Special Event	1
Gates/Knox	-
Site Visit	7
Technical Report/FPP	1
Underground	3
Annual Inspection	20
DSS Licensing	1
Other	-
TOTAL	81

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	5
GIS	1
Forms (Updates/New)	-
Project Research	10
Computer Programming/I.T.	1
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	1
Other	19
TOTAL	37

MEETINGS	
Meeting Type	# of Meetings
H.O.A	3
Staff	20
Board	1
On-Site Project Meetings	9
In-Office Project Meetings	6
Shift	2
Captain's	-
Weed Abatement	1
County	1
Code Development	-
Support/I.T. Development	-
San Diego County FPO's	1
Community Stakeholder Meetings	1
North Zone	1
Other	13
TOTAL	59

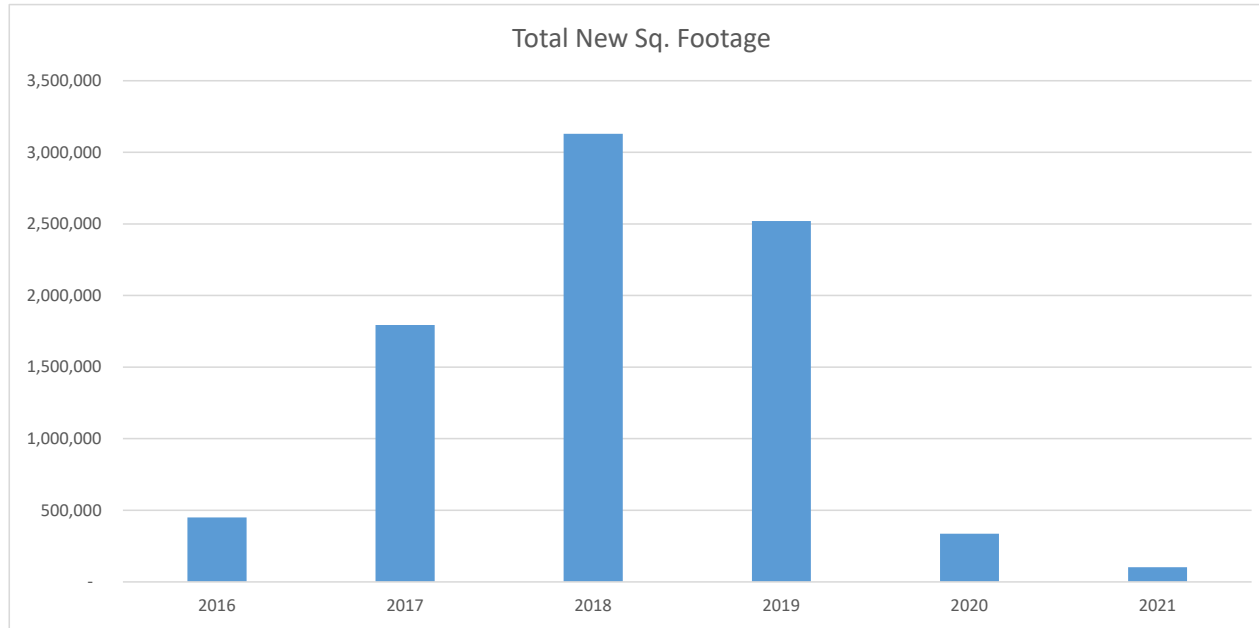
TRAINING/EDUCATION	
Class Name	Dates
CFPI	3/15-3/18/21
Fire Inspector 1C	3/22/21-3/26/21
S-203 Public Information Officer	3/1/21-3/4/21
ECIP Training	3/1-2, 3/11, 3/16
Wildfire Mitigation Response	3/16/2021
Target Solutions	Ongoing

WEED ABATEMENT

Activity	# of Inspections
Weed Abatement Inspection	30
Weed Abatement Reinspection	46
1st Notice	5
Final Notice	298
Posting	-
Notices Printed	150
Forced Abatement	1
TOTAL	530

