



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

June 17, 2020
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email rannals@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administrative Manager’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

June 17, 2020

Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a. Board of Directors Minutes

- Board of Directors minutes of May 20, 2020

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 32684 thru 32757, Electronic File Transfers (EFT), and Wire Transfer(s) for the period May 1 – 31, 2020 totaling:	\$ 644,205.91
Wire Transfer(s) period May 1 – 31, 2020	\$ 229,855.19
Payroll for the period May 1 – 31, 2020	\$ <u>565,851.73</u>
TOTAL DISTRIBUTION	\$1,439,912.83

(2) Activity Reports – May 2020

(a) Operations

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were received from the following members of the public:

(i) None

ACTION REQUESTED: **Information**

3. Public Comment

4. Public Hearing

Fire Mitigation Fee Program: Resolution Adopting Multi-Year Facilities and Equipment Plan for Rancho Santa Fe Fire Protection District

ACTION REQUESTED: **A call for public comment (oral or written)**

5. Old Business

- a. None



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

June 17, 2020

6. New Business
 - a. Fixed Charge Special Assessment for Weed Abatement

To discuss and/or approve a special assessment Parcel No. 264-672-01-00, and 679-070-08-00 for nonpayment of forced abatement fees. [Staff Report 20-12](#)
ACTION REQUESTED: **Approve and deliver special assessment for nonpayment of fees to the County of San Diego**
 - b. Preliminary Budget FY21

To discuss and/or approve the preliminary budget for the next fiscal year, and schedule a public hearing for final adoption.
ACTION REQUESTED: **Approve and set public hearing**
7. Resolution/Ordinance
 - a. Resolution No. 2020-07

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Fire Mitigation Fee Fund Multi-Year Plan
ACTION REQUESTED: **Adopt**
8. Oral Report
 - a. Fire Chief – Cox
 - i. RSF5 Update
 - ii. District Activities
 - b. Operations – Deputy Chief
 - c. Volunteer – Volunteer Recruitment & Retention Coordinator
 - d. Training – Battalion Chief
 - e. Fire Prevention – Fire Marshal
 - f. Administrative Manager
 - c. Board of Directors
 - North County Dispatch JPA – Update
 - County Service Area – 17 – Update
 - Comments
9. Closed Session
 - a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and Administrative/Human Resource Manager
Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution
10. Adjournment

The next regular meeting Board of Directors meeting to be June 17, 2020 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

June 17, 2020

CERTIFICATION OF POSTING

I certify that on June 12, 2020 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on June 12, 2020

A handwritten signature in black ink that reads "Karlana Rannals".

Karlana Rannals
Board Clerk



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Regular Board of Directors Meeting
Minutes – May 20, 2020

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

REGULAR AGENDA

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Board Clerk Karlana led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner

Directors Absent: None

Staff Present: Fred Cox, Fire Chief; Dave McQuead, Deputy Chief; Bret Davidson, Battalion Chief; Marlene Donner, Fire Marshal; Frank Twohy, Volunteer Recruitment & Retention Coordinator; and Karlana Rannals, Board Clerk.

1. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

2. Consent Calendar

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the consent calendar as submitted.

a. *Board of Directors Minutes*

i. Board of Directors minutes of April 15, 2020

b. Receive and File

i. *Monthly/Quarterly Reports*

1) List of Demands Check 32555 thru 32683, Electronic File Transfers (EFT) and Wire Transfer(s) for the period April 1 – 30, 2020 totaling:	\$1,607,996.56
2) Wire Transfer(s) for the period April 1 – 30, 2020, 2020	\$ 385,597.21
3) Payroll for the period April 1 – 30, 2020, 2020	<u>\$ 668,095.83</u>
4) TOTAL DISTRIBUTION	\$2,661,689.60

ii. RSF District Financials – March 31, 2020

iii. Reports – April 2020

1) Operations

2) Training

3) Fire Prevention

4) Correspondence – letters/cards were received from the following members of the public:

- a. Taryn Hefner
- b. Courtesy Chevrolet - Honoring Our Heroes on the Front Line
- c. Sandra Zarcades
- c. Budget Authorization – AEDs & AutoPulse System – the Board of Directors approved the purchase of five AEDs and one AutoPulse System for \$24,947.05; and authorized the equipment exempt from the capitalization policy.
- d. Purchasing Policy – the Board of Directors ratified the revised Administration Policy and Procedure A100.05 Purchasing.
- e. Position Description – the Board of Directors ratified the position description for the Manager, Finance & Administration and accompanying a salary range of \$102,220 - \$130,332.
- f. Surplus Equipment – the Board of Directors authorized offering the District’s HP T1200 HD scanner/printer to another public agency for the trade-in value of \$500, before accepting an offer from a private vendor.

3. Public Comment

No one requested to speak to the Board.

4. Old Business

- a. None

5. New Business

a. Article XIII B California Constitution Appropriation Limit

Ms. Rannals summarized the staff report provided. She recommended that the Board of Directors select the following formula to calculate the District’s new appropriation limit for the 2020/2021 fiscal year:

Change in California per capital personal income (3.73%) for the Cost of Living Factor, and
Change in population within San Diego County average (.59%).

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, and APPROVED to accept staff’s recommendation for calculation of the District’s appropriations limit on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
NOES: None
ABSENT: None
ABSTAIN: None

b. Independent Audit FY20

Ms. Rannals reported that audit season will commence with auditors scheduled to start June 16, 2020. This will be the third year utilizing the Pun Group since the RFQ was conducted in 2018. She requested that since the auditor works for the Board of Directors, she requested that the Board confirm the Pun Group as the financial auditor for FY20 and authorize the Administrative Manager to execute the engagement letter for

FY20. She also noted that at the conclusion of this year’s audit, staff will most likely return with a request to either renew with the current firm, or solicit an RFQ for services.

MOTION BY MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED the selection of the Pun Group for FY20 audit and authorize the Administrative Manager to execute the engagement letter on the following roll call vote:

- AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
- NOES: None
- ABSENT: None
- ABSTAIN: None

c. Authorization to Purchase New Apparatus

Chief Cox summarized the staff report. He noted that since it takes more than one year to order and get delivery of a new Type I engine, staff is recommending that the District order the new engine now, which would then be delivered November/December 2021. By taking this action, the District will avoid a price increase effective May 1, 2020. He noted that the vendor has agreed to honor the April 2020 pricing if a purchase order is executed resulting from approval at the meeting. The cost savings is 5% or \$35,333. He responded to questions from the Board.

MOTION BY MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED the authorizing the Fire Chief to enter into a formal contract with Spartan ERV for the purchase of one (1) Type I fire apparatus at a total cost including tax, delivery and document fees, not to exceed \$706,665, with an expected delivery November/December 2021 on the following roll call vote:

- AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
- NOES: None
- ABSENT: None
- ABSTAIN: None

6. Resolution/Ordinance

a. Resolution No. 2020-04

Ms. Rannals informed the Board that this resolution required by the State of California reflects the Board’s action of selecting the formula to calculate the District’s appropriations limit.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, and ADOPTED Resolution No. 2020-04 entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2020/2021 Appropriations of Tax Proceeds on the following roll call vote:

- AYES: Ashcraft, Hillgren, Malin, Stine, Tanner
- NOES: None
- ABSENT: None

ABSTAIN: None

b. Resolution No. 2020-05

Ms. Rannals informed the Board that this resolution required by the County of San Diego must be renewed annually. If adopted, the special tax will continue at \$10.00 per benefit unit for FY20.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and ADOPTED Resolution No. 2020-05 entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for fiscal year 2020/2021 on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

c. Resolution No. 2020-06

Ms. Rannals informed the Board that this resolution required by the County of San Diego must be renewed annually to continue the collection of the voter approved special assessment in the tax rate areas within the Elfin Forest/Harmony Grove reorganization. This assessment has a built-in cost of living increase that is 2.3% for FY21. If adopted, the special assessment will be \$165.85 per benefit unit for FY21.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, and ADOPTED Resolution No. 2020-06 entitled a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Levies Establishing the Benefit Charges for fiscal year 2020/2021 on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

7. Oral Report

a. Fire Chief

i. COVID-19

- 1) Antibody Testing: he reported that through the City of Carlsbad, they were able to obtain 5,000 testing kits to implement a voluntary antibody testing process. He believes that this is a good way to test the workforce. He has met with the union representatives and they are in concurrence.
- 2) Workers' Compensation Presumption: this is a change from the Governor's office noting that there is an assumption that if a public safety employee contracted COVI-19, that they were exposed through work. While the illness is presumptive, it is also rebuttable. However, workers compensation and 4850 benefits would be extended to all public safety workers.
- 3) The lobby is still closed to the public. The District will need to put protection in place for the employees.

- 4) The District will need to modify plans for crews responding to wildland fires because of COVID-19 and the attempt to maintain social distancing. They are purchasing cots and tents for personnel.

ii. Fire Insurance

- 1) AB-2167: would establish the Insurance Market Action Plan (IMAP) program under which residential property insurance policies in a county may qualify for IMAP protection if the requirements of the program are met. The bill would require an IMAP filing submitted to the Department of Insurance by an insurer to include, among other things, a request for adequate rates, a plan for maintaining solvency of the insurer, and mitigation requirements.
- 2) SB-292: would implement the wildfire mitigation provisions for the IMAP program set forth in AB 2167 and establishes committees to address wildfire mitigation issues and catastrophic insurance modeling issues.

iii. Recruitment Timeline – Manager, Finance & Administration: The position description was ratified earlier in the consent calendar. He has retained the services of Robert Half to assist in the recruitment. Robert Half believes that the current labor market is good and that the District will be successful in the recruitment. The time line is to interview late June, offer employment to commence a background and have the new person start late July.

iv. Other:

SDG&E: he is working with SDG&E to get a helicopter at RSF5. The plan is to locate a helicopter in North County.

Fire Services Assistant: the District is seeking the services of a temporary employee.

Weed Abatement:

- b. Operations – Deputy Chief – Chief McQuead reported on the rain event that occurred on April 10, and a recent structure fire that was extinguished by the residential sprinkler system. He responded to questions from the Board.
- c. Volunteer Recruitment Retention Coordinator – Chief Twohy reported that the reserve program is restarting and the volunteer/reserve personnel are happy to come back to work.
- d. Training – Battalion Chief – Chief McQuead report that Chief Sherwood is on vacation; however they have been busy completing the required fit testing. Also, the construction for RSF5 is anticipated to be complete by the end of June.
- e. Fire Prevention – Fire Marshal – Fire Marshal Donner report that they have been busy with weed abatement inspections. Director Stine suggested that staff explore a community based program that could assist with helping residents with their weed abatement.
- f. Administrative Manager – Ms. Rannals reminded the board members that the preliminary budget would be presented at the June meeting.
- g. Board of Directors
 - i. North County Dispatch JPA – Update: Director Ashcraft: no report. The next meeting is scheduled for May 27, 2020/
 - ii. County Service Area 17 – Update: Director Hillgren: no report. The March meeting was cancelled, and the next meeting is planned for August.

- iii. Comments
 - 1. None

Ten-minute recess

8. Closed Session

Pursuant to the following section, the board met in closed session from 2:07 – 3:35 pm, and discussed the following:

- a. Anticipated Litigation (1) Matter – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: one (1) matter
All board members listed and Chief Cox, Ms. Stefanie Vaudreuil, Liebert, Cassidy, Whitmore, Legal Counsel Ms. Rannals attended and participated in this discussion.

- b. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff

Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349

Represented Employees: Rancho Santa Fe Miscellaneous Employees

Unrepresented Employees: Fire Chief; Deputy Chief; Battalion Chief (4); Fire Marshal and

Administrative/Human Resource Manager

Under Negotiation: Successor Memorandum of Understanding and/or Compensation Resolution

All board members listed and Chief Cox, Chief McQuead and Ms. Rannals attended and participated in this discussion.

Upon reconvening to open session, President Ashcraft announced that direction was given to legal counsel in reference to Item 8. a.; and direction was given to the Agency Negotiators regarding the successor Memorandum(s) of Understanding and Compensation Resolution listed in 8. b.

b. Adjournment

Meeting adjourned at 3:38 pm.

Karlana Rannals
Secretary

James H Ashcraft
President

32684	\$347.14	AT&T	Telephone RSF
32685	\$3,755.00	Central Marble Supply	Building RSF4
32686	\$2,370.00	Cielo Village Partners LP	Cielo HOA Fees
32687	\$1,427.74	Cintas Corporation No 2	Safety: Extinguishers (Service & Purchas
32688	\$168.40	Complete Office of California Inc	Office Supplies
32689	\$3,236.00	County of SD/RCS	800 MHz Network Admin Fees
32690	\$99.99	CrewSense, LLC	Scheduling (Crewsense) Maintenance
32691	\$386.66	EDCO Waste & Recycling Inc	Trash RSF6
32692	\$665.00	Engineered Mechanical Services Inc	Building RSF4
32693	\$150.52	Flyers Energy, LLC	Fuel: Gasoline & Diesel
32694	\$16.36	Griffin Hardware Co.	Station Maintenance - RSF2
32695	\$165.02	Haskin, Lee A.	Station Replacement Items - RSF4
32696	\$355.00	K & K Coatings	Station Maintenance - RSF2
32697	\$1,091.92	L N Curtis & Sons Inc	Fleet Equip Maintenance/Repair-Port Gen/
32698	\$809.15	Lincoln National Life Ins Co	Life Insurance/EAP
32699	\$730.00	Power Plus!	Elec/Gas/Propane RSF5
32700	\$247.64	Rincon Del Diablo Municipal Water Di	Water RSF5
32701	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
32702	\$650.68	SC Commercial LLC	Fuel: Gasoline & Diesel
32703	\$80.00	State Fire Training	Permit: Certification
32704	\$80.00	State Fire Training	Permit: Certification
32705	\$40.00	State Fire Training	Permit: Certification
32706	\$80.00	State Fire Training	Permit: Certification
32707	\$488.00	Terminix International	Building RSF2
32708	\$17.45	U P S	Shipping Service
32709	\$12,228.76	U S Bank Corporate Payment System	Cal-Card./IMPAC program
32710	\$2,232.95	United Site Services	Sewer RSF5
32711	\$1,878.86	Verizon Wireless	CSA-17 Contract
32712	\$2,633.42	Waste Management Inc	Trash RSF3
32713	\$6,950.00	WinTech Computer Services	Consulting Services
32714	\$228.22	About Service Inc	Scheduled - ID 1682
32715	\$153.20	Airgas Inc	Safety: Breathing Air
32716	\$1,357.13	Armanino Solutions, LLC	Admin - Local Conf/Seminars
32717	\$1,939.09	AT&T Calnet 2/3	Telephone RSF