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	831
Correspondence	5,113
Walk in/Counter	201
Knox Application Request	7
Burn Permits	-
Plans Accepted/Routed	88
Special Projects	1
Scanning Documents/Electronic Files	109
Meetings: Admin/Prevention/Admin Shift	9
Post Office Runs	-
Deposit Runs/Preparations	4
TOTAL	6,363

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2016	450,437
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	103,106

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000									

Comparison 2019/2020/2021 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456									



April 8, 2021

The Honorable Gavin Newsom
 Governor, State of California
 State Capitol, 1st floor
 Sacramento, CA 95814

The Honorable Toni Atkins
 Senate President pro Tempore
 State Capitol, Room 205
 Sacramento, CA 95814

The Honorable Anthony Rendon
 Speaker of the Assembly
 State Capitol, Room 219
 Sacramento, CA 95814

Re: COVID-19 Impacts on California’s Fire Districts

Dear Governor Newsom, Pro Tem Atkins, and Speaker Rendon:

California’s fire protection districts continue to serve tirelessly as vital frontline responders during the ongoing COVID-19 pandemic; however, access to relief funding for our agencies has been limited, causing an undue burden on fire protection and emergency medical services. This has been especially true for agencies that are special districts, whose work alongside other special district partners to gain direct access to federal stimulus funding has been disappointingly unsuccessful to date. With Congress passing the American Rescue Plan Act of 2021, we now look to your Administration and Legislature to acknowledge the crucial role that first responders play in COVID-19 response and recovery, and support that essential work being provided throughout the State by ensuring that our agencies receive access to relief funding to offset the impact of response and recovery efforts.

The impact of the COVID-19 pandemic on fire protection districts has been profound, both fiscally and operationally. More than one month before a State of Emergency Declaration was made in California, fire protection districts and EMS providers began changing operational response protocols as the CDC confirmed the first COVID-19 case in the State on January 26, 2020. These changes altered every aspect of how service is provided, including PPE protocols, patient care protocols, supply utilization and stocking, health and safety procedures, staffing plans, and exposure reporting, among a multitude of others. Each time new guidance and recommendations were issued by public health officials, operational changes were necessary. Implementing these changes came at a significant cost. Faster PPE and supply burn rates resulted in increased PPE and supply costs; increases that were exacerbated by supply chain disruptions. Workers’ compensation claims and overtime costs skyrocketed as maintaining sufficient staffing in a high-exposure environment became the norm. Labor costs were further increased to provide support to public health officials in their testing and vaccination efforts throughout the State.

While response and recovery costs were mounting, vital revenue sources for many districts were reduced, with fee-for-service EMS transport revenues plummeting for a good portion of 2020. The cumulative result of increased costs and reduced revenues has crippled fire protection district budgets throughout the State. For the Sacramento Metropolitan Fire District (Metro Fire), this impact has been a net loss of nearly \$5.5 million since March of 2020, with only an estimated \$1 million expected to be reimbursed through current available relief sources.

The collective mission of fire districts throughout the State is to ensure the safety of our communities. The losses experienced statewide as a result of the COVID-19 pandemic have compromised the capacity to fulfill this mission, resulting in reduced service, un-funded programs, and deferred capital projects, among others. While other industries and public service agencies have access to lifeline funding, this funding has not been made available to the very agencies that provide lifeline support to the community. In order to support the

essential work that fire districts provide in this State, we urge you to dedicate a portion of the State's allocation of the American Rescue Plan Act funds to fire districts in desperate need of relief funding.

Collectively,

Todd Harms
Fire Chief
Sacramento Metropolitan Fire District

DocuSigned by:

Brian Fennessy
Fire Chief
Orange County Fire Authority

Bill Tyler
Fire Chief
Novato Fire District

DocuSigned by:

Tim Shackelford
Fire Chief
Chino Valley Independent Fire District

DocuSigned by:

Paige Meyer
Fire Chief
San Ramon Valley Fire Protection District

DocuSigned by:

Criss Brainard
Fire Chief
San Miguel Consolidated Fire Protection District

DocuSigned by:

Stephen Abbott
Fire Chief
North County Fire Protection District

DocuSigned by:

Fred W. Cox
Fire Chief
Rancho Santa Fe Fire Protection District

DocuSigned by:

Steve Leighton
Acting Fire Chief
North Tahoe Fire Protection District

DocuSigned by:

Karl Fowler
Fire Chief
South Placer Fire District

Neil McCormick
Chief Executive Officer
California Special Districts Association

DocuSigned by:

Don Butz
Fire Chief
Lakeside Fire Protection District

Diane Burgis
Chair
Contra Costa County Board of Supervisors and Contra Costa County Fire Protection District

- CC:
- The Honorable Nancy Skinner, Chair, Senate Committee on Budget and Fiscal Review
 - The Honorable Jim Nielsen, Vice-Chair, Senate Committee on Budget and Fiscal Review
 - The Honorable Phil Ting, Chair, Assembly Committee on Budget
 - The Honorable Ving Fong, Vice-Chair, Assembly Committee on Budget
 - The Honorable Mike McGuire, Chair, Senate Governance and Finance Committee
 - The Honorable Cecilia Aguiar-Curry, Chair, Assembly Local Government Committee
 - Committee Members, Senate Committee on Budget and Fiscal Review
 - Committee Members, Chair of the Assembly Committee on Budget
 - Keely Bosler, Director, Department of Finance



Rancho Santa Fe Fire Protection District

P.O. Box 410 • 18027 Calle Ambiente • Rancho Santa Fe • California 92067-0410
Tel. (858) 756-5971 • Fax (858) 756-4799

Board of Directors
James Ashcraft, President
John Tanner
Nancy Hillgren
Randall Malin
Tucker Stone

Fire Chief
Fred W Cox

April 15, 2021

Erickson Hall Construction Co.
Attn: Dave Erickson and Mike Hall
500 Corporate Drive
Escondido, CA 92026

RE: Design Build of Fire Station 5 – Harmony Grove Village

Dear Mr. Erickson and Mr. Hall,

On behalf of the Rancho Santa Fire Protection District, I would like to express our sincere appreciation for the excellent job you and your team have done on the recent design-build of Fire Station 5 in Harmony Grove. This is the third fire station EHCC has built for the Fire District and each and every time you have exceeded our expectations.

Every project has its challenges and this was one was no exception. Throughout the construction process your team was committed to providing a quality product while controlling costs. The end result was a fire station that was well thought out and constructed with the highest standards of quality delivered under the Guaranteed Maximum Price. This was an amazing accomplishment given the circumstances at hand.

This is a testament to the commitment and professionalism of your team working in cohesion with the fire district. Of all our facilities, Fire Station 5 has already become a favorite of our firefighters and will proudly serve the community Harmony Grove for many decades to come.

Sincerely,

Fred Cox
Fire Chief

STAFF REPORT

NO. 21-05

TO: BOARD OF DIRECTORS
FRED COX, FIRE CHIEF

FROM: ALICEA CACCAVO, MANAGER, FINANCE & ADMINISTRATION

SUBJECT: SALARIES AND BENEFITS FOR FIRE CHIEF CLARIFICATION

DATE: APRIL 15, 2021



RECOMMENDATION

To approve and authorize the Fire Chief’s salary increase 3% retroactive to January 1, 2021; noting his salary range did not increase in Resolution No. 2021-07.

BACKGROUND

Resolution No 2021-07 was approved and adopted at the regularly scheduled Board Meeting on February 17, 2021. This resolution established salaries and benefits for Management personnel.