32718	\$32.96	Charter Communications Holdings, LLC	Cable RSF4
32719	\$225.00	Day Wireless Systems Inc	Radio (Mobile Repair)
32720	\$2,673.75	Eide Bailly LLP	Consulting Services- Financial (Platinum
32721	\$178.74	Encinitas Ford Inc.	Repair - ID 1982
32722	\$26,932.57	Endeavor Bank	RSF5 Station Design/Build
32723	\$511,716.57	Erickson-Hall Const Co Inc	RSF5 Station Design/Build
32724	\$4,380.00	Fitch Law Firm Inc	Legal Services
32725	\$157.11	Home Depot, Inc	Training Equipment/Supplies: Expendable
32726	\$455.00	K & K Coatings	Station Maintenance - RSF4
32727	\$64.67	Konica Minolta Business Inc	Copier Maintenance Contract
32728	\$885.26	MES California	Apparatus: Tool/Equipment Replacement
32729	\$1,456.67	Olivenhain Municipal Water District	Water RSF3
32730	\$1,849.87	SC Commercial LLC	Fuel: Gasoline & Diesel
32731	\$956.25	Scott Davis	Programming - Computer & Software FP/PR
32732	\$5,285.75	SDG&E	Elec/Gas/Propane RSF
32733	\$1,699.92	ThyssenKrupp Elevator Inc	Elevator Service
32734	\$550.59	TPX	Telephone ADMIN
32735	\$17.45	U P S	Shipping Service
32736	\$535.27	Uniforms Plus	Uniforms: Safety Personnel
32737	\$5,719.66	Vortex Industries, Inc.	Building RSF
32738	\$600.00	Accme Janitorial Service Inc	Building ADMIN
32739	\$64.20	AT&T	Telephone RSF6
32740	\$260.21	AT&T	Telephone RSF5
32741	\$433.93	Charter Communications Holdings, LLC	Cable, Telephone ADMIN
32742	\$185.53	Discount Tire	Apparatus: Tires & Tubes
32743	\$884.85	Eide Bailly LLP	Consulting Services- Financial (Platinum
32744	\$4.30	Griffin Hardware Co.	Station Maintenance - RSF2
32745	\$4,442.43	Guardian Life Insurance Co	Medical Insurance
32747	\$1,251.93	Lincoln National Life Ins Co	Life Insurance/EAP
32748	\$393.86	MES California	Safety Equipment
32749	\$8,404.50	NCDJPA	COVID 19 Expense
32750	\$750.00	Reserve Account	Postage
32751	\$968.65	SC Commercial LLC	Fuel: Gasoline & Diesel
32753	\$4,996.84	SDG&E	Elec/Gas/Propane RSF1,2

Rancho Santa Fe Fire Protection District

List of Demands- May 2020

32754	\$74.00	Terminix International
32755	\$732.13	Trace Analytics Inc
32756	\$17.45	U P S
32757	\$496.59	Uniforms Plus
EFT000000000624	\$691.00	Berry, Nicole
EFT000000000626	\$179.00	Berry, Nicole
MISC	\$5,452.15	Various
Subtotal	\$644,205.91	

ACH Transfer	\$159,548.12	CalPERS
ACH Transfer	\$70,307.07	CalPERS
Subtotal	\$229,855.19	

5/15/2020	266,270.40	RSFFPD
5/31/2020	299,581.33	RSFFPD
Subtotal	\$565,851.73	

Total \$1,439,912.83

Building RSF6
 BA Compressor Maintenance
 Shipping Service
 Uniforms: Safety Personnel, Prevention
 Education/Training Reimbursement
 Education/Training Reimbursement
 Medical Reimbursement

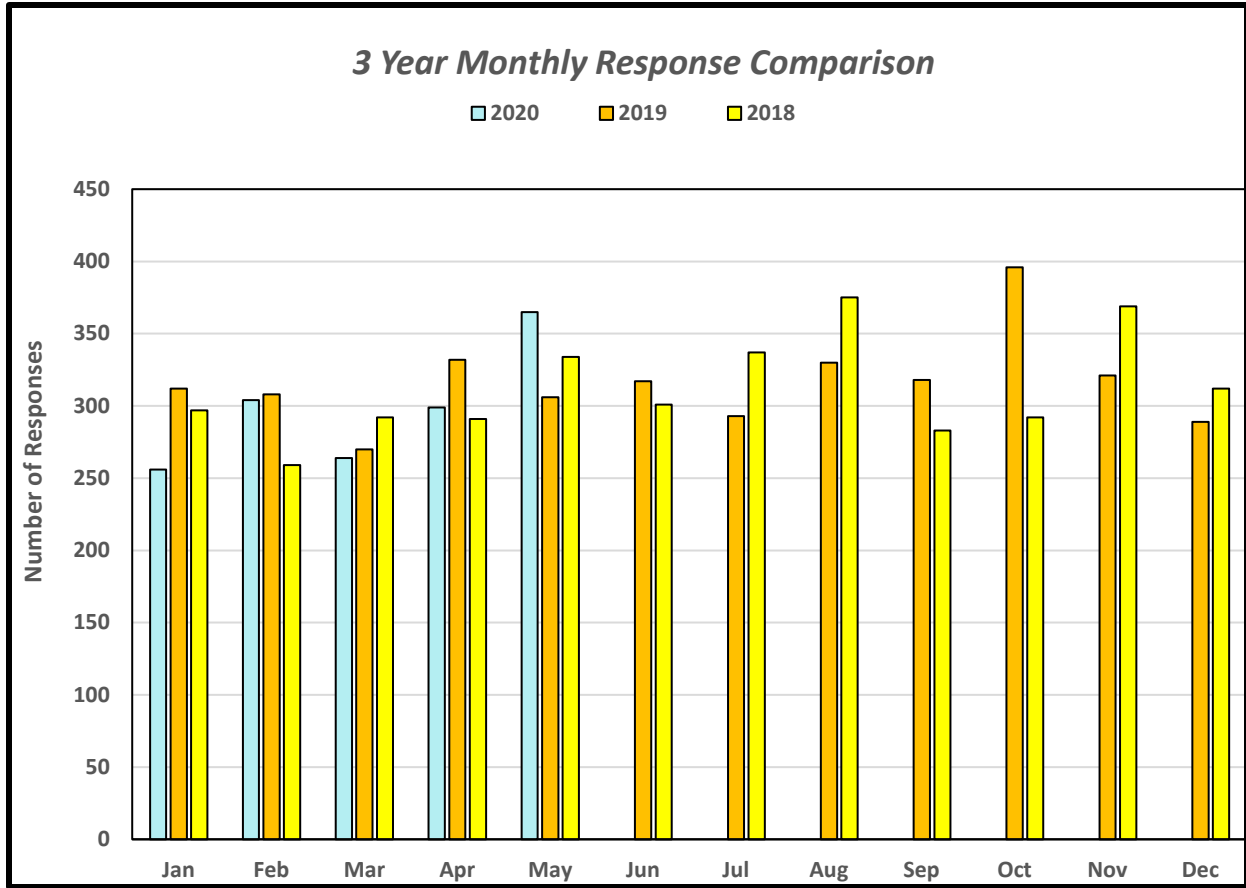
CALPERS- May 2020 Ret
 CALPERS- June 2020 Health

Payroll
 Payroll



Rancho Santa Fe Fire Protection District Operations Report

May 2020 Incident Reporting



3 Year Call Volume Tracker:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses	
2020	Responses	256	304	264	299	365							1,488	
	YTD	256	560	824	1123	1488							-2.62%	
2019	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
	YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792	1.34%
2018	Responses	297	259	292	291	334	301	337	375	283	292	369	312	3,742
	YTD	297	556	848	1139	1473	1774	2111	2486	2769	3061	3430	3742	4.53%



Rancho Santa Fe Fire Protection District Operations Report May 2020 Incident Reporting

Monthly Incident Call Type:

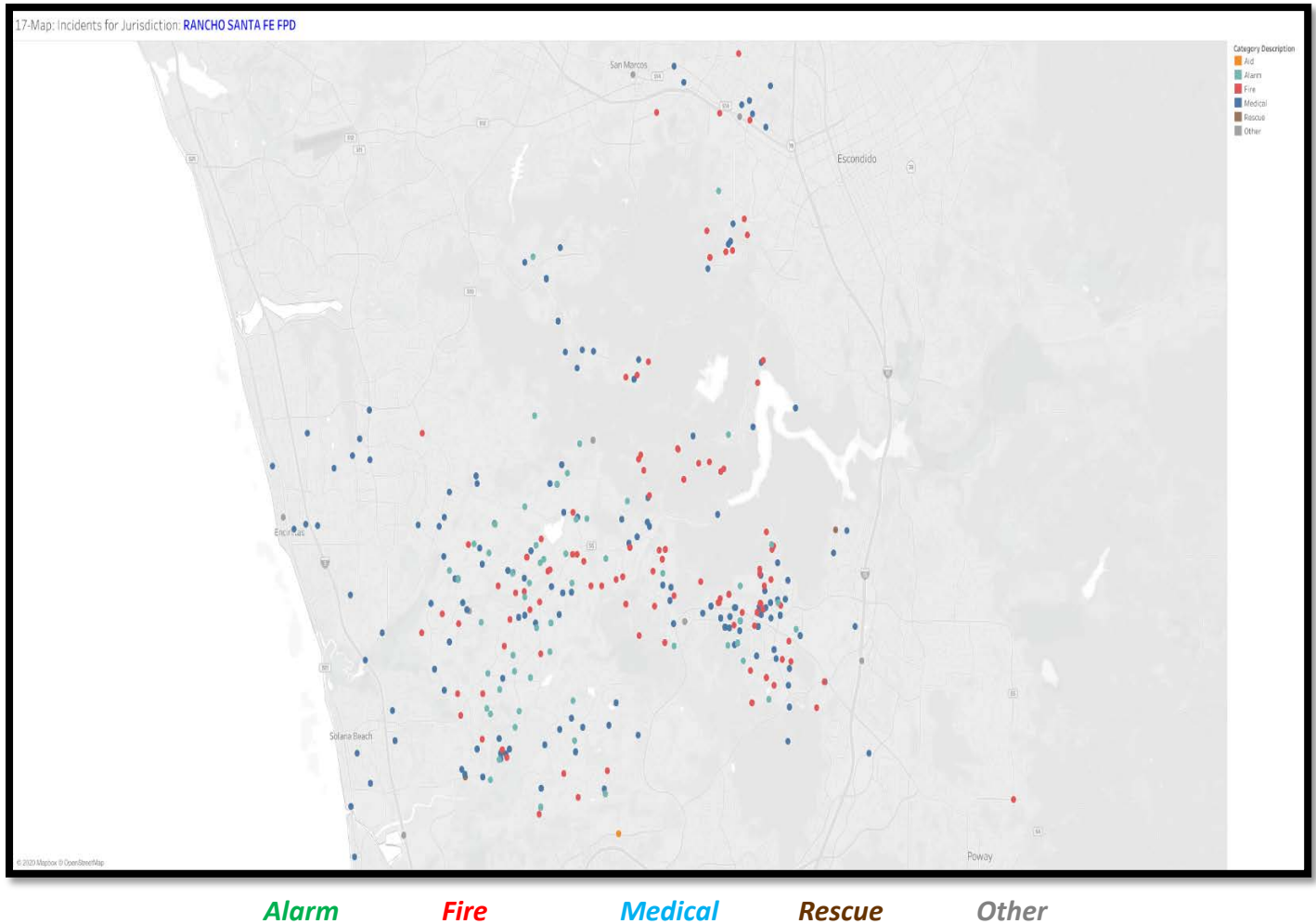
Summary: Number of Incidents by Problem for: **RANCHO SANTA FE FPD**

Problem Codes	Category ..	Time Assigned		
		Inciden.. 2020	% of To.. 2020	% Diffe.. 2020
		Q2	Q2	Q2
A/R - STRUCT FIRE	Aid	1.0	0.27%	0.00%
FIRE ALARM - COMM	Alarm	6.0	1.64%	0.00%
FIRE ALARM - RES	Alarm	54.0	14.79%	0.00%
MEDICAL ALARM	Alarm	4.0	1.10%	0.00%
ANIMAL RESCUE / FD	Fire	1.0	0.27%	0.00%
CARBON MONIX ALARM	Fire	4.0	1.10%	0.00%
FIRE ALARM PROBLEM	Fire	3.0	0.82%	0.00%
FIREWORKS	Fire	1.0	0.27%	0.00%
ILLEGAL BURNING	Fire	3.0	0.82%	0.00%
INVESTIGATION - FD	Fire	5.0	1.37%	0.00%
LIFT ASSIST	Fire	10.0	2.74%	0.00%
LOCK IN - VEHICLE / FD	Fire	2.0	0.55%	0.00%
NAT GAS LN BRK - OUTSIDE	Fire	4.0	1.10%	0.00%
ODOR INVESTIGATION	Fire	4.0	1.10%	0.00%
OVEN FIRE	Fire	1.0	0.27%	0.00%
PROPANE TANK LEAK	Fire	1.0	0.27%	0.00%
SMOKE CHECK	Fire	3.0	0.82%	0.00%
SNAKE REMOVAL	Fire	55.0	15.07%	0.00%
STRUCTURE FIRE - COMM	Fire	1.0	0.27%	0.00%
STRUCTURE FIRE - RES	Fire	5.0	1.37%	0.00%
TREE DOWN	Fire	3.0	0.82%	0.00%
VEGETATION FIRE	Fire	2.0	0.55%	0.00%
WATER PROB - FD	Fire	6.0	1.64%	0.00%
WORKING STRUC. COMM	Fire	1.0	0.27%	0.00%
WORKING STRUC. MOBIL..	Fire	1.0	0.27%	0.00%
ABDOMINAL PAIN	Medical	4.0	1.10%	0.00%
ALLERGIES (REACTIONS)	Medical	2.0	0.55%	0.00%
ANIMAL BITES / ATTACKS	Medical	1.0	0.27%	0.00%
ASSAULT	Medical	2.0	0.55%	0.00%
BACK PAIN (NON-TRAUM..	Medical	1.0	0.27%	0.00%
BREATHING PROBLEMS	Medical	9.0	2.47%	0.00%
CHEST PAIN	Medical	7.0	1.92%	0.00%
CHOKING	Medical	1.0	0.27%	0.00%
CONVULSIONS	Medical	3.0	0.82%	0.00%
CPR	Medical	3.0	0.82%	0.00%
DROWNING (NEAR)	Medical	2.0	0.55%	0.00%
ENVENOMATIONS (STING..	Medical	3.0	0.82%	0.00%
EVALUATION	Medical	1.0	0.27%	0.00%
FAINTING SPELLS	Medical	6.0	1.64%	0.00%
FALL - NOT HEIGHT	Medical	23.0	6.30%	0.00%
GUNSHOT INJURIES	Medical	1.0	0.27%	0.00%
HEART PROBLEMS	Medical	3.0	0.82%	0.00%
HEAT EXPOSURE	Medical	2.0	0.55%	0.00%
HEMORRHAGE	Medical	4.0	1.10%	0.00%
LACERATION	Medical	2.0	0.55%	0.00%
MEDICAL AID	Medical	29.0	7.95%	0.00%
NON-BREATHER	Medical	1.0	0.27%	0.00%
OVERDOSE	Medical	1.0	0.27%	0.00%
PERSON DOWN	Medical	8.0	2.19%	0.00%
RESCUE - TC	Medical	3.0	0.82%	0.00%
SEIZURE	Medical	3.0	0.82%	0.00%
SICK PERSON (SPEC DIAG)	Medical	19.0	5.21%	0.00%
STROKE (CVA)	Medical	5.0	1.37%	0.00%
SUICIDE ATTEMPT	Medical	2.0	0.55%	0.00%
TC	Medical	12.0	3.29%	0.00%
TRAUMATIC INJURIES	Medical	6.0	1.64%	0.00%
UNCONSCIOUS	Medical	2.0	0.55%	0.00%
UNKNOWN PROBLEM	Medical	2.0	0.55%	0.00%
C2C - CHECK COMMENTS (..	Other	2.0	0.55%	0.00%
FIRE ALARM RESET	Other	1.0	0.27%	0.00%
FIRE ALARM TEST	Other	1.0	0.27%	0.00%
MOVE-UP	Other	1.0	0.27%	0.00%
REFERRAL	Other	1.0	0.27%	0.00%
VEHICLE FIRE	Other	3.0	0.82%	0.00%
RESCUE - OTHER	Rescue	2.0	0.55%	0.00%
Grand Total		365.0	100.00%	0.00%



Rancho Santa Fe Fire Protection District Operations Report May 2020 Incident Reporting

Monthly Incident Map:

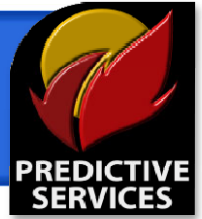


Monthly Fuel Moisture:

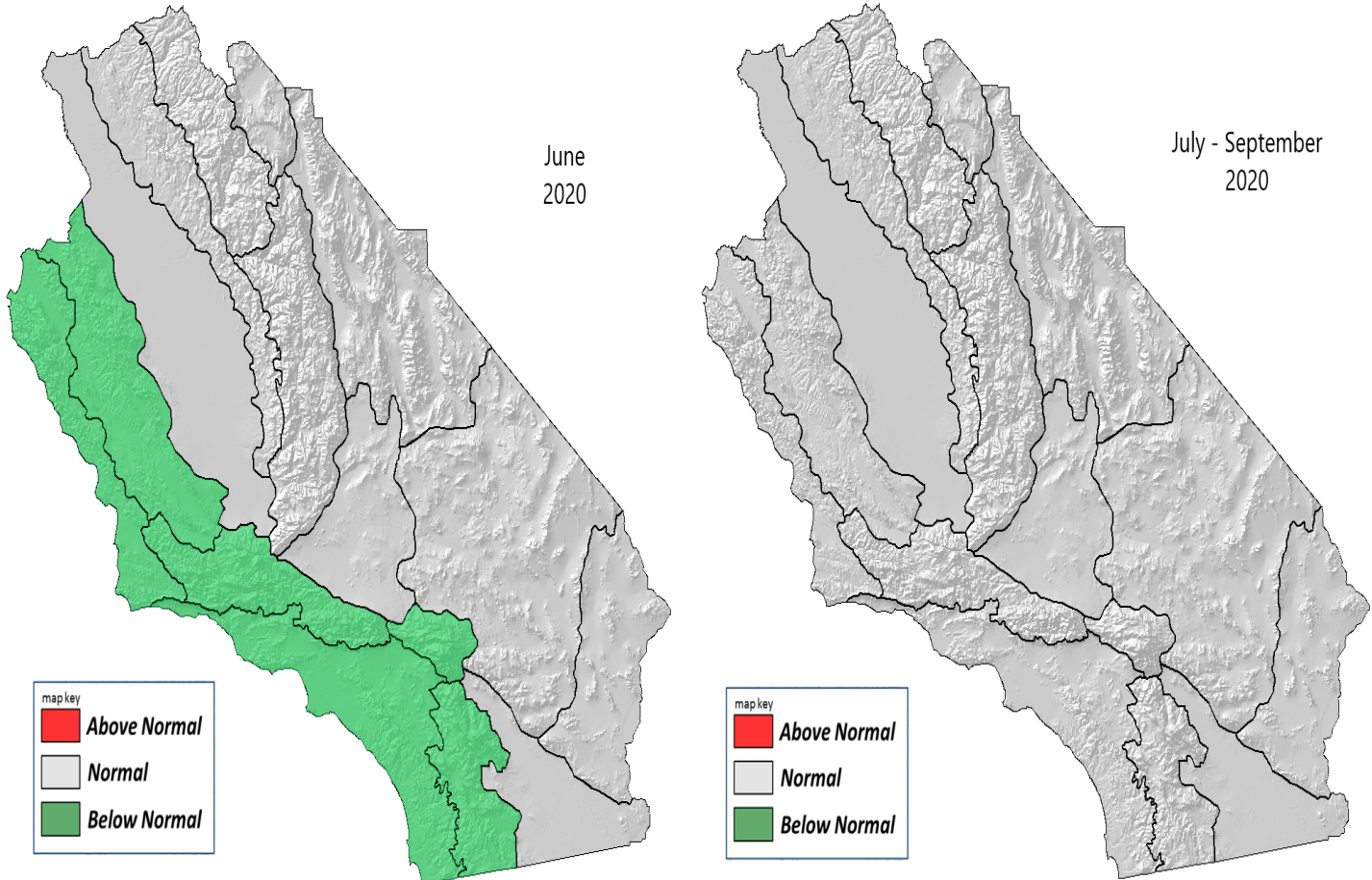
No Fuel Moisture Readings for May 2020. Instrument is Out of Service

Significant Incidents:

Date	Incident Type	Units Assigned
05/30/2020	Medical – Two drowning victims	B261, E263, E238, M261, M262



SIGNIFICANT FIRE POTENTIAL



June - September 2020 HIGHLIGHTS

- *Temperatures above normal through the period.*
- *Below normal rainfall through the period.*
- *Less monsoonal thunderstorms than normal July through September.*
- *Shallower marine layer than normal through the period.*



WEATHER AND FUELS DISCUSSION

The weather pattern was progressive in May with a series of troughs and ridges moving into California from the Pacific Ocean. A couple of the ridges were strong and a couple of the troughs were deep for this time of year. Record or near record temperatures occurred from May 5th – May 7th and once again from May 26th – May 28th as strong high pressure set up over Southern California and the Desert Southwest. Temperatures were 10 to 15 degrees below normal when deep troughs set up over California May 12th – May 13th and May 18th – May 19th. Overall, almost the entire region received well above normal temperatures in May (Fig 1). A strong storm that moved into Northern California from the Gulf of Alaska brought significant rainfall to the Sierra and to the Big Sur Coast May 17th – May 19th. Elsewhere, most locations received light rainfall amounts away from the deserts during this time. Light scattered showers also moved across parts of Central California May 10th – May 12th as a storm approached the Northern California Coast and then moved northward. Most of the region received near to a little below normal rainfall away from the deserts which received very little or no rainfall this month (Fig 2). Even though the High Sierra above 8,000 feet received a couple feet of new snow May 17th – May 19th, it melted quickly and almost the entire Sierra snowpack is now gone (Fig 3). There was little change to the drought in May, with no drought continuing across Southern California and the Central Coast and abnormally dry and moderate drought conditions continuing across interior Central California (Fig 4). There was a substantial drop in the 1000 hour dead fuel moisture from well above normal to near or a little below normal as the consistent rains from March and April ceased and due to the couple of hot and dry spells (Fig 5 next page). The 100 hour dead fuel moisture was quite variable during the month. It reached record or near record low values during hot and dry periods and was well above normal during rainy and cool periods (Fig 6 next page). The grasses across the lower elevations are now either fully cured or almost fully cured. The live fuel moisture in new growth vegetation has dropped significantly over the past couple of weeks, but it is still a little above normal.

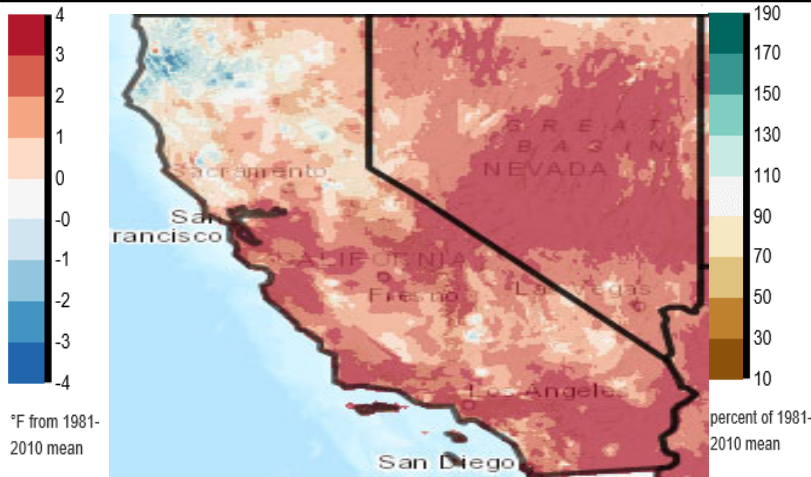


Fig 1: May 1st - May 30th Temperature (% of Ave.)



Fig 2: May 1st - May 30th Precipitation (% of Ave.)

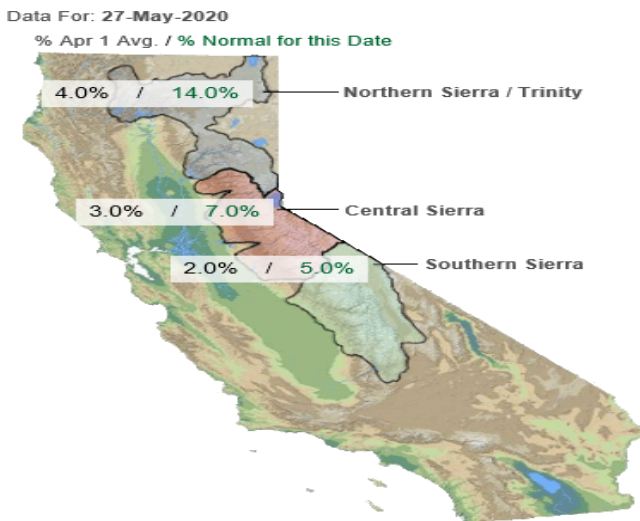


Fig 3: Snow Pack as of May 27, 2020

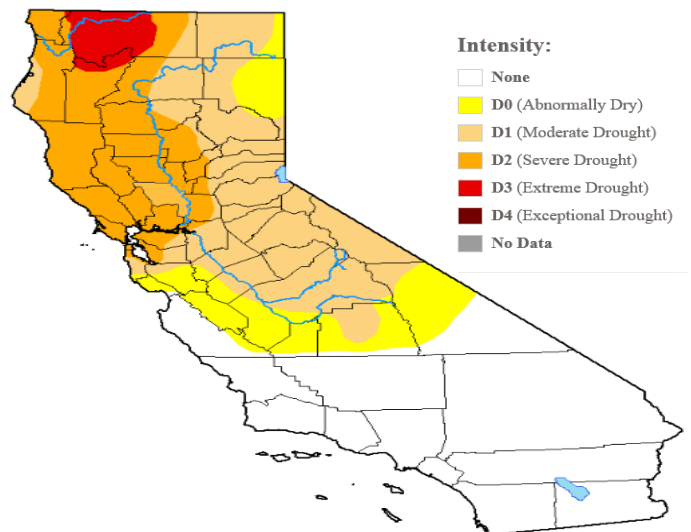


Fig 4: Drought Monitor May 28th, 2020



SOUTH OPS OUTLOOK

Substantial warming has occurred in the sea surface temperatures across both the Gulf of Alaska and along the West Coast over the past month (Fig 7). Thus, expect high pressure off the California Coast to be the dominant weather feature in June. This ridge will cause there to be little or no rainfall across the region. It is normal for there to be little or no rainfall in June, which is one of our driest months. The above normal sea surface temperatures off the California Coast will also cause temperatures to be warmer than normal and the marine layer to be shallower than normal in June (Fig 7). Weak troughs are expected to move inland into the Pacific Northwest through the summer months, but they will have little influence on the weather across Central and Southern California. These troughs will most likely keep the center of high pressure that usually forms near the Four Corners Area during the summer suppressed further to the south. This placement in the high pressure will most likely cause there to be less monsoonal thunderstorms than normal. Due to the sudden increase in sea surface temperatures off the California Coast, temperatures are now expected to remain above normal through the summer months.