Per the 2/17/2021 Board approved Minutes from the meeting it was reported that salary *ranges* were to be increased, except for the Fire Chief:

a. *Resolution No. 2021-07*

Manager Caccavo reported that per the agreement of the Board, management salary ranges were increased by 3%, classic safety employees will contribute an additional 1% that will go toward the district’s UAL. A one-time stipend for the Fire Chief was also included. Chief Cox asked for confirmation that the Fire Chief range would not increase. Manager Caccavo agreed to make that change based on the motion.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, as amended to reflect no Fire Chief range increase and APPROVED to adopt Resolution No. 2021-07 *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Salaries and Benefits for Management Personnel on a roll call vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSTAIN:	None
ABSENT:	None

Staff requests that the Board confirm and authorize the 3% salary for Fire Chief with no increase in the salary range.

STAFF REPORT

NO. 21-06

TO: BOARD OF DIRECTORS
FROM: FRED COX, FIRE CHIEF
SUBJECT: SALE OF ASSETS TO THE VALLEY CENTER FPD
DATE: APRIL 15, 2021



RECOMMENDATION:

1. Declare listed property as surplus and sell at the determined fair market value of \$42,013.93 to the Valley Center Fire Protection District (VCFPD) with consideration for the restoration of property to rough grade and removal of any debris where the structures were located.
2. Authorize the Fire Chief to enter into discussions with VCFPD to finalize the sales agreement. Pending finalization of agreement, authorize the Board President to execute and deliver this agreement.

BACKGROUND:

The District owns two single wide manufactured homes (buildings) and a steel canopy that were used as a temporary fire station during the construction of Fire Station 5. Now that Fire Station 5 is completed, the temporary buildings are no longer needed.

All three buildings are located in a Limited Building Zone (LBZ) easement and are required to be removed within one year of completion of Fire Station 5. After one year, if the buildings remain in this LBZ, the County of San Diego or its agents have the authority to remove such buildings and invoice all costs to the District.

The VCFPD is in need of a temporary facility for their new Fire Station #3. The sale to VCFPD, another public fire protection district, is in the interests of public safety and improves fire protection to area residents and the region as a whole. The VCFPD will be responsible for all costs to remove such buildings and return the building pads to a rough grade condition. Staff feels this is a mutually beneficial agreement for both agencies.

Legal counsel has provided the attached sales agreement. Pending no major changes to the agreement, staff makes the recommendation as outlined above.

Attachment(s):

1. Pacific Manufactured Homes NADA calculation of value
2. RSFFPD – VCFPD Sales Agreement



145 S Bent Ave
San Marcos, Ca 92078
760-471-1212

April 14, 2021

Rancho Santa Fe Fire Protection District
P O Box 410
Rancho Santa Fe, Ca 92067
Attn: Bruce Sherwood

RE: 2015 Golden West Model GP561N 15 x 56 Serial # PERO37107CAA
2015 Golden West Model GP561N 15 x 56 Serial # PERO37108CAA

The above value of the manufactured homes has been calculated from the NADA guides for
Manufactured homes.

Serial #PERO37107CAA is \$20,756.93.
Serial #PERO37108CAA is \$20,756.93.

The total combined value is \$41,513.86.

Please see the attached NADA calculation.



Pacific Manufactured Homes by Sean Feeney, General Manager

J.D. POWER



CONNECT

Welcome **MARIA SANO**

[Admin](#) | [Change Password](#) | [Help](#) | [[Log Off](#)]

MH CONNECT for Used Homes

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Save Report

Save Report As

New Report

Description Clear

Manufacturer Name
 Note

Trade/Model Name Search by Floor Plan

State Home is Located Region
 State Adj.

Year Manufactured Width

SVS Quality Category

Floor Plan Dimensions

Width (ft.)

Length (ft.)