SC08 – South Coast
 Valid Date: 31-May-2020

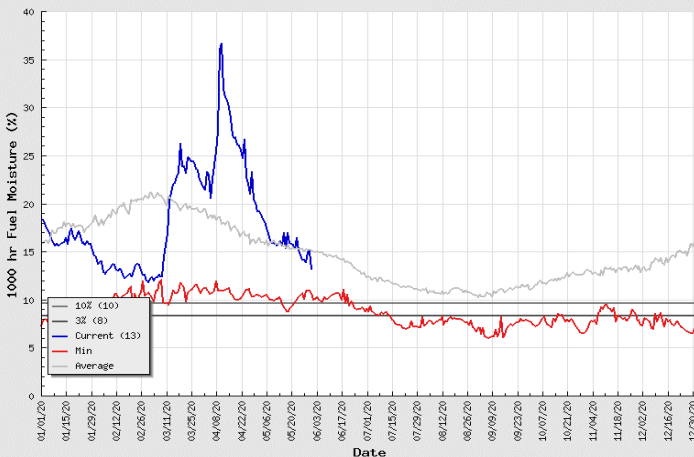


Fig 5: Southern Coast 1000 hr dead fuel moisture May 31st

SC03 – Southern Sierra
 Valid Date: 31-May-2020

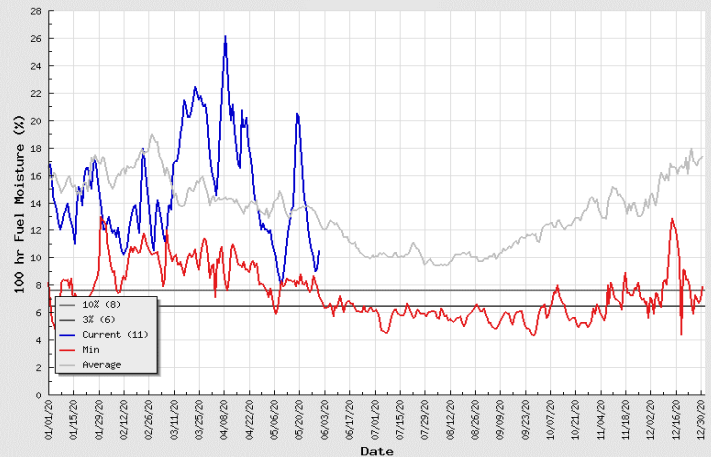


Fig 6: Southern Sierra 100 hr dead fuel moisture May 31st

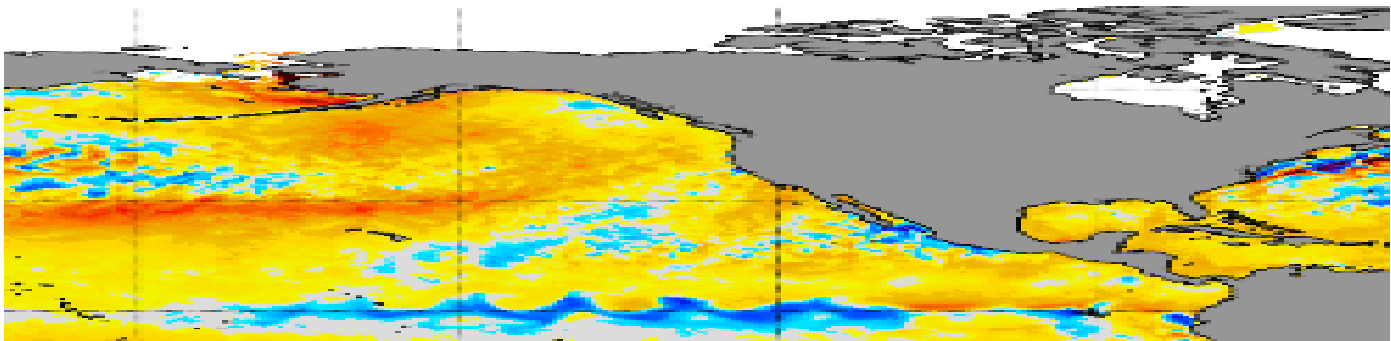
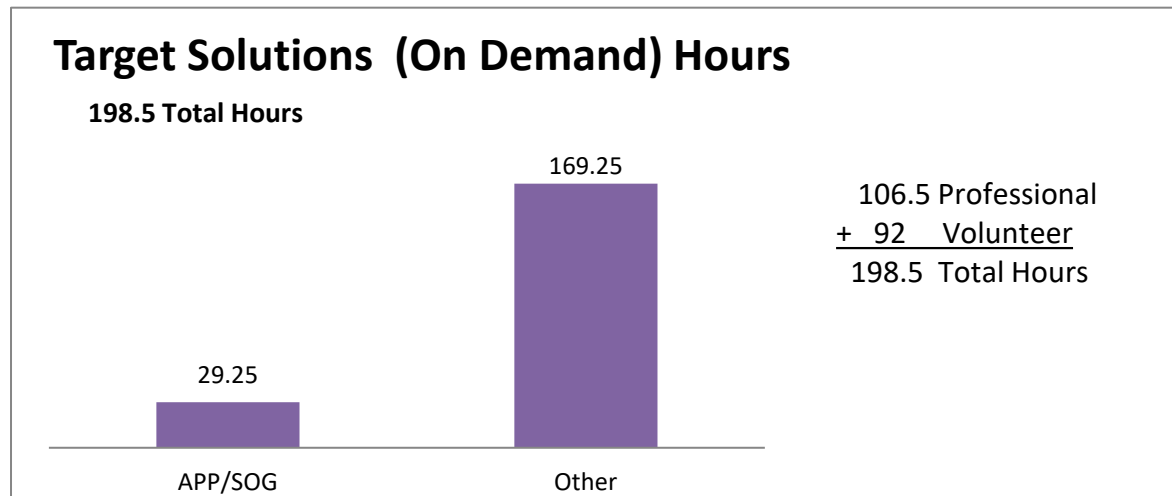
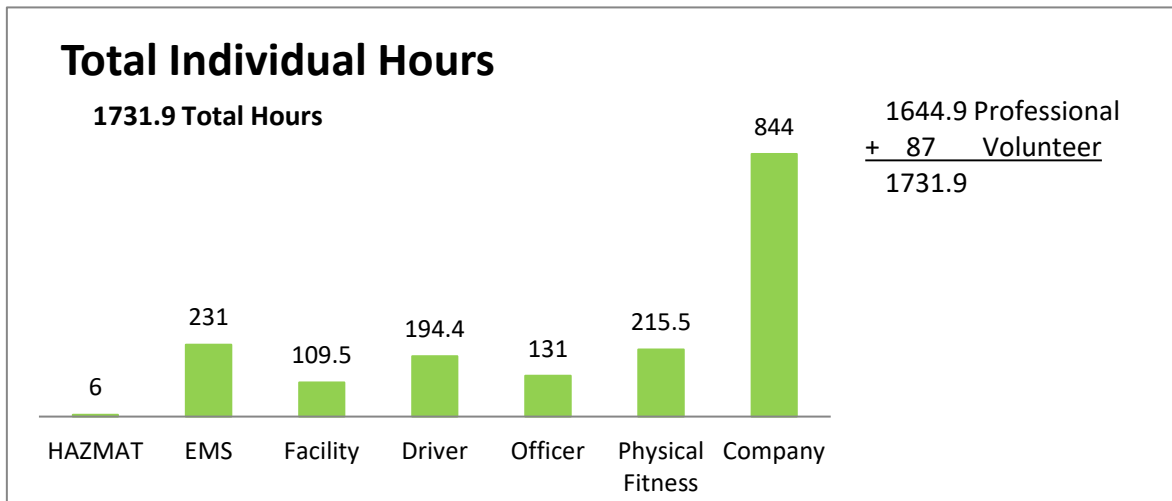
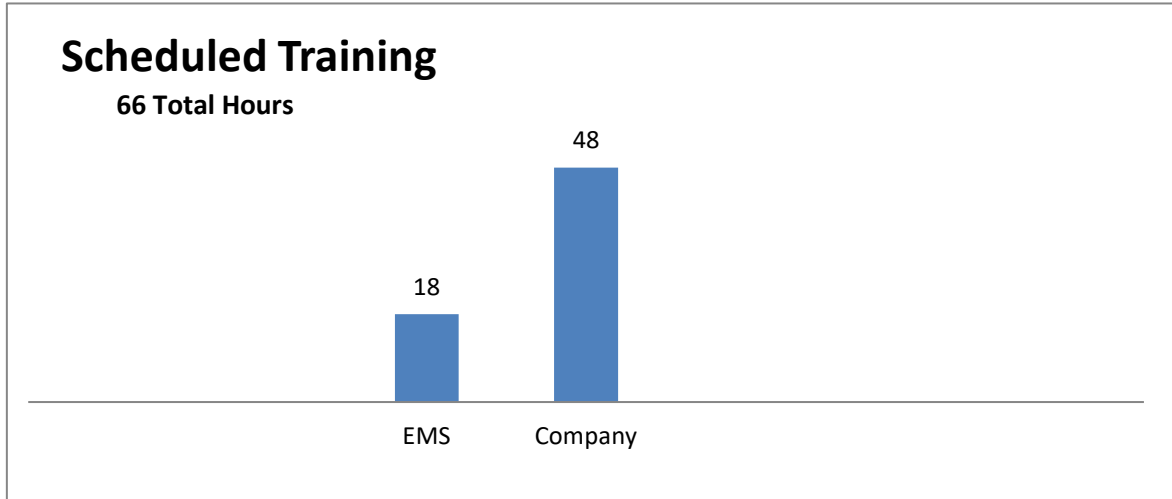


Fig 7: Sea Surface Temperature Anomaly, May 31st, 2020

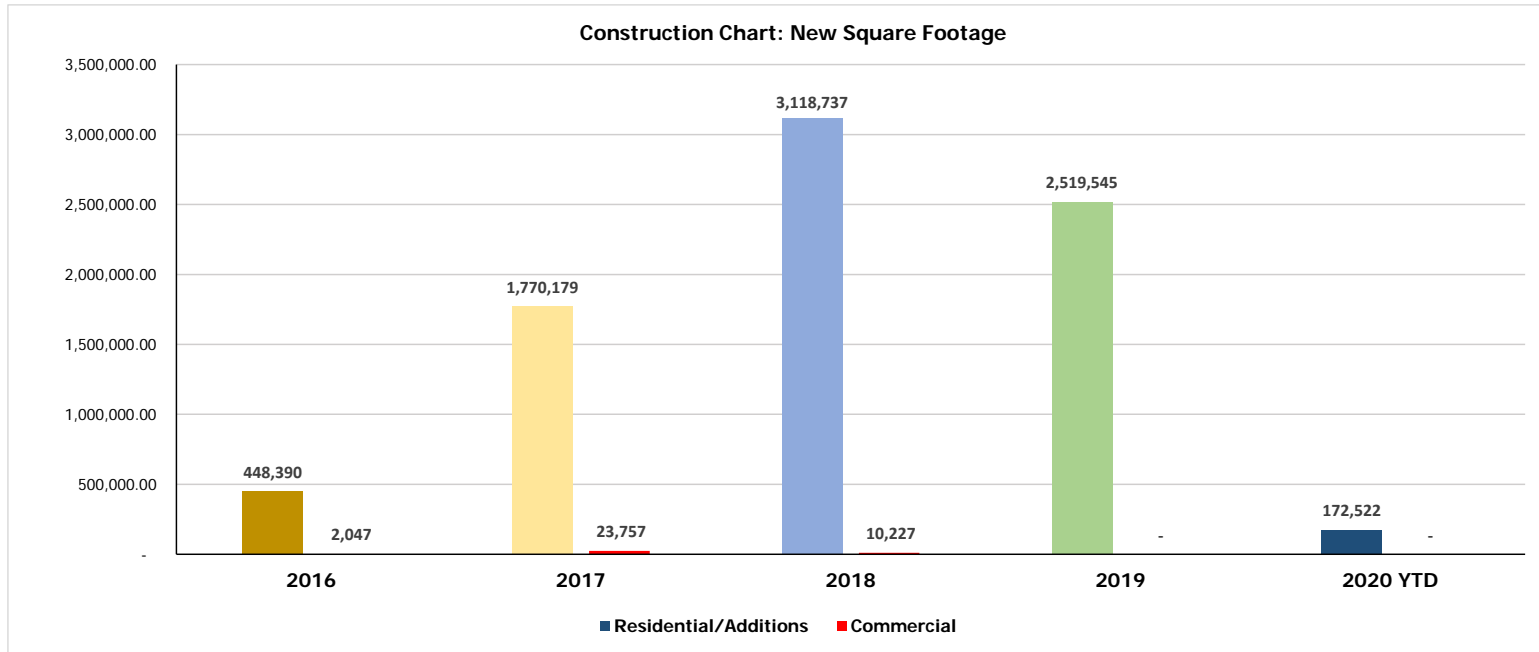
Training Division May 2020



Training Division - Descriptions

Scheduled Training		
<p>Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.</p>		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
<p>Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.</p>		

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 May 2020



Total New Square Footage Only (*Reflected in Chart Above)

Year	Res/Add	Comm	Total
2016	448,390	2,047	450,437
2017	1,770,179	23,757	1,793,936
2018	3,118,737	10,227	3,128,964
2019	2,519,545	-	2,519,545
2018 YTD	402,594	600	403,194
2019 YTD	1,004,007	-	1,004,007
2020 YTD	172,522	-	172,522

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400							

Comparison 2019/2020 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651							

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 May 2020

PLAN REVIEWS				
Plan Type	No. of Reviews	Resubmittals	No. of Structures	Approved New SQFT (Mit Fees)
New Residential	9	4	8	27,677
Additions/Remodels	2	2	-	10,723
New Commercial	-	-	-	-
Commercial T.I.	1	-	-	-
Tents/Special Events	-	-	-	-
Rack Storage	-	-	-	-
Preliminary	7	-	-	-
Fire Suppression Systems	11	-	-	-
Alarms	-	2	-	-
Landscaping	12	-	-	-
Grading/Mylars/Improvement Plans	2	-	-	-
Underground	1	-	-	-
Hood System	1	-	-	-
Tanks	-	-	-	-
Cell Sites	-	-	-	-
DSS/CCL	2	-	-	-
DPLU	-	-	-	-
Solar Panels	1	-	-	-
High Piled Storage	-	-	-	-
High Hazard/Communications/Other	-	-	-	-
Spray Booth	-	-	-	-
TOTAL	49	8	8	38,400
TOTAL PLAN REVIEWS:		57		

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 May 2020

INSPECTIONS	
Inspection Type	No. of Inspections
Alarms	6
Fire Supression Systems	53
Building Construction	46
Landscaping	6
Tent/Special Event	-
Gates/Knox	-
Site Visit	-
Technical Report/FPP	2
Underground	2
Annual Inspection	-
Other	1
TOTAL	116

SPECIAL PROJECTS	
Project Type	No. of Projects
Grants	-
GIS	1
Forms (Updates/New)	1
Project Research	-
Computer Programming/I.T.	1
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formating/ Design	3
Other	2
Other	1
TOTAL	9

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 May 2020

MEETINGS	
Meeting Type	No. of Meetings
H.O.A	1
Staff	4
Board	1
On-Site Project Meetings	-
In-Office Project Meetings	3
Weed Abatement	1
County	8
Code Development	-
Support/I.T. Development	-
San Diego County FPO's	9
Community Stakeholder Meetings	-
Other	-
TOTAL	27

PREVENTION / PUB ED	
Activity	Number
Phone Calls	581
Emails	3,083
TOTAL	3,664

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 May 2020

WEED ABATEMENT	
Activity	No. of Inspections
Weed Abatement Inspection	1,835
Weed Abatement Reinspection	85
1st Notice	1,115
2nd Notice	-
Final Notice	-
Posting	-
Forced Abatement	-
TOTAL	3,035

ADMINISTRATIVE SERVICES/OFFICE SUPPORT	
Activity	No. Completed
Phone Calls	415
Correspondence	1,300
Walk in/Counter	-
Knox Application Request	5
Burn Permits	-
Plan Accepted/Routed	49
Special Projects	5
Scanning Documents/Electronic Files	750
Meetings: Admin/Prevention/Admin Shift	5
Post Office Runs	-
Deposit Runs/Preparations	10
TOTAL	2,539

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 May 2020

SOCIAL MEDIA COMMUNITY INTERACTION			
Social Media	Followers	Interactions	Reach
Facebook	1,777	1,186	4,421
Instagram	1,511	407	4,311
Twitter	4,130	199	6,577
TOTAL	7,418	1,792	15,309

Website Development	Number of Items
New Content	6
Update Existing Content	5
TOTAL	11

COMMUNITY OUTREACH	
Event	Participants
Plan ahead for Fire Prevention Week	2
	-
	-
	-
TOTAL	2

STATION TOURS/ENGINE VISITS		
Station No.	Group Name	Participants
Station 2	Birthday Drive By	35
		-
		-
TOTAL:		35

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 May 2020

CAR SEATS	
Car Seats Installed	0
TOTAL:	0

EDUCATIONAL MATERIALS	
Name	Number
COVID Signage	1
4S Ranch Evacuation Map	1
Child Safety Seat Check List Update	1
TOTAL:	3

MEETINGS	
Meeting Type	No. of Meetings
Large Animal Evac	-
Staff	-
Board	-
Shift	-
CSA 17	-
PIO's	-
SO CAL Pub Ed	-
County COVID Press Conference	16
Community Stakeholder Meetings	-
TOTAL	16

Rancho Santa Fe Fire Protection District
Public Education Coordinator Monthly Activity Summary
 May 2020

TRAINING/EDUCATION	
Class Name	Dates
CPST CEU: Emergency Transport	5/13/2020
Target Solutions	5/13/2020
TOTAL	2

CLERICAL	
Activity	Number
Phone Calls	48
Correspondence	372
TOTAL	420

PUBLIC MEDIA INERACTION	
Activity	Number
Press Releases	2
Community Event Interviews	-
On-scene PIO	
Interviews (Other)	-
TOTAL:	2

RESOLUTION No. 2020-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT ADOPTING THE FIRE MITIGATION FEE FUND MULTI-YEAR PLAN

WHEREAS, the Rancho Santa Fe Fire Protection District participates in the San Diego County Fire Mitigation Program; and

WHEREAS, the County of San Diego is empowered to collect mitigation fees from applicants for new development for the purpose of the expansion of fire protection and firefighting facilities and equipment; and

WHEREAS, the Rancho Santa Fe Fire Protection District must annually adopt a Fire Mitigation Fee Fund Multi-Year Plan at a noticed public hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Fire Mitigation Fee Fund Multi-Year Plan is to be incorporated as a part of the Rancho Santa Fe Fire Protection District Final Budget for fiscal year 2020/21.
- (2) On June 17, 2020, a noticed public meeting for adoption of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan was held.
- (3) A copy of the Fire Mitigation Fee Fund Multi-Year Facilities and Equipment Plan is included as a part of this resolution.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on June 17, 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

FIRE MITIGATION FEE MULTI-YEAR FACILITIES AND EQUIPMENT PLAN

Capital Expenditures						
	Description	Support	Committee Approved/ Pending	FY	% of Funding	Est. \$\$
Fiscal Year 2019/2020						
Equipment	Printer/Plotter/Scanner	Fire Prevention	Approved	19/20	65%	30,000
	Software Programming	Fire Prevention	Approved	19/20	85%	40,000
Facility	RSF5 Fire Station Construction Additional Funding (increase) est. \$2,000,000		Approved revised amount	19/20	85%	1,369,495
Vehicle	New Vehicle - Fire Prevention	Fire Prevention	Approved	19/20	85%	65,973
Fiscal Year 2020/2021						
Equipment	No Proposed Expenditures					
Facility	Training Tower Improvements	Safety & Training	Approved	19/20	50%	88,236
	RSF5 Design/Build	Operations	Approved	19/20	85%	250,000
	RSF Solar	Operations	Approved	19/20	85%	25,500
	RSF 6 Improvements	Operations	Approved	17/18	70%	35,000
Vehicles	Type 6 Fire Engine*	Operations	Approved	19/20	85%	350,000
* Project is temporarily suspended and will be moved to a future date						
Fiscal Year 2021/2022						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	New Utility Vehicle	Operations	Approved	19/20	85%	70,000
	Type I Fire Engine	Operations	Pending		20%	142,000
Fiscal Year 2022/2023						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	New Utility Vehicle	Fire Prevention	Approved	19/20	85%	48,450
	Water Tender	Operations	Pending		35%	157,500
Fiscal Year 2023/2024						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
Fiscal Year 2024/2025						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					

**FIRE MITIGATION FEE
MULTI-YEAR FACILITIES AND EQUIPMENT PLAN**

Approved: June 17, 2020

Motion by: Director

Seconded by: Director

Roll Call Results:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:



Karlana Rannals
Secretary

Rancho Santa Fe Fire Protection District FY 20/21 Fire Mitigation Fund Justification

The Fire Mitigation Fee program was created to collect and allocate funds to fire agencies in the unincorporated areas of San Diego County for the provision of capital facilities and equipment to serve new development.