Additional Floor Size

Expando/Tip-Out

Floor Plan Single-Wide

Calculate

View PDF and Print

Cost Value

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Floor Value	\$19,399.00
Items Multiplier (N/A)	N/A
Base Structure Value	=\$19,399.00
State Adjusted Value (x 107 %)	=\$20,756.93
Condition Adjusted Value (N/A)	N/A
Land-Lease Community Adjusted Value (N/A)	N/A
Total Adjusted Value of Used Home	=\$20,756.93
Total Additional Features	+ \$0.00
Total Repairs	- \$0.00
Total Adjusted Value of Used Home With Additional Features	\$20,756.93
Wholesale Value (N/A)	N/A

Home Details

Overall Condition Not Applicable

Land-Lease Community Not Applicable Wholesale Value Not Applicable

Additional Features ([Checklist](#))
 Total Features: \$0.00 Edit

Repair Section ([Checklist](#))
 Total Repairs: \$0.00 Edit

Additional Adjustments
 Enable Adjustments

PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT ("**Agreement**") is made and entered into as of this ___ day of March, 2021 ("**Effective Date**"), by and between RANCHO SANTA FE FIRE PROTECTION DISTRICT, a California special district ("**Seller**"), and VALLEY CENTER FIRE PROTECTION DISTRICT, a California special district ("**Buyer**").

Recitals

WHEREAS, Seller is seeking to dispose of surplus personal property previously used as a temporary fire station; and

WHEREAS, Buyer is seeking to purchase the Property, as defined below, for the purpose of development, construction, and operation of a new temporary fire station; and

WHEREAS, Buyer is a governmental entity; and

WHEREAS, Seller has determined a fair market value of such property from two (2) sources; and

WHEREAS, Seller has determined it to fair and reasonable to sell the surplus personal property without competitive bid; and

WHEREAS, the sale of such property to another public fire protection district is in the interests of public safety and improves fire protection to area residents and the region as a whole;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer mutually agree as follows:

1. Purchase and Sale. Subject to the provisions and conditions set forth in this Agreement, Seller agrees to sell, and Buyer agrees to purchase from Seller the following personal property which shall be collectively referred to as the "**Property**":

- a. One (1) CMH Golden West Homes single wide manufactured home
Serial # PER037107CA
Department of Housing and Urban Development Inspection #: RAD1515117
- b. CMH Golden West Homes single wide manufactured home
Serial # PER037107CA
Department of Housing and Urban Development Inspection #: RAD1515107
- c. One (1) Steel Shade Cover
Unknown Make, no model number
- d. 8' x 8' Wood storage Shed
Owner Constructed
- e. Surplus Scanner/Plotter/Printer
- f. The Property shall include all improvements, fixtures, and appurtenances and incidental items thereon with the exception of:
 - i. Two (2) washer and two (2) Dryer units
 - ii. Two (2) refrigerators

2. Purchase Price. The purchase price ("**Purchase Price**") for the Property shall be **\$42,013.93**. Any other adjustments, taxes, fees, proration's, and any other charges shall be the responsibility of the Buyer. Buyer shall bear all costs of moving/removing the Property from Seller's facility.
3. Payment of Purchase Price. The Purchase Price for the Property shall be payable by Buyer to Seller upon delivery of the signed transfer documents for items 1.a. and 1.b. and prior to moving/removing the Property by Buyer.
4. Free and Clear. Seller warrants that Property is unencumbered and is free of any liens or debt.
5. AS-IS and Release. Buyer hereby expressly acknowledges and agrees that (i) Buyer has been given the opportunity to thoroughly inspect and examine the Property to the extent deemed necessary by Buyer in order to enable Buyer to evaluate the purchase of the Property, (ii) Buyer is purchasing the Property on an "**as is**" "**where is**" and "**with all faults**" basis, without representations, warranties or covenants express or implied of any kind or nature, (iii) Buyer is relying solely upon its own inspections, investigations and analyses regarding the physical condition, title and quality of the Property, and (vi) Buyer acknowledges that they have had the opportunity to complete all physical and financial examinations relating to the acquisition of the Property.