Over the last five (5) years, and most noticeably, the last three (3) years, the Rancho Santa Fe Fire Protection District has seen a significant increase in construction activity which totaled over 7,271,750 sq. ft.

Year	Total Sq. Ft - New Construction
2015	562,790
2016	450,437
2017	1,059,451
2018	3,129,964
2019	2,519,545

Additionally, over the last 10 years, the District has seen a 73% increase in its yearly average emergency response call volume. This new growth combined with the added emergency response has caused the need for expansion of existing fire facilities and the purchase of new equipment to better serve the public. The capital improvement projects, both committee approved and proposed are outlined below.

SUMMARY OF EXISTING COMMITTEE APPROVED PROJECTS/EXPENDITURES:

Project #1:

RSF 5 Fire Station Construction Additional Funding (85%) **\$2,000,000**
FMF Committee APPROVED amendment FY19/20

Justification: The construction of the Harmony Grove Village Fire Station has had delays which has caused significant cost increases. From the committee approval report in 16/17, construction costs were estimated at \$6.4 million dollars. Today’s costs are projected at \$6.8 million or an additional \$400,000 in costs. The Fire District also is requesting funding for a 38 kv solar array and increased funding for furniture, fixtures and equipment. The Fire District is requesting increased funding from \$1,445,000 previously approved to the new amount of \$2,000,000. Funding levels of the remainder of committee approved items remain the same.

This project is anticipated to be completed by Dec 31, 2020.

Project #2:

Printer/Plotter/Scanner – Fire Prevention (65%) **\$30,000**

Justification: The current printer/plotter/scanner is in need of replacement/updating. The increased workload has decreased the service life of the existing printer/plotter. Additionally, the advancement in GIS technology and the availability to print maps in various formats is desperately needed. To increase efficiency, a machine with auto feed scanning is highly desirable to reduce staff time in scanning plan sets.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$46,154	65%	\$30,000	35%	\$16,154

This project is anticipated to be completed by Sept 1, 2020

Project #3:

Software Programming – Fire Prevention (85%)

\$40,000

Justification: Our current fire prevention software is need of updating to handle the increased volume of plan sets received by the District. Fire Prevention is reviewing between 100 – 125 plan sets per month. The updated software will assist in fee determination, plan que status, archiving of plans, as well as various other enhancements.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$47,059	85%	\$40,000	15%	\$7,059

This project is anticipated to be completed by July 1, 2020

Project #4: New Vehicle – Fire Prevention (85%)

\$60,000

Justification: The Fire District has added an additional Fire Inspector I position due to the increased construction activity and defensible space inspections. The cost of the vehicle includes radio(s) and various the various other up-fitting.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$70,588	85%	\$60,000	15%	\$10,588

This project is anticipated to be completed by Dec 31, 2022

Project #5: Training Tower Improvements – Operations (85%)

\$150,000

Justification: With the addition of two (2) fire stations and a volunteer program with a roster of thirty (30), there has been a significant increase in the use of the training tower and grounds. The additional use has caused wear and tear which has led to required additional maintenance and or replacement of damaged items.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$176,471	50%	\$88,235	50%	\$88,235

NOTE: This project is anticipated to be partial completed by Sept 01, 2020, with full completion by June 30, 2021.

Project #6: New Utility Vehicle – Operations (85%)

\$70,000

Justification: Due to the growth of the Fire District, an additional utility vehicles is needed to support the Operations Division. The costs include radios, emergency lighting package, and various other up-fitting.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$82,353	85%	\$70,000	15%	\$12,352

This project is anticipated to be completed by Dec 31, 2020

Project #7: Type 6 Fire Engine – Operations (85%)

\$350,000

Justification: Due to the growth of homes in the wildland interface area, the need for a highly maneuverable, quick attack vehicle is needed. This type of vehicle is also an excellent tool for tactical patrol type operations making it a very effective tool for the topographical features we have in the district. In the winter months, it is planned to carry specialized equipment to handle swift water emergencies.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$411,765	85%	\$350,000	15%	\$61,765

This project is temporarily suspended and will be moved to a future date.

SUMMARY OF PROPOSED PROJECTS/EXPENDITURES PENDING COMMITTEE APPROVAL:

PROPOSED FOR FY 22

PROJECT #1-PROPOSED

Type I Fire Engine – Operations (20%)

\$710,000

Justification: Due to the growth of population, corresponding increase emergency responses, and the increase in move-up and cover assignments; there has been increased wear and tear on district apparatus which reduces front line service life. The District is seeking a 20% proportional share to replace E261 (equip #0811). E261 will be moved to fire station 6, a slower station, which will aid in extending 0811 its service life. The engine at FS 6 will go to reserve status.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$710,000	20%	\$142,000	85%	\$568,000

PROPOSED FOR FY 23

PROJECT #2-PROPOSED

Water Tender – Operations (35%)

\$450,000

Justification: Due to the growth of homes and population in the wildland interface area, combined with the increased response to wildland fires both in district and to assist our neighboring agencies, the Fire District is seeking 35% use of fire mitigation fees to purchase a new Water Tender. The District currently has two water tenders which have seen a dramatic increase in use over the past 5-8 years. The current front line Water Tender was inherited from the CSA 107 merger and while in good shape; lacks many of the desired features of a modern water tender. The reserve tender is over age and needs to be replaced.

The Districts proposal is to purchase a new modern Tactical Water Tender at a proportional share to replace the current the front line water tender; then place it in ready reserve at Fire station 4.

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$450,000	35%	\$157,500	65%	\$292,500

STAFF REPORT

NO. 20-12

TO: BOARD OF DIRECTORS
FROM: FRED COX, FIRE CHIEF
SUBJECT: APPROVE/AUTHORIZE FIXED CHARGE SPECIAL
ASSESSMENT FOR WEED ABATEMENT
DATE: JUNE 12, 2020



RECOMMENDATION

Staff recommends the Board approve and authorize the administrative staff to deliver the *Weed Abatement Special Assessment* list of non-compliant parcels to the County of San Diego on or before the County's deadline of August 10, 2020.

BACKGROUND

The Fire Prevention Bureau is responsible for the annual weed abatement of properties with hazardous growth that is not maintained by property owners during the spring and summer seasons. Throughout the year, staff has mailed hazard notifications to those property owners who have a known or existing fire hazard on their parcel(s). The District maintains a sole source contract with R.E Badger & Son Inc. to bring specifically identified parcels into compliance pursuant to Rancho Santa Fe Fire Protection's Ordinance No. 2019-02.

Upon notification by the District, property owners are required to remove the weeds, rubbish, trim trees and maintain the parcel in accordance with the District's ordinance. Should the property owner fail to comply within a specific period, the District's private contractor will clear the parcel. Those property owners, who are non-compliant, will receive a final notice and an invoice for all costs and fees that are required for abating their parcel(s).

CURRENT SITUATION

This year, the majority of property owners who received notices willingly complied within the time allowed; however, some parcels were ordered cleared by the Fire District. The administrative staff has mailed courtesy notices and invoices to the following non-compliant property owner(s) requesting payment:

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
264-672-01-00	\$1,745.00	\$500.00	\$2,245.00
679-070-08-00	\$3,670.00	\$500.00	\$4,170.00
Totals	\$5,415.00	\$1,000.00	\$6,415.00

STAFF REPORT 17-10

The list of non-compliant property owners will be publicly posted a minimum of (3) three days prior to the Board of Directors meeting on Tuesday, June 17, 2020. Those property owners who fail to pay by this date will remain on the list, which will be delivered to the County of San Diego no later than August 10, 2020 (deadline).

The District attempts to work with the property owner prior to any forced abatement. If forced abatement is required, the administrative staff also makes further attempts to seek reimbursement prior to requesting board action authorizing the special assessment for weed abatement.

The County will reimburse the Fire District for all charges, including the administrative fee, and will include them on the owner's next property tax bills.

Attachment:

1. Weed Abatement Special Assessment List

Rancho Santa Fe Fire Protection District Weed Abatement Special Assessment List

To be sent to the County of San Diego as a special assessment on property taxes unless paid by **July 31, 2020.**

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
264-672-01-00	\$1,745.00	\$500.00	\$2,245.00
679-070-08-00	\$3,670.00	\$500.00	\$4,170.00

POSTED: June 12, 2020



Karlena Rannals
Secretary
Board of Directors





PRELIMINARY
FINANCIAL
PLAN
FY21

RANCHO SANTA FE FIRE PROTECTION DISTRICT
PO BOX 410 | RANCHO SANTA FE | CA | 92067



FY21 PRELIMINARY FINANCIAL PLAN

BOARD OF DIRECTORS



James H. Ashcraft
President



John C. Tanner
Vice President



Nancy C. Hillgren
Director



Randall Malin
Director



Tucker Stine
Director



Mission Statement

To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.

Vision Statement

Our vision is to provide exceptional service and continuous improvement in our organization through innovation, forward-looking leadership, and genuine concern for the welfare of others.

- *We are dedicated to our mission, unwavering in our core values and continually strive to be a model of excellence.*
- *We are role models in the community and leaders in our profession.*
- *We maintain community partnerships, hire and train exceptional people, and provide professional, well-organized, cost effective services.*
- *We are advocates for our member's health, safety, and welfare.*
- *We foster a culture of trust, involvement, and personal accountability.*

FY21 PRELIMINARY FINANCIAL PLAN

MANAGEMENT TEAM



Fred W. Cox
Fire Chief



Karlena Rannals
Administrative Manager



David McQuead
Deputy Chief



Marlene Donner
Fire Marshal



Bruce Sherwood
Battalion Chief
Training



Bret Davidson
Battalion Chief
Shift - A



David Livingstone
Battalion Chief
Shift - B



Brian Slattery
Battalion Chief
Shift - C



Frank Twohy
Volunteer Recruitment &
Retention Coordinator

RANCHO SANTA FE FIRE PROTECTION DISTRICT

PRELIMINARY BUDGET – FY21



June 2020

The Fire District’s proposed FY21 Operating and Capital Replacement Budget is submitted to the Board of Directors for its review and consideration. The annual budget serves as a foundation and is an important tool to set priorities that align with the strategic plan for the Rancho Santa Fe Fire Protection District over the next year and beyond. This budget represents a conservative based financial plan for the new fiscal year, proposing the necessary revenue and expenditures, while continuing to provide the highest level of emergency response, fire prevention, and administrative services.

Overview

In evaluating the FY21 budget, the projected total operating revenue has decreased overall by 1.3% compared to FY20 estimated revenue (Figure 1).

Revenue	FY20 Budget	FY20 Est.	FY21 Budget	BGT vs. Est. - %	BGT vs. Est. - \$
Taxes & Assessments	14,404	14,738	15,136	2.7%	398
EFF-HG	561	641	641	0.0%	-
Developer Reibursement	308	255	150	-41.4%	(106)
All Other	<u>2,964</u>	<u>2,324</u>	<u>1,803.52</u>	<u>-22.4%</u>	<u>(520)</u>
Total Revenue	18,237	17,957	17,730	-1.3%	(227)

Figure 1

The projected FY21 operating expenditures, compared to the FY20 estimated has increased approximately 6%. (Figure 2).

Expenditures	FY20 Budget	FY20 Est.	FY21 Budget	BGT vs. Est. - %	BGT vs. Est. - \$
Salaries & Benefits	12,780	12,727	12,854	1.0%	128
CalPERS UAL-Expected Payme	618	618	759	22.8%	141
CalPERS UAL-Additional Payme	457	457	426	-6.7%	(31)
Service, Supplies, PY	3,149	2,522	2,772	9.9%	250
Other Cash Expenses/Project		23	0	-100.0%	(23)
Depreciation	<u>773</u>	<u>787</u>	<u>911</u>	<u>15.8%</u>	<u>124</u>
Total Operating Expense	17,777	17,134	17,723	3.4%	589
Operating Surplus (Deficit)	460	823	7		
Capital Expenses	<u>7,137</u>	<u>7,823</u>	<u>1,743</u>	<u>-77.7%</u>	<u>(6,080)</u>
Total Expense (inc. Capital)	24,914	24,957	19,466	-22.0%	(5,492)
Total Cash Expenses (minus depreciation)	24,141	24,170	18,555	-23.2%	(5,615)

Figure 2

Property tax (including the special taxes and assessments) represents the largest revenue category at approximately 85% of the General Fund’s total revenue, or approximately \$15.1 million. As a category, the tax revenue is projected to increase overall approximately 2.7% in FY21. These numbers may change once the District receives the annual report from the County of San Diego that confirms the opening charges.

Mission: To serve the public through the protection of life, environment and property from fire and other emergencies through prevention, preparedness, education, and response.

The next largest revenue sources are lease, reimbursements received for firefighting deployments, plan reviews, and the SAFER personnel grants. Highlights include:

1. Lease: (\$401,041)
 - a. Cell tower site rental \$161,019 (Verizon, AT&T, Sprint)
 - b. facility space rental \$250,022 (AMR, RSFA, NCDJPA)
2. Firefighting Reimbursements
 - a. Average estimate - \$389,060 (this estimate is based on the number of large fires that district personnel will respond to.)
3. Plan Reviews
 - a. Average estimate - \$312,554 (this estimate is based on the past two fiscal years)
4. SAFER Grants

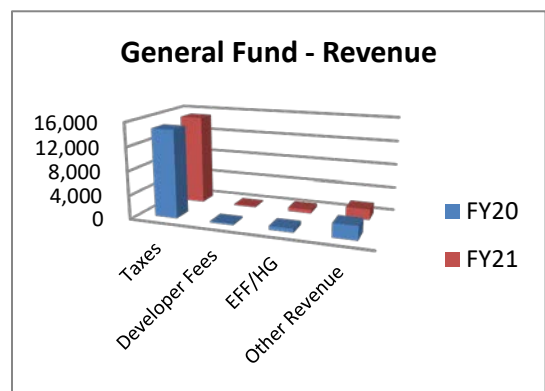
As a reminder, during FY18, the Fire District was awarded two grants for personnel staffing through FEMA. They include:

- a. Staffing for Adequate Fire & Emergency Response (SAFER) Grant that provides for the salary and benefits for a full-time Volunteer Recruitment and Retention Coordinator, and includes costs for basic firefighter training, tuition assistance for higher education, and NFPA 1582 entry-level physicals for new volunteer members for a period of four (4) years. This grant reimburses 100% of the expenditures and started November 2017; and
- b. Staffing for Adequate Fire & Emergency Response (SAFER) Grant for the hiring of firefighters. This three-year cost shared program has allowed the District to hire three additional firefighters and it covers the “usual annual costs” of a first year firefighter over the course of the grant performance period. This grant reimburses the District 75% year 1; 75% year 2; and 35% year 3, and the grant period started January 2018. *This grant concludes December 31, 2020.*

We project all general fund revenues at \$17,729,830. This is an estimated decrease of 1.32% (\$227K) under FY20 estimated. These revenues over the FY21 operating expenses provide a projected operational surplus of \$7K. The following summary of revenue changes is between FY21 **Budget** and the FY20 **Estimated**:

Revenue – \$17,729,830

- **Taxes & Assessments** – the 1% AB8 revenue and benefit fees Increased 2.7% (\$398,351). The District’s assessed valuation is estimated to increase 3.5%; therefore, secured property tax revenue was increased by a similar percentage for all tax rate areas within the District.
- **County of San Diego/CSA-107, One-time funds** – \$312K: the County of San Diego provided the district in FY17 a one-time lump sum of \$2.5 million for any potential tax short falls resulting in the reorganization. This amortized \$2.5 million shortfall is planned over eight (8) year period, and this is year five (5).
- **HGV CFD** – The third year revenue from the Harmony Grove Village “Joint Community Facilities District” (JCFD) for FY20 was estimated \$248,297. However, the district received to date \$328,110 which has again grown significantly because of the new construction. The District expects an equivalent amount in FY21.
- **Lease** – Increased 2.6% (\$10) the lease revenue for the District increased by either contract or CPI adjustments.