Effective upon the Closing, Buyer and anyone claiming by, through or under Buyer hereby fully and irrevocably releases Seller and its respective officers, Board of Directors, employees, agents, attorneys, successors and assigns from any and all claims that such parties may now have or hereafter acquire against such persons and entities for any cost, loss, liability, damage, expense, demand, action or cause of action arising from or related to any condition of the Property including any construction defects, errors or omissions, compliance with law matters, or any other condition or circumstance affecting the Property, its use or operation, or any portion thereof and all losses, costs, claims, liabilities, expenses and demands relating to the Property. This release includes claims of which Buyer is presently unaware or which Buyer does not presently suspect to exist in its favor which, if known by Buyer, would materially affect Buyer's release of Seller.

Therefore, Buyer acknowledges that it has been informed of, and they are familiar with, Section 1542 of the Civil Code of the State of California, which provides as follows:

A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

Buyer hereby waives and relinquishes all rights and benefits it has or may have under Section 1542 of the Civil Code of the State of California, to the full extent it lawfully may waive all such rights and benefits pertaining to the subject matters of this waiver and release.

Each and every provision of this Section 4 shall survive the Closing. Buyer acknowledges that but for Buyer's agreement to each and every provision of this Section 5, Seller would not have entered into this Agreement.

6. Closing. The purchase of the Property by Buyer from Seller shall take place at such other place as the Parties agree on or before _____ ("**Closing**"). At Closing, Seller shall tender to Buyer possession, a Bill of Sale, transfer document regarding items 1.a. and 1.b. and Buyer will tender to Seller the Purchase Price.

7. Removal of Property. Buyer is responsible to remove at its cost, all the Property and all appurtenances from Seller's premise within ninety (90) days of execution of agreement; but no later than August 30, 2021. Where required by law, removal shall be done by a licensed and insured contractor. Said contractor shall be fully insured with:

- a. Commercial General Liability Insurance with commercial general liability insurance of equivalent form with a combined single limit of not less than \$1,000,000 per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- b. Worker's Compensation Insurance within statutory limits.
- c. Business Automobile Liability Insurance or equivalent form with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include coverage for hired vehicles. Non-owned automobiles shall be covered by the general liability policy.

8. Seller's Policies. Buyer and Buyer's contractor agrees to comply with all Seller's rules, policies and procedures while conducting any work on Seller's premises.

9. Condition of Premises. As consideration for the sale of the Property to Buyer by Seller, Buyer agrees to and shall remove all debris, remove or crush and backfill existing septic tank, unhook and remove all utilities, remove all debris from the premises and return the site back to a rough grade condition. Existing asphalt is to remain.

10. Risk of Loss. Upon Closing, title to the Property shall transfer to Buyer and Buyer assumes all risk of loss of the Property thereafter. It shall be the Buyers responsibility to properly insure Property after the execution of this Agreement.

11. Hold Harmless. Buyer agrees to indemnify, defend and hold harmless Seller from any loss or damage or liability, including the risk of loss or damage, resulting from any act, failure to act, or omission (i) on the part of Buyer's contractor in carrying out the provisions this Agreement and (ii) the ownership and use of the Property after the Closing, excepting the grossly negligent Seller, its employee acting within the scope of his/her official duties. Buyer agrees, without expense to the Seller, to save Seller harmless from and defend the Seller against all losses, all liabilities, expenses and other detriments of every nature and description to which the Seller may be subjected as a result of claim, demand, action or cause of action which may be made or had against the Seller as a result of any negligent acts or omissions on the part of the Buyer, Buyer's Agent or Buyer's Contractor.

12. Miscellaneous.

12.1. Attorneys' Fees. If any action is commenced to enforce or interpret any provision of this Agreement, the prevailing party shall be entitled to recover from the other party actual attorneys' fees and costs incurred in connection with such action, in addition to all other proper relief.

12.2. Controlling Law. This Agreement shall be governed by and construed under the laws of the State of California, without regard to its principles of conflict of laws.