- **Firefighting Reimbursement** – Increased 62.3 % (\$149K): This District’s emergency call back has increased significantly over the past few years, however, during FY20 the amount the District received has been significantly less than planned; and the counterpart to the reimbursement is the overtime budget. This year, the preliminary budget includes an average of firefighting reimbursement received from the State of California over a three-year period.
- **Plan Reviews** – Decreased 6.9% (\$23,047): the Fire Prevention staff continues to be busy in plan review and inspections. While a small decrease is expected, it should that the fees are averaged over a three year period.

In addition to these general funds, the District anticipated collecting for FY20 \$864K in restricted Fire Mitigation Fees (FMF), including interest. The total FMF expected for FY21 is \$419K.

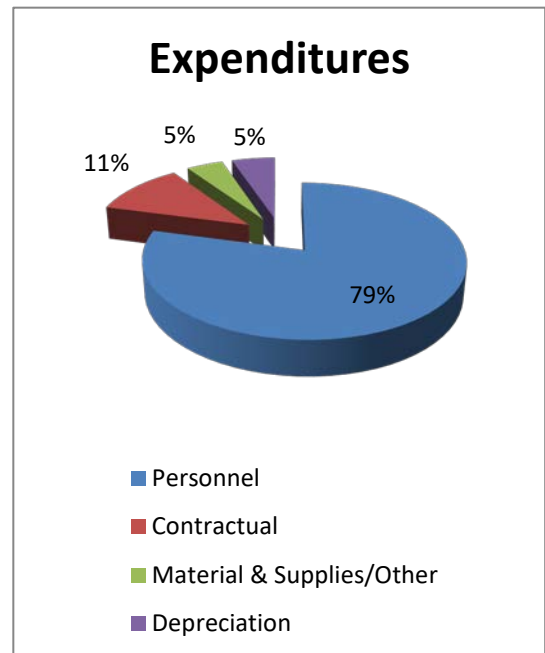
Operating Expenditures

The following is a summary of expenditure changes between the *FY20 Est. Expenditures* and the proposed *FY21 Final Budget*:

Personnel - \$14,039,799

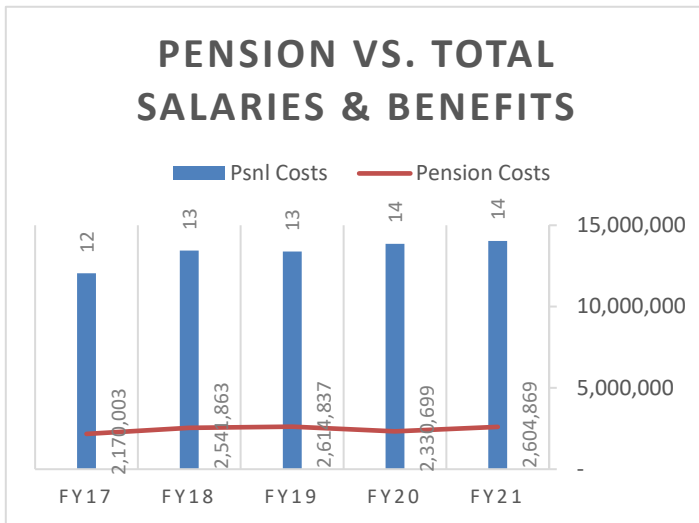
Overall personnel costs increased 1.72% or \$237K above FY20 expenditures, which includes additional UAL payments to CalPERS. Cost increases are also planned for medical/dental/life insurance benefits. Additional changes are:

- **Salary** – personnel staffing has been adjusted by combining two manager’s position into one (net loss one (1); and eliminating one (1) full-time and two (2) part-time positions in fire prevention. This budget does not include any projected wage increase for any employee bargaining group.
- **Overtime** – The (21.36%) increase or (\$300,663) is directly related to a combination in the reduction in costs for firefighting deployments in FY 20, an increase in the average number of hours used for sick leave.
- **Retirement** – FY21 estimated total for PERS expenditures is \$2.179 million, which includes the annual UAL expected payment of \$759,217. The District’s employer contribution rates has continued to rise for all six plans. FY21 employer rates shall be:



YEAR	Safety 3% @ 50	Safety 3% @ 55	Safety 2.7% @ 57	Misc. 2.7% @ 55	Misc. 2.5% @ 55	Misc. 2.0% @ 62
FY19	20.556%	17.614%	12.141%	12.212%	10.022%	6.842%
Employee Contribution (FY19)	9.00%	9.00%	12.00%	8.00%	8.00%	6.25%
FY20	21.927%	18.928%	13.034%	13.182%	10.823%	6.985%
Employee Contribution (FY20)	9.00%	9.00%	12.00%	8.00%	8.00%	6.75%
FY21	23.674%	20.585%	13.044%	14.194%	11.472%	7.732%
Employee Contribution (FY21)	9.00%	9.00%	13.00%	8.00%	8.00%	6.75%

The overall, pension costs increased 16.27% or \$304,856.



- CalPERS Unfunded Accrued Liability (UAL) Additional Payment – \$426,339** The Board of Directors has an ongoing commitment to continue accelerated pension funding through the annual operating budget. The expense for FY20 is \$457,025, and for FY21 \$426,339 is planned. In the past seven years (including FY21), the Board of Directors has authorized an additional \$9.46 million in accelerated payments (for all plans) to CalPERS. The payment proposed is comprised of

the difference in the 30-year vs. 20-year or 15-year payment schedule. The Board and District management will continue to monitor and reevaluate the additional payment after the distribution of the actuarial report, received in August 2020.

- Workers’ Compensation/Wellness** – this expense has increased significantly within the last five year (FY16).

FY	16	17	18	19	20 (Est.)
Annual Cost	222,994	301,858	446,838	544,784	594,321

The District is a member of the Public Agency Self Insurance System (PASIS) and is self-insured for work related injuries. Injury claims have increased over the past five years. In addition, the costs for the Wellness program have also increased. Approximately \$85,000 of the FY21 costs is attributed directly to the wellness program.

Contractual Services – \$1,997,234

The FY21 Contractual Services category increased 23.8% or \$384,460 over the estimated FY20 expenses. The majority of the increase is due to the normal inflation costs expected, noting the following:

- Other Professional/Contractual Services** ↑ 35.3% (\$114,866) – this is primarily due increased costs of contracted services, election and recruitment services.
- Training** ↑ 121.3% (\$77,034) – training for all personnel was curtailed due to COVID-19, along with numerous conferences cancelled. The training budgeted dollars remains the same as planned for FY20.
- Utilities** ↑ 8.8% (\$26,765) – utility costs are overall on the rise.

Material & Supply – \$774,522

The FY21 Material and Supply category decreased 14.8% or \$134,707 under the estimated FY20 expenditures. The largest decrease is in Medical Supplies decreasing the expense by \$300,260. This is directly related to the purchase of defibrillators, AED’s and mechanical CPR devices in FY20. The cost of these units were offset in reserves from County Service Area 17.

Depreciation – \$910,967

The FY21 Depreciation category increased by (15.7%) or \$123,931 over the FY20 expense. The primary reason is due the addition of RSF5 and a new Type I engine.

Capital & Other Cash Expenditures - \$1,743,324

The District's Capital Replacement expenditures (Equipment, Facility, and Fleet) total \$1,743,324. We anticipate paying for the purchase and replacement of one staff vehicle, one Type III engine, improvements for Fire Station 1, and significant construction payments for RSF5.

The following is a list of capital or cash expenditures planned:

Expense/Project	Funding Source GF	Funding Source FMF
RSF1 Air Conditioner Replacement	167,000	
RSF1 Tenant Improvements	100,000	
Training Tower Improvements <i>(FMF Approved FY20)</i>	88,236	88,236
RSF5 Design/Build <i>(FMF Approved FY18)</i>	37,500	250,000
RSF5 Fueling Station	11,250	63,750
RSF5 Emergency Generator	18,000	102,000
RSF5 Solar	25,500	144,500
RSF6 Improvements	15,000	35,000
Replacement Type III <i>(ordered 2018)</i>	515,000	
Replacement Staff Vehicle	12,353	70,000
Total	\$989,838	\$753,486

Fund Summary

The District's estimated cash assets (all funds) for June 30, 2020 are \$15,135 million; and June 30, 2021 is projected to be about \$14.729 million. District staff anticipates during FY21 that the RSF5 Design/Build will have been completed and all expenses paid.

Budget Summary

The District FY21 Revenue has a moderate increase; the FY21 planned expenditures are higher than the FY20 expenses; and the proposed budget aligns with the strategic plan. The FY21 Final Budget presents a structurally balanced and financially prudent roadmap for next fiscal year. This budget will enable the District to continue to maintain high quality fire and emergency response services, while continuing to place a priority on the health and safety of the public and district personnel. District personnel is also committed to good financial stewardship through efficient operational and budget management process, including cutting costs whenever possible to do so.

FY21

OPERATING EXPENDITURES

GENERAL FUND

Summary Revenues, Expenditures - Operating Budget FY21

<i>(In Thousands)</i>	Est. (6/30)	Proposed	Change - Est. vs. Proposed	
REVENUES	GF - 20	GF - 21	\$\$	%
Total Revenues	17,957	17,730	(227)	-1.3%
EXPENDITURES				
Total Operating Expenditures	17,134	17,723	588	3.4%
Operating Surplus (Deficit)	823	7	(816)	-99.1%

Summary Revenues, Expenditures - Operating Budget FY21

<i>(In Thousands)</i>	Est. (6/30)	Proposed	Change - Est. vs. Proposed	
REVENUES	GF - 20	GF - 21	\$\$	%
Total Revenues	17,957	17,730	(227)	-1.3%
EXPENDITURES				
Personnel	13,802	14,040	237	1.7%
Contractual Services	1,613	1,997	384	23.8%
Materials & Supplies	909	775	(135)	-14.7%
Other Expenditures (Projects/Equipment/Prior Year)	23	0	(23)	-100.0%
Depreciation	787	911	124	15.8%
Total Operating Expenditures	17,134	17,723	588	3.4%
Operating Surplus (Deficit)	823	7	(816)	-99.1%

Summary - Operating Revenues

FY21

<i>(In Thousands)</i>	Est. (6/30)	Proposed	Change - Est. vs. Proposed	
REVENUES	GF - 20	GF - 21	\$\$	%
Taxes & Assessments	13,199	13,579	380	2.9%
Tax Refunds - Adjustment	(69)	(71)	(2)	2.9%
Benefit Fee/Special Tax	<u>1,607</u>	<u>1,629</u>	<u>21</u>	<u>1.3%</u>
Subtotal	14,738	15,136	398	2.7%
Developer Reimbursement/Revenue				
Rancho Cielo	<u>255</u>	<u>150</u>	<u>(106)</u>	<u>-41.4%</u>
Subtotal	255	150	(106)	-41.2%
Other Revenue				
EFF/HG (County)	641	641	0	0.0%
Plan Checks	336	313	(23)	-6.8%
Administrative Fees	1	1	(1)	200.0%
Interest	407	248	(159)	-39.1%
Lease	400	411	11	2.8%
Instructor/Training	31	31	0	0.0%
Grant	315	216	(99)	-31.4%
FF/EMS Reimbursement	240	389	149	62.1%
Other	<u>594</u>	<u>195</u>	<u>(400)</u>	<u>112.1%</u>
Subtotal	2,964	2,445	(520)	-17.5%
Total Operating Revenues	<u>17,957</u>	<u>17,730</u>	<u>(227)</u>	<u>-1.3%</u>

Summary Expenditures - Operating Budget Est. 6/30 to Proposed Budget

<i>(In Thousands)</i>	FY21		Change - Est. vs. Proposed	
	Est. (6/30) GF - 20	Proposed GF - 21	\$\$	%
EXPENDITURES				
Personnel				
Payroll				
Salary	7,810	7,349	(461)	-5.9%
Holiday Pay	198	252	54	27.3%
Overtime	<u>1,234</u>	<u>1,535</u>	<u>301</u>	<u>24.4%</u>
Subtotal	9,242	9,136	(106)	-1.1%
Benefits				
Health Insurance + HRSA	1,443	1,682	239	16.6%
Life/LTD Insurance	31	42	11	35.5%
Medicare/Social Security	150	137	(13)	-8.7%
Retirement (Normal Cost)	1,255	1,419	164	13.1%
CalPERS UAL-Expected	618	759	141	22.8%
CalPERS UAL-Additional	457	426	(31)	-6.8%
Unemployment	11	12	1	9.1%
Workers Compensation	594	425	(169)	-28.5%
Other	<u>0</u>	<u>0</u>	<u>0</u>	
Subtotal	<u>4,560</u>	<u>4,904</u>	<u>343</u>	<u>7.5%</u>
TOTAL	13,802	14,040	237	1.7%
Contractual Services				
Administration Fees	209	219	10	4.8%
Building/Facility Lease	31	33	2	6.5%
Dispatching	218	217	(1)	-0.5%
Equipment Rental & Repairs	19	33	14	73.7%
Insurance	118	130	12	10.2%
Legal	39	43	4	10.3%
Meetings, Meals, Mileage	4	7	3	75.0%
Other Contractual/Professional Services	338	453	115	34.0%
Service Agreements	45	64	20	42.2%
Soil Contamination	0	0	0	0.0%
Training	64	141	77	120.3%
Utilities	353	379	27	7.4%
Vehicle Maintenance & Repairs	145	245	100	69.0%
All Other	<u>31</u>	<u>33</u>	<u>3</u>	<u>6.5%</u>
TOTAL	1,613	1,997	384	23.8%
Materials & Supplies				
Apparatus	34	36	2	5.9%
Apparatus - Computers	0	6	6	0.0%
Computer	42	63	21	50.0%
Fuel	82	83	2	1.2%
Grants	25	0	(25)	0.0%
Office	30	50	19	66.7%
Safety	50	108	57	116.0%
Uniforms	36	45	10	25.0%
Programs/Public Education	8	19	11	137.5%
Hose, Nozzles, Foam	14	15	1	7.1%
Radio	5	23	18	360.0%
Station Maintenance/Supplies/Janitorial	39	70	31	79.5%
All Other	<u>544</u>	<u>257</u>	<u>(287)</u>	<u>-52.8%</u>
TOTAL	909	775	(135)	-14.7%
Depreciation	<u>787</u>	<u>911</u>	<u>124</u>	<u>15.8%</u>
Other Expenditures (Projects/Equipment/Prior Year)	<u>23</u>	<u>0</u>	<u>(23)</u>	<u>-100.0%</u>
TOTAL Operating Expenditures	<u>17,134</u>	<u>17,723</u>	<u>589</u>	<u>3.4%</u>
Other Cash Expenses (inc. Capital)	<u>7,823</u>	<u>1,743</u>	<u>(6,080)</u>	<u>-77.7%</u>
	<u>24,957</u>	<u>19,466</u>	<u>(5,492)</u>	<u>-22.0%</u>