12.3. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

12.4. Necessary Acts. The parties hereto shall sign or cause to be signed all documents and shall perform or cause to be performed all acts necessary to consummate the transactions contemplated hereunder.

12.5. Modification. This Agreement may be modified or rescinded only by a writing signed by all parties to this Agreement or by their duly authorized agents.

12.6 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same document.

12.7 Entire Agreement. This Agreement contains the entire Agreement between the parties relating to the transaction contemplated hereby and, except as otherwise expressly provided herein, all prior and contemporaneous agreements, understandings, representations and statements, oral and written, are merged herein.

12.8 No Implied Waiver. The waiver by one party of the performance of any covenant, condition, or promise shall not invalidate this Agreement nor shall it be considered a waiver by that party of any other covenant, condition or promise. The waiver by any part of the time for performing any act shall not constitute any waiver of the time for performing any other act or an identical act required to be performed at a later time. The exercise of any remedy provided for in this Agreement shall not be a waiver of any consistent remedy provided by law, and the provision in this Agreement of or any remedy shall not exclude other consistent remedies unless they are expressly excluded.

12.9 Assignment. Neither party may assign any of its rights, duties, or obligations under this Agreement.

12.10. Time. Time is of the essence as to acts under this Agreement.

12.11. Interpretation. The terms of this Agreement have been negotiated by the parties hereto and the language used in this Agreement shall be deemed to be the language chosen by the parties hereto to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument or any portion thereof to be drafted, or in favor of the party receiving a particular benefit under the Agreement. No rule of strict construction will be applied against any person.

12.12 Authority. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

SELLER:

Rancho Santa Fe Fire Protection District

By: _____
James Ashcraft, Board President

BUYER:

Valley Center Fire Protection District

By: _____
Phil Bell, Board President



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

CALL FOR NOMINATIONS

February 22, 2021

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Commission Clerk

SUBJECT: **Call for Nominations | Alternate Special District Member Election on LAFCO**

This notice serves as a call for nominations pursuant to Government Code Section 56332(1) involving a vacant and unexpired term as alternate special district member on the San Diego County Local Agency Formation Commission (LAFCO). The term involves Erin Lump’s (Rincon del Diablo Municipal Water District) vacated seat and expires on May 1, 2023. Additional details follow.

- Eligibility**
 Candidates eligible for election must be members of the legislative body of an independent special district who reside within San Diego County but may not be members of the legislative body of a city or county.
- Authorized Nominations**
 State Law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form for the LAFCO alternate special district member (**Attachment A**).
- Submittal Process and Deadline**
 Signed nominations and a limited **two-page** resume indicating the candidate’s District and LAFCO experience must be returned to San Diego LAFCO **no later than Friday, April 23, 2021**. Nominations received after this date will be invalid. Nominations and resumes may be mailed to the San Diego LAFCO Office at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or by email to tamaron.lockett@sdcounty.ca.gov, if necessary, to meet the submission deadline, but the original form must be submitted.

<p>Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org</p>	<p>Vice Chair Jim Desmond County of San Diego</p> <p>Nora Vargas County of San Diego</p> <p>Joel Anderson, Alt. County of San Diego</p>	<p>Mary Casillas Salas City of Chula Vista</p> <p>Bill Wells City of El Cajon</p> <p>Paul McNamara, Alt. City of Escondido</p>	<p>Chris Cate City of San Diego</p> <p>Marni von Wilpert, Alt. City of San Diego</p>	<p>Jo MacKenzie Vista Irrigation</p> <p>Barry Willis Alpine Fire Protection</p> <p>Vacant, Alt. Special District</p>	<p>Chair Andy Vanderlaan General Public</p> <p>Harry Mathis, Alt. General Public</p>
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ATTACHMENT A

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION
ALTERNATE MEMBER**

The _____ is pleased to nominate _____ as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as an alternate special district member with a term expiring in 2023.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

(Presiding Officer Signature)

(Print name)

(Print Title)

(Date)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two-pages
- Must be submitted with Nomination Form