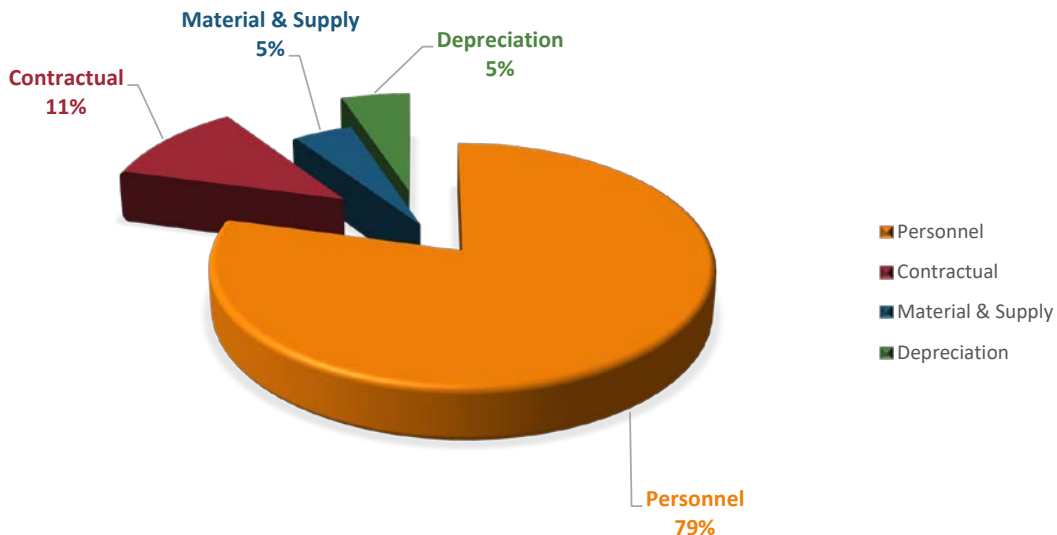
EXPENDITURE SUMMARY

	BUDGET FY20	Est. (6/30)	BUDGET FY21	Est. vs Bgt % Change
Personnel <i>including all UAL Payments</i>	13,855,406	13,802,378	14,039,799	1.7%
Contractual	1,958,527	1,612,774	1,997,234	23.8%
Material & Supply	1,180,890	909,229	774,522	-14.8%
Prior Year Expense/Equipment/Projects	-	22,500	-	-100.0%
Depreciation	772,479	787,036	910,967	15.7%
<i>Other Expenses</i>				
Board Approved Exp	-	-	-	
Other Capital Expenses <i>(not depreciated)</i>	-	-	-	0.0%
Subtotal	17,767,302	17,133,916	17,722,521	3.4%
	-	-	-	-100.0%
	17,767,302	17,133,916	17,722,521	
Other Cash Expenses <i>(RSF5 Construction in Progress)</i>	-	-	-	0.0%
Other Cash Expenses <i>(Capital)</i>	7,136,910	7,823,454	1,743,324	-77.7%
TOTAL CASH COSTS <i>(Including Capital Outlay)</i>	24,904,212	24,957,370	19,465,845	-22.0%

Capital Funding

Equipment - GF	16,154	35,900	29,250
Equipment - FMF	70,000	178,100	165,750
Facility - GF	4,713,780	5,482,344	433,236
Facility - FMF	1,507,837	1,369,495	517,736
Fleet - GF	769,139	757,615	527,353
Fleet - FMF	60,000	-	70,000
	7,136,910	7,823,454	1,743,324
Total GF	5,499,073	6,275,859	989,838
Total FMF	1,637,837	1,547,595	753,486
	7,136,910	7,823,454	1,743,324

FY20 OPERATING BUDGET - EXPENDITURES



FISCAL YEARS - FY20; FY21

	BUDGET		PROPOSED	BGT vs. Est.	BGT vs. Est.
	FY 20	FY20 (Est.)	FY 21	%	\$
Revenue					
Taxes & Assessments	12,882,600	13,199,282	13,579,000	2.9%	379,718
Tax Refunds - Adjustment	(89,200)	(68,838)	(71,300)	3.6%	(2,462)
Benefit Fee/Special Tax	1,610,200	1,607,353	1,628,500	1.3%	21,147
Administrative Fees	500	1,050	500	310.0%	(550)
Sale of Assets	0	5,400	0	-100.0%	(5,400)
CSA-17 (ALS Equipment & Supplies)	547,300	547,248	150,100	-72.6%	(397,148)
Developer Reimbursement/Revenue					
Dev. Reim. Rev - Rancho Cielo Station	308,300	255,139	149,500	-41.4%	(105,639)
EFF-HG (County)	312,500	312,500	312,500	0.0%	0
EFF-HGV-CFD	248,300	328,110	328,200	0.0%	90
EMS First Responder	15,500	15,233	14,600	-4.2%	(633)
Firefighting Reimbursement (FEMA/OES)	627,400	239,743	389,100	62.3%	149,357
Grant Revenue	432,300	315,220	216,300	-31.4%	(98,920)
Hydrant Maintenance	0	5,020	5,100	0.0%	80
Instructor/Training Revenue	28,600	30,618	30,700	0.3%	82
Interest Income	570,700	407,041	248,400	-39.0%	(158,641)
Lease Revenue					
AMR (formerly Rural Metro)	94,400	94,362	96,583	2.4%	2,221
Cellular Site Rental (RSF6)	68,900	70,516	72,630	3.0%	2,114
NCDJPA	43,200	43,103	44,117	2.4%	1,015
RSF Association	100,700	106,304	109,400	2.9%	3,096
Verizon	84,500	85,555	87,600	2.4%	2,045
Verizon (Generator)	800	805	900	11.9%	95
Miscellaneous	28,700	20,674	24,800	20.0%	4,126
Plan Reviews	321,900	335,647	312,600	-6.9%	(23,047)
Subtotal	18,236,900	17,957,083	17,729,830	-1.3%	(227,253)
Expenditures - (GF)					
				BGT vs. Est.	BGT vs. Est.
				%	\$
- Personnel	13,398,400	13,345,353	13,613,500	2.0%	268,147
- CalPERS UAL - Additional Payment	457,100	457,025	426,400	-6.7%	(30,625)
- Contractual Costs; Material & Supplies; PY Expenses	3,148,600	2,522,003	2,771,800	9.9%	249,797
- FMF Cost Recovery					
- Other Expenditures (not depreciated)					
- Project Expenditures	0	22,500	0		(22,500)
Subtotal	17,004,000	16,346,881	16,811,600	2.8%	464,719
- Depreciation Expense	772,500	787,036	911,000	15.8%	123,964
Total Operating Expenditures	17,776,500	17,133,916	17,722,600	3.4%	588,684
Operating Surplus (Deficit)	459,600	823,167	6,500	-99.2%	(816,667)
- Other Expenditures - Capital	7,137,000	7,823,454	1,743,400	-77.7%	(6,080,054)
Total Expenditures (minus depreciation)	24,140,900	24,170,334	18,554,900	-23.2%	(5,615,434)
Net Surplus (Deficit)	(5,905,000)	(6,213,251)	(826,000)	-86.7%	5,387,251
- Other financing sources (transfers in/out)	1,637,900	1,547,595	753,500	-51.3%	(794,095)
Cash Surplus (Deficit)	(4,267,100)	(4,665,656)	(72,500)	-98.4%	4,593,156
Designated Capital Revenue					
Annexation Fees					
Fire Mitigation Fee Interest	54,900	52,553	13,200	-74.88%	(39,353)
Fire Mitigation Fees	596,700	811,392	405,700	-50.00%	(405,692)
Subtotal	651,500	863,945	418,900	-51.52%	(445,045)
Designated Capital Revenue Expenditures					
FMF Expenditures	0	0	0		
Transfer in/out	(1,637,900)	(1,547,595)	(753,500)	-51.31%	794,095
Total Expenditures - (FMF)	(1,637,900)	(1,547,595)	(753,500)	-51.31%	794,095
Cash Surplus (Deficit)	(986,400)	(683,650)	(334,700)	-51.05%	348,950
Prior Year Adjustments					
RESERVE Surplus (Deficit) - All Funds	(5,253,500)	(5,349,307)	(407,200)	-92.39%	4,942,107

Estimated Cash Net Assets FY20 vs. FY21 (not including Net Pension Obligation)

General Fund					
	FUND TOTAL	FY20	FUND TOTAL	FY21	%
Cash - Beginning (June 30, 2019)		21,895		15,087	
June 30 Receivables		520			
June 30 Restricted Cash & Cash Equivalents		802			
June 30 Prepay		0			
June 30 Transfer in (out)		0		0	
		23,217		15,087	
June 30 Liabilities		3,457		0	
BEGINNING - NET CASH ASSETS		<u>19,759</u>		<u>15,087</u>	-23.6%
PROJECTED REVENUE					
Taxes & Assessments	14,738		15,136		
Interest	407		248		
Developer Reimbursement	255		150		
Lease Revenue	400		411		
Other Revenue	1,180		831		
EFF/HG (County)	641		641		
Fees	337		314		
Total Projected Revenue	17,957		17,730		
PROJECTED EXPENDITURES					
Personnel Costs	13,345		13,614		
CalPERS UAL	457		426		
Maintenance & Operating Costs	2,522		2,772		
Capital/Project Expenditures	23		0		
Depreciation Expense	787		911		
Total Operating Expenditures	17,134		17,723		
Operating Surplus - \$	823		6		
Operating Cash Surplus (Deficit) inc. depreciation	1,610		918		
Additional Cash Payments					
Equipment - Facility - Vehicles	7,823		1,743		
Total Projected Cash Expenditures	24,170		18,555		
Excess Revenue over Cash Expenditures	(6,213)		(825)		
Transfers in(out)	1,548		754		
Net Change in Fund Balance		(4,666)		(72)	-98.5%
Less Long Term Liabilities		(6)		(6)	
CASH ASSETS - 6/30		<u>15,087</u>		<u>15,009</u>	-0.5%
Fire Mitigation Fund					
Cash - Beginning (June 30, 2019)		1,397		1,086	
June 30 Receivables		372		0	
June 30 Restricted Cash & Cash Equivalents		0		0	
June 30 Prepay		0		0	
June 30 Transfer in (out)		0		0	
		1,769		1,086	
June 30 Liabilities		0		0	
BEGINNING - NET CASH ASSETS		<u>1,769</u>		<u>1,086</u>	-38.6%
PROJECTED REVENUE					
Interest		53		13	
Fire Mitigation Fees		811		406	
Total Projected Revenue		864		419	-51.5%
PROJECTED EXPENDITURES					
Total Operating Expenditures					
Excess Revenue over Expenditure		864		419	
Transfers in(out)		(1,548)		(754)	
Net Change in Fund Balance		(684)		(335)	
CASH ASSETS - 6/30		1,086		751	-30.8%
LIABILITIES & FUND EQUITY					
Restricted Reserves					
Fire Mitigation		1,086		751	
TOTAL LIABILITIES & FUND BALANCE		<u>1,086</u>		<u>751</u>	-30.8%
ENDING - NET CASH ASSETS (Deficit)-ALL FUNDS		<u>16,173</u>		<u>15,761</u>	-2.6%

FY21

CAPITAL
EXPENDITURES

GENERAL FUND
&
FIRE MITIGATION
FUND

GENERAL FUND									
ASSETS									
Description	Funding %	Five Year Capital Plan							
		FY20	Est (6/30)	FY21	FY22	FY23	FY24	FY25	
Printer Plotter (Committee Approved - FY20)	35%	16,154	6,650						
Fueling Station – Harmony Grove Village (HGV) Fire Station - 15% Funding	15%		11,250	11,250					
Emergency Station Generator (HGV Fire Station) - 15% Funding	15%		18,000	18,000					
		-	-	-	-	-	-	-	-
	Subtotal	16,154	35,900	29,250	-	-	-	-	-
FIRE MITIGATION FUND									
ASSETS									
Description	Funding %	FY20	Est (6/30)	FY21	FY22	FY23	FY24	FY25	
Printer Plotter (Committee Approved - FY20)	65%	30,000	12,350						
Fire Prevention Software (FMF Pending Approval) - Project Costs in Other Professional Services	85%	40,000							
Fueling Station – Harmony Grove Village (HGV) Fire Station (85%)	85%		63,750	63,750					
Emergency Station Generator (HGV Fire Station) - 85% Funding	85%		102,000	102,000					
		-	-	-	-	-	-	-	
Total Proposed Asset Expenditures	Subtotal	70,000	178,100	165,750	-	-	-	-	
	TOTAL	86,154	214,000	195,000	-	-	-	-	
Fire Prevention Software (FMF Project Approved FY15) - Project Costs in Other Professional Services									

GENERAL FUND									
FACILITY REPLACEMENT - IMPROVEMENT									
Five Year Capital Plan									
Project #	Description	Funding %	BUDGET		FY21	FY22	FY23	FY24	FY25
			FY20	Est. (6/30)					
20-01	RSF1 Air Conditioner Replacement	100%	160,000	-	167,000				
20-02	RSF1 Tenant Improvements	100%	100,000		100,000				
21-01	Training Tower Improvements <i>(Committee FY20)</i>	50%			88,236				
21-02	RSF5 Solar	15%			25,500				
21-03	RSF6 Improvements	30%			15,000				
18-01	RSF Fire Station - Design/Build <i>Committee Approved (FY18) - Est \$2,500,000</i>	15%	<u>4,453,780</u>	<u>5,482,344</u>	<u>37,500</u>	-	-	-	-
SUBTOTAL			4,713,780	5,482,344	433,236	-	-	-	-
FIRE MITIGATION FUND									
FACILITY REPLACEMENT/IMPROVEMENT									
Project #	Description	Funding %	BUDGET		FY21	FY22	FY23	FY24	FY25
			FY20	Est. (6/30)					
21-01	Training Tower Improvements <i>(Committee FY20)</i>	50%			88,236				
21-02	RSF5 Solar	85%			144,500				
21-03	RSF6 Improvements	70%			35,000				
18-01	RSF Fire Station - Design/Build <i>Committee Approved (FY18) - Est \$2,500,000</i>	85%	<u>1,507,837</u>	<u>1,369,495</u>	<u>250,000</u>	-	-	-	-
SUBTOTAL			1,507,837	1,369,495	517,736	-	-	-	-
TOTAL			6,221,617	6,851,839	950,971	-	-	-	-

GENERAL FUND				Five Year Capital Plan							
ID/Vehicle Type	Year	Funding %	Exp Est.	FY20	Est. (6/30)	FY21	FY22	FY23	FY24	FY25	FY26
Reserve Vehicles											
0211 - Engine - Type I	2002		742,000					742,000			
0311 - Engine - Type I	2003								763,000		
9611 - Engine - Type I	1996	100%	700,000				700,000				
VEHICLE REPLACEMENT RESERVES											
0261 - Water Tender	2002	100%	390,000					390,000			
0262 - Brush - Type III	2002	100%	515,000			515,000					
0312 - Engine - Type I	2003	100%	785,890							785,890	
0461 - Brush - Type III	2004	0%									
0481 - Utility - Type 6	2004	100%	380,000								380,000
0561 - Brush - Type III	2005	100%	555,000							555,000	
0611 - Engine - Type I	2006	0%	675,000	675,000	Replacement #2011						
0811 - Engine - Type I	2008	100%	676,715								
0883 - CERT Trailer	2004	0%									
0891 - Ambulance	2008	0%									
0981 - Staff	2009	100%	38,795				38,795				
1062 - Water Tender EFF	2011	100%	337,500								
1181 - Staff	2011	100%	35,601					35,601			
1182 - ATV Trailer	2012	0%	-								
1281 - Staff Ford F150	2012	100%	83,551	83,551							
1282 - Command Explorer	2012	100%	60,667		Replacement #1982						
1381 - Staff - Escape	2013	100%	42,077								42,077
1411 - Engine - Type I	2013	100%	745,451								
1481 - Staff - Explorer	2014	100%	54,150						54,150		
1482 - Staff - Explorer	2014	100%	57,468							57,468	
1581 - Command	2015	100%	59,147				59,147				
1611 - Engine Type I	2016	100%	695,825								
1681 - Staff Ford Explorer	2016	100%	43,407							43,407	
1682 - Command F150	2016	100%	79,524						79,524		
1781 - Staff Explorer	2017	100%	41,668								41,668
1811 - Engine - Type I	2017	100%			2,380						
1981 - Staff Silverado	2019	100%			36,366						
1982 - Staff F250	2019	100%			30,876						
2011 - Engine Type I	2020	100%			676,351						
2081 - Command Vehicle	2020	15%			11,642						
New Vehicle - Fire Prevention (FMF Committee Approved FY20)		15%		10,588			8,550				
New Vehicle - Operations (FMF Committee Approved FY20)		15%				12,353					
Type 6 Fire Engine (FMF Committee Approved FY20)		15%					61,765				
TOTALS			7,794,436	769,139	757,615	527,353	868,257	1,167,601	896,674	1,441,765	463,745
FIRE MITIGATION FUND											
ID/Vehicle Type	Year	Funding %	Exp Est.	FY20	Est. (6/30)	FY21	FY22	FY23	FY24	FY25	FY26
2081 - Command Vehicle	2020	85%			65,973						
New Vehicle - Fire Prevention (FMF Committee Approved FY20)		85%		60,000			48,450				
New Vehicle - Operations (FMF Committee Approved FY20)		85%				70,000					
Type 6 Fire Engine (FMF Committee Approved FY20)		85%					350,000				
1811 - Engine - Type I	2017	85%	-	-	-	-	-	-	-	-	-
TOTALS			-	60,000	-	70,000	398,450	-	-	-	-
TOTAL			7,794,436	829,139	757,615	597,353	1,266,707	1,167,601	896,674	1,441,765	463,745
Fully depreciated											
Donated Asset Elfin Forest Harmony Grove											

FY21
PERSONNEL
ORGANIZATION
CHART
EQUIPMENT
FACILITY
FLEET

Personnel Listing

Position Title	2019-20 Positions	Change (+/-)	2020-21 Positions
Administration			
Fire Chief	1		1
Deputy Chief	1		1
Manager, Finance & Administration	0	1	1
Administrative/Human Resource Manager	1	(1)	0
Finance Manager	1	(1)	0
Battalion Chief - Training	1		1
Accounting Specialist	1		1
Accounting Technician	1		1
Office Support Coordinator	1		1
Fire Service Assistant	1		1
Temporary Staffing *1	1		1
Total Administration	10	(1)	9
Fire Prevention			
Fire Marshal	1		1
Deputy Fire Marshal	1		1
Fire Prevention Specialist/Forester	1		1
Fire Prevention Specialist	2		2
Public Education Coordinator *2	1	(1)	0
Office Support Coordinator	1		1
Temporary Staffing *3	3	(2)	1
Total Fire Prevention	10	(3)	7
Emergency Services			
Battalion Chief - Shift	3		3
Captain	18		18
Engineer	1		1
Engineer/Paramedic	17		17
Firefighter Paramedic	15		15
Total Emergency Services	54		54
Volunteer Division			
Volunteer Recruitment & Retention Coordinator	1		1
Driver Operator *4	6		6
Volunteer Firefighters *4	25		25
Total Volunteer	32		32
Grand Total	106	(4)	102

*1 - Retired Annuitant

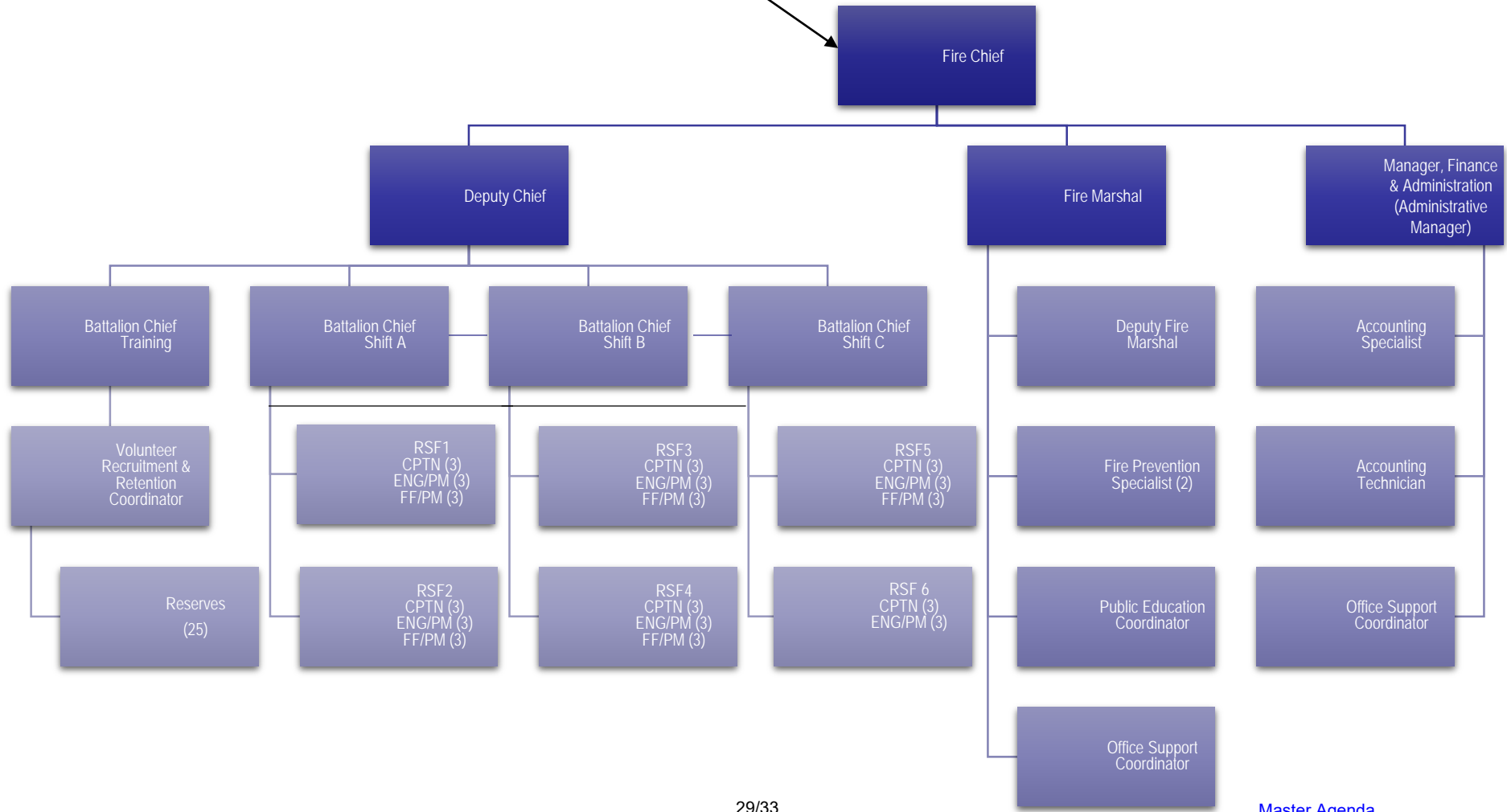
*2 - Position eliminated January 1, 2021

*3 - Part time, seasonal

*4 - Part time, zero positions currently filled

*5 - Not to exceed

Rancho Santa Fe Fire Protection District Board of Directors



FY21 Fleet - Depreciation Expense Accumulated Reserves

2020-2021 Fleet Inventory & Est Cost Replacement Schedule														
Asset No	Description	Year	Location	Est Replacement	Actual Cost	Date in Service	Depreciation Schedule	Annual Depreciation	June 2020			June 2021		
									Accumulated Depreciation	6/30/2021	2020 (Inc Adj)	Accumulated Depreciation		
0261	Water Tender	2002	1FMVABXBS42HJ69579	RSF4	265,886	204,528.00	1-Jul-02	15		204,528.00	19.00	-	204,528.00	
0262	Brush - Type III	2002	1HTSDADN02H529609	RSF5	500,587	278,104.00	1-Jul-02	15		278,104.00	19.00	-	278,104.00	
0312	Engine - Type I	2003	4S7AT2F954C045693	RSF5	680,636	412,007.00	30-Jun-04	10		412,007.00	17.00	-	412,007.00	
0461	Brush - Type III	2004	1FVDBWAK84DM58709	RSF6	536,900	325,000.00	13-Jul-16		Donated Asset from Elfin Forest/Har	-			-	
0481	Utility - Type 6	2004	1GBHK231X4F118710	RSF6	123,900	75,000.00	13-Jul-16			-			-	
0561	Brush - Type III	2005	1HTWEAZN75J159442	RSF1	431,495	287,663.00	30-Jun-05	15	19,177.53	287,663.00	16.00	-	287,663.00	
0611	Engine - Type I	2006	44KFT42866WZ20744	RSF6	637,500	425,000.00	13-Jul-16		Donated Asset from Elfin Forest/Har	-			-	
0811	Engine - Type I	2008	4S7AT2F908C060446	RSF1	676,715	483,367.58	1-Apr-08	10		483,367.58	13.25	-	483,367.58	
0883	CERT Trailer	2004	4RACS10134K003021	RSF6	-	-	13-Jul-16		Donated Asset from Elfin Forest/Har	-			-	
0891	Ambulance	2008	1FDXE45P38DA35547	RSF6	266,000	190,000.00	13-Jul-16		Donated Asset from Elfin Forest/Har	-			-	
0981	Staff	2009	1FTSW21Y19EA40532	RSF4	41,779	29,842.38	1-Mar-09	5		29,842.38	12.34	-	29,842.38	
1151	Water Tender	2011	2NP3HN8X6BM112188	RSF6	315,000	225,000.00	13-Jul-16		Donated Asset from Elfin Forest/Har	-			-	
1181	Staff - Explorer	2011	1FMHK7D868GA56925	Pub Education Coord.	38,340	27,385.48	1-Jun-11	5		27,385.48	10.09	-	27,385.48	
1182	ATV Trailer	2012	1R9UE1214CV252061	RSF6	2,625	1,875.00	13-Jul-16		Donated Asset from Elfin Forest/Har	-			-	
1281	Command - Exp	2012	1FTFW1EF6CKD70051	Battalion Chief	89,978	64,270.30	1-Jul-12	5		64,270.30	9.00	-	64,270.30	
1282	Staff - Ford F150	2012	1FMJU1G52CEF27511	Deputy Chief	70,778	50,555.58	1-May-12	5		50,555.58	9.17	-	50,555.58	
1381	Staff - Escape	2013	1FMCU0G96DUD41158	Fire Prevention	49,090	35,064.29	1-Jun-13	6	5,844.05	35,064.29	8.08	-	35,064.29	
1411	Pumper	2014	4S7AU2E91DC077605	RSF2	802,793	573,423.77	3-Jul-14	12	47,785.31	286,711.89	7.00	47,785.31	334,497.20	
1481	Staff - Explorer	2014	1FMSK8AR4EGB96031	Fire Prevention	58,316	41,654.16	7-Apr-14	6	6,942.36	41,654.16	7.24	-	41,654.16	
1482	Staff - Explorer	2014	1FMSK8AR2EGB96030	Fire Prevention	61,889	44,206.53	7-Apr-14	6	7,367.76	44,206.53	7.24	-	44,206.53	
1581	Staff - Expedition	2015	1FMJUGT0FEF22407	Fire Chief	63,697	45,497.68	1-May-15	6	7,582.95	39,170.48	6.17	6,327.20	45,497.68	
1611	Engine - Type I	2016	4S7AU2E98GC081526	RSF4	749,350	535,249.86	1-Jun-17	12	44,604.16	140,900.25	4.08	44,604.16	185,504.40	
1681	Staff - Explorer	2016	1FMSK8AR1GGC07599	Fire Prevention	46,746	33,390.06	1-Mar-16	6	5,565.01	24,104.88	5.33	5,565.01	29,669.89	
1682	Command - F150	2016	1FTEW1EFXGKF56421	Fire Prevention	85,641	61,172.13	1-Jan-17	6	10,195.36	40,641.76	4.50	10,195.36	50,837.11	
1781	Staff - Explorer	2017	1FM5K7B87HGA87986	Fire Prevention	44,874	32,052.54	1-Nov-16	6	5,342.09	23,080.76	4.66	5,342.09	28,422.85	
1811	Engine - Type I	2017	1FM5K8AR1GGC07599	RSF3	785,316	560,939.99	15-May-18	12	46,745.00	99,381.15	3.13	46,745.00	146,126.15	
1981	Staff-Silverado 1500	2019	2GCRCNEC4K1106506	FSA	94,138	67,241.46	1-Jan-19	6	11,206.91	16,810.37	2.50	13,821.39	30,631.76	
1982	Command - F250	2019	1FT7W2B61KED69465		101,279	72,342.33	1-Jan-20	6	12,057.06	5,978.98	1.50	12,057.06	18,036.03	
2081	Command - F250	2020	3CUYDEDXLG184067	Deputy Chief	59,661	42,615.05	1-Mar-20	6	7,102.51	2,354.53	1.33	9,457.04	11,811.57	
2011	Engine - Type I	2020	4S9ADEUB1KB419635		946,891	676,350.79	1-May-20	12	56,362.57	9,393.76	0.17	9,393.76	18,787.52	
RESERVE														
0211	Engine - Type I	2002	4S7AT42982C042088	Reserve - RSF2	RESERVE	430,996.00	1-Jul-02	10		430,996.50	19.00		430,996.50	
0311	Engine - Type I	2004	4S7AT2F934C045689	Reserve - RSF3	RESERVE	412,007.00	30-Jun-04	10		412,007.00	17.00		412,007.00	
9611	Engine - Type I	1996	4S7AT9D06TC019731	Reserve - RSF3	RESERVE	475,000.00	30-Jun-96			475,000.00	25.01		475,000.00	
						5,928,246.38			293,880.61	3,965,180.59		211,293.37	4,176,473.96	
													Accumulated Depreciation 2020	3,965,180.59
													Annual Depreciation 2021	211,293.37
													Accumulated Depreciation 2021	4,176,473.96
													Adjustment	-
													REVISED Accumulated Depreciation 2021	4,176,473.96

FY21 Station Location - DEPRECIATION EXPENSE ACCUMULATED RESERVES

Station Locations	Cost	Year in Service	Depreciation Schedule - Years	Depreciation Annual Expense	Jun 2020 Accumulated Reserves	6/30/2021	Depreciation Expense	Jun 2021 Accumulated Reserves
<i>RSF1</i>								
16936-1/2 El Fuego (Admin)	1,294,645.00	6/30/1992	40	32,366.13	906,252.15	29	32,366.13	938,618.27
Admin Bldg	112,623.07	4/30/2007	26	4,331.66	66,418.70	14.18	4,331.66	70,750.35
16936 El Fuego (Stn)	2,922,332.00	6/30/1999	40	73,058.30	1,534,225.10	22	73,058.30	1,607,283.40
Pavers	44,176.00	10/1/2008	30	1,472.53	17,302.27	12.75	1,472.53	18,774.80
<i>RSF2</i>								
16930 Four Gee Road	3,180,000.00	6/30/2003	40	79,500.00	1,351,500.00	18	79,500.00	1,431,000.00
16930 Four Gee Road - Training Tower	1,563,252.00	6/30/2004	40	39,081.30	625,300.80	17	39,081.30	664,382.10
Training Facility Concrete	27,000.00	6/30/2006	38	710.53	11,368.43	15	710.53	12,078.96
16930 Four Gee Road - Storage Facility	190,225.36	6/30/2007	40	4,755.63	61,823.24	14	4,755.63	66,578.87
<i>RSF3</i>								
6424 El Apajo (Completed 03/26/2012)	4,854,088.00	4/1/2012	40	121,352.20	970,817.60	9.25	121,352.20	1,092,169.80
<i>RSF4</i>								
18040 Calle Ambiente	3,180,000.00	6/30/2005	40	79,500.00	1,179,250.00	16	79,500.00	1,258,750.00
<i>RSF5</i>								
2604 Overlook Point (Trailers)	362,475.81	7/22/2016	10	36,247.58	142,805.54	4.94	36,247.58	179,053.12
2604 Overlook Point (Station)	5,856,929.00	7/1/2021	40	146,423.23	-	0.00	146,423.23	146,423.23
<i>RSF6</i>								
20223 Elfin Forest Road	-	7/22/2016	-	-	-	-	-	-
Septic System	133,622.71	3/1/2019	25	5,344.91	7,116.78	2.33	5,344.91	12,461.69
<i>RSF-Admin</i>								
Admin Bldg (Rancho Cielo)	1,699,885.47	4/18/2011	40	42,497.14	391,090.09	10.21	42,497.14	433,587.23
	<u>25,421,254.42</u>			<u>666,641.13</u>	<u>7,265,270.69</u>		<u>666,641.13</u>	<u>7,931,911.81</u>
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								7,931,911.81
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